



MINUTES

Ordinary Council Meeting

Thursday 17 December 2020

Held in the Council Chambers, Hack St Sandstone

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**ORDINARY COUNCIL MEETING HELD ON
THURSDAY 17 DECEMBER 2020
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AGENDA and STAFF REPORTS
ORDINARY COUNCIL MEETING HELD IN
COUNCIL CHAMBERS, SANDSTONE ON THURSDAY 17 DECEMBER 2020

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF ANY VISITORS

The Presiding Member, Cr Bethel Walton (Shire President) declared the meeting open at 3.00pm.

2 ANNOUNCEMENTS FROM THE PRESIDING MEMBER AND/OR COUNCILLORS (without discussion unless otherwise determined)

Nil

3 ATTENDANCE

3.1 Present

Elected Members

Cr B (Beth) Walton	Shire President (and Presiding member of this Meeting)
Cr C (Carol) Hodshon	Deputy Shire President
Cr F (Freda) May	
Cr D (David) Lefroy	
Cr K (Kerry) Key	
Cr V (Vicki) McQuie	

Staff Members

Mr Harry Hawkins	Chief Executive Officer
Mr Norbert Marwick	Works Supervisor

Visitors

3.2 Apologies

3.3 Approved Leave of Absence

Nil

4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6 DECLARATIONS OF INTEREST

- 6.1 Declarations of Financial Interest
- 6.2 Declarations of Proximity Interest
- 6.3 Declarations of Indirect Financial Interest
- 6.4 Declarations of Impartiality Interest

7 PUBLIC QUESTION TIME

Nil

8 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

- 8.1 The ordinary meeting held on the 27 November 2020

Resolution 104/20

MOVED: Cr McQuie

SECONDED: Cr May

That the Minutes of the Ordinary Meeting of Council held on 27 November 2020 are confirmed as a true and accurate record of proceedings.

CARRIED (6/0)

9 PRESENTATIONS

9.1 Petitions

Nil

9.2 Presentations

Nil

9.3 Deputations

Nil

9.4 Delegates/Councillor's Reports

Cr Lefroy gave a verbal report on the MRVC Meeting that he and Cr Hodshon attended in Mt Magnet on the 15 December 2020

Shire President Cr Walton gave verbal reports on the Murchison Zone meeting held in Cue on the 27 November 2020, the meeting with consultant Llew Withers and contract EHO Dave Hadden on the draft Sandstone Public Health Plan held in the

Council Chambers on the 15 December 2020 and the Zoom meeting of the Geo Tourism Working group held on the 17 December 2020.

CEO Harry Hawkins gave a verbal report on the Murchison Executive Group meeting held in Murchison on the 7 December 2020.

10 OFFICERS REPORTS

10.1 CHIEF EXECUTIVE OFFICER'S REPORTS

10.1.1 Status Report Update – December 2020

Agenda Reference:	CEO 12/20 - 01
Name of Applicant:	Shire of Sandstone
Disclosure of Interest:	Nil
Date of Report:	10/12/2020
Previous References:	Various
Author:	Harry Hawkins CEO

Summary

The purpose of this report is to advise Council on the status of its decisions from previous Council meetings.

Attachments

Status Update December 2020

Background

It is important that the Council receives an update on the outcome of its resolutions on a regular basis.

Comment

Spreadsheet has been updated to include the decision regarding industrial land on the airport reserve and the reduced price for sale of the police house.

Consultation

Nil

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

Resolution 105

MOVED: Cr Lefroy

SECONDED: Cr McQuie

That Council accepts the Status Update for December 2020

CARRIED (6/0)

Status Update December 2020

The Status Update is used to provide information to Elected Members regarding the Status of decisions made at Council Meetings:

Meeting Date	Item No	Resolution (Action Required)	Response (Update)	Officer	Timeframe
31/17	10.1.7	That the plaque recognising George Dent at Hack's mine is reinstated and his family is offered the opportunity for a plaque to be placed in the new Heritage Park.	03/05/2017 Letter sent to family of George Dent advising them of Council's decision 19/03/2018 Ceramic photo of George Dent received from his family for inclusion on plaque at Heritage Park 07/10/2020 Article in Midwest Times re lack of recognition of George Dent.		
85/17	10.1.4	That the right of way behind the power station between Rowe and Black Streets is closed	06/10/2017 letters sent to begin process and advertising as per LAA undertaken. 06/11/2017 letter received from Water Corporation with no objection. 10/07/2018 Submission received from Telstra and application for closure sent to Dept of Lands 23/11/2018 Details of new Council resolution and other information sought sent to Dept of Lands 13/06/2019 More information sought by DOL sent as requested		
76/18	10.1.2	Transfer of management part of reserve 14178 – Caravan Park	Water Corporation advised. Awaiting the return of the CEO. 17/12/2018 Letter accepting part transfer of reserve sent to Water Corporation. 03/05/2019 installation date of early 2020 confirmed for Sandstone plant. 08/06/2020		

			Documentation sent to DPLH to enable transfer of part of Reserve 14178 to Water Corp 17/08/2020 Amended Stat Dec sent to DPLH to enable completion of transfer	
17/20	10.1.2	Sale of Police House	27/03/2020 Sale to be handled by Professionals Geraldton. Put on hold until after Corona Virus restrictions are lifted to limit visitors to town. 04/06/2020 Sale authority signed with Professionals Geraldton 12/10/2020 listing extension with the Professionals signed 26/10/2020 Professionals Geraldton advised that Council will accept lower price (\$50,000) 27/10/2020 Professionals suggest a price drop to \$55,000 on advertising 28/10/2020 Professionals advised to drop price to \$55,000 as suggested	
86/20	10.1.2	Request a change to Management Order on Aerodrome Reserve 10898 to allow industrial land to be developed and leased	23/10/2020 Robert Fenn Development WA advised of Council's decision and asked to send draft letter to DPLH 26/10/2020 Letter sent to DPLH by Development WA 05/11/2020 Email rec'd from DPLH advising that land is generally excised from reserve and leased from the state govt. 06/11/2020 email from Development WA to DPLH arguing for land to remain in reserve and be leased from shire. 11/11/2020 DPLH advised that the shire will be able to lease the airport land but only for a maximum 5 year term.	

Legend

Category	Status
Not Started	
In Progress	
Completed	

10.1.2	Murchison Subregion Economic Development Plan 2020-2025
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Agenda Reference: CEO 12/20 – 02
Location/Address: None
Name of Applicant: None
Disclosure of Interest: None
Date of Report: 9 December 2020
Author: Harry Hawkins Chief Executive Officer

Summary

The Murchison Subregion Economic Development Plan was updated in 2020 and a copy was given to Councillors earlier in 2020 and they are now asked to endorse that updated plan.

Attachments

Murchison Subregion Economic Development Plan

Background

In 2016 the 6 shires in the Murchison Region set up a meeting in Mount Magnet to discuss the development of a subregional economic development plan which was put together by Allison Madsen wife of the Cue CEO Rob Madsen. Unfortunately, the Shire of Sandstone was not represented in that initial meeting and had little input to the plan.

This updated plan has again been prepared by Allison Madsen with little change except for those dictated by the change in State Government priorities.

Comment

The Murchison Subregion Economic Development Plan originally prepared in 2016 and reviewed and revised in 2020 is a document that local governments in the area can use to support grant applications and other funding requests as it sets out the economic goals and aspirations of the various shires in the region.

Page 15 of the revised plan sets out the Premier's 6 priorities to create jobs in the region being A Strong Economy, A Bright Future, A Safer Community, A Liveable Environment, Aboriginal Wellbeing and Regional Prosperity this page under these headings also lists the MWDC priorities and the draft Murchison priorities.

Endorsement of the plan does not place any obligations on the shire or Council to do anything with it.

Consultation

Nil

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Voting Requirements

Simple majority

Resolution 106

MOVED: Cr Lefroy

SECONDED: Cr Key

That Council do not endorse the updated Murchison Subregional Economic Development Plan 2020-2025 as presented because it needs further updating and could not be endorsed in its current form.

CARRIED (6/0)

10.2 FINANCIAL REPORTS

10.2.1 Financial Statement for the month of November 2020

Agenda Reference:	F 12/20 – 01
Location:	Shire of Sandstone
Applicant:	Shire of Sandstone
Disclosure of Interest:	Nil
Date of Report:	9 December 2020
Author:	Harry Hawkins Chief Executive Officer

Summary

The Statement of Financial Activity report for the month ending 30 November are presented to Council in accordance with *Regulations 34 of the Local Government (Financial Management) Regulations 1996*.

Attachments

Financial Statement for November 2020

Background

Summary of Funds – Shire of Sandstone as at: 30 November 2020

Municipal Cheque Account - On-line (BWA)	\$368,038.74
Municipal Investment Account – On-line (BWA)	\$20,040.21
Trust Fund (Bankwest)	\$7,100
Reserve Term Deposits (Bankwest)	\$ 3,947,787.69
Muni Term Deposits x 1	\$ 1,000,000.00

SHIRE OF SANDSTONE

Consultation

Finance Officer

Statutory Environment

Local Government (Financial Management) Regulations 1996 - Regulations 34 (1A) and 17.

The Regulations require a Local Government to prepare each month a statement of financial activity, accompanied by relevant documents and that this information must be presented to Council at an ordinary meeting within 2 months after the end of the month.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority

Resolution 107

MOVED: Cr Lefroy

SECONDED: Cr May

That Council accepts the financial statement for the period ending 30 November 2020.

CARRIED (6/0)

**10.2.2 ACCOUNTS UPDATE FOR THE MONTH OF NOVEMBER 2020
(Includes Credit Cards, the Caravan Park, Fuel Sales and Rates report)**

Agenda Reference:	F 12/20 – 02
Location:	Shire of Sandstone
Applicant:	Shire of Sandstone
Disclosure of Interest:	Nil
Date of Report:	10 December 2020
Author:	Rhonda Miles – Finance Officer
Senior Officer:	Harry Hawkins – Chief Executive Officer

Summary

Presented for Council's information is the list of accounts paid in the month from the Municipal Fund and Trust Fund in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996*. Payments made through the corporate credit cards as well as income from the Caravan Park and Fuel Sales are included as attachments.

Attachments

10.2.2A to C: The list of accounts (EFT and cheque payments) is attached which will enable Council to see the payments made to the Shire's creditors.

10.2.2D to F: Payments via Credit Cards (CEO and Works Supervisor), Caravan Park Income and Fuel Sales Income.

Background

Council has delegated to the CEO the exercise of its power under Financial Management Regulation 12 to make payments from Municipal Fund and Trust Fund.

The *Financial Management Regulations (Regulation 13 (3))* requires a schedule of payments made through the Shire's bank accounts to be presented to Council.

The lists include details for each payment made incorporating the payee's name, amount of payment, date of payment and a brief transaction description.

Comment

Invoices supporting all payments are available for inspection. Queries regarding any payment should be made through the CEO to the staff member who handles the financial transactions prior to this meeting.

All invoices and vouchers presented to Council have been certified as to receipt of the goods or services and that the amounts shown were due for payment.

Consultation

Nil

Statutory Environment

Local Government Act 1995

Financial Management (Local Government) Regulations 1996 – Regulation 12

Policy Implications

Payments have been made under Council delegation.

Financial Implications

None, funds were available to meet the expenditure.

Strategic Implications

Nil

Voting Requirements

Simple majority

Resolution 108

MOVED: Cr McQuie

SECONDED: Cr May

That Council endorses the November 2020 accounts paid as presented:

Municipal Fund November 2020

- Municipal cheque numbers 105444 – 105449 totalling \$4,120.79
- EFT payment numbers 7905 – 7958 totalling \$1,273,852.09
- Superannuation \$8,247.16

Payroll EFT November 2020:

\$37,282 & \$38,633.10 totalling \$75,915.10

Credit Cards November 2020

DD 4769.1 totalling \$1,391.42

CARRIED (6/0)

10.4 WORKS and SERVICES

10.4.1 WORKS SUPERVISOR'S REPORT NOVEMBER 2020

Agenda Reference: WS 12/20 – 01
Location/Address: Shire of Sandstone
Name of Applicant: Shire of Sandstone
Disclosure of Interest: None
Date of Report: 10 December 2020
Previous References: Nil
Author: Norbert Marwick, Works Supervisor

Summary

1. Crew Movements

The crew have moved back to town due to a major break down of the bore boss , minor trouble with the Hino 500 service truck and a recall on the new Kenworth (brakes)

2. Maintenance Grader

Don was reliving with the works crew for a few weeks but has completed Menzies Rd.

3. Contract Maintenance Grader

The grader is headed North at a proxy SLK 60

Consultation

All staff

Statutory Environment

Local Government Act 1995

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

Resolution 109/20

Moved Cr Key

Seconded Cr McQuie

That Council receive the Works Supervisor's Report for November 2020.

CARRIED (6/0)

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

14 MEETING ITEMS CLOSED TO THE PUBLIC

14.1 Meeting Closed to the Public

CONFIDENTIAL ITEMS

14.2 Public Reading of Resolution

TIME and DATE of NEXT MEETING

The next scheduled Ordinary Council Meeting will be held on Thursday 25 February 2021.

15 CLOSURE OF MEETING

The Shire President Cr Walton on behalf of Council thanked outgoing CEO Harry Hawkins for his attendance at community events, involvement in the Sandstone Golf Club where he was the President, the lawn bowls and for operating the telescope for tourists and those wishing to have a stargazing experience and wished him well in his retirement.

There being no further business, the Shire President closed the meeting at 4.52pm.

CERTIFICATION

I, _____, certify that the Minutes of the Meetings held on 26 November 2020, as shown, were confirmed as a true and accurate record at the Meeting held on 17 December 2020.

(Presiding Member)