



SHIRE OF SANDSTONE
OASIS OF THE MURCHISON

MINUTES

Ordinary Council Meeting

THURSDAY 22 October 2026

Commencing at 1:00 PM

Held in the Council Chambers, 23 Hack St Sandstone

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**ORDINARY COUNCIL MEETING HELD ON
THURSDAY 22 OCTOBER 2026
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MINUTES and STAFF REPORTS

ORDINARY COUNCIL MEETING HELD IN
COUNCIL CHAMBERS, SANDSTONE ON THURSDAY 22 OCTOBER 2026

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF ANY VISITORS

The Presiding Member, Cr Bethel Walton (Shire President) declared the meeting open at 1:05 pm.

2 ANNOUNCEMENTS FROM THE PRESIDING MEMBER AND/OR COUNCILLORS

Without discussion unless otherwise determined.

3 ATTENDANCES

3.1 Present

Elected Members

Cr B (Bethel) Walton	President
Cr V (Vicki) McQuie	Deputy President
Cr J (James) Allison	
Cr J (Jamie) Turner	
Cr S (Stephanie) Brown	(Via Teams online)

Staff Members

Mr Peter Money	Chief Executive Officer
Mr Patrick O'Brien	Works Manager
Ms Tegan Brown	Customer Service Officer

Visitors

Nil

3.2 Apologies

Nil

3.3 Approved Leave of Absence

Cr M (Margaret) Duhig

4 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6 DECLARATIONS OF INTEREST

6.1 Declarations of Financial Interest

Nil

6.2 Declarations of Proximity Interest

Nil

6.3 Declarations of Indirect Financial Interest

Nil

6.4 Declarations of Impartiality Interest

Nil

7 PUBLIC QUESTION TIME

Nil

8 CONFIRMATIONS OF MINUTES FROM PREVIOUS MEETINGS

Nil

9 PRESENTATIONS

9.1 Petitions

Nil

9.2 Presentations

Nil

9.3 Deputations

Nil

9.4 Delegates/Councillor's Reports

Cr. Vicki McQuie reported on the MRVC meeting of 14 October 2026 attended by herself and Cr. Beth Walton.

Cr. Beth Walton reported on the Murchison sub group meeting of 20 October 2026 attended by herself, CEO Peter Money and Works Manager Paddy O'Brien.

10 OFFICERS REPORTS

10.1 CHIEF EXECUTIVE OFFICER'S REPORTS

10.1.1 Status Report Update – October 2026

106/26

Agenda Reference: CEO 10/26 - 01
Name of Applicant: Shire of Sandstone
Disclosure of Interest: Nil
Date of Report: 14 October 2026
Previous References: Various
Author: Peter Money, Chief Executive Officer

Summary

The purpose of this report is to advise Council on the status of its decisions from previous Council meetings.

Attachments

Nil

Background

It is important that Council receives an update on the outcome of its resolutions on a regular basis.

Comment

Document has been updated to include Progress made on Council decisions.

Status Update

Resolution No 53/24
Item No 13.1
Action Land Acquisition/Allocation Application

That Council approves an application to the Department of Lands, Planning and Heritage to seek acquisition / allocation of the following properties as identified in the mapping at attachment 1:

- Portions of Reserve for Town Common (Lot 302) including:

- the old Main Roads site (3km east of town),
- other land to the west of town (Reserve 11714 – includes old borrow pit area),
- Portion of the Town Common on the western side of the entry to the Tip Site,
- Portion of Town Common zoned for Rural Townsite SCA2 east of town.
- Portion reserve 12100 (Lot 300), Portion Reserve 13902, and Portion of Vacant Crown Land Zoned Industrial west of town
- Reserve for Explosives Magazine (Reserve 11441) currently vested Dept Mines Industry Regulation and Safety
- Lot 405 Mt Magnet-Leinster Road (UCL) (south of caravan park
- Old Hospital Site (Reserve 10897) – currently vested with Dept of Health
- Portion Lot 402 UCL southeast of the Mt Magnet Leinster Road and telephone tower

Responses/ Updates

- 01/06/2024** Contacted Town Planner Marc Halsall to advise Council's decision and asked for him to arrange a meeting with DPLH.
- 17/06/2024** Marc Halsall advised he is arranging a meeting with DPLH for October 2024 to coincide with the WALGA AGM.
- 28/08/2024** Correspondence has been sent to Department of Health asking for relinquishing of Lot 10897, the Hospital Reserve.
- 22/10/2024** Follow-up correspondence has been sent to Department of Health asking for relinquishing of Lot 10897, the Hospital Reserve.
- 13/10/2024** Shire President, consultant planner Marc Halsall and I attended a meeting in Perth with officers of the Lands Department and held discussions on the processes of acquiring land we identified as essential for any future developments in and around Sandstone. The meeting was fruitful, and a great level of cooperation was shown to the Shire and our needs.
- 11/12/2024** At this time our applications are proceeding but it will be some months before any further progress is likely.
- 31/01/2025** The Department of Health has agreed to relinquish the vesting of the Old Hospital Reserve, and they require a Council resolution to effect the transfer.
- 27/02/2025** Council resolved to accept a Management order for the Crown reserve 10897 and seek vesting from the Department of Planning, Lands & Heritage. Council resolved to advise the department of Health and Department of Planning, lands & Heritage accordingly. Resolution 8/25.
- 07/03/2025** Council's planning consultant was advised of Council decision and asked to advise the DPLH accordingly.
- 17/06/2025** The Shire planning consultant was advised by the Department of Health that this matter was in the hands of the Midwest Executive Director. A further request has been sent asking for a progress report.
- 22/08/2025** No change since last meeting.
- 26/09/2025** In reference to a proposed land acquisition of the former Main Roads site East of Sandstone, I have been advised that it is (in part at least) referred to as Miscellaneous Licence 57/73 and is currently subject to an objection which is due to be heard in the Wardens Court on 28 January 2026. However, I have also been advised that its very unlikely that the Shire will be able to acquire that land as Section 16(3) the Mining Act reads No Crown land that is in a mineral field shall be leased, transferred in fee simple, or otherwise disposed of under the provisions of the Land Administration Act 1997, without the approval of the Minister.
- 19/01/2026** Following the meeting between planning consultant Marc Halsall and the DPLH the following is advised:

Old Hospital Reserve 10897

Apparently, we are about to receive some written confirmation in respect to this Reserve and the fact that the Department may consider that Native Title is not extinguished even given transfer of the Reserve from the WA Country Health Service to the Shire is intended. This is apparently because when the land was transferred to the WA Country Health Service, Native Title processes may not have been followed and so, there could be a problem with this parcel. It looks like native title query is still outstanding. It looks likely this could be no longer worth pursuing.

Reserve 12100 – Safety Zone

This is a large Reserve west of town which has a vesting order with the Department of Mines, Petroleum and Exploration. Apparently, this Reserve is likely to be less problematic in respect to Native Title and so we have been encouraged to pursue the Department of Mines & Petroleum & Exploration harder in respect to this Reserve. This is a large parcel of land immediately west of town with lots of access tracks and roads to it including along the old Black Hill Road, the old road alignment through the gymkhana ground area and other tracks. We are encouraged to pursue this further and so far, we have not had any feedback from the Department after numerous enquiries. Dean Crothers is to provide me with a contact in this department that we could pursue and so I think we should do this and I am happy to put forward a case to the Department to acquire some of the land. I understand the contact is Patrick Dawson.

This looks like possibly the best opportunity to get hold of some useful areas of land west of town.

07/03/2026 Correspondence has been occurring between our planners (Halsall & Associates) and the Department of Mines Petroleum and Exploration (DPME) in reference to the acquisition of Reserve 12100. DPME have referred the Shire to the Dangerous Goods Branch of WorkSafe for some unknown reason.

11/06/2026 At this time the only remaining site that may be available for the future use by the Council, is Reserve 12100 as Native Title is making the other proposed sites extremely difficult to acquire.

Consultant Marc Halsall has been in contact with the Lands Department and is seeking their support to acquire a portion of Reserve 12100.

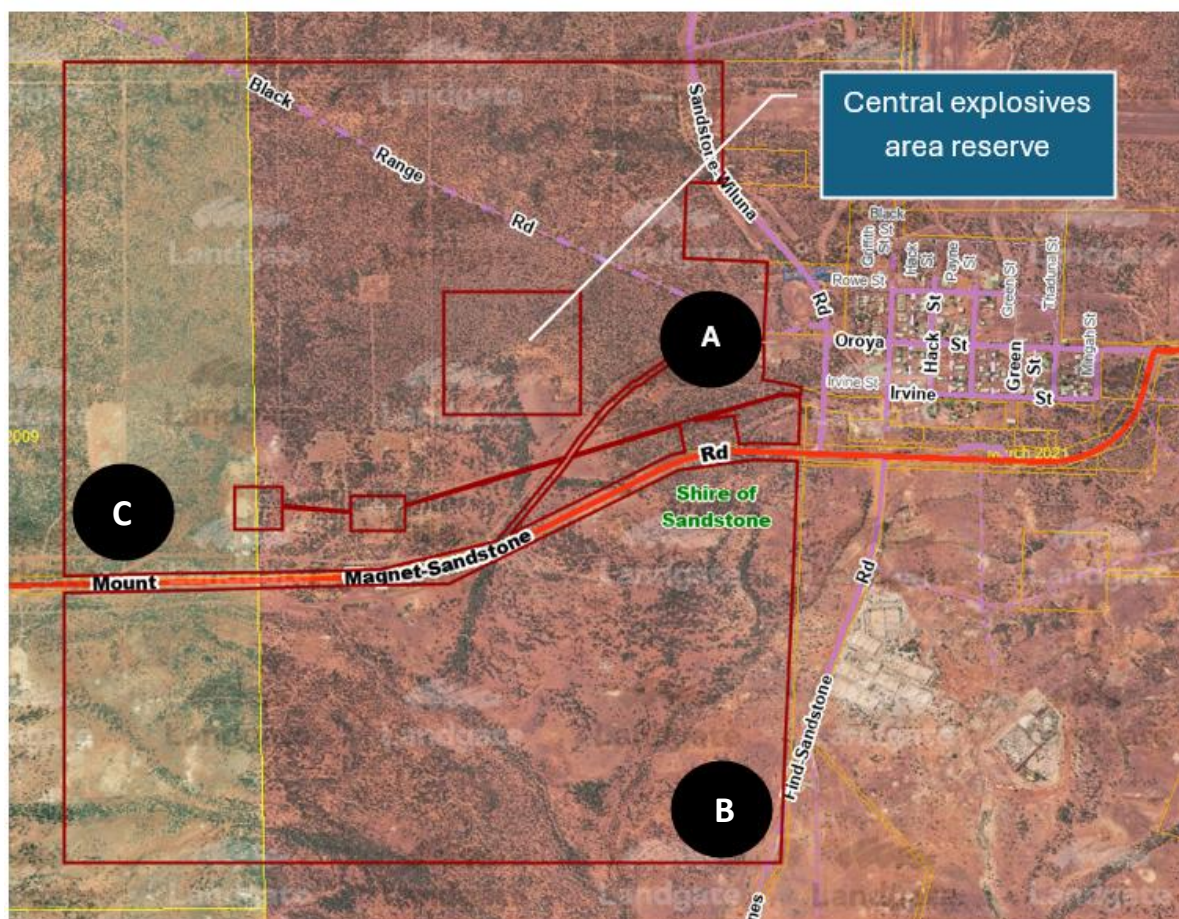
In relation to options for management of land by the Shire it would be better for the Shire to acquire a section of land that was abutting the town because this is where there is access to reticulated water supply and power might even be able to be extended and also there is a previous road alignment in this section.

The plan below shows where the explosives section is (square section) and three areas where land that could be set aside as a different reserve, for the Shire objectives. This includes:

- (a) Immediate to the townsite, effectively the western oval and laydown areas near the Gymkhana grounds (10ha or 25 acres)
- (b) To the south of the safety zone, along Paynes Find Road, approximately 1.2 km south of the Mount Magnet Road intersection (on the western side of the Paynes Find Road) (10ha or 25 acres) or;
- (c) A section in the western extent of the safety reserve where there appears to have been a previously established gravel pit or the like, approximately 2.2 kms westward from town along the Mount Magnet Road, accessible directly from the Mount Magnet Road (13ha or 33 acres)

The reserve 12100 is surrounded in magenta line below and sections A, B and C are indicated below.

16/09/2026 Council is asked to formally agree to the acquisition of land area B & C in the map below. The proposed purpose of this land is for future development purposes. Refer to Item 10.1.3 in this Agenda.



Resolution No. 69/25

Agenda Reference: CEO 08/25 - 03

Action: Land Acquisition/Allocation Application

That Council authorises the CEO to seek acquisition of Reserve 13123 currently in the custody of the WA Police.

That Council seeks the purposes of Reserve 13123 preferably to be for transport depot, workers accommodation or similar uses and with the power to lease.

2/09/2025 Council resolution conveyed to Planning Consultant Marc Halsall for forwarding to DPLH and WA Police.

03/09/2025 This proposal is now in the hands of the Midwest Gascoyne Land Management Team Case number 2502131.

With the request for access to land, consideration is given to the status of Native Title and other interests that may exist. In order for the State to grant land tenure, it needs to comply with provisions of the *Native Title Act 1993* (Cth) (NTA) and other legislative requirements.

If the Department supports your request, and the applicant chooses to proceed, the applicant is responsible for the payment of all costs and disbursements associated with the grant.

These costs may include, but not be limited to:

- costs of negotiating and compensating native title parties and other existing land holders
- applying for and approval of other statutory requirements
- purchase price, lease rental, easement, or licence fees
- survey and plan preparation costs
- advertising and gazettal costs
- registration and document preparation fees
- GST on any of the above.

02/12/2025 This matter is still progressing.

19/01/2026 Planning Consultant Marc Halsall advises that the DPLH is going to look into the status of this Reserve especially as WAPOL have asked the Shire to take over management of the lease. RXL have applied for a mining lease which encompasses the Youanmi townsite other than C Class Reserve 13123 which leaves this Reserve open for the Shire and this is one site the DPLH believes Native Title could be extinguished.

11/06/2026 There is no further news on this proposed transfer at this time.

11/09/2026 There is no further news on this proposed transfer at this time.

.....
Resolution No. 77/25

Agenda Reference: CEO 09/25 - 02

Action: Request for Change of Purpose – Portions of Caravan Park Reserve

That Council authorises the Chief Executive Officer to seek approval from the Department of Planning, Lands and Heritage to amend the purpose of Reserve 14178 with the land ID 334534 and 30158347 Reserve 13123 to the use of Caravan Park, Workforce Accommodation and Holiday Accommodation.

02/10/2025 Council's planning consultant Marc Halsall has been contracted to proceed with a formal application to the Department of Lands, Planning and Heritage with this proposal.

01/12/2025 A meeting with Department of Lands, Planning and Heritage proposed for mid November was cancelled. The meeting has been rescheduled to January 19, 2026.

19/01/2026 This Reserve is vested with the Shire with power to lease. At a meeting with Planning Consultant Marc Halsall the DPLH feedback is that this is likely to be well received by the Department and we should receive some advice shortly in respect to this. This will be a prize win if we are able to accommodate any future village or holiday accommodation.

11/06/2026 There is no further news on this proposed additional use at this time.

11/09/2026 There is no further news on progress of the additional uses documentation at this time.

Consultation

Various

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

Officer Recommendation

That Council accepts the Status Update for the month of October 2026.

Resolution No. 106/26

That Council accepts the Status Update for the month of October 2026.

MOVED: Cr. Turner

SECONDED: Cr. McQuie

CARRIED (5/0)

FOR: Cr. Walton, Cr. McQuie, Cr. Allison, Cr. Turner, Cr. Brown

AGAINST: Nil

Agenda Reference: CEO 10/26 - 02
Location/Address: Shire of Sandstone
Name of Applicant: Julie Waters
Disclosure of Interest: Nil
Date of Report: 16 October 2026
Author: Peter Money - CEO

Summary

That Council considers the disposal of the vacant property at 6 Griffith Street Sandstone

Attachments

Nil

Background

The Shire purchased 6 Griffith Street Sandstone on 18 November 2024 for the sum of \$22,143.43 plus \$1,516.62 settlement cost, a total of \$23,660.05. This lot is one of a series of land owned by the Shire being 2, 6, 8, and 10 Griffith Street.

In the ordinary Council Meeting of September 2026, Council agreed to the advertising of the proposed sale of vacant land at 6 Griffith Street Sandstone.

Council made the following resolution:

That Council agrees to advertise the disposal of 6 Griffith Street Sandstone for the price of \$25,000 and in accordance with s3.58 of the Local Government Act.

Any sale is conditional on a substantial dwelling to be built on the property within 2 years or the land may be resumed and the sale price refunded less costs.

Comment

At the end of the advertising period there were no comments or alternative offers made in reference to the advertised disposal of the land at 6 Griffith Street Sandstone.

Council may now agree to dispose of the property to the interested buyer of the property in accordance with its resolution of September 2026.

Consultation

Public advertising

Statutory Environment

Local Government Act 3.58

LG Functions & General Regulations Reg. 30

Policy Implications

Nil

Financial Implications

This will be additional income for Council in land rates.

Strategic Implications

Nil

Voting Requirements

Simple Majority

Officer Recommendation

That Council agrees to proceed with the disposal of 6 Griffith Street Sandstone for the price of \$25,000 plus 50% of the transfer costs to Julie Waters.

That Council confirms that the sale is conditional on a substantial dwelling being built on the property within 2 years of the date of sale and if this does not occur Council retains the right to resume the property at the sale price less costs incurred in the resumption process.

Resolution No. 107/26

That Council agrees to proceed with the disposal of 6 Griffith Street Sandstone for the price of \$25,000 plus 50% of the transfer costs to Julie Waters.

That Council confirms that the sale is conditional on a substantial dwelling being built on the property within 2 years of the date of sale and if this does not occur Council retains the right to resume the property at the sale price less costs incurred in the resumption process.

MOVED: Cr. Allison

SECONDED: Cr. McQuie

CARRIED (5/0)

FOR: Cr. Walton, Cr. McQuie, Cr. Allison, Cr. Turner, Cr. Brown

AGAINST: Nil

Agenda Reference: CEO 10/26 - 03
Location/Address: Shire of Sandstone
Name of Applicant: Shire of Sandstone
Disclosure of Interest: Nil
Date of Report: 03 September 2026
Author: Peter Money, Chief Executive Officer

Summary

This item seeks Council approval to dispose of the Shire property of 27 Hack Street Sandstone.

Attachments

Nil

Background

Council is in the process of constructing two new 2 x 1 staff houses.

The current housing without permanent occupation is as follows:

16 Green Street – Three bedroom Contractors House – used regularly;

2 Payne Street – a small 2 x 1 unit - used for the royal flying doctor pilot – used as a fall back for contractors;

31 Hack Street – three bedroom - (former mechanics house) – used on occasions as a contractor's house. This property should be held as the current grader driver lives in Mt Magnet; this could change and the house would then be required.

Comment

There are various matters to consider with employee/contractor housing.

Council should be mindful to the number of assets it holds and the implications of potential maintenance on older houses and disposition of unnecessary assets can be beneficial.

The more assets the more maintenance required and the more depreciation allowance in annual budgets.

There is now more privately owned accommodation than a year ago, and it is more economical for Council to pay for occasional private accommodation for contractors rather than holding on to Shire houses.

It is suggested at this time that Council considers the disposal of one property and that being 27 Hack Street. This is an older house and requires substantial maintenance and upgrade to reach an acceptable standard for employee accommodation. It has not been occupied since around December 2025.

However, this property has some excellent infrastructure in the back yard which would appeal to the right buyers. It is recommended that a process commences whereby the property is valued and advertised for sale through a real estate agent acting on behalf of the Council.

Consultation

Shire President
CEO

Statutory Environment

Local Government Act s3.58 (3) (4)

(3) A local government can dispose of property other than under subsection (2) if, before agreeing to

dispose of the property —

(a) it gives local public notice of the proposed disposition —

(i) describing the property concerned; and

(ii) giving details of the proposed disposition; and

(iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;

and

(b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

(4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —

(a) the names of all other parties concerned; and

(b) the consideration to be received by the local government for the disposition; and

(c) the market value of the disposition —

(i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition;
or

(ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.

Policy Implications

Nil

Financial Implications

An increase in income and a reduction in maintenance costs.

Strategic Implications

Plan for the Future 2021 – 2031

Key Objective Four - Strong governance and leadership

An efficient and effective organisation

Voting Requirements

Simple Majority

Officer Recommendation

That Council agrees to the disposal of the property at 27 Hack Street Sandstone;

That Council agrees to acquire the services of a reputable real estate Agency to value the property and advertise the property for sale for a period of one month;

That after one month the Agency reports to Council of the offers made after which Council will assess the proposals and decide the outcome with the eventual sale to be decided by Council;

That if it's considered no reasonable offer is received, Council may at its discretion readvertise for sale of the property.

Resolution No. Deferred

That the item be deferred to the Ordinary Meeting of February 2027.

MOVED: Cr. Allison

SECONDED: Cr. Brown

CARRIED (5/0)

FOR: Cr. Walton, Cr. McQuie, Cr. Allison, Cr. Turner, Cr. Brown

AGAINST: Nil

Agenda Reference: CEO 10/26 - 04
Location/Address: Shire of Sandstone
Name of Applicant: Shire of Sandstone
Disclosure of Interest: Nil
Date of Report: 13 October 2026
Author: Peter Money - CEO

Summary

This item recommends that Council adopt an amendment to the 2026/2027 budget removing a reference to penalty fees for issuing of final rate notices and the fee for title searches in reference to outstanding rates.

Attachments

Nil

Background

The following recommendation was adopted by Council as part of the 2026/2027 budget adoption.

Recommendation 5 – Penalties and Additional Charges for Unpaid Rates and Charges

That in accordance with section 6.51 of the Local Government Act 1995, Council impose penalty interest of 11% per annum, calculated daily, on rates and service charges remaining unpaid (excluding eligible pensioners opting to defer payment of their rates), after the due date and that the following fees be adopted for the non-payment of rates and charges

1. A fee of \$20 will be levied on each Final Notice issued (concession holders not to receive final notices).
2. A fee of \$50 will be levied on each title search required for recovery of outstanding rates.

Comment

It has been brought to my attention that the charging of a penalty fee for the printing and issuing of final rate notices is contrary to s6.56(1) of the Local Government Act.

Evidence shows that these fees have not been charged on final rate notices issued in either 2025/2026 or in 2026/2027.

However, to correct the budget document it is recommended that a formal cancellation of the fee be recorded.

Consultation

Local Government Inspectors Office
Local Government Act 1995

Statutory Environment

Local Government Act s 6.56(1)

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Absolute Majority

Officer Recommendation

That Council formally amend recommendation 5 of the adopted 2026/2027 budget by deleting reference to the fee of \$20 being levied on each final notice issued and the fee of \$50 being levied on any title search required for recovery of outstanding rates.

Resolution No. 108/26

That Council formally amend recommendation 5 of the adopted 2026/2027 budget by deleting reference to the fee of \$20 being levied on each final notice issued and the fee of \$50 being levied on any title search required for recovery of outstanding rates.

MOVED: Cr. Allison

SECONDED: Cr. McQuie

CARRIED BY ABSOLUTE MAJORITY (5/0)

FOR: Cr. Walton, Cr. McQuie, Cr. Allison, Cr. Turner, Cr. Brown

AGAINST: Nil

Agenda Reference: CEO 10/26 - 05
Location/Address: Shire of Sandstone
Name of Applicant: Shire of Sandstone
Disclosure of Interest: Nil
Date of Report: 14 October 2026
Author: Kay Fabello, Executive Officer

Summary

Council is asked to review and consider adoption of the Draft Customer Service Charter.

Attachments

10.1.5 Customer Service Charter

Background

Currently the Shire does not have a Customer Service Charter

Comment

The Customer Service Charter sets out our commitment to providing excellent customer service, as we aim to deliver a welcoming, consistent and positive customer experience on every interaction.

Consultation

CEO
Executive Officer

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Plan for the Future 2021 – 2031

Key Objective Four - Strong governance and leadership
An efficient and effective organisation

Voting Requirements

Simple Majority

Officer Recommendation

That Council adopts the 2026 Draft Customer Service Charter.

Resolution No. 109/26

That Council adopts the 2026 Draft Customer Service Charter.

MOVED: Cr. Allison

SECONDED: Cr. McQuie

CARRIED (5/0)

FOR: Cr. Walton, Cr. McQuie, Cr. Allison, Cr. Turner, Cr. Brown

AGAINST: Nil

Agenda Reference:	CEO 10/26 - 06
Location/Address:	Shire of Sandstone
Name of Applicant:	Shire of Sandstone
Disclosure of Interest:	Nil
Date of Report:	18 October 2026
Author:	Peter Money, Chief Executive Officer

Summary

This item recommends Council adopts the dates for Ordinary Meetings of the Council for 2027 and advertises in accordance with Regulations.

Attachments

Nil

Background

A local government is required to approve meeting dates for the following year and advertise those dates on its website.

Comment

The following schedule of Ordinary Meetings of the Sandstone Shire Council for the year 2027 is recommended for the following dates:

January	No Meeting
February	25 th
March	24 th
April	22 nd
May	27 th
June	24 th
July	22 nd
August	26 th
September	23 rd
October	28 th
November	25 th
December	16 th

Meeting dates for the Annual Electors Meeting and Audit Committee will be advertised in due course.

Consultation

Nil

Statutory Environment

Local Government (Administration) Regulations 12.2

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Plan For the Future

Key objective 4: Leadership

Strong governance and leadership

Voting Requirements

Simple Majority

Officer Recommendation

That Council approves the following schedule of Ordinary Meetings of the Sandstone Shire Council for the year 2026 is recommended for the following dates:

January	No Meeting
February	25 th
March	24 th
April	22 nd
May	27 th
June	24 th
July	22 nd
August	26 th
September	23 rd
October	28 th
November	25 th
December	16 th

Resolution No. Deferred

That this item be deferred to the Ordinary meeting of November 2026.

MOVED: Cr. Turner

SECONDED: Cr. Allison

CARRIED (5/0)

FOR: Cr. Walton, Cr. McQuie, Cr. Allison, Cr. Turner, Cr. Brown

AGAINST: Nil

Agenda Reference:	CEO 10/26 - 07
Location/Address:	Shire of Sandstone
Name of Applicant:	Shire of Sandstone
Disclosure of Interest:	Interest in common
Date of Report:	25 September 2026
Author:	Peter Money, Chief Executive Officer

Summary

That Council approves the shutdown of the Shire of Sandstone's Operations for the Christmas and New Year Period.

Attachments

Nil

Background

Each year Council closes down its operations for the Christmas and New Year period which enables employees to travel, shop or take advantage of the public holidays.

Comment

It is proposed that the shutdown for administration staff be from Monday 21st December 2026 to Friday 1st January 2027 inclusive with the office reopening on Monday 4th January 2027.

It is proposed that the Works crew cease work on Friday 18th December 2025 and return to work on Monday 4th January 2027.

Special arrangements for the Post Office for deliveries are being made for the 22nd & 29th of December.

We are making arrangements to have the payroll uploaded for automatic payment for the pay day of 30th December 2026.

Consultation

Administration Staff
Works team

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Plan For the Future

Key Objective 4

Leadership – an efficient & effective organisation

Voting Requirements

Simple Majority

Officer Recommendation

That Council approves the Christmas shutdown for administration staff from Monday 21st December 2026 to Friday 1st January 2027 inclusive with the office reopening on Monday 4th January 2027.

That Council approves the road works staff cease work on Friday 18th December 2026 and return to work on Monday 4th January 2027.

Resolution No. 110/26

That Council approves the Christmas shutdown for administration staff from Monday 21st December 2026 to Friday 1st January 2027 inclusive with the office reopening on Monday 4th January 2027.

That Council approves the road works staff cease work on Friday 18th December 2026 and return to work on Monday 4th January 2027.

MOVED: Cr. McQuie

SECONDED: Cr. Brown

CARRIED (5/0)

FOR: Cr. Walton, Cr. McQuie, Cr. Allison, Cr. Turner, Cr. Brown

AGAINST: Nil

10.2 FINANCIAL REPORTS

10.2.1 Financial Statement for the month of September 2026

111/26

Agenda Reference:	F 10/26 - 01
Location:	Shire of Sandstone
Applicant:	Shire of Sandstone
Disclosure of Interest:	Nil
Date of Report:	12 th October 2026
Author:	Debby Barndon, Accountant

Summary

The Statement of Financial Activity report for the month ending 30th September 2026 is presented to Council in accordance with *Regulations 34 of the Local Government (Financial Management) Regulations 1996*.

Attachments

10.2.1 Financial Reports

Comments

The financial statements are a true and correct reflection of the current position of the Shire of Sandstone as at the reporting date.

Capital Expenditure

A detailed look at capital expenditure can be found in note 8.

Summary of Cash Held – Shire of Sandstone as of 30th September 2026

Municipal Cheque Account - (CommBiz)	\$1,603,352.80
Municipal Term Deposit Account - (CommBiz)	\$1,800,000.00
Trust Bank Term Deposit – (CommBiz)	\$262,967.26
Cash on Hand	\$450 .00
Reserve Term Investment Account (CommBiz)	\$5,330,603.51

Consultation

Chief Executive Officer

Statutory Environment

Local Government (Financial Management) Regulations 1996 - Regulations 34 (1A) and 17.

The Regulations require a Local Government to prepare each month a statement of financial activity, accompanied by relevant documents and that this information must be presented to Council at an Ordinary Meeting within 2 months after the end of the month.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Risk Implications

The Financial Activity report is presented monthly and provides a retrospective picture of the activities at the Shire. Contained within the report is information pertaining to the financial cost and delivery of strategic initiatives and key projects.

To mitigate the risk of budget over-runs or non-delivery of projects, the Chief Executive Officer has implemented internal control measures such as regular Council and management reporting and a quarterly process to monitor financial performance against budget estimates. Materiality reporting thresholds have been established at half the adopted Council levels, which equate to \$10,000 for operating budget line items and \$10,000 for capital items, to alert management prior to there being irreversible impacts.

It should also be noted that there is an inherent level of risk of misrepresentation of the financials through either human error or potential fraud. The establishment of control measures through a series of efficient systems, policies, and procedures, which fall under the responsibility of the Chief Executive Officer as laid out in the ***Local Government (Financial Management Regulations) 1996*** regulation 5, seek to mitigate the possibility of this occurring. These controls are set in place to provide daily, weekly, and monthly checks to ensure that the integrity of the data provided is reasonably assured.

Voting Requirements

Simple Majority

Officer Recommendation

That in accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, the Statement of Financial Activity for the period ending 30th September 2026, be received, and all other statements noted.

Resolution No. 111/26

That in accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, the Statement of Financial Activity for the period ending 30th September 2026, be received, and all other statements noted.

MOVED: Cr. Allison

SECONDED: Cr. Brown

CARRIED (5/0)

FOR: Cr. Walton, Cr. McQuie, Cr. Allison, Cr. Turner, Cr. Brown

AGAINST: Nil

Agenda Reference:	F 10/26 - 02
Location:	Shire of Sandstone
Applicant:	Shire of Sandstone
Disclosure of Interest:	Nil
Date of Report:	12 th October 2026
Author:	Debby Barndon, Accountant
Senior Officer:	Peter Money, Chief Executive Officer

Presented for Council's information is the list of accounts paid in September 2026 from the Municipal Fund in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996*.

Attachments

10.2.2 (A) List of Accounts paid via EFT & Direct Debit

10.2.2 (B) Corporate Credit Card (September) & Fuel Card (August & September) Payments

Background

Council has delegated to the CEO the exercise of its power under Financial Management Regulation 12 to make payments from Municipal Fund.

The *Financial Management Regulations (Regulation 13 (3))* requires a schedule of payments made through the Shire's bank accounts to be presented to Council.

The lists include details for each payment made incorporating the payee's name, amount of payment, date of payment and a brief transaction description.

Comment

Invoices supporting all payments are available for inspection. Queries regarding any payment should be made through the Chief Executive Officer to the staff member who handles the financial transactions prior to this meeting.

All invoices and vouchers presented to Council have been certified as to receipt of the goods or services and that the amounts shown were due for payment.

Consultation

Chief Executive Officer

Monthly Table of Payments					
Month	EFT's	Direct Debits	Credit Card	Payroll	Total Payments
July	\$ 339,636.07	\$ 58,785.40	\$ 7,344.79	\$ 127,911.00	\$ 533,677.26
August	\$ 460,101.27	\$ 35,084.59	\$ 4,619.33	\$ 126,566.00	\$ 626,371.19
September	\$ 408,251.78	\$ 54,691.55	\$ 4,358.80	\$ 126,303.00	\$ 593,605.13
October					\$ -
November					\$ -
December					\$ -
January					\$ -
February					\$ -
March					\$ -
April					\$ -
May					\$ -
June					\$ -
Totals	\$ 1,207,989.12	\$ 148,561.54	\$ 16,322.92	\$ 380,780.00	\$ 1,753,653.58

Statutory Environment

Local Government Act 1995

Financial Management (Local Government) Regulations 1996 – Regulation 12

Policy Implications

Payments have been made under Council delegation.

Financial Implications

None, funds were available to meet the expenditure.

Strategic Implications

Nil

Voting Requirements

Simple majority

Officer Recommendation

That the schedule of accounts paid for the month of September 2026 as listed, covering EFTs, directly debited payments, wages and credit card payments as numbered from Councils Municipal Fund Bank be endorsed by Council.

Resolution No. 112/26

That the schedule of accounts paid for the month of September 2026 as listed, covering EFTs, directly debited payments, wages and credit card payments as numbered from Councils Municipal Fund Bank be endorsed by Council.

MOVED: Cr. Turner

SECONDED: Cr. Allison

CARRIED (5/0)

FOR: Cr. Walton, Cr. McQuie, Cr. Allison, Cr. Turner, Cr. Brown

AGAINST: Nil

10.3 WORKS AND SERVICES

10.3.1 Works Manager Activity Report for October 2026

113/26

Agenda Reference: WM 10/26 - 01
Location/Address: Various - Shire of Sandstone
Name of Applicant: Shire of Sandstone
File Reference: Nil
Disclosure of Interest: Nil
Date of Report: 15 October 2026
Previous References: Nil
Author: Paddy O'Brien, Works Manager

Summary

To provide Council with an Activity Report on the operations of Council's Infrastructure Division since the last meeting.

Attachments

Nil

Background

Below is a summarised activity report relating to the operations of the works department since the last meeting.

Comment

Construction

Road works on Sandstone – Paynes Find Road: Crew is currently finishing a section between SLK 64.00 to 67.00, re-sheet, crew will then progress to RRG project at SLK 138 to 144.

One Bore Boss currently set up and running at SLK 60 bore.

Sourcing additional quotes for the drilling of water bores for roadworks, ongoing.

Road works are being carried out on the Youanmi to Mount Magnet Road by a contractor on behalf of Ramelius, water supply availability may become an issue as the weather warms up and it dries out.

Maintenance Grading

The Council grader has finished a section of maintenance grading on the Meekatharra Road and commenced on the north end of Paynes Find, working southwards.

The contract grader is currently on the lower end of Paynes Find Road, working back towards Youanmi and will then progress onto the Lake Barlee Road to maintenance grade scour areas down towards the Menzies Boundary.

Town works/Gardens/Council projects

Have sourced more emulsion to complete pothole repairs as required.

Recycling of cans and bottles with scheme number, ongoing.

Replacement power supply has been fitted into the barbecue at the Caravan Park.

Contradiction Well: Retaining wall works are currently being carried out – ongoing. Sourcing timber for the exterior wall.

Weed spraying around town, ongoing with recent rainfall.

New Signage - some additional signs being ordered to replace a couple more faded tourist signs and additional new replacement *Road Closed* Signs have been ordered.

Plant Maintenance/Workshop

The contract mechanic is carrying out servicing of plant and repairs as required.

Analysing of tenders received for the Excavator.

Air-conditioner servicing of several plant has been carried out for the coming Summer.

Consultation

CEO

Various others

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

No financial impost is associated with the activity report as it is retrospective.

Strategic Implications

Long-term objectives may be developed from time to time.

Voting Requirements

Simple majority

Officer Recommendation

That the contents of the Works Manager's Report be accepted by Council.

Resolution No. 113/26

That the contents of the Works Manager's Report be accepted by Council.

MOVED: Cr. Brown

SECONDED: Cr. Turner

CARRIED (5/0)

FOR: Cr. Walton, Cr. McQuie, Cr. Allison, Cr. Turner, Cr. Brown

AGAINST: Nil

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

14 MEETING ITEMS CLOSED TO THE PUBLIC

Nil

15 CONFIDENTIAL ITEMS

Nil

16 ADOPTION OF MINUTES**16.1 Ordinary Meeting of Council Held on 22 October 2026****114/26****Officer Recommendation**

That the Minutes of the Ordinary Meeting of Council held on 22 October 2026 be confirmed as a true and accurate record of proceedings.

Resolution No. 114/26

That the Minutes of the Ordinary Meeting of Council held on 22 October 2026 be confirmed as a true and accurate record of proceedings.

MOVED: Cr. Allison

SECONDED: Cr. McQuie

CARRIED (5/0)

FOR: Cr. Walton, Cr. McQuie, Cr. Allison, Cr. Turner, Cr. Brown

AGAINST: Nil

17 TIME and DATE of NEXT MEETING

The next scheduled Ordinary Council Meeting will be held on Wednesday 25 November 2026 commencing at 1:00 pm.

18 CLOSURE OF MEETING

There being no further business, the Shire President closed the meeting at 1:52 pm.

I, _____, certify that the Minutes of the October Ordinary Council Meeting held on 22 October as shown, were confirmed as a true and accurate record at the Meeting held on the 22 October 2026.

(Presiding Member)

(Date)