



AGENDA

Ordinary Council Meeting

Thursday 22 October 2020

@ 12.30pm

To be held in the Council Chambers, Hack St Sandstone

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SHIRE OF SANDSTONE
S E R V E T H E P E O P L E

ORDINARY COUNCIL MEETING NOTICE PAPER

Thursday 22 October 2020 – 12.30pm

Dear President and Councillors,

An Ordinary Meeting of Council is called for Thursday 22 October 2020, in the Council Chambers, Hack Street, Sandstone, commencing at 12.30 pm.

Councillors please note:

A Briefing Session will be held prior to the Council Meeting.

A handwritten signature in black ink, appearing to read 'H. Hawkins'.

Harry Hawkins

Chief Executive Officer

12 October 2020

PUBLIC QUESTION TIME

A 15 minute public question time is available to allow members of the public the opportunity of submitting questions to Council on matters concerning them. Questions should be submitted in writing prior to the meeting. The questions will be addressed by the President or their nominated person. Where an answer cannot be given at the meeting, a reply will be given in writing subsequent to the meeting.

Discussion will not be allowed.



DISCLAIMER

No responsibility whatsoever is implied or accepted by the Sandstone Shire Council for any act, omission, statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Sandstone Shire Council disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission, statement, intimation or otherwise occurring during Council/Committee Meetings or discussions. Any person or legal entity that acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

*In particular but without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence or permit, any statement or limitation of approval made by an Elected Member or by a Staff Member of Sandstone Shire Council during the course of any Meeting is not intended to be and is not to be taken as notice of approval from the Sandstone Shire Council. The Sandstone Shire Council warns that anyone who has an application lodged with the Sandstone Shire Council must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application including any conditions attaching to the decision made by the Sandstone Shire Council in respect of the application.*

Harry Hawkins
Chief Executive Officer

12 October 2020

Hack Street, SANDSTONE WA 6639
Tel (08) 9963 5802 Fax (08) 9963 5852
E-mail: ceo@sandstone.wa.gov.au

WRITTEN DECLARATION OF INTEREST IN MATTER BEFORE COUNCIL

NOTE: USE ONE FORM PER DECLARATION

I, (1) _____ hereby declare an interest in the following item to be considered by Council at its Meeting to be held on (2) _____ and regarding Agenda item (3) _____

The type of interest I wish to declare is (4)

- Financial pursuant to Sections 5.60A of the Local Government Act 1995
- Proximity pursuant to Section 5.60B of the Local Government Act 1995
- Indirect Financial pursuant to Section 5.61 of the Local Government Act 1995
- Impartiality pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulation 2007

The nature of my interest is (5)

The extent of my interest is (6)

I understand that the above information will be recorded in the Minutes of the Meeting and recorded by the Chief Executive Officer in an appropriate Register.

(Signature)

(Date)

RECEIVED BY: _____
(Chief Executive Officer) (Date)

- (1) Insert your name.
- (2) Insert the date of the Council Meeting at which the item it to be considered.
- (3) Insert the Agenda Item Number and Title.
- (4) Tick the box(es) to indicate the type of interest (for explanation, see the extracts overleaf from the Act.
- (5) Describe the nature of your interest.
- (6) Describe the extent of your interest (if seeking to participate in the matter under the s.5.68 of the Act)

Financial pursuant to Section 5.60A of the Local Government Act 1995

s5.60A Financial Interest

For the purpose of this Subdivision, a person has a financial interest in a matter if it is reasonable to expect that the matter will if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person.

[Section 5.60A inserted by No. 64 of 1998 s. 30; amended by No. 49 of 2004 s. 50.]

Proximity pursuant to Section 5.60B of the Local Government Act 1995

s5.60B Proximity Interest

- (1). For the purposes of this Subdivision, a person has a proximity interest in a matter if the matter concerns –
 - (a). a proposed change to a planning scheme affecting land that adjoins the person's land;
 - (b). a proposed change to zoning or use of land that adjoins that person's land; or
 - (c). a proposed development (as defined in section 5.63 (5)) of land that adjoins the person's land.

- (2). In this section, land ("**the proposal land**") adjoins a person's land if –
 - (a). the proposal land, not being a thoroughfare, has a common boundary with the person's land;
 - (b). the proposal land, or any part of it, is directly across a thoroughfare from, the person's land; or
 - (c). the proposal land is that part of a thoroughfare that has a common boundary with the person's land.

- (3). In this section a reference to a person's land is a reference to any land owned by the person or in which the person has any estate or interest.

[Section 5.60B inserted by No 64 of 1998 s. 30.]

Indirect Financial pursuant to Section 5.61 of the Local Government Act 1995

s5.61 Indirect Financial Interest

A reference in this Subdivision to an indirect financial interest of a person in a matter includes a reference to a financial relationship between that person and another person who requires a local government decision in relation to the matter.

Impartiality pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulation 2007

reg 11 Disclosure of Interest

- (1). In this regulation –
Interest means an interest that could or could reasonably be perceived to; adversely affect the impartiality of the person having the interest arising from kinship, friendship or membership of an association.

- (2). A person who is a council member and who has an interest in any matter to be discussed at a council or committee meeting attended by the member must disclose the nature of the interest –
 - (a). in a written notice given to the CEO before the meeting;
or
 - (b). at the meeting immediately before the matter is discussed.

- (3). Sub-regulation (2) does not apply to an interest referred to in section 5.60 of the Act.
- (4). Sub-regulation (2) does not apply if –
 - (a). A person who is a council member fails to disclose an interest because the person did not know he or she has an interest in the matter; or
 - (b). A person who is a council member fails to disclose an interest because the person did not know the matter in which he or she had an interest would be discussed at the meeting and the person disclosed the interest as soon as possible after the discussion began.
- (5). If, under sub-regulation (2)(a), a person who is a council member discloses an interest in a written notice given to the CEO before a meeting then –
 - (a). Before the meeting the CEO is to cause the notice to be given to the person who is to preside at the meeting; and
 - (b). At the meeting the person presiding is to bring the notice and its contents to the attention of the persons present immediately before a matter to which the disclosure related is discussed.
- (6). If –
 - (a). Under sub-regulation (2)(b) or (4)(b) a person's interest in a matter is disclosed at a meeting; or
 - (b). Under sub-regulation (5) (b) notice of a person's interest in a matter is brought to the attention of the persons present at a meeting.

The nature of the interest is to be recorded in the minutes of the meeting.

Describe the extent of your interest (If seeking to participate in the matter under s.5.68 of the Act)

s5.68 Councils and Committees may allow Members disclosing interests to participate etc. in Meetings

- (1). If a member has disclosed, under section 5.65, an interest in a matter, the members present at the meeting who are entitled to vote on the matter
 - (a). may allow the disclosing member to be present during any discussion or decision-making procedure relating to the matter; and
 - (b). may allow, to the extent decided by those members, the disclosing member to preside at the meeting (if otherwise qualified to preside) or to participate in discussions and the decision-making procedures relating to the matter if –
 - (i) the disclosing member also discloses the extent of the interest; and
 - (ii) those members decide that the interest –
 - (I) is so trivial or insignificant as to be unlikely to influence the disclosing member's conduct in relation to the matter; or
 - (II) is common to a significant number of electors or ratepayers
- (2). A decision under this section is to be recorded in the minutes of the meeting relating to the matter together with the extent of any participation allowed by the council or committee.
- (3). This section does not prevent the disclosing member from discussing, or participating in the decision-making process on, the question on whether an application should be made to the Minister under section 5.69.

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SHIRE OF SANDSTONE
ELECTED MEMBER'S REQUEST FORM

Councillor's Name: _____

Date: ____/____/2020

Urgency: Low / Medium / High / Strategic

Road / Public Building / Area: _____

Request: _____

Description: _____

OFFICE USE ONLY:

Action Taken: _____

Comment: _____

Completed: ____/____/2020

Signature: _____

Inspected and/or authorised by: _____

(Chief Executive Officer)

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Councilor's Claim for Sitting Fees and Travel

Councilor _____

Creditor No _____

<i>Date</i>	<i>Meeting</i>	<i>Sitting Fees</i>	<i>Travel Km's</i>	<i>Amount</i> <small>.7087 cents per km</small>
Date of Meeting	Type of Meeting	\$175/ \$350	No of km's	Office Use
22/10/2020	Full Council			

Fees payable are in accordance with the Local Government Act (5.98) – Administration Regulations (30)

Total	Total
04109	Line Item 370 04100

--

TOTAL:

OTHER MEETINGS ATTENDED IN THE MONTH

Date	Meeting	Km's	Vehicle supplied?

If this form is not filled out correctly with all information the claim for payment will be rejected.

(Signature) (Date)

Calculations Checked _____ Date _____

Goods Received / Payment Approved _____

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**ORDINARY COUNCIL MEETING TO BE HELD ON
THURSDAY 22 OCTOBER 2020
AGENDA SUMMARY and TABLE OF CONTENTS**

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15	2.0	Announcements from the Presiding Member and/or Councillors (without discussion unless otherwise determined)	
15	3.0	Attendance	
15	4.0	Response to Previous Public Questions Taken on Notice	
15	5.0	Applications for Leave of Absence	
16	6.0	Declarations of Interest	
16	7.0	Public Question Time	
16	8.0	Confirmation of Minutes from Previous Meeting(s)	
16	8.1	Ordinary Council Meeting – 24 September 2020	/20
16	9.0	Presentations	
17	10.0	Officer Reports	
17	10.1	Chief Executive Officer's Reports	
17	10.1.1	Status Update Report – September 2020	/20
19	10.1.2	Industrial Land Sandstone	/20
21	10.1.3	Christmas New Year Shutdown	/20
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27	10.4	Works and Services	
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28	11.0	Motions of Which Previous Notice Has Been Given	
28	12	Questions from Members Without Notice	
28	13	New Business of an Urgent Nature Introduced by Decision of the Meeting	
28	14	Meeting Items Closed to the Public	
29		Time and Date of Next Meeting	
29	15	Closure of the Meeting	
29		Certification of the Minutes of the Previous Meeting(s)	

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AGENDA and STAFF REPORTS
ORDINARY COUNCIL MEETING TO BE HELD IN
COUNCIL CHAMBERS, SANDSTONE ON THURSDAY 22 OCTOBER 2020

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF ANY VISITORS

The Presiding Member, Cr Bethel Walton (Shire President) to declare the Meeting open at 12.30pm.

2 ANNOUNCEMENTS FROM THE PRESIDING MEMBER AND/OR COUNCILLORS (without discussion unless otherwise determined)

Nil

3 ATTENDANCE

3.1 Present

Elected Members

Cr B (Beth) Walton	Shire President (and Presiding member of this Meeting)
Cr C (Carol) Hodshon	Deputy Shire President
Cr F (Freda) May	
Cr D (David) Lefroy	
Cr K (Kerry) Key	
Cr V (Vicki) McQuie	

Staff Members

Mr Harry Hawkins	Chief Executive Officer
Mr Norbert Marwick	Works Supervisor

Visitors

3.2 Apologies

Nil

3.3 Approved Leave of Absence

Nil

4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6 DECLARATIONS OF INTEREST

- 6.1 Declarations of Financial Interest**
- 6.2 Declarations of Proximity Interest**
- 6.3 Declarations of Indirect Financial Interest**
- 6.4 Declarations of Impartiality Interest**

7 PUBLIC QUESTION TIME

Nil

8 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

- 8.1 The ordinary meeting held on the 24 September 2020

STAFF RECOMMENDATION

MOVED: Cr

SECONDED: Cr

That the Minutes of the Ordinary Meeting of Council held on 24 September 2020 are confirmed as a true and accurate record of proceedings.

NOT/CARRIED (??)

9 PRESENTATIONS

- 9.1 Petitions**
Nil
- 9.2 Presentations**
Nil
- 9.3 Deputations**
Nil
- 9.4 Delegates/Councillor's Reports**
Nil

10 OFFICERS REPORTS

10.1 CHIEF EXECUTIVE OFFICER'S REPORTS

10.1.1 Status Report Update – October 2020

Agenda Reference:	CEO 10/20 - 01
Name of Applicant:	Shire of Sandstone
Disclosure of Interest:	Nil
Date of Report:	12/10/2020
Previous References:	Various
Author:	Harry Hawkins CEO

Summary

The purpose of this report is to advise Council on the status of its decisions from previous Council meetings.

Attachments

Status Update October 2020

Background

It is important that the Council receives an update on the outcome of its resolutions on a regular basis.

Comment

Spreadsheet has been updated to include the article of George Dent's family pushing for greater recognition of his part in the heritage of Sandstone plus the signing of a listing extension with the Professionals Geraldton for the sale of the police house.

Consultation

Nil

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

Officer Recommendation

MOVED: Cr

SECONDED: Cr

That Council accepts the Status Update for October 2020

CARRIED/NOT CARRIED (??)

Status Update October 2020

The Status Update is used to provide information to Elected Members regarding the Status of decisions made at Council Meetings:

Meeting Date	Item No	Resolution (Action Required)	Response (Update)	Officer	Timeframe
31/17	10.1.7	That the plaque recognising George Dent at Hack's mine is reinstated and his family is offered the opportunity for a plaque to be placed in the new Heritage Park.	03/05/2017 Letter sent to family of George Dent advising them of Council's decision 19/03/2018 Ceramic photo of George Dent received from his family for inclusion on plaque at Heritage Park 07/10/2020 Article in Midwest Times re lack of recognition of George Dent.		
85/17	10.1.4	That the right of way behind the power station between Rowe and Black Streets is closed	06/10/2017 letters sent to begin process and advertising as per LAA undertaken. 06/11/2017 letter received from Water Corporation with no objection. 10/07/2018 Submission received from Telstra and application for closure sent to Dept of Lands 23/11/2018 Details of new Council resolution and other information sought sent to Dept of Lands 13/06/2019 More information sought by DOL sent as requested		
76/18	10.1.2	Transfer of management part of reserve 14178 – Caravan Park	Water Corporation advised. Awaiting the return of the CEO. 17/12/2018 Letter accepting part transfer of reserve sent to Water Corporation. 03/05/2019 installation date of early 2020 confirmed for Sandstone plant. 08/06/2020 Documentation sent to DPLH to enable transfer of part of Reserve 14178 to Water Corp 17/08/2020 Amended Stat Dec		

			sent to DPLH to enable completion of transfer	
17/20	10.1.2	Sale of Police House	27/03/2020 Sale to be handled by Professionals Geraldton. Put on hold until after Corona Virus restrictions are lifted to limit visitors to town. 04/06/2020 Sale authority signed with Professionals Geraldton 12/10/2020 listing extension with the Professionals signed	

Legend

Category	Status
Not Started	
In Progress	
Completed	

10.1.2 Industrial Land in Sandstone

Agenda Reference:	CEO 10/20 – 02
Location/Address:	None
Name of Applicant:	None
Disclosure of Interest:	None
Date of Report:	12 October 2020
Author:	Harry Hawkins Chief Executive Officer

Summary

Development WA have suggested using the unused portion of the airport reserve for industrial land rather than the land identified in the Local Planning Scheme which they say is a more difficult proposal as it crosses 2 reserves therefore Council is asked to examine and approve the airport proposal if they agree with it.

Attachments

Development WA map and draft letter to Department of Planning, Lands and Heritage.

Background

Council has for some time been looking at the creation of industrial land around the Sandstone town site and when the new Local Planning Scheme was developed by Halsall and Associates in 2016 land south of the gymkhana grounds on the west side of the Sandstone Wiluna Road was identified and zoned industrial. This land sits across 2 separate reserves which are not managed by the shire and Development WA believes this will be difficult to get agreement from both parties to enable changes to the management orders for development as industrial land.

Development WA has suggested the unused portion of Reserve 10898 the Sandstone Aerodrome Reserve as shown on the attached map could be a viable alternative and much easier to achieve as the shire has the management of this reserve.

Comment

Development WA has suggested the unused portion of Reserve 10898 the Sandstone Aerodrome Reserve as shown on the attached map could be a viable alternative for development as industrial land and far easier to get approval for as the shire holds the management order.

All that would be required to be able to use this as industrial land would be to get the Management Order changed to allow for industrial use on the reserve with the power to lease. The only work required by the shire would be to construct road access to the area and as the north west corner of the reserve is not far from the Sandstone Wiluna Road that would not be a significant job or expense although approval may be required from the owners of Black Hill Station if the road crosses station property. The 2 runways are fully fenced for animal exclusion and these fences would provide the setbacks required from the runways and the boundary between the 2 different land uses. The land is level but heavily vegetated with small trees which could easily be pushed over. This land is also further away from the residential parts of the Sandstone town site and will reduce the likelihood of noise and other complaints.

It is suggested that the industrial land is not serviced as the cost of installing power and water would be significant however the lessor could supply their own power by using a diesel generator or alternatively solar panels and battery and by placing a water tank/pod on site and using bottled water for drinking.

Consultation

Robert Fenn Senior Development Manager Development WA

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil unless Council chooses to proceed with development and build the access road.

Voting Requirements

Simple majority

Officer Recommendation

MOVED: Cr

SECONDED: Cr

That Council agree to request a change to the management of Reserve 10898 Sandstone Aerodrome Reserve to allow for industrial uses on the unused portion of the reserve with the power to lease for 21 years as a cheaper and quicker alternative to the development of land set out for industrial use in the Shire of Sandstone Local Planning Scheme No.2

CARRIED/NOT CARRIED (??)

10.1.3 Christmas 2020 Shutdown

Agenda Reference:	CEO 10/20 - 03
Location/Address:	Shire of Sandstone
Name of Applicant:	Shire of Sandstone
Disclosure of Interest:	None
Date of Report:	14 October 2020
Previous References:	Nil
Author:	Harry Hawkins CEO

Summary

To ask Council to approve the shutdown of the depot and Office for the 2020 Christmas New Year break.

Attachments

Nil

Background

Each year the shire depot and office shut down for the Christmas and New Year period. This year it is proposed that they be shut down from Tuesday 22nd December 2020 and reopen on Monday 4th January 2021.

Comment

By closing down for this period staff will have 2 days for travel and shopping before Christmas Day and return to work on the Monday after the New Year's day Public Holiday Friday utilising accrued public holidays, annual leave or leave without pay for the days off.

The Council meeting for December 2020 is set down for Thursday 17th December as the normal date would have been Christmas eve so there will be no need to change the date of this meeting as there is sufficient time for staff to deal with any decisions made at that meeting prior to the shutdown. Due to not meeting in January 2021 the November financials will need to be accepted at the meeting on the 17th December which may prove problematic given the delays we have experienced in receiving financial reports this year.

Works Supervisor Norbert Marwick has indicated that he will be remaining in Sandstone for the shut down period should any emergencies arise and any other staff remaining in town will be asked to be on standby in case any incidents occur.

Consultation

Shire staff

Consultants that prepare Financial Statements

Statutory Environment

Local Government Act 1995

Policy Implications

Nil

Financial Implications

None

Strategic Implications

Nil

Voting Requirements

Simple majority

Officer Recommendation

MOVED: Cr

SECONDED: Cr

That Council approve the shire administration office and depot shutdown at the conclusion of staff shifts on Tuesday 22nd December 2020 and reopening on Monday 4th January 2021.

CARRIED/NOT CARRIED (?!?)

10.1.4	Maintenance Grading Contract
---------------	-------------------------------------

Agenda Reference: CEO 10/20 – 04
Location/Address: None
Name of Applicant: None
Disclosure of Interest: None
Date of Report: 16 October 2020
Author: Harry Hawkins Chief Executive Officer

Summary

The contract for maintenance grading of roads in the south of the shire is coming to an end and Council is asked if they wish to continue with the use of a contract grader.

Attachments

Contract maintenance grading program

Background

Council in 2018 recognised that with just the shire maintenance grader undertaking maintenance grading on our roads that some roads were not getting the amount of attention required to keep them in a good safe condition all year round. To alleviate this a contract was let for maintenance grading of roads in the southern part of the shire enabling the shire grader to concentrate on other roads mainly in the north of the shire.

The original contract did have some issues and in 2019 in consultation with the contractor some amendments were made to the contract and since then it has been working well with roads for the most part being kept in a good safe condition. The contract was for 3 years with the option of 2 one year extensions and is coming to an end so to ensure continuity it needs to be either put to tender or the first of the 1 year extensions should be granted.

Comment

The 3 year maintenance grading contract entered into by the shire in July 2018 is coming to an end so to ensure continuity of service to the roads covered by the contract it is required to be renewed or extended. The current contractor has expressed an interest in renewing the contract however as the value of the 3 year contract is in excess of the \$250,000 tender threshold it is a requirement that tenders are called for the renewal of the contract unless the shire and the current contractor agree to the option of the first 1 year extension.

Consultation

Shire President
Works Supervisor

Statutory Environment

Local Government (Functions and General) Regulations 1996 Regulation 11.

Policy Implications

Nil

Financial Implications

Nil, as any contract renewal or extension would fall in the 2021-2022 financial year

Voting Requirements

Simple majority

Officer Recommendation

MOVED: Cr

SECONDED: Cr

That Council either,

1. offer maintenance grading contractor Remote Area Mechanical the first of 2 one year extensions to their current contract which expires in July 2021, or
2. resolves to call tenders for the renewal of the contract for maintenance grading in the south of the shire as per the attached program.

CARRIED/NOT CARRIED (??)

SHIRE OF SANDSTONE

10.2 FINANCIAL REPORTS

10.2.1 Financial Statement for the months of August & September 2020

Agenda Reference:	F 10/20 – 01
Location:	Shire of Sandstone
Applicant:	Shire of Sandstone
Disclosure of Interest:	Nil
Date of Report:	10 October 2020
Author:	Harry Hawkins Chief Executive Officer

Summary

The Statement of Financial Activity report for the month ending 31 August & 30 September are presented to Council in accordance with *Regulations 34 of the Local Government (Financial Management) Regulations 1996*.

Attachments

Financial Statement for August & September 2020

Background

Summary of Funds – Shire of Sandstone as at: 30 September 2020

Municipal Cheque Account - On-line (BWA)	\$36,625.55
Municipal Investment Account – On-line (BWA)	\$1,189,964.02
Trust Fund (Bankwest)	\$7,200
Reserve Term Deposits (Bankwest)	\$ 3,946,363.38
Muni Term Deposits x 2	\$ 1,405,739.46

Consultation

Finance Officer

Statutory Environment

Local Government (Financial Management) Regulations 1996 - Regulations 34 (1A) and 17.

The Regulations require a Local Government to prepare each month a statement of financial activity, accompanied by relevant documents and that this information must be presented to Council at an ordinary meeting within 2 months after the end of the month.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority

STAFF RECOMMENDATION

MOVED: Cr

SECONDED: Cr

That Council accepts the financial statement for the period ending 31 August & 30 September 2020.

NOT/CARRIED (??)

10.2.2 ACCOUNTS UPDATE FOR THE MONTH OF SEPTEMBER 2020 (Includes Credit Cards, the Caravan Park, Fuel Sales and Rates report)
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Agenda Reference:	F 10/20 – 02
Location:	Shire of Sandstone
Applicant:	Shire of Sandstone
Disclosure of Interest:	Nil
Date of Report:	10 October 2020
Author:	Rhonda Miles – Finance Officer
Senior Officer:	Harry Hawkins – Chief Executive Officer

Summary

Presented for Council's information is the list of accounts paid in the month from the Municipal Fund and Trust Fund in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996*. Payments made through the corporate credit cards as well as income from the Caravan Park and Fuel Sales are included as attachments.

Attachments

10.2.2A to C: The list of accounts (EFT and cheque payments) is attached which will enable Council to see the payments made to the Shire's creditors.

10.2.2D to F: Payments via Credit Cards (CEO and Works Supervisor), Caravan Park Income and Fuel Sales Income.

Background

Council has delegated to the CEO the exercise of its power under Financial Management Regulation 12 to make payments from Municipal Fund and Trust Fund.

The *Financial Management Regulations (Regulation 13 (3))* requires a schedule of payments made through the Shire's bank accounts to be presented to Council.

The lists include details for each payment made incorporating the payee's name, amount of payment, date of payment and a brief transaction description.

Comment

Invoices supporting all payments are available for inspection. Queries regarding any payment should be made through the CEO to the staff member who handles the financial transactions prior to this meeting.

All invoices and vouchers presented to Council have been certified as to receipt of the goods or services and that the amounts shown were due for payment.

Consultation

Nil

Statutory Environment

Local Government Act 1995

Financial Management (Local Government) Regulations 1996 – Regulation 12

Policy Implications

Payments have been made under Council delegation.

Financial Implications

None, funds were available to meet the expenditure.

Strategic Implications

Nil

Voting Requirements

Simple majority

Staff Recommendation

MOVED: Cr

SECONDED: Cr

That Council endorses the September 2020 accounts paid as presented:

Municipal Fund September 2020

- Municipal cheque numbers 105434 – 105438 totalling \$1,778.60
- EFT payment numbers 7792 – 7858 totalling \$224,265.89
- Superannuation \$9,574.29 & \$9,310.86 totalling \$18,885.15

Trust Account September 2020

- Trust cheque number 205126 - 205127 totalling \$600.00

Payroll EFT September 2020:

\$38,529, \$37,236 & \$34,051 totalling \$109,816

Credit Cards September 2020

DD 4661.1 totalling \$1,834.32

CARRIED /NOT CARRIED (??)

10.4 WORKS and SERVICES

10.4.1 WORKS SUPERVISOR'S REPORT OCTOBER 2020

Agenda Reference: WS 10/20 – 01
Location/Address: Shire of Sandstone
Name of Applicant: Shire of Sandstone
Disclosure of Interest: None
Date of Report: 13 October 2020
Previous References: Nil
Author: Norbert Marwick, Works Supervisor

Summary

1. Crew Movements

The works crew are now working on Paynes find Rd (SLK 208.0-216.5) This gravel section of road is being ripped up and relayed to bed in the loose gravel stone on the road. The crew are camped at Paynes Find Roadhouse.

2. Maintenance Grader

The Shire grader has started on Yeelirrie Rd from the Wiluna boundary so to address the blowouts in the gravel section on the northern part of the road and will head South.

3. Contract Maintenance Grader

Jason Homewood has employed a new grader operator and is doing a very good job to date on the Paynes Find Rd which has had an increase in mining traffic in the last few months increasing the wear and tear on the road.

4. Employees

George on compo after having a red hot go as our water truck driver, Vic is on two weeks leave.

5. Plant

Howard Porter tri axle water tanker will be ready for inspection and delivery by the 29/10/2020.

The Shire of Sandstone sold Haulmore Trailers their side tipping “A” trailer (PC017) for \$30000 plus GST. The New side tipper purchased off Haulmore is in the process of being made but is about six weeks off being finished.

Consultation

All staff

Statutory Environment

Local Government Act 1995

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

Officer Recommendation

Moved Cr

Seconded Cr

That Council receive the Works Supervisor’s Report for October 2020.

CARRIED/NOT CARRIED (??)

11	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
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Nil

12	QUESTIONS FROM MEMBERS WITHOUT NOTICE
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Nil

13	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING
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Nil

14	MEETING ITEMS CLOSED TO THE PUBLIC
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14.1 Meeting Closed to the Public

CONFIDENTIAL ITEMS

14.2 Public Reading of Resolution

TIME and DATE of NEXT MEETING

The next scheduled Ordinary Council Meeting will be held on Thursday 26 November 2020.

15 CLOSURE OF MEETING

There being no further business, the Shire President closed the meeting at _____pm.

CERTIFICATION

I, _____, certify that the Minutes of the Meetings held on 24 September 2020, as shown, were confirmed as a true and accurate record at the Meeting held on 22 October 2020.

(Presiding Member)