



# **MINUTES**

## **Ordinary Council Meeting**

**Friday 26 July 2019**

**Held in the Council Chambers, Hack St Sandstone**

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## ORDINARY COUNCIL MEETING HELD ON FRIDAY 26 JULY 2019

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## MINUTES ORDINARY COUNCIL MEETING HELD IN COUNCIL CHAMBERS, SANDSTONE ON FRIDAY 26 JULY 2019

### 1 DECLARATION OF OPENING AND ANNOUNCEMENT OF ANY VISITORS

The Presiding Member, Cr Bethel Walton (Shire President) declared the Meeting open at 12.30pm.

### 2 ANNOUNCEMENTS FROM THE PRESIDING MEMBER AND/OR COUNCILLORS (without discussion unless otherwise determined)

Nil

### 3 ATTENDANCE

#### 3.1 Present

##### Elected Members

Cr B (Bethel) Walton	Shire President (and Presiding member of this Meeting)
Cr C (Carol) Hodshon	Deputy Shire President
Cr F (Freda) May	
Cr D (David) Lefroy	
Cr K (Kerry) Key	
Cr V (Vicki) McQuie	

##### Staff Members

Mr Harry Hawkins	Chief Executive Officer
Mr David Holland	Works Supervisor

#### 3.2 Apologies

Nil

#### 3.3 Approved Leave of Absence

Nil

### 4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

### 5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

## 6 DECLARATIONS OF INTEREST

### 6.1 Declarations of Financial Interest

Cr Lefroy declared an interest in item 10.2.2B EFT payment 6994 to Ocean to Outback Designs which is his wife's business.

Cr McQuie declared an interest in item 10.2.2B EFT payment 6980 to her for commission on goods sold at Visitor Centre.

### 6.2 Declarations of Proximity Interest

### 6.3 Declarations of Indirect Financial Interest

Cr Walton declared an interest in item 10.1.4 as her partner is the relief camp caretaker for Middle Island Resources.

Cr May declared an interest in item 10.1.4 as her husband is the camp caretaker for Middle Island Resources.

Cr Walton declared an interest in item 10.1.5 as she is a member of the Sandstone Golf Club.

Cr Lefroy declared an interest in item 10.1.5 as he is an office bearer of the Sandstone golf club.

The CEO declared an interest in item 10.1.5 as he is the President of the Sandstone golf club.

### 6.4 Declarations of Impartiality Interest

## 7 PUBLIC QUESTION TIME

Nil

## 8 CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

**RESOLUTION: 46/19**

**MOVED: Cr McQuie**

**SECONDED: Cr May**

That the Minutes of the Ordinary Meeting of Council held on 27 June 2019 are confirmed as a true and accurate record of proceedings.

**CARRIED (6/0)**

## 9 PRESENTATIONS

### 9.1 Petitions

Nil

## 9.2 Presentations

Nil

## 9.3 Deputations

Nil

## 9.4 Delegates/Councillor's Reports

Cr Walton gave a verbal report on the GRNBA Camel meeting held in Leonora on the 5<sup>th</sup> July 2019 attended by the CEO, Cr Walton and Cr Hodshon

# 10 OFFICERS REPORTS

## 10.1 CHIEF EXECUTIVE OFFICER'S REPORTS

### 10.1.1 Status Report Update – July 2019

<b>Agenda Reference:</b>	CEO 07/19 - 01
<b>Name of Applicant:</b>	Shire of Sandstone
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	16/07/2019
<b>Previous References:</b>	Various
<b>Author:</b>	Harry Hawkins                      CEO

#### Summary

The purpose of this report is to advise Council on the status of its decisions from previous Council meetings.

#### Attachments

Status Update July 2019

#### Background

It is important that the Council receives an update on the outcome of its resolutions on a regular basis.

#### Comment

Spreadsheet has been updated to include items from July 2019 meeting. A letter was written to the Minister for energy re inability to get a ball park figure for power upgrade at caravan park without paying \$6,195 design fee.

#### Consultation

Nil

#### Statutory Environment

Nil

## Policy Implications

Nil

## Financial Implications

Nil

## Strategic Implications

Nil

## Voting Requirements

Simple majority

## RESOLUTION: 47/19

**MOVED:** Cr Lefroy

**SECONDED:** Cr May

That Council accepts the Status Update for July 2019

**CARRIED (6/0)**

## Status Update July 2019

The Status Update is used to provide information to Elected Members regarding the Status of decisions made at Council Meetings:

Meeting Date	Item No	Resolution (Action Required)	Response (Update)	Officer	Timeframe
31/17	10.1.7	That the plaque recognising George Dent at Hack's mine is reinstated and his family is offered the opportunity for a plaque to be placed in the new Heritage Park.	<b>03/05/2017</b> Letter sent to family of George Dent advising them of Council's decision <b>19/03/2018</b> Ceramic photo of George Dent received from his family for inclusion on plaque at Heritage Park		
85/17	10.1.4	That the right of way behind the power station between Rowe and Black Streets is closed	<b>06/10/2017</b> letters sent to begin process and advertising as per LAA undertaken. <b>06/11/2017</b> letter received from Water Corporation with no objection. <b>10/07/2018</b> Submission received from Telstra and application for closure sent to Dept of Lands <b>23/11/2018</b> Details of new Council resolution and other information sought sent to Dept of Lands <b>13/06/2019</b> More		



			information sought by DOL sent as requested	
<b>20/18</b>	<b>10.1.5</b>	Sale of properties for outstanding rates	<b>04/04/2018</b> Legal process to allow sale has commenced <b>05/12/2018</b> Current debt collectors are going out of business and new provider once appointed will be contacted for updated advice	
<b>76/18</b>	<b>10.1.2</b>	Transfer of management part of reserve 14178 – Caravan Park	Water Corporation advised. Awaiting the return of the CEO. <b>17/12/2018</b> Letter accepting part transfer of reserve sent to Water Corporation. <b>03/05/2019</b> installation date of early 2020 confirmed for Sandstone plant.	
<b>04/19</b>	<b>10.1.2</b>	Caravan Park Units	<b>05/03/2019</b> Resolution 04/19 has been put on hold as the total cost of the 2 units is greater than \$150,000 so tenders have to be called. <b>20/03/2019</b> Tender sent to be advertised in the West Australian Sat 22 March 2019. <b>24/04/2019</b> Left on the table awaiting further information on power at the caravan park. <b>23/05/2019</b> Left on the table as additional information not received. <b>01/07/2019</b> Letter written to Minister for energy cc'd to Vince Catania re getting ball park cost for power upgrade.	
<b>20/19</b>	<b>10.4.2</b>	Replacement of Service Truck	<b>02/04/2019</b> WA Hino advised they were successful tenderer <b>04/04/2019</b> PO sent to WA Hino <b>10/07/2019</b> WA Hino advised that truck was still at the body builders and would be ready in one week	

### Legend

Category	Status
Not Started	
In Progress	
Completed	

## 10.1.2 Tender Caravan Park Units

**Agenda Reference:** CEO 04/19 – 02  
**Location/Address:** Shire of Sandstone  
**Name of Applicant:** None  
**Disclosure of Interest:** None  
**Date of Report:** 15 April 2019  
**Author:** Harry Hawkins Chief Executive Officer

### Summary

Council in resolution 04/19 resolved to purchase 2 units for the Alice Atkinson caravan Park however as the total cost exceeded \$150,000 we were required to call tenders. 7 tenders have been received and the evaluation results are below.

### Attachments

Tenders received

### Background

Council at its February 2019 meeting discussed a proposal to construct 2 x 2 bedroom self contained units at the Alice Atkinson Caravan Park however the price of the 2 units exceeded the \$150,000 tender threshold and tenders needed to be called. Tenders closed on the 15<sup>th</sup> April and 7 tenders were received by the submission deadline.

### Comment

The 7 tenders received by the tender deadline have been assessed against the selection criteria in the tender documents and a summary is shown below.

<b>Tenderer</b>	<b>Complies with tender requirements</b>	<b>PRICE Ex GST</b>	<b>Previous Experience</b>	<b>Brand reputation in WA</b>
McNally Commercial	Yes	\$269,638	Yes	?
Fox Transportables	Yes	\$165,476	Yes	Good
Evoke Living Homes	Yes	\$207,736	Yes	?
TR Homes	Yes	\$242,313	Yes	Good
Thermal Comfort Homes	Yes	\$216,364	Yes	?
Modular WA	Yes	\$188,252	Yes	Good
Acero Construction	Yes	\$147,157	Yes	?

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All tenderers complied with the tender specifications although some included an instantaneous hot water service rather than the storage system specified. All 7 had previous experience in providing transportable buildings to country areas in Western Australia while brand reputation was difficult to assess as some I had not heard of although they may have a reputation with other people more involved in the building industry. The lowest cost option came from Acero Construction at \$147,157 while Fox Transportables had the next lowest price of \$165,476 with the highest tender being \$269,638 from McNally Commercial.

#### **Consultation**

Nil

#### **Statutory Environment**

Local Government Act 1995 Section 3.57 and Local Government Functions and General Regulations Division 2.

#### **Policy Implications**

Nil

#### **Financial Implications**

Nil, Expenses was included in 6 monthly budget review

#### **Voting Requirements**

Simple majority

#### **LEFT ON THE TABLE**

#### **Officer Recommendation**

**MOVED:** Cr

**SECONDED:** Cr

That Council accept the tender from Fox Transportables for the construction of 2 x 2 bedroom self contained accommodation units at the Alice Atkinson Caravan Park for \$165,476.

#### **CARRIED/NOT CARRIED (??)**

<b>10.1.3</b>	<b>Significant Items in Audit Report 2018</b>
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<b>Agenda Reference:</b>	CEO 07/19 - 03
<b>Location/Address:</b>	Shire of Sandstone
<b>Name of Applicant:</b>	Shire of Sandstone
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	10/07/2019
<b>Author:</b>	Harry Hawkins, Chief Executive Officer

## **Summary**

The CEO is to prepare a report addressing items listed as significant on the audit report and present it to the Audit Committee and a copy to the Minister within 3 months after the audit report is received by the local government. This was overlooked when the audit report was received in October 2018.

## **Attachments**

Nil

## **Background**

The audit committee at its meeting held on the 26 July 2019 considered the report prepared by the CEO addressing the ratios listed as showing significant adverse trends in the 2018 audit report.

## **Comment**

An amendment to section 7.12A (4) of the Local Government Act 1995 in 2017 stated that a local government must:

(a) prepare a report addressing any matters identified as significant by the auditor in the audit report, and stating what action the local government has taken or intends to take with respect to each of those matters; and

(b) give a copy of that report to the Minister within 3 months after the audit report is received by the local government.

Within 14 days after a local government gives a report to the Minister under subsection (4)(b), the CEO must publish a copy of the report on the local government's official website.

This was overlooked when the 2018 Financial Statements including the auditors report was received in October 2018 and the Department has requested that this is done as a matter of urgency as the report is now overdue. The report was presented to the Audit Committee at a meeting this morning and is now presented to full Council for endorsement before it is sent on to the Department.

## **Consultation**

Audit contractor

## **Statutory Environment**

Local Government Act 1995 Section 7.12A(4).

## **Policy Implications**

Nil

## **Financial Implications**

Nil

## **Strategic Implications**

Nil

## **Voting Requirements**

Simple Majority

**RESOLUTION: 48/19**

**MOVED:** Cr McQuie

**SECONDED:** Cr Key

That Council endorse the report by the CEO on the matters identified as significant by the Auditor General in the Auditors Report for 2017-2018 and that it is forwarded to the Department as requested in the letter attached to the audit committee agenda.

**CARRIED (6/0)**

<b>10.1.4</b>	<b>Submissions Received – Differential Rates</b>
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**Agenda Reference:** CEO 07/19 - 04  
**Location/Address:** Shire of Sandstone  
**Name of Applicant:** Shire of Sandstone  
**Disclosure of Interest:** Nil  
**Date of Report:** 10 July 2019  
**Author:** Harry Hawkins, Chief Executive Officer

### **Summary**

Council is required to consider any submissions received relating to the proposed differential rates for 2019-2020 when applying for the minister's approval.

### **Attachments**

Copy of submissions received.

### **Background**

At its April 2019 ordinary meeting Council resolved to raise rates by 2% across the board while not taking into account the changes in valuations for mining tenements and leases. This rating proposal was then advertised on the shires website and in the shires Bush Telegraph newsletter with notices and copies of the statement of Objects and Reasons sent to the majority of mining ratepayers asking for submissions on the proposal. There is no newspaper that circulates throughout the shire of Sandstone where the proposal could be advertised.

The Department when assessing the shires application for differential rates in 2018 suggested that we look at the Moore Stephens rates comparison report to see what our neighbouring shires are doing before setting this years rates. The Moore Stephens report has been purchased and neighbouring shires rates reviewed. The only other shires charging a high GRV rate for Transient Worker Accommodation were the Shire of Cue who charged 200% above the residential GRV rate and the Shire of Mount Magnet who charged 80% above the residential GRV rate. While the differential between residential and Mining GRV rates were lower at these 2 shires they have a larger population with more GRV ratepayers and a higher proportion of Commercial/Industrial GRV ratepayers reducing the percentage of expenses attributed to mining use in their townsite.

### **Comment**

The advertising period closed on the 23<sup>rd</sup> July 2019 and there were only two submissions received by the due date one from MMTS citing the increase in rents charged by the Department of Mines, Industry Regulation and Safety on exploration and other mining tenements. The second submission was received from Sandstone Operations (Middle Island)

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asking that their disused mining camp in Griffith Street Sandstone that is not connected to power or water is rated at a lower rate as it can't be occupied and consumes very little shire resources.

While it is acknowledged that some mining tenements maybe the subject of increased rents the Shire of Sandstone has seen a reduction of \$563,649 in total UV mining valuations despite having 3 additional mining ratepayers resulting in a reduction in the rate income from mining by \$130,578 after taking into account the 2% increase proposed.

Whilst the disused mining camp is currently not capable of being used Sandstone Operations have advised that when mining operations commence it will be reconnected and used so it is suggested that instead of placing this in a different rating category that a discount is given on their rates for this property until it is capable of being used. They have also been advised to contact the Valuer General and lodge an objection to the valuation on the camp that is not used and have been sent an objection form. A discount which rates the property at the townsite rate would be \$8,440 or an alternative discount of 50% of rates levied would equal \$5,126. The shires income from rates would be reduced by this amount if a discount was offered and this would need to be absorbed into the proposed budget.

### **Consultation**

Administration Staff  
Works Supervisor  
Mining Ratepayers

### **Statutory Environment**

Local Government Act 1995 Sections 6.33 and 6.36.

### **Policy Implications**

Nil

### **Financial Implications**

Any discount offered to Sandstone Operations (Middle Island) for their property at 29-35 Griffiths Street Sandstone would reduce the shires rate income.

### **Strategic Implications**

Nil

### **Voting Requirements**

Simple Majority

**RESOLUTION: 49/19**

**MOVED: Cr McQuie**

**SECONDED: Cr Key**

That Council,

1. Consider the submission from MMTS but due to an overall reduction in mining valuations rate all mining activities at a rate in the dollar of \$0.268911 an increase of 2%.
2. Do not offer Sandstone Operations (Middle Island) a discount of 50% on the rates on their disused mining camp in Griffith Street Sandstone that is unable to be occupied until there is a resumption in mining activity and the camp is refurbished and that they are advised to apply to the Valuer General for a reduction in the valuation of the camp.

**CARRIED (6/0)**

Reason for change to recommendation 2: It was Sandstone Operations decision to leave the camp nonoperational.

<b>10.1.5</b>	<b>Donation Sandstone Golf Club</b>
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**Agenda Reference:** CEO 07/19 - 05  
**Location/Address:** Shire of Sandstone  
**Name of Applicant:** Shire of Sandstone  
**Disclosure of Interest:** The CEO (author) is the President of the Sandstone Golf Club and has an indirect financial interest.  
**Date of Report:** 12/07/2019  
**Author:** Harry Hawkins, Chief Executive Officer

**Summary**

The shire has historically sponsored the Sandstone Golf Club's Sandstone Open weekend and they are once again requesting funding for the event this year.

**Attachments**

Letter of request.

**Background**

Historically the Shire of Sandstone has sponsored the Sandstone Golf Club to help them put on the Sandstone Golf Open event. The club is a small club with few members and while those members do a lot of work in planning and running the event they don't have the financial resources to purchase the food, drink, prizes and everything else that is required to make the day a success.

Some additional funding has been obtained this year from Middle Island Resources and Horizon Power however this year is a special event as it is the 60 anniversary of the event and possibly the last Sandstone Open so extra funding is needed, and this external funding allows the club to keep its request from the shire to the same level as previous years.

**Comment**

The Sandstone Golf Club is a small club with few members and while those members do a lot of work in planning and running the Sandstone Golf Open event they don't have the financial resources to purchase the food, drink, prizes and everything else that is required to make the day the success it has been.

Similar to last year they have once again requested \$1,300 with \$100 to go towards the Sandstone Stableford Competition and the remaining \$1,200 to pay the hall hire fees and to put towards the considerable expenses to run the Sandstone Golf Open event.

This year's event will be held on the 7<sup>th</sup> and 8<sup>th</sup> September.

**Consultation**

Nil

**Statutory Environment**

Nil

**Policy Implications**

Nil

**Financial Implications**

Nil, Donation will be included in this year's budget

**Strategic Implications**

Nil

**Voting Requirements**

Simple Majority

**RESOLUTION: 50/19**

**MOVED: Cr Hodshon**

**SECONDED: Cr Key**

That Council agree to sponsor the Sandstone Golf Open event for \$1,300.

**CARRIED (6/0)**

<b>10.1.6 Request to Close Oroya Street and Obstruct a Public Thoroughfare</b>
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**Agenda Reference:** CEO 07/19 - 06  
**Location/Address:** Shire of Sandstone  
**Name of Applicant:** Shire of Sandstone  
**Disclosure of Interest:** Nil  
**Date of Report:** 22/07/2019  
**Author:** Harry Hawkins, Chief Executive Officer

**Summary**

The National Hotel is hosting the participants of the Variety Club Bash in Sandstone on Wednesday 28<sup>th</sup> August 2019 and would like to close half of Oroya Street from Payne Street west to the end of the hotel fence from 10.00am until 4.00pm.

**Attachments**

Email requesting permission

**Background**

The Local Government (Uniform Local Provisions) Regulations 1996 Regulation 6 (2) states that a person may apply to the Local Government for permission to place on a specified part of public thoroughfare one or more things that may obstruct the public thoroughfare, and (3) Permission granted by the Local Government under this regulation must;



- a) must be in writing; and
- b) must specify the period for which it is granted; and
- c) must specify each condition imposed under sub regulation (4); and
- d) may be renewed from time to time; and
- e) may be cancelled by giving written notice to whom the permission was granted.

The Variety Club Bash will be in town on the 28<sup>th</sup> August as a part of their annual event through regional Australia and will be stopping for lunch at the National Hotel in Sandstone before continuing on to Mount Magnet for the night. The Variety Club is a charitable organisation that through its annual bash and other events raises much needed funds for disadvantaged children and families with \$23m raised so far in WA.

### **Comment**

The National Hotel in Sandstone will be catering for 300 people on the day and although they will be coming through in dribs and drabs it still will be a crowd that is too big for the pub to handle without additional space hence the request to close off half the road and footpath.

While the hotel may appear to be the main beneficiary of the visit 300 hundred people coming to town must have spin offs to others including the shire, for example they have requested that 5,000 litres of unleaded fuel be available for them on the day.

The request is for 10.00am until 4.00pm however it is suggested that permission is given for 8.00am until 6.00pm to allow for set up and take down activities and that the following conditions are applied.

1. No obstruction is to be on the footpath outside of daylight hours.
2. All rubbish is to be removed from the footpath, road and gardens in the roadway.
3. The hotel proprietor is liable for any damage to the thoroughfare including damage to the garden in the roadway.
4. Precautions are to be taken with the set up to minimise the likelihood of injury from falls due to the step down from the footpath to the roadway.

### **Consultation**

Nil

### **Statutory Environment**

Local Government (Uniform Local Provisions) Regulations 1996 Regulation 6

### **Policy Implications**

Nil

### **Financial Implications**

Nil

### **Strategic Implications**

Nil

### **Voting Requirements**

Simple Majority

**RESOLUTION: 55/19**

**MOVED:** Cr Lefroy

**SECONDED:** Cr Hodshon

That Council agree to the temporary closure of Oroya Street and the adjacent footpath in front of the National Hotel from Payne Street west until the end of the hotel fence from 8.00am until 6.00pm on the 28<sup>th</sup> August 2019 with the following conditions

1. No obstruction is to be on the footpath outside of daylight hours.
2. All rubbish is to be removed from the footpath, road and gardens in the roadway.
3. The hotel proprietor is liable for any damage to the thoroughfare including damage to the garden in the roadway.
4. Precautions are to be taken with the set up to minimise the likelihood of injury from falls due to the step down from the footpath to the roadway.

**CARRIED (6/0)**

## 10.2 FINANCIAL REPORTS

### 10.2.1 Financial Statements for the month of June 2019

**Location:** Shire of Sandstone  
**Applicant:** Shire of Sandstone  
**Disclosure of Interest:** Nil  
**Date of Report:** 11 June 2019  
**Author:** Harry Hawkins, Chief Executive Officer

#### Summary

The Statement of Financial Activity reports for the month ending 30 June 2019 are presented to Council in accordance with *Regulations 34 of the Local Government (Financial Management) Regulations 1996*.

#### Attachments

Financial Statements for June 2019

#### Background

##### Summary of Funds – Shire of Sandstone as at: 30 June 2019

Municipal Cheque Account - On-line (BWA)	\$70,671.00
Municipal Investment Account – On-line (BWA)	\$1,283,128.37

Trust Fund (Bankwest)	\$6,815.70
Reserve Term Deposits (Bankwest)	\$ 4,745,436.52

### Consultation

Finance Officer

### Statutory Environment

*Local Government (Financial Management) Regulations 1996 - Regulations 34 (1A) and 17.*

The Regulations require a Local Government to prepare each month a statement of financial activity, accompanied by relevant documents and that this information must be presented to Council at an ordinary meeting within 2 months after the end of the month.

### Policy Implications

Nil

### Financial Implications

Nil

### Strategic Implications

Nil

### Voting Requirements

Simple Majority

### RESOLUTION: 51/19

**MOVED:** Cr Lefroy

**SECONDED:** Cr Key

That Council accepts the financial statements for the periods ending 30 June 2019

**CARRIED (6/0)**

### 10.2.2 ACCOUNTS UPDATE FOR THE MONTH OF JUNE 2019

**(Includes Credit Cards, the Caravan Park, Fuel Sales and Rates report)**

**Location:** Shire of Sandstone  
**Applicant:** Shire of Sandstone  
**Disclosure of Interest:** Nil  
**Date of Report:** 11 July 2019  
**Author:** Rhonda Miles – Finance Officer  
**Senior Officer:** Harry Hawkins – Chief Executive Officer

## **Summary**

Presented for Council's information is the list of accounts paid in the month from the Municipal Fund and Trust Fund in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996*. Payments made through the corporate credit cards as well as income from the Caravan Park and Fuel Sales are included as attachments.

## **Attachments**

10.2.2A to C: The list of accounts (EFT and cheque payments) is attached which will enable Council to see the payments made to the Shire's creditors.

10.2.2D to F: Payments via Credit Cards (CEO and Works Supervisor), Caravan Park Income and Fuel Sales Income.

## **Background**

Council has delegated to the CEO the exercise of its power under Financial Management Regulation 12 to make payments from Municipal Fund and Trust Fund.

The *Financial Management Regulations (Regulation 13 (3))* requires a schedule of payments made through the Shire's bank accounts to be presented to Council.

The lists include details for each payment made incorporating the payee's name, amount of payment, date of payment and a brief transaction description.

## **Comment**

Invoices supporting all payments are available for inspection. Queries regarding any payment should be made through the CEO to the staff member who handles the financial transactions prior to this meeting.

All invoices and vouchers presented to Council have been certified as to receipt of the goods or services and that the amounts shown were due for payment.

## **Consultation**

Nil

## **Statutory Environment**

*Local Government Act 1995*

*Financial Management (Local Government) Regulations 1996 – Regulation 12*

## **Policy Implications**

Payments have been made under Council delegation.

## **Financial Implications**

None, funds were available to meet the expenditure.

## Strategic Implications

Nil

## Voting Requirements

Simple majority

**RESOLUTION: 52/19**

**MOVED: Cr McQuie**

**SECONDED: Cr May**

That Council endorses the June 2019 accounts paid as presented:

### Municipal Fund June 2019

- Municipal Printed cheque numbers 105309 - 105315 totalling \$8,931.74
- EFT Payment Numbers 6971 – 7043 totalling \$297,905.19
- Superannuation \$7,440.56 and \$7,491.93 totalling \$14,932.49

### Trust Fund June 2019

- Trust cheque numbers 205102 - 205105 totalling \$1,882.05

### Payroll EFT June 2019:

\$32,120.00 and \$31,430.00 totalling \$63,550.00

### Credit Cards June 2019:

DD4118.1 totalling \$342.26

**CARRIED (6/0)**

<b>10.2.3</b>	<b>Draft Municipal Budget 2019-2020</b>
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<b>Agenda Reference:</b>	FIN 07/19 – 03
<b>Location/Address:</b>	Shire of Sandstone
<b>Name of Applicant:</b>	Shire of Sandstone
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	17 July 2018
<b>Author:</b>	Harry Hawkins Chief Executive Officer

## **Summary**

Shire of Sandstone is to adopt its Municipal Budget for the 2019/2020 financial year by the 31<sup>st</sup> August 2019. Due to the late receipt of mining valuations the budget preparation is behind where it was last year and a draft budget is presented to Council for review and advice of any changes.

## **Attachments**

Draft Detailed Operating Budget 2019-2020

Draft Fees and Charges Schedule for 2019-2020

## **Background**

The draft budget for 2019-2020 has been compiled based on the principles contained within the Strategic Community Plan and other supporting plans including the Shire's Corporate Business Plan.

The differential rates for 2019-2020 have been approved by the Council however we are still awaiting approval by the Department of Local Government, Sport and Cultural Industries with the Minister's delegation.

## **Comment**

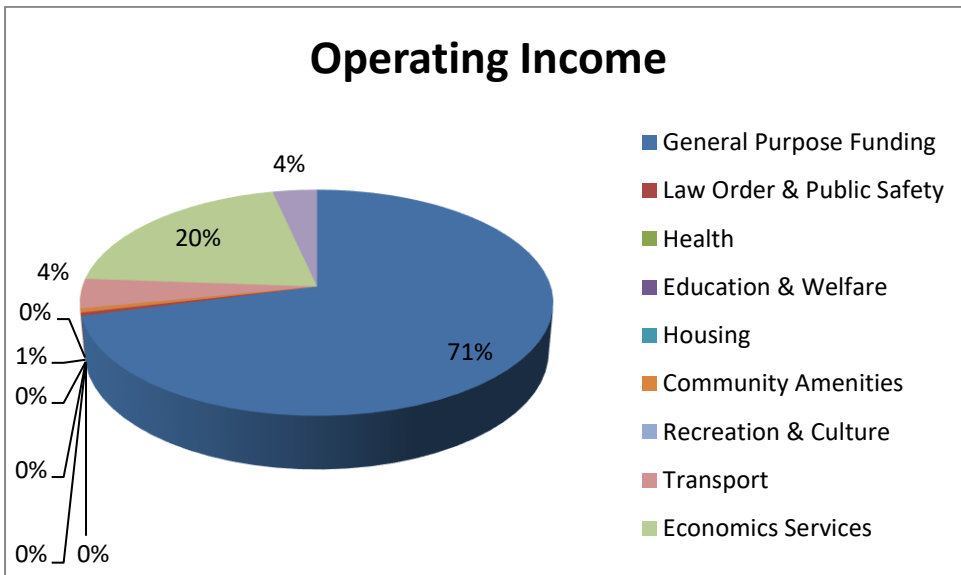
The budget has been prepared to include information required by the *Local Government Act 1995*, the *Local Government (Financial Management) Regulations 1996* and the Australian Accounting Standards.

The Shire's budget includes operating income of \$3,050,810 with capital income of \$1,263,333 which includes \$743,000 transferred from reserves and \$220,333 from the Regional Road Group road project grant. A balanced budget is expected. The non-cash Depreciation expense is expected to be \$1,375,562.

An overview of the operating and capital income and expenditure follows:

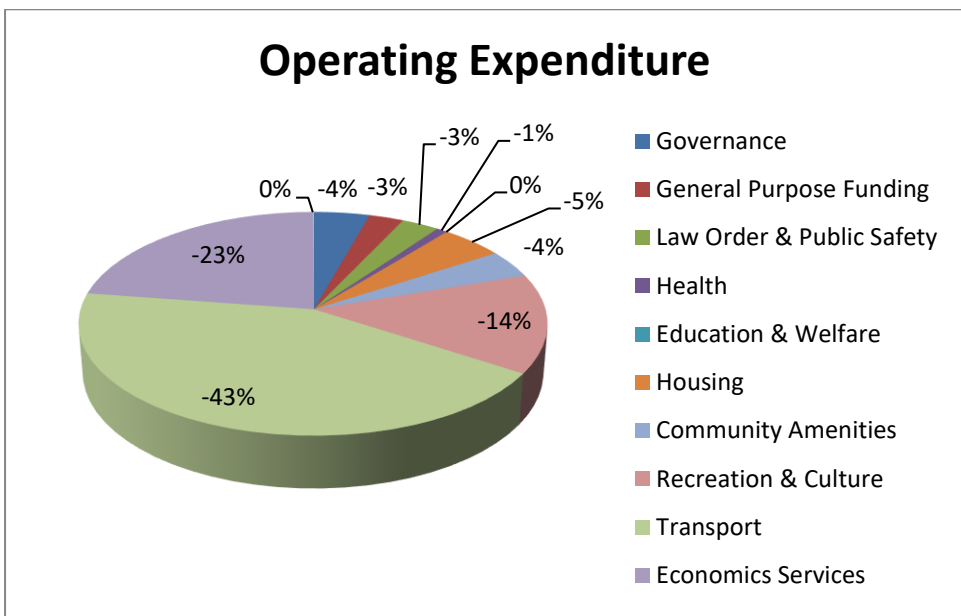
## **Operating Income/Expenditure**

Operating income and expenditure represent the income and expenditure that is incurred on a day to day basis and for the first time in a number of years there is no WANDRRA funding for flood damage works included in income/expenditure.



The operating income for 2019-2020 is \$3,050,810. It can be seen from the above chart that the Shire’s key sources of operating income include the funds received as part of the Economic Services Program (20% or \$622,174) and funds received as part of the General Purpose Program (71% or \$2,162,813).

The General Purpose Program income includes \$975,882 from rates raised and \$1,025,481 from Financial Assistance Grants, which is Commonwealth funding. 50% of Financial Assistance Grants for 2019-2020 were received in advance and were included as income for the 2018-2019 year.



The Shire’s operating expenditure will be \$4,456,240. The key areas of expenditure are the Transport Program (43% or \$1,929,742), Economic Services (23% or \$1,006,052), Recreation and Culture Program (14% or \$640,017), and the Housing Program (5% or \$221,702). The cost of the Governance Program Council support is (4% or \$120,441).

## Capital Income/Expenditure

### Capital Income

Capital income totals \$1,263,333 with \$220,333 from Regional Road Group project grant and \$300,000 from Roads to Recovery grant plus \$743,000 from the Shire's Plant Replacement reserve.

### Capital Expenditure

Capital expenditure is expected to be \$2,385,969 including \$1,157,244 for the Transport Program (Road Works), \$743,000 for net Plant Replacement, \$60,000 for the new Heritage Park, \$30,000 for painting the outside and new blinds for the hall, \$50,000 for the Economic Services Program (Improvements at the Old School Site), and \$6,000 for Community Amenities (Improving the signage at the Cemetery).

## Fees and Charges

Fees and Charges for 2019/2020 are attached for review

### Consultation

- Works Supervisor
- Other Staff
- External Consultants

### Statutory Environment

Section 6.2 of the *Local Government Act 1995* requires that not later than 31 August in each financial year each local government is to prepare and adopt by absolute majority a budget for the financial year ending on the following 30 June.

Divisions 5 and 6 of the Local Government Act 1995 refer to the setting of the budget and raising of rates and charges. The Local Government (Financial Management) Regulations 1996 detail the form and content of the budget.

### Policy Implications

Nil

### Financial Implications

As per the attached budget

### Strategic Implications

Nil

### Voting Requirements

Simple Majority



**RESOLUTION: 53/19**

**MOVED: Cr May**

**SECONDED: Cr McQuie**

That Council accept the proposed budget and schedule of Fees and Charges subject to the inclusion of suggested changes and Ministerial approval of the differential rates and endorse the preparation of the Statutory Budget after incorporating suggested changes for adoption at a later meeting the date of which is to be confirmed.

**CARRIED (6/0)**

**10.4 WORKS and SERVICES**

**10.4.1 WORKS SUPERVISOR'S REPORT July 2019**

**Agenda Reference:** WS 07/19 – 01  
**Location/Address:** Shire of Sandstone  
**Name of Applicant:** Shire of Sandstone  
**Disclosure of Interest:** None  
**Date of Report:** 16 July 2019  
**Previous References:** Nil  
**Author:** Harry Hawkins CEO

**Summary**

**1. Crew Movements**

The leading hand and truck driver have been out on the Yeelirrie Road doing maintenance grading and rolling after placing rocks at the creek crossing and floodways and cleaning out the drains.

**2. Maintenance Grader**

The operator is now on the Meekatharra Rd and will be making his way back to town then will go onto the Menzies Rd. The Heritage Trail is a bit corrugated so he will be sent out there on his way to the Menzies Road to grade that.

**3. Contract Maintenance Grader**

The contract grader has been stood down until the budget is adopted and will then start on Paynes Find Rd.

**4. Employees**

At present we are short of one employee who is on Workers Compensation with a shoulder injury. He was going to Geraldton to see the specialist and have MRI scans this week and is hoping to get back to work soon. This should not hold us up too much while we are in maintenance mode until the adoption of the Budget.

## 5. Plant

The new construction crew truck was to arrive by the end of June, but is still with the body builder. I have been told it was to be delivered this week.

The Mechanic has been very busy doing repairs mainly on the brakes of all the trailers, he has also completed a lot of other repairs and servicing. When another man is required he is helping out doing signs and other jobs.

### Consultation

Arthur Wainwright – Leading Hand grader driver

### Statutory Environment

Local Government Act 1995

### Policy Implications

Nil

### Financial Implications

Nil

### Strategic Implications

Nil

### Voting Requirements

Simple majority

### RESOLUTION: 54/19

Moved Cr Lefroy

Seconded Cr Key

That Council receive the Works Supervisor's Report.

**CARRIED (6/0)**

<b>11</b>	<b>MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</b>
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Nil

<b>12</b>	<b>QUESTIONS FROM MEMBERS WITHOUT NOTICE</b>
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Nil

<b>13</b>	<b>NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING</b>
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**MOVED:** Cr Lefroy

**SECONDED:** Cr Hodshon

That late item 10.1.6 is introduced to the meeting

**Carried 6/0**

**14 MEETING ITEMS CLOSED TO THE PUBLIC**

**14.1 Meeting Closed to the Public**

**14.2 Public Reading of Resolutions to be made Public**

Nil

**TIME and DATE of NEXT MEETING**

The next scheduled Ordinary Council Meeting will be held on Thursday 22 August 2019.

**15 CLOSURE OF MEETING**

There being no further business, the Shire President closed the meeting at 2.27pm.

**CERTIFICATION**

I, \_\_\_\_\_, certify that the Minutes of the Meeting held on 27 June 2019, as shown, were confirmed as a true and accurate record at the Meeting held on 26 July 2019.

\_\_\_\_\_  
**(Presiding Member)**

Date: 26 July 2019