



Minutes
Audit Committee Meeting

Thursday
25 March 2021



AUDIT COMMITTEE MEETING TO BE HELD ON 25 March 2021
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**SHIRE OF SANDSTONE
AUDIT COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBERS, SANDSTONE,
ON THURSDAY 28 MARCH 2019**

1.0 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Presiding Member, Cr Bethel Walton, will declared the meeting open at 10.30am.

2.0 ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Nil

3.0 ATTENDANCE

3.1 PRESENT

Cr B Walton	Presiding Member
Cr C Hodshon	Committee Member
Cr D Lefroy	Committee Member
Cr F May	Committee Member

Cr V McQuie	Committee Member
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3.2 STAFF ATTENDING

Mr Charlie Brown	Chief Executive Officer
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3.3 APOLOGIES

Cr K Key	Committee Member
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3.4 APPROVED LEAVE OF ABSENCE

Nil

4.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

5.0 DECLARATION OF INTEREST

Nil

6.0 PUBLIC QUESTION TIME

6.1 RESPONSE TO PREVIOUSPUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6.2 PUBLIC QUESTIONS WITHOUT NOTICE

Nil

7.0 CONFIRMATION OF PREVIOUS MEETING MINUTES

Staff Recommendation: AU 01/21

Moved Cr May
Seconded Cr Lefroy

That the minutes of the Audit Committee Meeting held on 25 June 2020 are confirmed as a true and accurate record of proceedings

CARRIED 5/0

8.0 PRESENTATIONS

8.1 PETITIONS

Nil

8.2 PRESENTATIONS

Nil

8.3 DEPUTATIONS

Nil

8.4 DELEGATES REPORTS

Nil

9.0 OFFICERS REPORTS

9.1 CHIEF EXECUTIVE OFFICER'S REPORTS

CHIEF EXECUTIVE OFFICER'S REPORTS

2020 Compliance Audit Return

Agenda Reference: CEO 03/21 – 01
Location/Address: Shire of Sandstone
Name of Applicant: Shire of Sandstone
Disclosure of Interest: Nil
Date of Report: 25 March 2021
Author: Charlie Brown, Chief Executive Officer

Summary

The Audit Committee review the Compliance Audit Return for 2021 and Recommend it to Council for adoption.

Attachments

A copy of the completed return is attached to this item.

Background

All local governments are required to complete and submit a Compliance Audit Return for the previous calendar year by the 31st March of the following year.

Comment

The Shire's Compliance Audit Return was completed in house by CEO Charlie Brown utilising file records and registers. No major points or breaches were noted again in 2020, however due to the delay in receiving the 2019/2020 Audit report, some questions could not be answered.

Another issue was the policy dealing with attendance at events. A draft policy has been prepared for consideration at the March Ordinary meeting.

Consultation

Nil

Statutory Environment

Local Government (Audit) Regulations 1996 Regulations 14 and 15

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

Staff Recommendation: Au 02/21

MOVED: Cr McQuie
SECONDED: Cr May

That the Audit Committee recommend Council adopt the 2021 Compliance Audit Return as presented, and it be submitted to the Department of Local Government and Communities.

Carried (5/0)

11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

12. MEETING CLOSED TO THE PUBLIC

12.1 MEETING CLOSED TO THE PUBLIC

12.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE TO THE PUBLIC

TIME AND DATE OF NEXT MEETING

Meetings will be called as required.

13 CLOSURE OF MEETING

There being no further business, the Presiding member closed the meeting at 10:40 AM

CERTIFICATION

I, Cr Beth Walton, certify that the minutes of the meeting held on the 25 June 2020 as shown were confirmed as a true record at the meeting held on the 25 March 2021.

Presiding Member

Date: _____