



MINUTES

Ordinary Council Meeting

Thursday 25 February 2021
@ 12.30pm

Held in the Council Chambers, Hack St Sandstone

**PLEASE NOTE:
THIS PAGE HAS BEEN
INTENTIONALLY LEFT BLANK**

**ORDINARY COUNCIL MEETING HELD ON
THURSDAY 25 FEBRUARY 2021
AGENDA SUMMARY and TABLE OF CONTENTS**

PAGE	AGENDA	ITEM	MINUTE NO.
15	1.0	Declaration of Opening and Announcement of any Visitors	
15	2.0	Announcements from the Presiding Member and/or Councillors (without discussion unless otherwise determined)	
15	3.0	Attendance	
15	4.0	Response to Previous Public Questions Taken on Notice	
15	5.0	Applications for Leave of Absence	
16	6.0	Declarations of Interest	
16	7.0	Public Question Time	
16	8.0	Confirmation of Minutes from Previous Meeting(s)	
16	8.1	Ordinary Council Meeting – 26 November 2020	01/21
16	8.2	Special Council Meeting – 14 January 2021	02/21
17	9.0	Presentations	
17	10.0	Officer Reports	
17	10.1	Chief Executive Officer's Reports	
17	10.1.1	Status Update Report – January 2021	03/21
20	10.1.2	Purchase Fuel Tank and Trailer incl Budget Adjustment	04/21
22	10.1.3	Offer to Purchase 2 adjoining lots (99 & 516) in Payne Street Sandstone	05/21
24	10.1.4	Offer to Purchase 2 adjoining lots (246 & 247) in Green Street Sandstone	06/21
27	10.1.5	Black Hill Station – Request for Comment on Carbon Farming	07/21
29	10.1.6	Local Roads & Community Infrastructure Projects – Budget Amendment	08/21
31	10.1.7	Petroleum Pipeline License – Opportunity to Comment	09/21
33	10.2	Financial Reports	
33	10.2.1	Financial Statements for the Months of December 2020 and January 2021	10/21
35	10.2.2	Accounts Update for the Month of December 2020 and January 2021	11/21
37	10.4	Works and Services	
37	10.4.1	Works Supervisors Report January 2021	12/21
38	11.0	Motions of Which Previous Notice Has Been Given	
38	12	Questions from Members Without Notice	

39	13	New Business of an Urgent Nature Introduced by Decision of the Meeting
39	14	Meeting Items Closed to the Public
39		Time and Date of Next Meeting
39	15	Closure of the Meeting
39		Certification of the Minutes of the Previous Meeting(s)



AGENDA and STAFF REPORTS
ORDINARY COUNCIL MEETING TO BE HELD IN
COUNCIL CHAMBERS, SANDSTONE ON THURSDAY 25 FEBRUARY 2021

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF ANY VISITORS

The Presiding Member, Cr Bethel Walton (Shire President) declared the Meeting open at 12.30pm.

2 ANNOUNCEMENTS FROM THE PRESIDING MEMBER AND/OR COUNCILLORS (without discussion unless otherwise determined)

The President welcomed Mr Brown as incoming CEO

3 ATTENDANCE

3.1 Present

Elected Members

Cr B (Beth) Walton Shire President (and Presiding member of this Meeting)

Cr C (Carol) Hodshon Deputy Shire President

Cr F (Freda) May

Cr D (David) Lefroy

Cr K (Kerry) Key

Cr V (Vicki) McQuie

Staff Members

Mr Charlie Brown Chief Executive Officer

Mr Norbert Marwick Works Supervisor

Visitors

3.2 Apologies

3.3 Approved Leave of Absence

Nil

4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6 DECLARATIONS OF INTEREST**6.1 Declarations of Interests**

Item No	Member Officer	Type of Interest	Nature of Interest
10.1.7	Cr Hodshon	Financial & Proximity	Pipeline Going through Atley Station to which I am a partner
10.1.7	Cr McQuie	Financial & Proximity	Pipeline Going through Dandaraga Station to which I am a partner
10.2.2	Cr Lefroy	Financial	Contractor on List of Accounts
10.1.3	Cr May	Proximity & Impartiality	Mother of Purchaser
10.1.4	Cr May	Impartiality	Friend of Purchaser

7 PUBLIC QUESTION TIME

Nil

8 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

8.1 The ordinary meeting held on the 17 December 2020

Resolution 01/21

MOVED: Cr May

SECONDED: Cr McQuie

That the Minutes of the Ordinary Meeting of Council held on 17 December 2020 are confirmed as a true and accurate record of proceedings.

CARRIED (6/0)

8.2 The special meeting held on the 14th January 2021

Resolution 02/21

MOVED: Cr Key

SECONDED: Cr Lefroy

That the Minutes of the Special Meeting of Council held on 14 January 2021 are confirmed as a true and accurate record of proceedings.

CARRIED (6/0)

9 PRESENTATIONS

9.1 Petitions

Nil

9.2 Presentations

Nil

9.3 Deputations

Nil

9.4 Delegates/Councillor's Reports

Cr Lefroy, together with Cr Hodshon attended a MRVC meeting on the 17th Feb 2021. A verbal report was provided to the meeting.

Cr Walton attended a GEO meeting on the 9th Feb 2021 and provided a verbal report to the meeting.

10 OFFICERS REPORTS

10.1 CHIEF EXECUTIVE OFFICER'S REPORTS

10.1.1 Status Report Update – February 2021

Agenda Reference: CEO 02/21 - 01

Name of Applicant: Shire of Sandstone

Disclosure of Interest: Nil

Date of Report: 17/02/2021

Previous References: Various

Author: Eddie Piper, Acting CEO

Summary

The purpose of this report is to advise Council on the status of its decisions from previous Council meetings.

Attachments

Status Update January 2021

Background

It is important that the Council receives an update on the outcome of its resolutions on a regular basis.

Comment

Spreadsheet has been updated to include the decision regarding industrial land on the airport reserve and the reduced price for sale of the police house.

Consultation

Nil

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

Resolution 03/21

MOVED: Cr May

SECONDED: Cr Lefroy

That Council accepts the Status Update for January 2021

CARRIED (6/0)

Status Update January 2021

The Status Update is used to provide information to Elected Members regarding the Status of decisions made at Council Meetings:

Meeting Date	Item No	Resolution (Action Required)	Response (Update)	Officer	Timeframe
31/17	10.1.7	That the plaque recognising George Dent at Hack's mine is reinstated and his family is offered the opportunity for a plaque to be placed in the new Heritage Park.	03/05/2017 Letter sent to family of George Dent advising them of Council's decision 19/03/2018 Ceramic photo of George Dent received from his family for inclusion on plaque at Heritage Park 07/10/2020 Article in Midwest Times re lack of recognition of George Dent.		
85/17	10.1.4	That the right of way behind the power station between Rowe and Black Streets is closed	06/10/2017 letters sent to begin process and advertising as per LAA undertaken. 06/11/2017 letter received from Water Corporation with no objection. 10/07/2018 Submission received from Telstra and application for closure sent to Dept of Lands 23/11/2018 Details of new Council resolution and other information sought sent to Dept of Lands 13/06/2019 More information sought by DOL sent as requested		
76/18	10.1.2	Transfer of management part of reserve 14178 – Caravan Park	Water Corporation advised. Awaiting the return of the CEO. 17/12/2018 Letter accepting part transfer of reserve sent to Water Corporation. 03/05/2019 installation date of early 2020 confirmed for Sandstone plant. 08/06/2020 Documentation sent to DPLH to enable transfer of part of Reserve 14178 to Water Corp 17/08/2020 Amended Stat Dec sent to DPLH to enable completion of transfer		
17/20	10.1.2	Sale of Police House	27/03/2020 Sale to be handled by Professionals Geraldton. Put on hold until after Corona Virus restrictions are lifted to limit visitors to town. 04/06/2020 Sale authority signed with Professionals Geraldton 12/10/2020 listing extension with the Professionals signed 26/10/2020 Professionals Geraldton advised that Council will accept lower price (\$50,000)		

			<p>27/10/2020 Professionals suggest a price drop to \$55,000 on advertising 28/10/2020 Professionals were advised to drop price to \$55,000 as suggested. An offer of \$52,000 was received on 9th Feb 2021, however was withdrawn on 12th Feb 2021.</p>	
86/20	10.1.2	Request a change to Management Order on Aerodrome Reserve 10898 to allow industrial land to be developed and leased	<p>23/10/2020 Robert Fenn Development WA advised of Council's decision and asked to send draft letter to DPLH</p> <p>26/10/2020 Letter sent to DPLH by Development WA 05/11/2020 Email rec'd from DPLH advising that land is generally excised from reserve and leased from the state govt. 06/11/2020 email from Development WA to DPLH arguing for land to remain in reserve and be leased from shire. 11/11/2020 DPLH advised that the shire will be able to lease the airport land but only for a maximum 5 year term.</p>	

Legend

Category	Status
Not Started	
In Progress	
Completed	

10.1.2	Purchase Fuel Tank and Trailer incl Budget Adjustment
---------------	--

Agenda Reference: CEO 02/21-02
Location/Address: Shire of Sandstone
Name of Applicant: Shire of Sandstone
Disclosure of Interest: None

Date of Report: 21 January 2021
Previous References: Nil
Author: Eddie Piper , Acting CEO

Summary

The Shire currently owns a mobile diesel fuel tank, however the tank has split and any fuel contained in the tank escapes. This being the case it is dangerous as fire is an issue.

Background

There have been attempts to repair the tank without success. Further, the setup is aged and subject to heavy vibration thus requiring transport to be at only approx. 60km per hour.

The current set up is dangerous and therefore an occupational health issue for the driver and others if a fire develops.

The Works Supervisor has made temporary arrangements utilising a small tank which as a stop gap measure is satisfactory.

Background

The Works Supervisor has obtained an estimated replacement amount and it comes in at around \$55,000 (incl GST). There is no allowance in the 2020/21 budget so should council approve the purchase a budget amendment will be necessary. There is sufficient cash holding in the Plant Reserve. This was due for replacement in 2017.

Consultation

Norbert Marwick – Works Supervisor

Statutory Environment

Local Government Act 1995 Section 6.8(1)(b)

6.8 Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure -
- (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
 - (b) is authorised in advance by resolution*; or
 - (c) is authorised in advance by the mayor or president in an emergency

**absolute majority required*

- (1a) In Subsection (1) –

Additional purpose means a purpose for which no expenditure estimate is included in the local government’s annual budget.

- (2) Where expenditure has been incurred by a local government -
- (a) pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and
 - (b) pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council

Policy Implications

Nil

Financial Implications

A budget amendment is necessary to the extent of \$55,000

Strategic Implications

Nil

Voting Requirements

Absolute Majority

Resolution 04/21

Moved Cr Key

Seconded Cr McQuie

That Council:

1. Authorise the Chief Executive Officer (CEO) to amend the 2020/21 budget to facilitate the purchase of a new fuel tank incorporated into a modern trailer by:
 - a).Increase account No 12302 (Plant Purchases) by \$55,000 to \$433,740
 - b).Increase transfer from Plant Reserve from \$0 to \$55,000
2. Authorise the CEO to purchase a new fuel tank incorporated on a suitable trailer for

servicing Shire owned plant with diesel fuel.

CARRIED (6/0)

Cr May Declared an interest in this item but did not vacate the council chambers.

10.1.3 Offer to Purchase 2 adjoining lots (99 & 516) in Payne Street Sandstone

Agenda Reference: CEO 02/21 - 03
Location/Address: Shire of Sandstone
Name of Applicant: Shire of Sandstone
Disclosure of Interest: Nil
Date of Report: 14th February 2021
Author: Eddie Piper, Acting Chief Executive Officer

Summary

Council needs to consider any submissions lodged with the Acting CEO in relation to the disposal of lots 99 516 Payne Street Sandstone

Attachments

Nil

Background

The Shire at a Special Council Meeting held on 14th January 2021 resolved to reject an offer to purchase lots 99 and 516 Payne Street Sandstone of \$9,000 from Paul and Nicole MAY and make a counter offer to the MAY's of \$11,000 per block.

The detail of the lots are:

1. Lot 99 on Deposited Plan 223093 Volume 2746 Folio 566
2. Lot 516 on Deposited Plan 223093 Volume 2746 Folio 567

Council holds Duplicate Certificates of Title dated 5/5/2011 for both lots

Comment

The counter offer was forwarded to Mr and Mrs May who accepted at \$11,000 per lot equating to a total of \$22,000.

Council, in accordance with the Local Government Act 1995 sec 3.58, advertised the proposed disposition in the Midwest Times newspaper, on council's web site and on the Shire notice boards

calling for any submissions in relation to the proposed disposition. Receipt of submissions close on 12th February 2021.

The Acting CEO can report that no submissions were received.

Consultation

Nil

Statutory Environment

Local Government Act 1995 Section 3.58

3.58. Disposing of property

- (1) In this section —
dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;
property includes the whole or any part of the interest of a local government in property, but does not include money.
- (2) Except as stated in this section, a local government can only dispose of property to —
 - (a) the highest bidder at public auction; or
 - (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.
- (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
 - (a) it gives local public notice of the proposed disposition —
 - (i) describing the property concerned; and
 - (ii) giving details of the proposed disposition; and
 - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;and
 - (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.
- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
 - (a) the names of all other parties concerned; and
 - (b) the consideration to be received by the local government for the disposition; and
 - (c) the market value of the disposition —
 - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
 - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition

that the local government believes to be a true indication of the value at the time of the proposed disposition.

- (5) This section does not apply to —
- (a) a disposition of an interest in land under the *Land Administration Act 1997* section 189 or 190; or
 - (b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or
 - (c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or
 - (d) any other disposition that is excluded by regulations from the application of this section.

[Section 3.58 amended: No. 49 of 2004 s. 27; No. 17 of 2009 s. 10.]

Policy Implications

Nil

Financial Implications

A disposal will generate cash flow and increase the rate base of the Shire of Sandstone.

Strategic Implications

Nil

Voting Requirements

Simple Majority

Resolution 05/21

MOVED: Cr McQuie

SECONDED: Cr Lefroy

That Council receive the advice of the CEO that no submissions were received by the closing date and that the CEO negotiate a settlement date with Paul and Nicole MAY.

CARRIED (6/0)

Cr May Declared an interest in this item but did not vacate the council chambers.

10.1.4 Offer to Purchase 2 adjoining lots (246 & 247) in Green Street Sandstone

Agenda Reference: CEO 02/21 - 04
Location/Address: Shire of Sandstone
Name of Applicant: Shire of Sandstone
Disclosure of Interest: Nil
Date of Report: 12th February 2021
Author: Eddie Piper, Acting Chief Executive Officer

Summary

Council needs to consider any submissions lodged with the Acting CEO in relation to the disposal of lots 246 & 247 Green Street Sandstone.

Attachments

Nil

Background

The Shire at a Special Council Meeting held on 14th January 2021 resolved to reject an offer to purchase lots 99 and 516 Payne Street Sandstone of \$9,000 from Justin Baker and make a counter offer to Mr Baker of \$11,000 per block.

The detail of the lots are:

1. Lot 246 on Deposited Plan 223094 Volume 2734 Folio 322
2. Lot 247 on Deposited Plan 223094 Volume 2734 Folio 323
- 3.

Council holds Duplicate Certificates of Title dated 5/5/2011 for both lots

Comment

The counter offer was forwarded to Mr Justin Baker who accepted at \$11,000 per lot equating to a total of \$22,000.

Council, in accordance with the Local Government Act 1995 sec 3.58, advertised the proposed disposition in the Midwest Times newspaper, on council's web site and on the Shire notice boards

calling for any submissions in relation to the proposed disposition. Receipt of submissions close on 12th February 2021.

The Acting CEO can report that no submissions were received.

Consultation

Nil

Statutory Environment

Local Government Act 1995 Section 3.58

3.58. Disposing of property

- (1) In this section —
dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;
property includes the whole or any part of the interest of a local government in property, but does not include money.
- (2) Except as stated in this section, a local government can only dispose of property to —
 - (a) the highest bidder at public auction; or
 - (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.
- (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
 - (a) it gives local public notice of the proposed disposition —
 - (i) describing the property concerned; and
 - (ii) giving details of the proposed disposition; and
 - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;and
 - (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.
- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
 - (a) the names of all other parties concerned; and
 - (b) the consideration to be received by the local government for the disposition; and
 - (c) the market value of the disposition —
 - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
 - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.

- (5) This section does not apply to —
- (a) a disposition of an interest in land under the *Land Administration Act 1997* section 189 or 190; or
 - (b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or
 - (c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or
 - (d) any other disposition that is excluded by regulations from the application of this section.

[Section 3.58 amended: No. 49 of 2004 s. 27; No. 17 of 2009 s. 10.]

Policy Implications

Nil

Financial Implications

A disposal will generate cash flow and increase the rate base of the Shire of Sandstone

Strategic Implications

Nil

Voting Requirements

Simple Majority

Resolution 06/21

MOVED: Cr McQuie

SECONDED: Cr Lefroy

That Council receive the advice of the CEO that no submissions were received by the closing date and that the CEO negotiate a settlement date with Justin BAKER.

CARRIED (6/0)

10.1.5 Black Hill Station – Request for Comment on Carbon Farming

Agenda Reference: CEO 02/21-05
Location/Address: Black Hill Station, Meekatharra – Sandstone Road
Name of Applicant: Climate Friendly
Disclosure of Interest: None

Date of Report: 3rd February 2021
Previous References: Nil
Author: Eddie Piper Acting CEO

Summary

An organisation known as Climate Friendly has requested Council comment on a proposal to conduct a carbon farming project on Black Hill Station.

Background

Mr Jack Petrakis contacted the shire on 16th December 2020 asking for any comments or advice on a request for Ministerial Approval to conduct a carbon farming project at Black Hill Station.

Comment

The email from Mr Petrakis reads as follows:

“To whom it may concern,

I am writing to follow up a previous email I sent on 16/12/20 regarding any comments or advice on a request for Ministerial approval to conduct a carbon farming project on Black Hill station.

I am from the organisation Climate Friendly, and we are the carbon project developer for Kalm Property Enterprises Pty Ltd as the Trustee for Kalm No 2 Family Trust (lessees for this property) who have registered the Black Hill Regeneration Project. I have attached the declaration and certificate of titles for the property we are requesting approval for.

Along with the project specific information I have also attached factsheet about how a carbon farming project works.

The process to get Ministerial approval states we are required to seek comment or advice from the Local Government Authorities prior to submitting to the State Government.

If you require any further information to provide said advice, please do not hesitate to contact me.

Kind regards,

Jack Petrakis

Mr Petrakis attached information which may be useful to Elected Members when considering the request. The material is attached.

As the company is only seeking comment and/or advice to support its request to the Minister the Acting CEO can see no reason to object as the final decision will rest with the Minister. The attachment "Declaration of an Emission Reduction Fund project" has a condition that requires "that the written consent of each relevant interest-holder to the existence of the declaration must be obtained before the end of the first reporting period on the project", hence the request by the company.

Consultation

Nil

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority

Resolution 07/21

Moved Cr Lefroy

Seconded Cr Key

That Council advise Mr Jack Petrakis of Climate Friendly that it has no objection and cannot offer any advice to the establishment of a carbon farming project at Black Hill Station.

CARRIED (6/0)

10.1.6	Local Roads & Community Infrastructure Projects – Budget Amendment
---------------	---

Agenda Reference: CEO 02/21 - 07
Location/Address: Shire of Sandstone
Name of Applicant: Shire of Sandstone
Disclosure of Interest: None

Date of Report: 2nd February 2021
Previous References: Nil
Author: Eddie Piper , Acting CEO

Summary

The Shire has been successful in having the projects submitted for the Local Roads and Community Infrastructure (LRCI) approved for funding.

Background

With the approval the Council must now amend its 2020-21 Budget to reflect the works and funds associated with the projects.

Comment

The Acting CEO has been advised that the Federal Government have approved the projects submitted, they being:

1. Stage 1 Replace Recreation Centre Roof
2. Stage 2 Replace Recreation Centre Roof
3. Shade Sails at the Water Park
4. Fast Flow Fuel Tanks
5. Replace Roof at Visitors Centre

It is now necessary to amend the 2020-21 Budget to reflect the Revenue and Expenditure in accordance with the Local Government Act 1995 section 6.8(1) 9b)

Consultation

Nil

Statutory Environment

Local Government Act 1995 Section 6.8(1)(b)

6.8 Expenditure from municipal fund not included in annual budget

(3) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure -

(d) is incurred in a financial year before the adoption of the annual budget by the local government; or

(e) is authorised in advance by resolution*; or

(f) is authorised in advance by the mayor or president in an emergency

**absolute majority required*

(1a) In Subsection (1) –

Additional purpose means a purpose for which no expenditure estimate is included in the local government’s annual budget.

(4) Where expenditure has been incurred by a local government -

(c) pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and

(d) pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council

Policy Implications

Nil

Financial Implications

A budget amendment is necessary to allow the expenditure to undertake the projects.

Strategic Implications

Nil

Voting Requirements

Absolute Majority

Resolution 08/21

Moved Cr McQuie

Seconded Cr Key

That Council authorise the Chief Executive Officer (CEO) to amend the 2020/21 budget to facilitate the recording of revenue and expenditure associated with the LRCI projects by:

1. Increase Grant Funding LRCI Phase 2 (account xxxx) by \$216,605 to \$216,605
2. Increase Grant Funding LRCI Phase 1 (account xxxx) by \$52,314 to xxxxxx
3. Replace roof Recreation Centre (Stage 1)(New Account) (new job)by \$52,314
4. Replace roof Recreation Centre (Stage 2)(New Account) (new job) by \$33,417
5. Shade Sail at Water Park (new Account) (New Job) by \$18,745
6. Fast Flow Fuel Tank Increase Capacity (New Account) (new job) by \$124,443
7. Replace Roof Visitors Centre (New Account) (new job) by \$40,000

Cr Hodshon Declared an interest and vacated the council chambers at 1:06PM

Cr McQuie Declared an interest and vacated the council chambers at 1:06PM

10.1.7 Petroleum Pipeline Licence – Opportunity to Comment
--

Agenda Reference: CEO 02/21 - 08
Location/Address: Shire of Sandstone
Name of Applicant: Department of Mines, Industry Regulation and Safety
Disclosure of Interest: None

Date of Report: 11th February 2021
Previous References: Nil
Author: Eddie Piper, Acting CEO

Summary

The Shire is invited to make any comments regarding the petroleum pipeline licence lodged by the APA group, particularly in relation to Council’s Planning Scheme.

Attachments

Letter and application for license for the Petroleum Pipeline in the Northern Goldfields

Background

The Acting CEO received an email requesting Council’s comments. The letter (email) is attached but essentially outlines the detail of the license and the length of the pipeline and requests that council advise the Minister of any issues it may have in relation to planning.

Comment

The Department of Mines, Industry Regulation and Safety has requested any comments or observations by Council should be lodged by 10th March 2021.

The Acting CEO can see no issues at all with the pipeline in terms of the proposed route and any planning issues.

This being the case the Acting CEO can see no reason to lodge objections and to the contrary could offer support the application for the Petroleum Pipeline Licence (STP-PLA-A-0048)

Consultation

Nil

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

There may be an opportunity to rate the pipeline as infrastructure.

Strategic Implications

Nil

Voting Requirements

Simple Majority

Officer Recommendation 09/21**Moved Cr May****Seconded Cr Lefroy**

That Council advise the Department of Mines, Industry Regulation and Safety that it has no objection to the issue of Petroleum Pipeline Licence Application STP_PLA_0048 and in fact supports the application.

CARRIED (4/0)

Cr's Hodshon and McQuie returned to the council chambers at 1:15PM

10.2 FINANCIAL REPORTS

10.2.1 Financial Statement for the months of December 2020 & January 2021

Agenda Reference:	F 02/21 – 01
Location:	Shire of Sandstone
Applicant:	Shire of Sandstone
Disclosure of Interest:	Nil
Date of Report:	18 February 2021
Author:	Charlie Brown Chief Executive Officer

Summary

The Statement of Financial Activity report for the months ending 31 December 2020 & 31 January 2021 are presented to Council in accordance with *Regulations 34 of the Local Government (Financial Management) Regulations 1996*.

Attachments

Financial Statements for December 2020 & January 2021

Background

Summary of Funds – Shire of Sandstone as at: 31 December 2020

Municipal Cheque Account - On-line (BWA)	\$687,900.10
Municipal Investment Account – On-line (BWA)	\$20,046.22
Trust Fund (Bankwest)	\$6.100
Reserve Term Deposits (Bankwest)	\$ 3,956,314.45
Muni Term Deposits x 1	\$ 803,950.00

Summary of Funds – Shire of Sandstone as at: 31 January 2021

Municipal Cheque Account - On-line (BWA)	\$328,506.54
Municipal Investment Account – On-line (BWA)	\$520,047.15
Trust Fund (Bankwest)	\$5,500
Reserve Term Deposits (Bankwest)	\$ 3,959,007.31
Muni Term Deposits x 1	\$ 803,950.00

Consultation

Finance Officer

Statutory Environment

Local Government (Financial Management) Regulations 1996 - Regulations 34 (1A) and 17.

The Regulations require a Local Government to prepare each month a statement of financial activity, accompanied by relevant documents and that this information must be presented to Council at an ordinary meeting within 2 months after the end of the month.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority

Resolution 10/21

MOVED: Cr May

SECONDED: Cr McQuie

That Council accepts the financial statement for the periods ending 31 December 2020 & January 2021

Cr Lefroy Declared an interest and did not vacate the chambers

<p>10.2.2 ACCOUNTS UPDATE FOR THE MONTHS OF DECEMBER 2020 & JANUARY 2021 (Includes Credit Cards, the Caravan Park, Fuel Sales and Rates report)</p>

Agenda Reference: F 02/21 – 02
Location: Shire of Sandstone
Applicant: Shire of Sandstone
Disclosure of Interest: Nil
Date of Report: 18 February 2021
Author: Rhonda Miles – Finance Officer
Senior Officer: Charlie Brown – Chief Executive Officer

Summary

Presented for Council’s information is the list of accounts paid in the month from the Municipal Fund and Trust Fund in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996*. Payments made through the corporate credit cards as well as income from the Caravan Park and Fuel Sales are included as attachments.

Attachments

10.2.2A to C: The list of accounts (EFT and cheque payments) is attached which will enable Council to see the payments made to the Shire’s creditors.

10.2.2D to F: Payments via Credit Cards (CEO and Works Supervisor), Caravan Park Income and Fuel Sales Income.

Background

Council has delegated to the CEO the exercise of its power under Financial Management Regulation 12 to make payments from Municipal Fund and Trust Fund.

The *Financial Management Regulations (Regulation 13 (3))* requires a schedule of payments made through the Shire’s bank accounts to be presented to Council.

The lists include details for each payment made incorporating the payee’s name, amount of payment, date of payment and a brief transaction description.

Comment

Invoices supporting all payments are available for inspection. Queries regarding any payment should be made through the CEO to the staff member who handles the financial transactions prior to this meeting.

All invoices and vouchers presented to Council have been certified as to receipt of the goods or services and that the amounts shown were due for payment.

Consultation

Nil

Statutory Environment

Local Government Act 1995

Financial Management (Local Government) Regulations 1996 – Regulation 12

Policy Implications

Payments have been made under Council delegation.

Financial Implications

None, funds were available to meet the expenditure.

Strategic Implications

Nil

Voting Requirements

Simple majority

Resolution 11/21

MOVED: Cr Key

SECONDED: Cr May

That Council endorses the December 2020 and January 2021 accounts paid as presented:

Municipal Fund December 2020

- Municipal cheque numbers 105450 – 105459 totalling \$5,351.33
- EFT payment numbers 7959 – 8030 totalling \$254,280.70
- Superannuation \$7,904.21, \$7,936.94, \$8,079.28, & \$7,274.32 Total \$31,194.75

Trust Fund December 2020

- Trust cheque numbers 205128 – 205129 totalling \$1,000.00

Payroll EFT December 2020:

\$56,556.03, \$36,004.54, \$75,542.33 totalling \$168,102.90

Credit Cards December 2020

DD 4804.1 totalling \$1,197.87

Municipal Fund January 2021

- Municipal cheque numbers 105460 – 105465 totalling \$5,598.99
- EFT payment numbers 8031 – 8072 totalling \$410,112.04
- Superannuation \$5,657.35 & \$7,686.28 Total \$13,343.63

Trust Fund January 2021

- Trust cheque number 205130 totalling \$600.00

Payroll EFT January 2021:

\$28,578.00 & \$31,822.00 totalling \$60,400.00

Credit Cards January 2021

DD 4850.1 totalling \$1,920.27

CARRIED (6/0)

10.4 WORKS and SERVICES

10.4.1 WORKS SUPERVISOR'S REPORT FEBRUARY 2021

Agenda Reference: WS 02/21 – 01
Location/Address: Shire of Sandstone
Name of Applicant: Shire of Sandstone
Disclosure of Interest: None
Date of Report: 16 February 2021
Previous References: Nil
Author: Norbert Marwick, Works Supervisor

Summary

1. Crew Movements

Heavy rain, loss of 2 crew members and breakdowns the RRG program is behind schedule by 3 weeks but is on track to finish 1st week in March. The Shire welcomes two new employees (William and Steven) to the construction team.

2. Maintenance Grader

Don has been on holidays and relieving as a truck driver on the construction crew for the last 2 months, he has commenced grading the Wiluna Rd 8/1/21.

3. Contract Maintenance Grader

The maintenance grader called back to work early after Christmas to repair Paynes Find Rd from Narndee Station to Shire boundary after a large rain event and is currently grading Mt Magnet- Youanmi Rd

4. Plant

PC017A Haulmore Side tipping 'A' trailer was delivered on 20/1/2021 and is working on the Paynes Find Road.

PC016 'A' Trailer was reported on 12/2/2021 to have major cracks in the main frame, and is not fit for use (will need to be floated to repairers or wreckers)

The old GTE water tanker (PC009B), Float Low Loader (PC007) and Roadwest Dolly (PC010) are at auction as this report is being written.

Consultation

All outside staff

Statutory Environment

Local Government Act 1995

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

Resolution 12/21

Moved Cr Lefroy

Seconded Cr Key

That Council receive the Works Supervisor's Report for February 2021.

CARRIED (6/0)

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

14 MEETING ITEMS CLOSED TO THE PUBLIC

14.1 Meeting Closed to the Public

CONFIDENTIAL ITEMS

14.2 Public Reading of Resolution

TIME and DATE of NEXT MEETING

The next scheduled Ordinary Council Meeting will be held on Thursday 25 March 2021.

15 CLOSURE OF MEETING

There being no further business, the Shire President closed the meeting at 1:50pm.

CERTIFICATION

I, _____, certify that the Minutes of the Meetings held on 17 December 2020 & 14th January 2021, as shown, were confirmed as a true and accurate record at the Meeting held on 14 February 2021.

(Presiding Member)