



# **MINUTES**

## **Special Council Meeting**

**6th August 2020**

**10.30am**

Held in the Council Chambers, Hack St Sandstone

**PLEASE NOTE:  
THIS PAGE HAS BEEN  
INTENTIONALLY LEFT BLANK**



**SPECIAL COUNCIL MEETING HELD ON 6 August 2020  
SUMMARY and TABLE OF CONTENTS**

<b>PAGE</b>	<b>AGENDA</b>	<b>ITEM</b>	<b>MINUTE No.</b>
5	1.0	Declaration of Opening and Announcement of any Visitors	
5	2.0	Announcements from the Presiding Member and/or Councillors (without discussion unless otherwise determined)	
5	3.0	Attendance	
5	6.0	Declarations of Interest	
5	7.0	Public Question Time	
6	10.0	Officer's Reports	
6	10.1	CEO Reports	
6	10.1.1	Municipal Budget 2020-2021	SP2/20
9	14	Meeting Items Closed to the Public	
9		Time and Date of Next Meeting	
9	15	Closure of the Meeting	

**PLEASE NOTE:  
THIS PAGE HAS BEEN  
INTENTIONALLY LEFT BLANK**

## STAFF REPORTS

### SPECIAL COUNCIL MEETING HELD IN COUNCIL CHAMBERS, SANDSTONE ON 6 August 2020

#### 1 DECLARATION OF OPENING AND ANNOUNCEMENT OF ANY VISITORS

The Presiding Member, Cr Beth Walton (Shire President) to declare the Meeting open at 10.40 am.

#### 2 ANNOUNCEMENTS FROM THE PRESIDING MEMBER AND/OR COUNCILLORS (without discussion unless otherwise determined)

Nil

#### 3 ATTENDANCE

##### 3.1 Present

###### Elected Members

Cr B (Bethel) Walton	Shire President
Cr C (Carol) Hodshon	Deputy Shire President
Cr F (Freda) May	
Cr D (David) Lefroy	
Cr V (Victoria) McQuie	
Cr K (Kerry) Key	

###### Staff Members

Mr Harry Hawkins	Chief Executive Officer
------------------	-------------------------

##### 3.2 Apologies

##### 3.3 Approved Leave of Absence

#### 6 DECLARATIONS OF INTEREST

##### 6.1 Declarations of Financial Interest

##### 6.2 Declarations of Proximity Interest

##### 6.3 Declarations of Indirect Financial Interest

##### 6.4 Declarations of Impartiality Interest

#### 7 PUBLIC QUESTION TIME

Nil

## 10 OFFICERS REPORTS

### 10.1 CHIEF EXECUTIVE OFFICERS REPORTS

#### 10.2.3 Municipal Budget 2020-2021

<b>Agenda Reference:</b>	07/20 – 03
<b>Location/Address:</b>	Shire of Sandstone
<b>Name of Applicant:</b>	Shire of Sandstone
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	3 August 2020
<b>Author:</b>	Harry Hawkins Chief Executive Officer

#### Summary

Shire of Sandstone is to adopt its Municipal Budget for the 2020/2021 financial year by the 31<sup>st</sup> August 2020. The draft statutory budget is attached for Council's review and comments before adoption.

#### Attachments

Draft Statutory Budget 2020-2021  
Draft Fees and Charges Schedule for 2020-2021

#### Background

The draft statutory budget for 2020-2021 has been compiled based on the principles contained within the Strategic Community Plan and other supporting plans including the Shire's Corporate Business Plan.

As per resolution 25/20 In April 2020 rates and Fees and Charges have been frozen at last year's rates while a discount of 50% as per resolution 26/20 and 5% as per resolution 27/20 has been allowed for businesses affected by the COVID-19 shutdown of the caravan park and Visitor Centre and mining businesses respectively.

Due to rates being frozen at last year's rate in the dollar the requirement to obtain ministerial approval for differential rates did not apply this year.

#### Comment

The statutory budget has been prepared to include information required by the *Local Government Act 1995*, the *Local Government (Financial Management) Regulations 1996* and the Australian Accounting Standards.

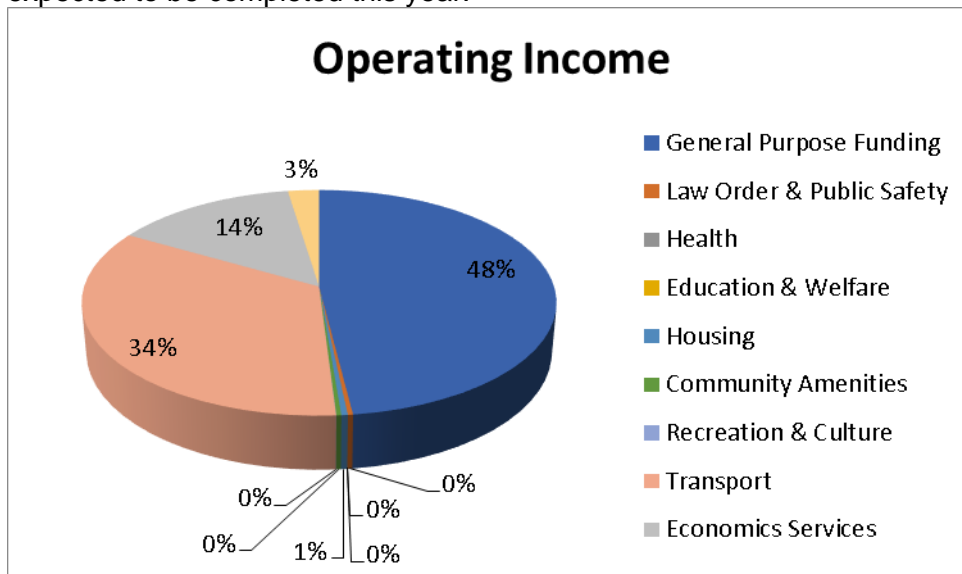
The Shire's statutory budget has been prepared from the draft detailed budget plus changes approved at the July meeting of Council and includes operating income of \$4,417,701 with capital income of \$1,021,767 which includes \$906,767 in grant funding made up of \$300,000 from the Regional Road Group road project grant, \$284,975 from Roads to Recovery and \$321,792 from the Local Roads and Community Infrastructure grant. A balanced budget is expected. The non-cash depreciation expense is expected to be \$1,451,775.

An overview of the operating and capital income and expenditure follows:

#### Operating Income/Expenditure

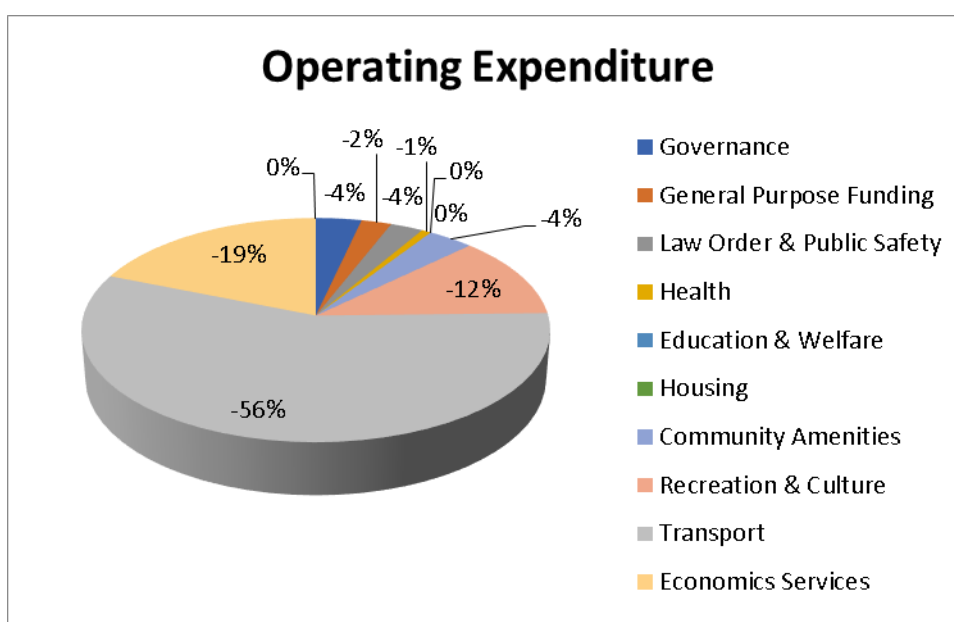
Operating income and expenditure represent the income and expenditure that is incurred on a day to day operational basis. There is \$1,370,185 for flood damage works included in both

income and expenditure as all flood damage works are considered maintenance and are expected to be completed this year.



The operating income for 2020-2021 is \$4,417,701. It can be seen from the above chart that the Shire’s key sources of operating income include the funds received as part of the Economic Services Program (14% or \$640,216), Transport (34% or \$1,487,314) and funds received as part of the General Purpose Program (48% or \$2,153,711).

The General Purpose Program income includes \$1,069,249 from rates raised and \$1,025,481 from Financial Assistance Grants, which is Commonwealth funding. 50% of Financial Assistance Grants for 2020-2021 were received in advance and were included as income for the 2019-2020 year. This is the same figure as last year as the 2021 federal budget has not been handed down due to COVID-19 and local governments in WA were advised by the Grants Commission to use last years figures.



The Shire’s operating expenditure will be \$5,779,797. The key areas of expenditure are the Transport Program (56% or \$3,263,539), Economic Services (19% or \$1,092,133) and the Recreation and Culture Program (12% or \$682,395). The cost of the Governance Program Council support is (4% or \$206,215). It should also be noted that housing is listed as zero

this year as housing expenses are now allocated to the area where staff occupying each house are working as an overhead expense ie the truck drivers housing cost is allocated to public works overheads and then allocated out to road works jobs as a part of the cost of those jobs like any other overhead expense.

## Capital Income/Expenditure

### Capital Income

Capital income totals \$1,021,767 with \$300,000 from Regional Road Group project grant and \$284,975 from Roads to Recovery grant plus \$321,972 from the Local Roads and Community Infrastructure Program. The balance is profit of sale of assets and there are no transfers from reserves this year.

### Capital Expenditure

Capital expenditure is expected to be \$2,498,207 including \$1,816,777 for the Transport Program (Road Works), \$378,740 for net Plant Replacement, \$50,000 for the new Heritage Park, \$23,264 for painting the outside of the hall, \$20,726 for painting the outside of the Visitor Centre \$58,188 for the Economic Services Program (Improvements at the Old School Site), and \$6,000 for Community Amenities (new plaques at the Cemetery).

## Fees and Charges

Fees and Charges for 2020/2021 are attached for review and are unchanged from 2019-2020.

### Consultation

- Works Supervisor
- Other Staff
- External Consultants

### Statutory Environment

Section 6.2 of the *Local Government Act 1995* requires that not later than 31 August in each financial year each local government is to prepare and adopt by absolute majority a statutory budget for the financial year ending on the following 30 June.

### Policy Implications

Nil

### Financial Implications

As per the attached budget

### Strategic Implications

Nil

### Voting Requirements

Absolute Majority

### Resolution sp2/20

**MOVED: Cr McQuie**

**SECONDED: Cr Lefroy**

### That Council

pursuant to the provisions of Section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, adopts the Statutory Budget for 2020-2021 financial year as attached which includes the following:



1. Differential Rates as approved by the Minister in 2019 with the following rates in the \$;

Townsite GRV	\$0.065760
GRV Transient Workforce Accom.	\$0.371954
UV Rural	\$0.060877
UV Mining	\$0.268911
Minimum Rates GRV	\$220
UV	\$335
2. Fees and Charges for 2020-2021 as per the attached schedule.
3. In accordance with regulation 34(5) of the Local Government (Financial Management) Regulations 1996, and AASB 1031 Materiality, sets the level to be used in statements of financial activity in 2020-2021 for reporting material variances at 10% or \$10,000, whichever is the greater.

Carried by Absolute Majority (6/0)

<b>14 MEETING ITEMS CLOSED TO THE PUBLIC</b>
--

**14.1 Meeting Closed to the Public**

Nil

**14.2 Public Reading of Resolutions to be made Public**

Nil

<b>TIME and DATE of NEXT MEETING</b>
--------------------------------------

The next scheduled Ordinary Council Meeting will be held on Thursday 27 August 2020  
At 11.00am

<b>15 CLOSURE OF MEETING</b>
------------------------------

There being no further business, the Shire President closed the meeting at 11.10 am.