



AGENDA

Ordinary Council Meeting

Thursday 25 November 2021

Commencing at 1.00PM

To be held in the Council Chambers, Hack St Sandstone

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SHIRE OF SANDSTONE
S E R V E T H E P E O P L E

ORDINARY COUNCIL MEETING NOTICE PAPER

Thursday 25 November 2021 – 1.00pm

Dear President and Councillors,

An Ordinary Meeting of Council is called for Thursday 25 November 2021, in the Council Chambers, Hack Street, Sandstone, commencing at 1.00 pm.

Councillors please note:

A Briefing Session will be held prior to the Council Meeting.

Charlie Brown

Chief Executive Officer

18 November 2021

PUBLIC QUESTION TIME

A 15-minute public question time is available to allow members of the public the opportunity of submitting questions to Council on matters concerning them. Questions should be submitted in writing prior to the meeting. The questions will be addressed by the President or their nominated person. Where an answer cannot be given at the meeting, a reply will be given in writing subsequent to the meeting.

Discussion will not be allowed.



DISCLAIMER

No responsibility whatsoever is implied or accepted by the Sandstone Shire Council for any act, omission, statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Sandstone Shire Council disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission, statement, intimation or otherwise occurring during Council/Committee Meetings or discussions. Any person or legal entity that acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

*In particular but without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence or permit, any statement or limitation of approval made by an Elected Member or by a Staff Member of Sandstone Shire Council during the course of any Meeting is not intended to be and is not to be taken as notice of approval from the Sandstone Shire Council. The Sandstone Shire Council warns that anyone who has an application lodged with the Sandstone Shire Council must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application including any conditions attaching to the decision made by the Sandstone Shire Council in respect of the application.*

Charlie Brown

Chief Executive Officer

Hack Street, SANDSTONE WA 6639

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18 November 2021

ORDINARY COUNCIL MEETING TO BE HELD ON
Thursday 25 November 2021
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AGENDA and STAFF REPORTS

ORDINARY COUNCIL MEETING TO BE HELD IN

COUNCIL CHAMBERS, SANDSTONE ON THURSDAY 25 NOVEMBER 2021

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF ANY VISITORS

The Presiding Member, Cr Bethel Walton (Shire President) to declare the Meeting open at 1.00pm.

2 ANNOUNCEMENTS FROM THE PRESIDING MEMBER AND/OR COUNCILLORS (without discussion unless otherwise determined)

Nil

3 ATTENDANCE

3.1 Present

Elected Members

Cr B (Beth) Walton Shire President (and Presiding member of this Meeting)

Cr C (Carol) Hodshon

Cr K (Kerry) Key

Cr D (David) Lefroy

Cr V (Vicki) McQuie

Staff Members

Mr Charlie Brown Chief Executive Officer

Visitors

Nil

3.2 Apologies

3.3 Approved Leave of Absence

Nil

4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6 DECLARATIONS OF INTEREST

6.1 Declarations of Financial Interest

6.2 Declarations of Proximity Interest

6.3 Declarations of Indirect Financial Interest

6.4 Declarations of Impartiality Interest

7 PUBLIC QUESTION TIME

Nil

8 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

8.1 Ordinary meeting of Council held on the 28 October 2021

STAFF RECOMMENDATION

Resolution No

MOVED: Cr

SECONDED: Cr

That the Minutes of the Ordinary Meeting of Council held on 28 October 2021 be confirmed as a true and accurate record of proceedings.

NOT CARRIED/CARRIED (0/0)

9 PRESENTATIONS

9.1 Petitions

Nil

9.2 Presentations

Nil

9.3 Deputations

Nil

9.4 Delegates/Councillor's Reports

Nil

10 OFFICERS REPORTS

10.1 CHIEF EXECUTIVE OFFICER'S REPORTS

10.1.1 Status Report Update – October 2021

Agenda Reference:	CEO 11/21 - 01
Name of Applicant:	Shire of Sandstone
Disclosure of Interest:	Nil
Date of Report:	14/11/2021
Previous References:	Various
Author:	Charlie Brown CEO

Summary

The purpose of this report is to advise Council on the status of its decisions from previous Council meetings.

Attachments

Status Update October 2021

Background

It is important that the Council receives an update on the outcome of its resolutions on a regular basis.

Comment

Spreadsheet has been updated to include the decision regarding industrial land on the airport reserve and the reduced price for sale of the police house.

Consultation

Nil

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

Officer Recommendation

Resolution No

MOVED: Cr

SECONDED: Cr

That Council accepts the Status Update for October 2021

Status Update October 2021

The Status Update is used to provide information to Elected Members regarding the Status of decisions made at Council Meetings:

Meeting Date	Item No	Resolution (Action Required)	Response (Update)	Officer	Timeframe
31/17	10.1.7	That the plaque recognising George Dent at Hack's mine is reinstated and his family is offered the opportunity for a plaque to be placed in the new Heritage Park.	03/05/2017 Letter sent to family of George Dent advising them of Council's decision 19/03/2018 Ceramic photo of George Dent received from his family for inclusion on plaque at Heritage Park 07/10/2020 Article in Midwest Times re lack of recognition of George Dent.		
85/17	10.1.4	That the right of way behind the power station between Rowe and Black Streets is closed	06/10/2017 letters sent to begin process and advertising as per LAA undertaken. 06/11/2017 letter received from Water Corporation with no objection. 10/07/2018 Submission received from Telstra and application for closure sent to Dept of Lands 23/11/2018 Details of new Council resolution and other information sought sent to Dept of Lands 13/06/2019 More information sought by DOL sent as requested		
76/18	10.1.2	Transfer of management part of reserve 14178 – Caravan Park	Water Corporation advised. Awaiting the return of the CEO.		

	<p>17/12/2018 Letter accepting part transfer of reserve sent to Water Corporation.</p> <p>03/05/2019 installation date of early 2020 confirmed for Sandstone plant.</p> <p>08/06/2020 Documentation sent to DPLH to enable transfer of part of Reserve 14178 to Water Corp</p> <p>17/08/2020 Amended Stat Dec sent to DPLH to enable completion of transfer</p> <p>20/10/2021 DLHP Ref: 03723-1912 Case 2001007</p> <p>I have reviewed the current information and I note that Water Corporation are seeking to move the site, as per the attached plan. Would you please advise whether there are any issues that the proposed relocation may cause. Once there is agreement, the proposed Deposited Plan will then be finalised. This will enable the land assembly processes to be implemented.</p> <p><i>Advised that as infrastructure was already in place, no objections</i></p> <p>20/10/2021 DLHP Advised</p> <p>Thank you for the advice, I will endeavour to stay across this one to ensure timely attention.</p>	
<p>86/20 10.1.2 Request a change to Management Order on Aerodrome Reserve 10898 to allow industrial land to be developed and leased</p>	<p>23/10/2020 Robert Fenn Development WA advised of Council's decision and asked to send draft letter to DPLH</p> <p>26/10/2020 Letter sent to DPLH by Development WA</p> <p>05/11/2020</p> <p>Email rec'd from DPLH advising that land is generally excised</p>	

			<p>from reserve and leased from the state govt.</p> <p>06/11/2020 email from Development WA to DPLH arguing for land to remain in reserve and be leased from shire.</p> <p>11/11/2020 DPLH advised that the shire will be able to lease the airport land but only for a maximum 5 year term.</p> <p>14/05/2021 Awaiting information and update from Department of DPLH</p>	
38/21	10.1.4	Ramelius Resources Use of Roads to Cart Ore from Penny West Mine to Mount Magnet	<p>Origen Legal Requested to draw up road user agreement.</p> <p>Origen Legal have been used to have consistency in agreement. (Origen Legal used by Mount Magnet Shire)</p> <p>Requested to accompany Main Roads Department on the inspection of Haul Route.</p> <p>Road User Agreement Draft for Council perusal 13th August</p> <p>Road User agreement forwarded to Ramelius for comment.</p> <p>User agreement received back from Ramelius and sent to Origen Legal for comments.</p> <p>Agreement to be returned to Ramelius for further comments</p>	

Legend

Category	Status
Not Started	
In Progress	
Completed	

CARRIED/NOT CARRIED (0/0)

10.1.2 Council Meeting Dates for 2022

Agenda Reference:	CEO 11/21 - 02
Location/Address:	Shire of Sandstone
Name of Applicant:	Shire of Sandstone
Disclosure of Interest:	None
Date of Report:	10 November 2021
Previous References:	Nil
Author:	Charlie Brown CEO

Summary

Council is required to adopt and advertise its Council Meeting dates for the next 12 months.

Attachments

Nil

Background

Regulation 12 of the Local Government (Administration) Regulations 1996 requires a local government to at least once a year give local public notice of the dates, times and place of:

- a) Ordinary Council Meetings; and
- b) Committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public;

That are to be held in the next twelve months.

Comment

Councils current policy on Council Meetings states that,

Ordinary meetings of Council shall be held on the fourth Thursday of each month with January being the exception where no ordinary meeting will be held.

Details of the following years meeting dates will be determined by council in November and advertised.

The order of business on a meeting day is as follows.

1. Briefing session commencing at 10.30AM
2. Ordinary meeting of Council commencing at 1.00 PM

Lunch is scheduled from 12:30 to 1:00 PM

In addition, briefing sessions may be held by the Council from time to time, bearing in mind amount of travel that is required by some councillors, these will be kept to a minimum.

Council traditionally meets on the 4th Thursday of the month and following this tradition the following meeting dates are proposed for 2022.

January 2022	No Meeting
February 2022	Thursday 24 th
March 2022	Thursday 24 th
April 2022	Thursday 28 nd
May 2022	Thursday 26 th
June 2022	Thursday 23 th
July 2022	Thursday 28 nd
August 2022	Thursday 25 th
September 2022	Thursday 22 rd
October 2022	Thursday 27 th
November 2022	Thursday 24 th
December 2022	Thursday 15 th

It is to be noted that the December 2022 Council Meeting is proposed for the 3rd Thursday of December (15th) as the 4th Thursday is 22rd December and usually a Christmas New Year shutdown that allows staff 2 days travel time before Christmas day would be in place by that date.

Consultation

Nil

Statutory Environment

Local Government Act 1995 section 5.25(1)(g)

Local Government (Administration) Regulations 1996 Reg 12(1)

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

Officer Recommendation

Resolution #

MOVED: Cr

SECONDED: Cr

That Council adopt the following meeting dates for 2022 and advertise them in accordance with the requirements of the Local Government (Administration) Regulations 1996:

January 2022	No Meeting
February 2022	Thursday 24th
March 2022	Thursday 24th

April 2022	Thursday 28nd
May 2022	Thursday 26th
June 2022	Thursday 23th
July 2022	Thursday 28nd
August 2022	Thursday 25th
September 2022	Thursday 22nd
October 2022	Thursday 27th
November 2022	Thursday 24th
December 2022	Thursday 15th

All meetings to be held in the Council Chambers Hack Street, Sandstone commencing at 1.00pm.

CARRIED/NOT CARRIED (?/?)

10.1.3 Sale of Surplus Vacant Land

Agenda Reference:	CEO 11/21 - 03
Location/Address:	Shire of Sandstone
Name of Applicant:	Shire of Sandstone
Disclosure of Interest:	Nil
Date of Report:	31 May 2016
File No:	
Previous References:	
Author:	Charlie Brown, Chief Executive Officer

Summary

Council has recently received an unsolicited offer to purchase the property located at lot 257 Thanduna Street Sandstone. This lot is currently owned freehold by the Shire of Sandstone.

Attachments

Nil

Background

The Shire owns the following lots, the details are as follows.

Lot 410 Thaduna Street on Deposited Plan 188026 Volume 2734 Folio 319

Lot 411 Thaduna Street on Deposited Plan 188026 Volume 2734 Folio 320

Lot 413 Thaduna Street on Deposited Plan 188026 Volume 2734 Folio 321

Lot 257 Thaduna Street on Deposited Plan 223094 Volume 2734 Folio 325

Council holds Duplicate Certificates of titles for these lots.

Comment

From recent discussions with council, it has been agreed that these are surplus to council's current requirements and that they should be placed on the market.

A desktop valuation is being sought for these lots.

Consultation

Councillors.

Statutory Environment

3.58. Disposing of property

- (1) In this section —
dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;
property includes the whole or any part of the interest of a local government in property, but does not include money.
- (2) Except as stated in this section, a local government can only dispose of property to —
 - (a) the highest bidder at public auction; or
 - (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.
- (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
 - (a) it gives local public notice of the proposed disposition —
 - (i) describing the property concerned; and
 - (ii) giving details of the proposed disposition; and
 - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;and
 - (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.
- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
 - (a) the names of all other parties concerned; and
 - (b) the consideration to be received by the local government for the disposition; and
 - (c) the market value of the disposition —
 - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
 - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.
- (5) This section does not apply to —
 - (a) a disposition of an interest in land under the *Land Administration Act 1997* section 189 or 190; or
 - (b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or
 - (c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or
 - (d) any other disposition that is excluded by regulations from the application of this section.

[Section 3.58 amended: No. 49 of 2004 s. 27; No. 17 of 2009 s. 10.]

Policy Implications

Nil

Financial Implications

Sale of these lots will generate cash flow and increase the rate base for the Shire of Sandstone.

Strategic Implications

Nil

Voting Requirements

Simple majority

Officer Recommendation

Resolution #

MOVED: Cr

SECONDED: Cr

That council advertise for sale the following lots;

Lot 410 Thaduna Street on Deposited Plan 188026 Volume 2734 Folio 319

Lot 411 Thaduna Street on Deposited Plan 188026 Volume 2734 Folio 320

Lot 413 Thaduna Street on Deposited Plan 188026 Volume 2734 Folio 321

Lot 257 Thaduna Street on Deposited Plan 223094 Volume 2734 Folio 325

Or

That council advertise the following lots for sale;

Lot 410 Thaduna Street on Deposited Plan 188026 Volume 2734 Folio 319

Lot 411 Thaduna Street on Deposited Plan 188026 Volume 2734 Folio 320

Lot 413 Thaduna Street on Deposited Plan 188026 Volume 2734 Folio 321

And accept the offer from Sally Stiener of \$11,000 including GST on lot 257 Thaduna street Subject to the provisions of the Local Government Act 1995 Section 3.58 (3) (a) Submissions and (b) being met and there being no submissions lodged that Council has an issue/concern with.

CARRIED/NOT CARRIED (0/0)

10.1.4	Murchison Regional Vermin Council
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Agenda Reference: CEO 11/21 - 04
Location/Address: Shire of Sandstone
Name of Applicant: Shire of Sandstone
Disclosure of Interest: Nil
Date of Report: 10/11/2021
Author: Charlie Brown, Chief Executive Officer

Summary

MRVC are seeking councils' agreement on the amalgamation and the Deed of Contribution.

Attachments

- 10.1.4 (A) Draft Deed of Contribution
- 10.1.4 (B) Draft rules MRBA – MRVC Merger

Background

Comment

The following email was received from Geoff Brooks, CEO Murchison Regional Vermin Council.

Attached are the unconfirmed minutes of the MRVC Ordinary Meeting held in Mount Magnet on the 13th of October.

Item 12.6 refers to the merger proposal and includes a draft Deed of Contribution which Council has resolved be referred to you for consideration.

At the MRBA Committee of Management Meeting held on the 12th of October (as referred to in Item 12.6) the MRBA Committee of Management resolved as follows:

“That the MRBA Committee of Management endorses the attached draft MRBA amended constitution and advises the MRVC accordingly. In doing so the Committee notes that this amended constitution cannot be referred to MRBA members for approval at an AGM or Special General Meeting until the Deed of Contribution has been formally agreed to by MRVC Member Councils.”

The next MRVC Ordinary Meeting is scheduled for Wednesday 15th of December. Your advice on your Councils position with respect to the possible merger and draft Deed of Contribution would be much appreciated in time for this meeting.

Council has at a previous meeting, resolved to agree with the merger.

Consultation

Statutory Environment

Policy Implications

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority

Officer Recommendation

Resolution No

MOVED: Cr

SECONDED: Cr

That Council reaffirm its agreement to the merger between the MRVC and the MRBA and agree to the “Draft Deed of Contributions”, subject to the final document.

CARRIED/NOT CARRIED (?/?)

10.1.5	Reserve 14534 Change of Purpose
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Agenda Reference: CEO 11/21 - 05
Location/Address: Shire of Sandstone
Name of Applicant: Shire of Sandstone
Disclosure of Interest: Nil
Date of Report: 10/11/2021
Author: Charlie Brown, Chief Executive Officer

Summary

The Department of Planning, Lands and Heritage are seeking Council's comments on the proposal to cancel Reserve 14534 and leave the land as Unallocated Crown Land.

Attachments

10.1.5 (A) Reserve 14534 Change of Purpose.

Background

Reserve 14534

Comment

As can be seen Reserve 14535 is surrounded by reserve 14645 which has a current purpose of "Common".

Reserve number	reserve area	current purpose	land use 1	responsibility
14534	0.1012	PUBLIC HALL SITE	HALL	PUBLIC WORKS DEPARTMENT
14645	1926.3037	COMMON	COMMON	DEPARTMENT OF PLANNING, LANDS

It is assumed from the current purpose of Reserve 14645, "common", derived from a satellite town/camel station.

Research thru "From Gold to Wool and back again" failed to find a name of the townsite but believe it to be on the western Side of Dandaraga Station.

Consultation

Nil

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority

Officer Recommendation

Resolution No

MOVED: Cr

SECONDED: Cr

That Council advise the Department of Planning, Lands and Heritage, that they have no objection to the proposed change of purpose

CARRIED/NOT CARRIED (0/0)

10.2 FINANCIAL REPORTS

10.2.1 Financial Statement for the month of October 2021

Agenda Reference:	F 11/21 – 01
Location:	Shire of Sandstone
Applicant:	Shire of Sandstone
Disclosure of Interest:	Nil
Date of Report:	10 November 2021
Author:	Charlie Brown Chief Executive Officer

Summary

The Statement of Financial Activity report for the month ending July 2021 is presented to Council in accordance with *Regulations 34 of the Local Government (Financial Management) Regulations 1996*.

Attachments

- 10.2.1 (1) Financial Statements for October 2021
- 10.2.1 (2) Detailed Statements
- 10.2.1 (3) Variance at Sub Program Level
- 10.2.1 (4) Capital Expenditure Summary
- 10.2.1 (5) Investment Register

Comments

Total Income reports a 18.18% variance on anticipated budget expectations, largely due to sales in fuel and Caravan Park, and private works income being greater than anticipated. If sales continue as they have in the first quarter a budget adjustment will be required in both income and expenditure.

Total Expenditure shows an 8.47% variance

A detailed look at variances at sub program level can be seen in attachment 10.2.1 (3)

Rates were issued on the 2nd September with the discount period concluding on 16th September.

Final Notices have been sent and letter will be forwarded to those still outstanding.

A Detailed look at Rates can be seen in attachment 10.2.2

As at the 12th November only 4.55% or \$42,295.14 of Non-Instalment Payers remain outstanding.

Capital Expenditure

A detailed look at capital expenditure can be found in note 8, as well as attachment 10.2.1 (4) showing levels of expenditure.

Summary of Cash on Hand – Shire of Sandstone as at: 31 October 2021

Municipal Cheque Account - On-line (BWA)	\$852,703.17
Municipal Investment Account – On-line (BWA)	\$520,222.41
Trust Fund (Bankwest)	\$6,945.00
Reserve Term Deposits (Bankwest)	\$5,025,461.32
Muni Term Deposit	\$805,492.61

Consultation

Finance Officer

Statutory Environment

Local Government (Financial Management) Regulations 1996 - Regulations 34 (1A) and 17.

The Regulations require a Local Government to prepare each month a statement of financial activity, accompanied by relevant documents and that this information must be presented to Council at an ordinary meeting within 2 months after the end of the month.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Risk Implications

The Financial Activity report is presented monthly and provides a retrospective picture of the activities at the Shire. Contained within the report is information pertaining to the financial cost and delivery of strategic initiatives and key projects.

To mitigate the risk of budget over-runs or non-delivery of projects, the Chief Executive Officer has implemented internal control measures such as regular Council and management reporting and a quarterly process to monitor financial performance against budget estimates. Materiality reporting thresholds have been established at half the adopted Council levels, which equate to \$10,000 for operating budget line items and \$10,000 for capital items, to alert management prior to there being irreversible impacts.

It should also be noted that there is an inherent level of risk of misrepresentation of the financials through either human error or potential fraud. The establishment of control measures through a series of efficient systems, policies and procedures, which fall under the responsibility of the CEO as laid out in the Local Government (Financial Management Regulations) 1996 regulation 5, seek to mitigate the possibility of this occurring. These controls are set in place to provide daily, weekly, and monthly checks to ensure that the integrity of the data provided is reasonably assured.

Voting Requirements

Simple Majority

STAFF RECOMMENDATION

Resolution No

MOVED: Cr

SECONDED: Cr

That in accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996, the Statement of Financial Activity and the Investment Report for the period ending 31 October 2021 be received.

CARRIED / NOTCARRIED 0/0

10.2.2 ACCOUNTS UPDATE FOR THE MONTH OF OCTOBER 2021

(Includes Credit Cards, the Caravan Park, Fuel Sales and Rates report)

Agenda Reference:	F 11/21 – 02
Location:	Shire of Sandstone
Applicant:	Shire of Sandstone
Disclosure of Interest:	Nil
Date of Report:	10 November 2021
Author:	Rhonda Miles - Finance Officer
Senior Officer:	Charlie Brown – Chief Executive Officer

Summary

Presented for Council's information is the list of accounts paid in the month from the Municipal Fund and Trust Fund in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996*. Payments made through the corporate credit cards as well as income from the Caravan Park and Fuel Sales are included as attachments.

Attachments

10.2.2 A to D: The list of accounts (EFT, DD and cheque payments) is attached which will enable Council to see the payments made to the Shire's creditors.

10.2.2 E to G: Payments via Credit Cards (CEO and Works Supervisor), Caravan Park Income and Fuel Sales Income.

Background

Council has delegated to the CEO the exercise of its power under Financial Management Regulation 12 to make payments from Municipal Fund and Trust Fund.

The *Financial Management Regulations (Regulation 13 (3))* requires a schedule of payments made through the Shire's bank accounts to be presented to Council.

The lists include details for each payment made incorporating the payee's name, amount of payment, date of payment and a brief transaction description.

Comment

Invoices supporting all payments are available for inspection. Queries regarding any payment should be made through the CEO to the staff member who handles the financial transactions prior to this meeting.

All invoices and vouchers presented to Council have been certified as to receipt of the goods or services and that the amounts shown were due for payment.

Municipal Fund October 2021

- Cheque Numbers 105506 – 105512 totalling \$2,834.15
- EFT payment numbers 8507 – 8558 totalling \$360,607.87
- DD Payment numbers 5240.1 – 5283.2 totalling \$12,644.71
- Superannuation \$8,190.10 & \$8,063.21 totalling \$16,253.31
- Payroll \$35,422.74 & \$34,046.00 totalling \$69,468.74

Trust Fund October 2021

- Cheque Number 205137 for \$500.00

Consultation

Nil

Statutory Environment

Local Government Act 1995

Financial Management (Local Government) Regulations 1996 – Regulation 12

Policy Implications

Payments have been made under Council delegation.

Financial Implications

None, funds were available to meet the expenditure.

Strategic Implications

Nil

Voting Requirements

Simple majority

Staff Recommendation

Resolution No

MOVED: Cr

SECONDED: Cr

That the schedule of accounts paid during October 2021 as listed, covering cheques, EFT's, Bank Charges, directly debited payments and wages as numbered from councils Municipal Fund Bank and councils Trust Fund Bank be endorsed by council

CARRIED /NOT CARRIED (0/0)

10.2.3 Budget Amendment Shire Residence Fencing

Agenda Reference:	F 11/21 – 03
Location:	Shire of Sandstone
Applicant:	Shire of Sandstone
Disclosure of Interest:	Nil
Date of Report:	10 November 2021
Author:	Charlie Brown
Senior Officer:	Charlie Brown – Chief Executive Officer

Summary

Councils current budget allows for the replacement of fencing at 3 residences. Recent high wind has cause damage to other fencing and it is necessary to renew fencing at a further 3 residences with minor works required at one other.

Councils has allowed a total of \$60,000.00 but a further \$100,160.00 is required.

Attachments

Nil

Background

There have been several attempts to repairs these fences, however the recent winds have proven too strong, and we have a situation where fences are failing and in a bad state of disrepair.

It was the thought of staff when compiling the budget that these three be reconstructed next year, however circumstances have brought this project forward.

Comment

In order to accommodate the current expense, it is suggested that these repairs be funded from our buildings reserve fund and that the funds that would have been expended in 2022/2023 be allocated to the Building Reserve fund in that year's budget.

Consultation

Nil

Statutory Environment

Local Government Act 1995

Financial Management (Local Government) Regulations 1996 – Regulation 12

Policy Implications

Payments have been made under Council delegation.

Financial Implications

None, funds were available to meet the expenditure.

Strategic Implications

Nil

Voting Requirements

Absolute Majority

Staff Recommendation**Resolution No**

MOVED: Cr

SECONDED: Cr

That council

- 1. Authorise the Chief Executive Officer to amend the 2021/2022 budget to facilitate the reconstruction of fencing by;**
- 2. Increase Account 1091200 by \$100,160.00 (Specified Housing Maintenance)**
- 3. Increase Account 1149020 By \$100,160.00 (Transfer from Buildings Reserve)**

CARRIED /NOT CARRIED (0/0)

10.4 WORKS and SERVICES

10.4.1 WORKS SUPERVISOR'S REPORT OCTOBER 2021

Agenda Reference:	WS 11/21 – 01
Location/Address:	Shire of Sandstone
Name of Applicant:	Shire of Sandstone
Disclosure of Interest:	None
Date of Report:	10 November 2021
Previous References:	Nil
Author:	Charlie Brown, Chief Executive Officer

Summary

1. Roads Construction

The construction crew will complete works on the Sandstone Paynes Find Road Regional Road Group Funded Project on the 23rd November.

New Grids have/are to be installed, the first at the No 2 Grid, approximately 10klm from the shire boundary, and the second at the Pindabunna/Pullagaroo Boundary.

Work is to commence on the Sandstone Meekatharra Road.

This works is at the 36.32 to 36.44 SLK and is the removal of a culvert and to replace it with a floodway.

It is anticipated that this will be completed prior to the Christmas shutdown.



SHIRE OF SANDSTONE

2. Maintenance Grader

The Maintenance Grader is currently on the Meekatharra Road, grading the Cogla Downs Road whilst in that area.

3. Contract Grader

The Contract Grader is currently on the Youanmi-Mt Magnet Road.

4. Staff

Full crew currently on board with the exception of Mary Baillie who is still on workers compensation.

5. Town

Equipment was moved from the Storage Shed to Pioneer Park.

Seats erected at the Cemetery and on the Flora & Fauna Walk Trail at the mid-way point.

This is the location for Interpretative panels regarding the railway line as well as the walk trail.

Fencing

Currently sourcing quotes for additional fencing that has become necessary due to the winds experienced over the last 8 weeks.

Caravan Park

A major leak in mains water at the Caravan Park has been rectified.

6. Heritage

Currently Gathering information for the Interpretative panels at Pioneer Park and the Flora & Fauna Walk Trail.

Consultation

All Staff

Statutory Environment

Local Government Act 1995

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

Officer Recommendation

Resolution No

Moved Cr

Seconded Cr

That Council receive the Works Supervisor's Report for October 2021.

CARRIED/NOT CARRIED (0/0)

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

14 MEETING ITEMS CLOSED TO THE PUBLIC

14.1 Meeting Closed to the Public

CONFIDENTIAL ITEMS

14.2 Public Reading of Resolution

TIME and DATE of NEXT MEETING

The next scheduled Ordinary Council Meeting will be held on Thursday 25 November 2021.

15 CLOSURE OF MEETING

There being no further business, the Shire President closed the meeting at _____pm.

CERTIFICATION

I, _____, certify that the Minutes of the Ordinary Council Meeting held on 28 October 2021, as shown, were confirmed as a true and accurate record at the Meeting held on 25 November 2021.

(Presiding Member)