



AGENDA

Ordinary Council Meeting

Thursday 24 June 2021

@ 1.00PM

To be held in the Council Chambers, Hack St Sandstone

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ORDINARY COUNCIL MEETING NOTICE PAPER

Thursday 24 June 2021 – 1.00pm

Dear President and Councillors,

An Ordinary Meeting of Council is called for Thursday 24 June 2021, in the Council Chambers, Hack Street, Sandstone, commencing at 1.00 pm.

Councillors please note:

A Briefing Session will be held prior to the Council Meeting.

Charlie Brown

Chief Executive Officer

18 June 2021

PUBLIC QUESTION TIME

A 15 minute public question time is available to allow members of the public the opportunity of submitting questions to Council on matters concerning them. Questions should be submitted in writing prior to the meeting. The questions will be addressed by the President or their nominated person. Where an answer cannot be given at the meeting, a reply will be given in writing subsequent to the meeting.

Discussion will not be allowed.



DISCLAIMER

No responsibility whatsoever is implied or accepted by the Sandstone Shire Council for any act, omission, statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Sandstone Shire Council disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission, statement, intimation or otherwise occurring during Council/Committee Meetings or discussions. Any person or legal entity that acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

*In particular but without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence or permit, any statement or limitation of approval made by an Elected Member or by a Staff Member of Sandstone Shire Council during the course of any Meeting is not intended to be and is not to be taken as notice of approval from the Sandstone Shire Council. The Sandstone Shire Council warns that anyone who has an application lodged with the Sandstone Shire Council must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application including any conditions attaching to the decision made by the Sandstone Shire Council in respect of the application.*

Charlie Brown

Chief Executive Officer

18 June 2021

Hack Street, SANDSTONE WA 6639

Tel (08) 9963 5802 Fax (08) 9963 5852

E-mail: ceo@sandstone.wa.gov.au

WRITTEN DECLARATION OF INTEREST IN MATTER BEFORE COUNCIL

NOTE: USE ONE FORM PER DECLARATION

I, (1) _____ hereby declare an interest in the following item to be considered by Council at its Meeting to be held on (2) _____ and regarding

Agenda item (3) _____

The type of interest I wish to declare is (4)

- Financial pursuant to Sections 5.60A of the Local Government Act 1995
- Proximity pursuant to Section 5.60B of the Local Government Act 1995
- Indirect Financial pursuant to Section 5.61 of the Local Government Act 1995
- Impartiality pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulation 2007

The nature of my interest is (5)

The extent of my interest is (6)

I understand that the above information will be recorded in the Minutes of the Meeting and recorded by the Chief Executive Officer in an appropriate Register.

(Signature)

(Date)

RECEIVED BY: _____

(Chief Executive Officer)

(Date)

- (1) Insert your name.
- (2) Insert the date of the Council Meeting at which the item it to be considered.
- (3) Insert the Agenda Item Number and Title.
- (4) Tick the box(es) to indicate the type of interest (for explanation, see the extracts overleaf from the Act.
- (5) Describe the nature of your interest.
- (6) Describe the extent of your interest (if seeking to participate in the matter under the s.5.68 of the Act)

Financial pursuant to Section 5.60A of the Local Government Act 1995

s5.60A Financial Interest

For the purpose of this Subdivision, a person has a financial interest in a matter if it is reasonable to expect that the matter will if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person.

[Section 5.60A inserted by No. 64 of 1998 s. 30; amended by No. 49 of 2004 s. 50.]

Proximity pursuant to Section 5.60B of the Local Government Act 1995

s5.60B Proximity Interest

- (1). For the purposes of this Subdivision, a person has a proximity interest in a matter if the matter concerns –
 - (a). a proposed change to a planning scheme affecting land that adjoins the person's land;
 - (b). a proposed change to zoning or use of land that adjoins that person's land; or
 - (c). a proposed development (as defined in section 5.63 (5)) of land that adjoins the person's land.

- (2). In this section, land ("**the proposal land**") adjoins a person's land if –
 - (a). the proposal land, not being a thoroughfare, has a common boundary with the person's land;
 - (b). the proposal land, or any part of it, is directly across a thoroughfare from, the person's land; or
 - (c). the proposal land is that part of a thoroughfare that has a common boundary with the person's land.

- (3). In this section a reference to a person's land is a reference to any land owned by the person or in which the person has any estate or interest.

[Section 5.60B inserted by No 64 of 1998 s. 30.]

Indirect Financial pursuant to Section 5.61 of the Local Government Act 1995

s5.61 Indirect Financial Interest

A reference in this Subdivision to an indirect financial interest of a person in a matter includes a reference to a financial relationship between that person and another person who requires a local government decision in relation to the matter.

Impartiality pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulation 2007

reg 11 Disclosure of Interest

- (1). In this regulation –
Interest means an interest that could or could reasonably be perceived to; adversely affect the impartiality of the person having the interest arising from kinship, friendship or membership of an association.

- (2). A person who is a council member and who has an interest in any matter to be discussed at a council or committee meeting attended by the member must disclose the nature of the interest –
 - (a). in a written notice given to the CEO before the meeting;
or
 - (b). at the meeting immediately before the matter is discussed.
- (3). Sub-regulation (2) does not apply to an interest referred to in section 5.60 of the Act.
- (4). Sub-regulation (2) does not apply if –
 - (a). A person who is a council member fails to disclose an interest because the person did not know he or she has an interest in the matter; or
 - (b). A person who is a council member fails to disclose an interest because the person did not know the matter in which he or she had an interest would be discussed at the meeting and the person disclosed the interest as soon as possible after the discussion began.
- (5). If, under sub-regulation (2)(a), a person who is a council member discloses an interest in a written notice given to the CEO before a meeting then –
 - (a). Before the meeting the CEO is to cause the notice to be given to the person who is to preside at the meeting; and
 - (b). At the meeting the person presiding is to bring the notice and its contents to the attention of the persons present immediately before a matter to which the disclosure related is discussed.
- (6). If –
 - (a). Under sub-regulation (2)(b) or (4)(b) a person’s interest in a matter is disclosed at a meeting; or
 - (b). Under sub-regulation (5) (b) notice of a person’s interest in a matter is brought to the attention of the persons present at a meeting.

The nature of the interest is to be recorded in the minutes of the meeting.

Describe the extent of your interest (If seeking to participate in the matter under s.5.68 of the Act)

s5.68 Councils and Committees may allow Members disclosing interests to participate etc. in Meetings

- (1). If a member has disclosed, under section 5.65, an interest in a matter, the members present at the meeting who are entitled to vote on the matter
 - (a). may allow the disclosing member to be present during any discussion or decision-making procedure relating to the matter; and
 - (b). may allow, to the extent decided by those members, the disclosing member to preside at the meeting (if otherwise qualified to preside) or to participate in discussions and the decision-making procedures relating to the matter if –
 - (i) the disclosing member also discloses the extent of the interest; and

(ii) those members decide that the interest –

- (I) is so trivial or insignificant as to be unlikely to influence the disclosing member's conduct in relation to the matter; or
- (II) is common to a significant number of electors or ratepayers

- (2). A decision under this section is to be recorded in the minutes of the meeting relating to the matter together with the extent of any participation allowed by the council or committee.
- (3). This section does not prevent the disclosing member from discussing, or participating in the decision-making process on, the question on whether an application should be made to the Minister under section 5.69.

SHIRE OF SANDSTONE
ELECTED MEMBER'S REQUEST FORM

Councillor's Name: _____

Date: ____/____/2021

Urgency: Low / Medium / High / Strategic

Road / Public Building / Area: _____

Request: _____

Description: _____

OFFICE USE ONLY:

Action Taken: _____

Comment: _____

Completed: ____/____/2021

Signature: _____

Inspected and/or authorised by: _____

(Chief Executive Officer)

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Councilor’s Claim for Sitting Fees and Travel

Councilor _____

Creditor No _____

<i>Date</i>	<i>Meeting</i>	<i>Sitting Fees</i>	<i>Travel Km's</i>	<i>Amount</i> .7087 cents per km
Date of Meeting	Type of Meeting	\$175/ \$350	No of km's	Office Use
24/6/2021	Full Council			

Fees payable are in accordance with the Local Government Act (5.98) – Administration Regulations (30)

Total	Total
04109	Line Item 370 04100
TOTAL:	

OTHER MEETINGS ATTENDED IN THE MONTH

Date	Meeting	Km's	Vehicle supplied?

If this form is not filled out correctly with all information the claim for payment will be rejected.

(Signature) (Date)

Calculations Checked _____ Date _____

Goods Received / Payment Approved _____

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**ORDINARY COUNCIL MEETING TO BE HELD ON
THURSDAY 24 June 2021
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15	4.0	Response to Previous Public Questions Taken on Notice	
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16	7.0	Public Question Time	
16	8.0	Confirmation of Minutes from Previous Meeting(s)	
16	8.1	Ordinary Council Meeting – 26 November 2020	/21
16	9.0	Presentations	
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17	10.1	Chief Executive Officer's Reports	
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32	12	Questions from Members Without Notice	
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32	14	Meeting Items Closed to the Public	
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AGENDA and STAFF REPORTS

ORDINARY COUNCIL MEETING TO BE HELD IN

COUNCIL CHAMBERS, SANDSTONE ON THURSDAY 24 JUNE 2021

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF ANY VISITORS

The Presiding Member, Cr Bethel Walton (Shire President) to declare the Meeting open at 1.00pm.

2 ANNOUNCEMENTS FROM THE PRESIDING MEMBER AND/OR COUNCILLORS (without discussion unless otherwise determined)

Nil

3 ATTENDANCE

3.1 Present

Elected Members

Cr B (Beth) Walton Shire President (and Presiding member of this Meeting)

Cr C (Carol) Hodshon

Cr F (Freda) May

Cr D (David) Lefroy

Cr V (Vicki) McQuie

Staff Members

Mr Charlie Brown Chief Executive Officer

Mr Norbert Marwick Works Supervisor

Visitors

3.2 Apologies

Cr K (Kerry) Key

3.3 Approved Leave of Absence

Nil

4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6 DECLARATIONS OF INTEREST

6.1 Declarations of Financial Interest

6.2 Declarations of Proximity Interest

6.3 Declarations of Indirect Financial Interest

6.4 Declarations of Impartiality Interest

7 PUBLIC QUESTION TIME

Nil

8 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

8.1 Ordinary meeting of Council held on the 27 May 2021

STAFF RECOMMENDATION

Resolution No

MOVED: Cr

SECONDED: Cr

That the Minutes of the Ordinary Meeting of Council held on 27 May 2021 are confirmed as a true and accurate record of proceedings.

NOT/CARRIED (?/?)

9 PRESENTATIONS

9.1 Petitions

Nil

9.2 Presentations

Nil

9.3 Deputations

Nil

9.4 Delegates/Councillor's Reports

Nil

10 OFFICERS REPORTS

10.1 CHIEF EXECUTIVE OFFICER'S REPORTS

10.1.1 Status Report Update – June 2021

Agenda Reference:	CEO 05/21 - 01
Name of Applicant:	Shire of Sandstone
Disclosure of Interest:	Nil
Date of Report:	14/06/2021
Previous References:	Various
Author:	Charlie Brown CEO

Summary

The purpose of this report is to advise Council on the status of its decisions from previous Council meetings.

Attachments

Status Update May 2021

Background

It is important that the Council receives an update on the outcome of its resolutions on a regular basis.

Comment

Spreadsheet has been updated to include the decision regarding industrial land on the airport reserve and the reduced price for sale of the police house.

Consultation

Nil

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

Officer Recommendation

Resolution No

MOVED: Cr

SECONDED: Cr

That Council accepts the Status Update for June 2021

Status Update May 2021

The Status Update is used to provide information to Elected Members regarding the Status of decisions made at Council Meetings:

Meeting Date	Item No	Resolution (Action Required)	Response (Update)	Officer	Timeframe
31/17	10.1.7	That the plaque recognising George Dent at Hack's mine is reinstated and his family is offered the opportunity for a plaque to be placed in the new Heritage Park.	03/05/2017 Letter sent to family of George Dent advising them of Council's decision 19/03/2018 Ceramic photo of George Dent received from his family for inclusion on plaque at Heritage Park 07/10/2020 Article in Midwest Times re lack of recognition of George Dent.		
85/17	10.1.4	That the right of way behind the power station between Rowe and Black Streets is closed	06/10/2017 letters sent to begin process and advertising as per LAA undertaken. 06/11/2017 letter received from Water Corporation with no objection. 10/07/2018 Submission received from Telstra and application for closure sent to Dept of Lands 23/11/2018 Details of new Council resolution and other information sought sent to Dept of Lands 13/06/2019 More information sought by DOL sent as requested		
76/18	10.1.2	Transfer of management part of reserve 14178 – Caravan Park	Water Corporation advised. Awaiting the return of the CEO. 17/12/2018 Letter accepting part transfer of reserve sent to Water Corporation.		

			<p>03/05/2019 installation date of early 2020 confirmed for Sandstone plant.08/06/2020 Documentation sent to DPLH to enable transfer of part of Reserve 14178 to Water Corp 17/08/2020 Amended Stat Dec sent to DPLH to enable completion of transfer</p>	
86/20	10.1.2	Request a change to Management Order on Aerodrome Reserve 10898 to allow industrial land to be developed and leased	<p>23/10/2020 Robert Fenn Development WA advised of Council's decision and asked to send draft letter to DPLH 26/10/2020 Letter sent to DPLH by Development WA 05/11/2020</p> <p>Email rec'd from DPLH advising that land is generally excised from reserve and leased from the state govt. 06/11/2020 email from Development WA to DPLH arguing for land to remain in reserve and be leased from shire. 11/11/2020 DPLH advised that the shire will be able to lease the airport land but only for a maximum 5 year term.</p> <p>14/05/2021</p> <p>Awaiting information and update from Department of DPLH</p>	

Legend

Category	Status
Not Started	
In Progress	
Completed	

CARRIED/NOT CARRIED (??)

10.1.2	Review of Policy Manual
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Agenda Reference: CEO 06/21 - 06
Location/Address: Shire of Sandstone
Name of Applicant: Shire of Sandstone
Disclosure of Interest: Nil
Date of Report: 14/06/2021
Author: Charlie Brown, Chief Executive Officer

Summary

The Shire of Sandstone is required under the *Local Government Act 1995* to perform a holistic review of the Shire's policy manual on a regular basis, being generally every two years.

This report constitutes part of that review.

A copy of the Policy Manual with recommended amendments is provided under separate cover.

Attachments

New updated policy manual, Section Council 10.1.2 (A)

Background

The *Local Government Act 1995* allows for Council to delegate to the Chief Executive Officer to exercise its powers or the discharge of any of its duties under the Act. Generally, the delegations are performed in accordance with established policy as developed and adopted by Council under Section 2.7 of the Act. In context, the policies are compiled into a manual routinely reviewed every two years to ensure the individual they remain contemporary and relevant.

Comment

While this review is being conducted to ensure the Council is meeting its statutory obligations, it is also beneficial for councillors to receive a relevant set of policies that will assist with their decision making.

Importantly, Councillors should feel comfortable about seeking further explanation on the recommended changes and/or requesting further amendments to each policy should this be considered necessary.

Consultation

Councillors

Other local governments

Statutory Environment

As mentioned, the review of Council Policies is enacted under Section 2.7 of the *Local Government Act, 1995*

Policy Implications

All Policies Section 1 Council, have been reviewed

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority

Officer Recommendation

Resolution No

MOVED: Cr

SECONDED: Cr

That Council pursuant to Section 2.7 and Section 6.12(b) of the Local Government Act, 1995 adopt the revised Policy Manual Section 1 Council, as amended, and attached to this report.

CARRIED/NOT CARRIED (?/?)

10.1.3 Code of Conduct Council Employees

Agenda Reference:	CEO 02/21-02
Location/Address:	Shire of Sandstone
Name of Applicant:	Shire of Sandstone
Disclosure of Interest:	None
Date of Report:	14 June 2021
Previous References:	Nil
Author:	Charlie Brown, Chief Executive Officer

Summary

This item relates to a new Code of Conduct for Employees required in accordance with Section 5.51A of the *Local Government Act, 1995* and includes the matters prescribed in Part 4A of the Local Government(Administration) Regulations 1996.

For the most part all employees of, and contractors working for, the Shire will need to understand and abide by the statutory responsibilities and obligations prescribed by the legislation and this code.

Attachments

10.1.3 (A) Code of Conduct for employees

Background

The *Local Government Legislation Amendment Act 2019* assented to in July 2019 introduced a range of Local Government Act amendments, including the provision of separate mandatory Code of Conduct for 'Council Members, Committee Members and Election Candidates' and another for Employees.

In the past, all Local Governments were required to have a Code of Conduct that generally covered employees and Councillors, however, with recent findings of mis-conduct identified in some Local Governments, the Department of Local Government, Sport and Cultural Industries (the Department) commenced advocacy with the industry on the introduction of very specific mandatory codes of accepted behaviour for Elected Members and employees to better address the emerging issues of misconduct within the industry, and increasing levels of concern raised by the broader community.

To this end, the Code of Conduct for Council Members, Committee Members and Election Candidates, as recently accented in *Local Government (Model Code of Conduct) Regulations 2021*, clearly seeks to separate the general principles that govern the standards of behaviours by Councillors to those of employees where the roles are distinctly different.

For employees and those contractors engaged to deliver services for the Local Government (ie contract Rangers for example), section 5.51A of the *Local Government Act 1995* has recently been

SHIRE OF SANDSTONE

incorporated to place specific onus on the Local Government CEO to prepare, review and implement a contemporary code of conduct.

In light of this requirement the Western Australian Local Government Association (WALGA) has prepared a mandatory Code of Conduct for Employees templated model which has been used as the basis of this document, duly modified to suit the Shire of Sandstone.

Comments

Notwithstanding a Code of Conduct for Employees is a mandatory requirement under the legislation, it is also necessary as a tool that clearly and consistently articulates the standards upon which all employees agree to abide by in the performance of their duties and their conduct toward others. It is also a very important measure for performance and basis upon which disciplinary action is applied in a fair and reasonable manner.

So, acknowledging that employees are the most important resource to this organisation in performing its functions of good governance for the district, and delivery of service for members of the community, it is paramount that a Code of Conduct for Employees:

- Sets minimum standards of performance as expected by Council,
- Is clear and concise in its wording to be easily understood by each employee; and
- Is acknowledged and adhered to by all employees in their individual performance and conduct towards others.

Consultation

WALGA, other Local Governments

Statutory Environment

The following legislation applies in the preparation and adoption of a Code of Conduct for Employees:

- *Public Sector Commission Guidelines – Developing a Code of Conduct for Local Government.*
- *Local Government Act, 1995 (specifically section 5.51A.)*
- *Local Government (Administration) Regulations, 1996 (specifically Part 4; Div.2; Reg 19AA – 19AF)*

Policy Implications

New policy

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Absolute Majority

Officer Recommendation

Resolution No

Moved Cr

Seconded Cr

That Council pursuant to Section 5.51A of the Local Government Act, 1995 endorses the Shire of Sandstone Code of Conduct for Employees – June 2021, presented as Attachment 10.1.3 (A) to this report.

CARRIED / NOT CARRIED X/X

10.2 FINANCIAL REPORTS

10.2.1 Financial Statement for the month of May 2021

Agenda Reference:	F 06/21 – 01
Location:	Shire of Sandstone
Applicant:	Shire of Sandstone
Disclosure of Interest:	Nil
Date of Report:	14 June 2021
Author:	Charlie Brown Chief Executive Officer

Summary

The Statement of Financial Activity report for the month ending May 2021 is presented to Council in accordance with *Regulations 34 of the Local Government (Financial Management) Regulations 1996*.

Attachments

Financial Statements for May 2021

Comments

Income reports a 10% variance on anticipated budget expectations, largely due to Road Grants Income, whilst Operating Expenditure shows a 8% decrease on anticipated expenditure.

Capital Expenditure

A detailed look at capital expenditure can be found in note 8, as well as attachment 10.2.1 (1) showing levels of expenditure.

Others

Attachment 10.2.1 (2) reports variances by Sub Program, making it easier to drill down on variances to a greater degree.

Summary of Funds – Shire of Sandstone as at: 31 May 2021

Municipal Cheque Account - On-line (BWA)	\$692,390.86
Municipal Investment Account – On-line (BWA)	\$520,114.81
Trust Fund (Bankwest)	\$6,800.00
Reserve Term Deposits (Bankwest)	\$ 3,963,136.38
Muni Term Deposit	\$ 804,786.96

Consultation

Finance Officer

Statutory Environment

Local Government (Financial Management) Regulations 1996 - Regulations 34 (1A) and 17.

The Regulations require a Local Government to prepare each month a statement of financial activity, accompanied by relevant documents and that this information must be presented to Council at an ordinary meeting within 2 months after the end of the month.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Risk Implications

The Financial Activity report is presented monthly and provides a retrospective picture of the activities at the Shire. Contained within the report is information pertaining to the financial cost and delivery of strategic initiatives and key projects.

To mitigate the risk of budget over-runs or non-delivery of projects, the Chief Executive Officer has implemented internal control measures such as regular Council and management reporting and a quarterly process to monitor financial performance against budget estimates. Materiality reporting thresholds have been established at half the adopted Council levels, which equate to \$10,000 for operating budget line items and \$10,000 for capital items, to alert management prior to there being irreversible impacts.

It should also be noted that there is an inherent level of risk of misrepresentation of the financials through either human error or potential fraud. The establishment of control measures through a series of efficient systems, policies and procedures, which fall under the responsibility of the CEO as laid out in the Local Government (Financial Management Regulations) 1996 regulation 5, seek to mitigate the possibility of this occurring. These controls are set in place to provide daily, weekly, and monthly checks to ensure that the integrity of the data provided is reasonably assured.

Voting Requirements

Simple Majority

STAFF RECOMMENDATION

Resolution No

MOVED: Cr

SECONDED: Cr

That in accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996, the Statement of Financial Activity and the Investment Report for the period ending 31 May 2021 be received.

CARRIED / NOTCARRIED 0/0

10.2.2 ACCOUNTS UPDATE FOR THE MONTHS OF MAY 2021

(Includes Credit Cards, the Caravan Park, Fuel Sales and Rates report)

Agenda Reference:	F 06/21 – 02
Location:	Shire of Sandstone
Applicant:	Shire of Sandstone
Disclosure of Interest:	Nil
Date of Report:	14 June 2021
Author:	Rhonda Miles – Finance Officer
Senior Officer:	Charlie Brown – Chief Executive Officer

Summary

Presented for Council's information is the list of accounts paid in the month from the Municipal Fund and Trust Fund in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996*. Payments made through the corporate credit cards as well as income from the Caravan Park and Fuel Sales are included as attachments.

Attachments

10.2.2A to D: The list of accounts (EFT, DD and cheque payments) is attached which will enable Council to see the payments made to the Shire's creditors.

10.2.2E to F: Payments via Credit Cards (CEO and Works Supervisor), Caravan Park Income and Fuel Sales Income.

Background

Council has delegated to the CEO the exercise of its power under Financial Management Regulation 12 to make payments from Municipal Fund and Trust Fund.

The *Financial Management Regulations (Regulation 13 (3))* requires a schedule of payments made through the Shire's bank accounts to be presented to Council.

The lists include details for each payment made incorporating the payee's name, amount of payment, date of payment and a brief transaction description.

Comment

Invoices supporting all payments are available for inspection. Queries regarding any payment should be made through the CEO to the staff member who handles the financial transactions prior to this meeting.

All invoices and vouchers presented to Council have been certified as to receipt of the goods or services and that the amounts shown were due for payment.

Consultation

Nil

Statutory Environment

Local Government Act 1995

Financial Management (Local Government) Regulations 1996 – Regulation 12

Policy Implications

Payments have been made under Council delegation.

Financial Implications

None, funds were available to meet the expenditure.

Strategic Implications

Nil

Voting Requirements

Simple majority

Staff Recommendation

Resolution No

MOVED: Cr

SECONDED: Cr

That Council endorses the May 2021 accounts paid as presented:

Municipal Fund May 2021

- Municipal cheque numbers 105483 – 105488 totalling \$1,578.95
- EFT payment numbers 8206 – 8257 totalling \$259,383.29
- DD Payment numbers 5000.1 – 5048.1 totalling \$34,534.25
- Superannuation \$8,693.59 & \$8,484.44 totalling \$17,178.03

Trust Fund May 2021

- NIL

Payroll EFT May 2021:

\$36,260.75 & 34,569.00 totalling \$70,829.75

CARRIED /NOT CARRIED (?/?)

10.4 WORKS and SERVICES

10.4.1 WORKS SUPERVISOR'S REPORT MAY 2021

Agenda Reference:	WS 06/21 – 01
Location/Address:	Shire of Sandstone
Name of Applicant:	Shire of Sandstone
Disclosure of Interest:	None
Date of Report:	12 May 2021
Previous References:	Nil
Author:	Norbert Marwick, Works Supervisor

Summary

1. Crew Movements

The construction crew have finished on the Meekatharra Road and have moved back to Menzies Road to reconstruct the floodway at SLK 61.23 which washed out in March. This floodway will need to be cement stabilized and cleaned out.

2. Maintenance Grader

Due to heavy rain fall evens the grader has had regrade sections of road on the Meekatharra and Wiluna Roads this has slowed down the maintenance program for Menzies and Yeelirrie roads.

3. Contract Grader

The grader has relocated to Youanmi Town site and is patch grading Paynes Find Rd and will grade Lake Barlee Rd while in the area,

Please Note: - Trucks have been driving on closed roads and have caused damage to all roads in the shire

4. Town

Construction of the display shed in the Memorial Park has been completed and is waiting on the fencing to be installed on all buildings.

Consultation

All Staff

Statutory Environment

Local Government Act 1995

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

Officer Recommendation

Resolution No

Moved Cr

Seconded Cr

That Council receive the Works Supervisor's Report for May 2021.

CARRIED/NOT CARRIED (??)

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

14 MEETING ITEMS CLOSED TO THE PUBLIC

14.1 Meeting Closed to the Public

CONFIDENTIAL ITEMS

14.2 Public Reading of Resolution

TIME and DATE of NEXT MEETING

The next scheduled Ordinary Council Meeting will be held on Thursday 22 July 2021.

15 CLOSURE OF MEETING

There being no further business, the Shire President closed the meeting at _____pm.

CERTIFICATION

I, _____, certify that the Minutes of the Meeting held on 27 May 2021, as shown, were confirmed as a true and accurate record at the Meeting held on 24 June 2021.

(Presiding Member)