



AGENDA

Ordinary Council Meeting

Thursday 27 June 2019

@ 12.30pm

To be held in the Council Chambers, Hack St Sandstone

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SHIRE OF SANDSTONE
S E R V E T H E P E O P L E

ORDINARY COUNCIL MEETING NOTICE PAPER

Thursday 27 June 2019 – 12:30 pm

Dear President and Councillors,

An Ordinary Meeting of Council is called for Thursday 27 June 2019, in the Council Chambers, Hack Street, Sandstone, commencing at 12.30pm.

Councillors please note:

A Briefing Session will be held prior to the Council Meeting.

A handwritten signature in black ink, appearing to read 'H. Hawkins'.

Harry Hawkins

Chief Executive Officer

12 June 2019

PUBLIC QUESTION TIME

A 15 minute public question time is available to allow members of the public the opportunity of submitting questions to Council on matters concerning them. Questions should be submitted in writing prior to the meeting. The questions will be addressed by the President or their nominated person. Where an answer cannot be given at the meeting, a reply will be given in writing subsequent to the meeting.

Discussion will not be allowed.



DISCLAIMER

No responsibility whatsoever is implied or accepted by the Sandstone Shire Council for any act, omission, statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Sandstone Shire Council disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission, statement, intimation or otherwise occurring during Council/Committee Meetings or discussions. Any person or legal entity that acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

*In particular but without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence or permit, any statement or limitation of approval made by an Elected Member or by a Staff Member of Sandstone Shire Council during the course of any Meeting is not intended to be and is not to be taken as notice of approval from the Sandstone Shire Council. The Sandstone Shire Council warns that anyone who has an application lodged with the Sandstone Shire Council must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application including any conditions attaching to the decision made by the Sandstone Shire Council in respect of the application.*

Harry Hawkins

Chief Executive Officer

12 June 2019

Hack Street, SANDSTONE WA 6639
Tel (08) 9963 5802 Fax (08) 9963 5852
E-mail: ceo@sandstone.wa.gov.au

WRITTEN DECLARATION OF INTEREST IN MATTER BEFORE COUNCIL

NOTE: USE ONE FORM PER DECLARATION

I, (1) _____ hereby declare an interest in the following item to be considered by Council at its Meeting to be held on (2) _____ and regarding

Agenda item (3) _____

The type of interest I wish to declare is (4)

- Financial pursuant to Sections 5.60A of the Local Government Act 1995
- Proximity pursuant to Section 5.60B of the Local Government Act 1995
- Indirect Financial pursuant to Section 5.61 of the Local Government Act 1995
- Impartiality pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulation 2007

The nature of my interest is (5)

The extent of my interest is (6)

I understand that the above information will be recorded in the Minutes of the Meeting and recorded by the Chief Executive Officer in an appropriate Register.

(Signature)

(Date)

RECEIVED BY:

(Chief Executive Officer)

(Date)

- (1) Insert your name.
- (2) Insert the date of the Council Meeting at which the item it to be considered.
- (3) Insert the Agenda Item Number and Title.
- (4) Tick the box(es) to indicate the type of interest (for explanation, see the extracts overleaf from the Act.
- (5) Describe the nature of your interest.
- (6) Describe the extent of your interest (if seeking to participate in the matter under the s.5.68 of the Act)

Financial pursuant to Section 5.60A of the Local Government Act 1995

s5.60A Financial Interest

For the purpose of this Subdivision, a person has a financial interest in a matter if it is reasonable to expect that the matter will if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person.

[Section 5.60A inserted by No. 64 of 1998 s. 30; amended by No. 49 of 2004 s. 50.]

Proximity pursuant to Section 5.60B of the Local Government Act 1995

s5.60B Proximity Interest

- (1). For the purposes of this Subdivision, a person has a proximity interest in a matter if the matter concerns –
 - (a). a proposed change to a planning scheme affecting land that adjoins the person's land;
 - (b). a proposed change to zoning or use of land that adjoins that person's land; or
 - (c). a proposed development (as defined in section 5.63 (5)) of land that adjoins the person's land.

- (2). In this section, land ("**the proposal land**") adjoins a person's land if –
 - (a). the proposal land, not being a thoroughfare, has a common boundary with the person's land;
 - (b). the proposal land, or any part of it, is directly across a thoroughfare from, the person's land; or
 - (c). the proposal land is that part of a thoroughfare that has a common boundary with the person's land.

- (3). In this section a reference to a person's land is a reference to any land owned by the person or in which the person has any estate or interest.

[Section 5.60B inserted by No 64 of 1998 s. 30.]

Indirect Financial pursuant to Section 5.61 of the Local Government Act 1995

s5.61 Indirect Financial Interest

A reference in this Subdivision to an indirect financial interest of a person in a matter includes a reference to a financial relationship between that person and another person who requires a local government decision in relation to the matter.

Impartiality pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulation 2007

reg 11 Disclosure of Interest

- (1). In this regulation –
Interest means an interest that could or could reasonably be perceived to; adversely affect the impartiality of the person having the interest arising from kinship, friendship or membership of an association.

- (2). A person who is a council member and who has an interest in any matter to be discussed at a council or committee meeting attended by the member must disclose the nature of the interest –
 - (a). in a written notice given to the CEO before the meeting;
or
 - (b). at the meeting immediately before the matter is discussed.

- (3). Sub-regulation (2) does not apply to an interest referred to in section 5.60 of the Act.
- (4). Sub-regulation (2) does not apply if –
 - (a). A person who is a council member fails to disclose an interest because the person did not know he or she has an interest in the matter; or
 - (b). A person who is a council member fails to disclose an interest because the person did not know the matter in which he or she had an interest would be discussed at the meeting and the person disclosed the interest as soon as possible after the discussion began.
- (5). If, under sub-regulation (2)(a), a person who is a council member discloses an interest in a written notice given to the CEO before a meeting then –
 - (a). Before the meeting the CEO is to cause the notice to be given to the person who is to preside at the meeting; and
 - (b). At the meeting the person presiding is to bring the notice and its contents to the attention of the persons present immediately before a matter to which the disclosure related is discussed.
- (6). If –
 - (a). Under sub-regulation (2)(b) or (4)(b) a person's interest in a matter is disclosed at a meeting; or
 - (b). Under sub-regulation (5) (b) notice of a person's interest in a matter is brought to the attention of the persons present at a meeting.

The nature of the interest is to be recorded in the minutes of the meeting.

Describe the extent of your interest (If seeking to participate in the matter under s.5.68 of the Act)

s5.68 Councils and Committees may allow Members disclosing interests to participate etc. in Meetings

- (1). If a member has disclosed, under section 5.65, an interest in a matter, the members present at the meeting who are entitled to vote on the matter
 - (a). may allow the disclosing member to be present during any discussion or decision-making procedure relating to the matter; and
 - (b). may allow, to the extent decided by those members, the disclosing member to preside at the meeting (if otherwise qualified to preside) or to participate in discussions and the decision-making procedures relating to the matter if –
 - (i) the disclosing member also discloses the extent of the interest; and
 - (ii) those members decide that the interest –
 - (I) is so trivial or insignificant as to be unlikely to influence the disclosing member's conduct in relation to the matter; or
 - (II) is common to a significant number of electors or ratepayers
- (2). A decision under this section is to be recorded in the minutes of the meeting relating to the matter together with the extent of any participation allowed by the council or committee.
- (3). This section does not prevent the disclosing member from discussing, or participating in the decision-making process on, the question on whether an application should be made to the Minister under section 5.69.

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**SHIRE OF SANDSTONE
ELECTED MEMBER'S REQUEST FORM**

Councillor's Name: _____

Date: ____/____/2019

Urgency: Low / Medium / High / Strategic

Road / Public Building / Area: _____

Request: _____

Description:

OFFICE USE ONLY:

Action Taken:

Comment:

Completed: ____/____/2019

Signature: _____

Inspected and/or authorised by: _____
(Chief Executive Officer)

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Councilor's Claim for Sitting Fees and Travel

Councilor _____

Creditor No _____

<i>Date</i>	<i>Meeting</i>	<i>Sitting Fees</i>	<i>Travel Km's</i>	<i>Amount</i> <small>.7087 cents per km</small>
Date of Meeting	Type of Meeting	\$170/ \$340	No of km's	Office Use
27/06/2019	Full Council			

Fees payable are in accordance with the Local Government Act (5.98) – Administration Regulations (30)

Total	Total
<input style="width: 100%; height: 30px;" type="text"/>	<input style="width: 100%; height: 30px;" type="text"/>
04109	Line Item 370 04100
	<input style="width: 100%; height: 20px;" type="text"/>

TOTAL:

OTHER MEETINGS ATTENDED IN THE MONTH

Date	Meeting	Km's	Vehicle supplied?

If this form is not filled out correctly with all information the claim for payment will be rejected.

(Signature)
(Date)

Calculations Checked _____ Date _____

Goods Received / Payment Approved _____

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ORDINARY COUNCIL MEETING TO BE HELD ON 27 JUNE 2019

AGENDA SUMMARY and TABLE OF CONTENTS

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15	5.0	Applications for Leave of Absence	
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16	7.0	Public Question Time	
16	8.0	Confirmation of Minutes from Previous Meeting(s)	
16	8.1	Ordinary Council Meeting – 23 May 2019	/19
16	9.0	Presentations	
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27	10.4	Works and Services	
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29	11	Motions of which Previous Notice Has Been Given	
29	12	Questions from Members Without Notice	
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AGENDA and STAFF REPORTS
ORDINARY COUNCIL MEETING TO BE HELD IN
COUNCIL CHAMBERS, SANDSTONE ON THURSDAY 27 JUNE 2019

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF ANY VISITORS

The Presiding Member, Cr Bethel Walton (Shire President) to declare the Meeting open at 12.30pm.

**2 ANNOUNCEMENTS FROM THE PRESIDING MEMBER AND/OR COUNCILLORS
(without discussion unless otherwise determined)**

Nil

3 ATTENDANCE

3.1 Present

Elected Members

Cr B (Bethel) Walton	Shire President (and Presiding member of this Meeting)
Cr C (Carol) Hodshon	Deputy Shire President
Cr F (Freda) May	
Cr D (David) Lefroy	
Cr K (Kerry) Key	
Cr V (Vicki) McQuie	

Staff Members

Mr Harry Hawkins	Chief Executive Officer
Mr David Holland	Works Supervisor

3.2 Apologies

Nil

3.3 Approved Leave of Absence

Nil

4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6 DECLARATIONS OF INTEREST

- 6.1 Declarations of Financial Interest**
- 6.2 Declarations of Proximity Interest**
- 6.3 Declarations of Indirect Financial Interest**
- 6.4 Declarations of Impartiality Interest**

7 PUBLIC QUESTION TIME

Nil

8 CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

STAFF RECOMMENDATION

MOVED: Cr

SECONDED: Cr

That the Minutes of the Ordinary Meeting of Council held on 23 May 2019 are confirmed as a true and accurate record of proceedings.

NOT/CARRIED (??)

9 PRESENTATIONS

9.1 Petitions

Nil

9.2 Presentations

James Croser and Paul Adams from Spectrum Mining will be making a presentation to introduce themselves and present on their activities at the Penny West mine site.

9.3 Deputations

Nil

9.4 Delegates/Councillor's Reports

Nil

10 OFFICERS REPORTS

10.1 CHIEF EXECUTIVE OFFICER'S REPORTS

10.1.1 Status Report Update – June 2019

Agenda Reference: CEO 06/19 - 01
Name of Applicant: Shire of Sandstone
Disclosure of Interest: Nil
Date of Report: 13/06/2019
Previous References: Various
Author: Harry Hawkins CEO

Summary

The purpose of this report is to advise Council on the status of its decisions from previous Council meetings.

Attachments

Status Update June 2019

Background

It is important that the Council receives an update on the outcome of its resolutions on a regular basis.

Comment

Spreadsheet has been updated to include items from April 2019 meeting. New CAT Grader was delivered on the 14th May 2019 but will not be used until maintenance grader driver Don Whittington returns to work on the 27th May 2019. Caravan park units left on the table waiting on information regarding power at the park. Water Corporation confirmed new water system to be installed in Sandstone in early 2020.

Consultation

Nil

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

Officer Recommendation

MOVED: Cr

SECONDED: Cr

That Council accepts the Status Update for June 2019

CARRIED/NOT CARRIED (???)

Status Update June 2019

The Status Update is used to provide information to Elected Members regarding the Status of decisions made at Council Meetings:

Meeting Date	Item No	Resolution (Action Required)	Response (Update)	Officer	Timeframe
31/17	10.1.7	That the plaque recognising George Dent at Hack's mine is reinstated and his family is offered the opportunity for a plaque to be placed in the new Heritage Park.	03/05/2017 Letter sent to family of George Dent advising them of Council's decision 19/03/2018 Ceramic photo of George Dent received from his family for inclusion on plaque at Heritage Park		
85/17	10.1.4	That the right of way behind the power station between Rowe and Black Streets is closed	06/10/2017 letters sent to begin process and advertising as per LAA undertaken. 06/11/2017 letter received from Water Corporation with no objection. 10/07/2018 Submission received from Telstra and application for closure sent to Dept of Lands 23/11/2018 Details of new Council resolution and other information sought sent to Dept of Lands 13/06/2019 More information sought by DOL sent as requested		
20/18	10.1.5	Sale of properties for outstanding rates	04/04/2018 Legal process to allow sale has commenced 05/12/2018 Current debt collectors are going out of business and new provider once appointed will be contacted for updated advice		

76/18	10.1.2	Transfer of management part of reserve 14178 – Caravan Park	Water Corporation advised. Awaiting the return of the CEO. 17/12/2018 Letter accepting part transfer of reserve sent to Water Corporation. 03/05/2019 installation date of early 2020 confirmed for Sandstone plant.	
04/19	10.1.2	Caravan Park Units	05/03/2019 Resolution 04/19 has been put on hold as the total cost of the 2 units is greater than \$150,000 so tenders have to be called. 20/03/2019 Tender sent to be advertised in the West Australian Sat 22 March 2019. 24/04/2019 Left on the table awaiting further information on power at the caravan park. 23/05/2019 Left on the table as additional information not received	
20/19	10.4.2	Replacement of Service Truck	02/04/2019 WA Hino advised they were successful tenderer 04/04/2019 PO sent to WA Hino	

Legend

Category	Status
Not Started	
In Progress	
Completed	

10.1.2 Tender Caravan Park Units

Agenda Reference: CEO 04/19 – 02
Location/Address: Shire of Sandstone
Name of Applicant: None
Disclosure of Interest: None
Date of Report: 15 April 2019
Author: Harry Hawkins Chief Executive Officer

Summary

Council in resolution 04/19 resolved to purchase 2 units for the Alice Atkinson caravan Park however as the total cost exceeded \$150,000 we were required to call tenders. 7 tenders have been received and the evaluation results are below.

Attachments

Tenders received

Background

Council at its February 2019 meeting discussed a proposal to construct 2 x 2 bedroom self contained units at the Alice Atkinson Caravan Park however the price of the 2 units exceeded the \$150,000 tender threshold and tenders needed to be called. Tenders closed on the 15th April and 7 tenders were received by the submission deadline.

Comment

The 7 tenders received by the tender deadline have been assessed against the selection criteria in the tender documents and a summary is shown below.

Tenderer	Complies with tender requirements	PRICE Ex GST	Previous Experience	Brand reputation in WA
McNally Commercial	Yes	\$269,638	Yes	?
Fox Transportables	Yes	\$165,476	Yes	Good
Evoke Living Homes	Yes	\$207,736	Yes	?
TR Homes	Yes	\$242,313	Yes	Good
Thermal Comfort Homes	Yes	\$216,364	Yes	?
Modular WA	Yes	\$188,252	Yes	Good
Acero Construction	Yes	\$147,157	Yes	?

All tenderers complied with the tender specifications although some included an instantaneous hot water service rather than the storage system specified. All 7 had previous experience in providing transportable buildings to country areas in Western Australia while brand reputation was difficult to assess as some I had not heard of although they may have a reputation with other people more involved in the building industry. The lowest cost option came from Acero Construction at \$147,157 while Fox Transportables had the next lowest price of \$165,476 with the highest tender being \$269,638 from McNally Commercial.

Consultation

Nil

Statutory Environment

Local Government Act 1995 Section 3.57 and Local Government Functions and General Regulations Division 2.

Policy Implications

Nil

Financial Implications

Nil, Expenses was included in 6 monthly budget review

Voting Requirements

Simple majority

LEFT ON THE TABLE

Officer Recommendation

MOVED: Cr

SECONDED: Cr

That Council accept the tender from Fox Transportables for the construction of 2 x 2 bedroom self contained accommodation units at the Alice Atkinson Caravan Park for \$165,476.

CARRIED/NOT CARRIED (??)

10.1.3	Write off Outstanding Uncollectable Rates
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Agenda Reference: CEO 06/19 - 03
Location/Address: Shire of Sandstone
Name of Applicant: Shire of Sandstone
Disclosure of Interest: Nil
Date of Report: 13/06/2019
Author: Harry Hawkins, Chief Executive Officer

Summary

Black Oak Minerals has been placed into liquidation and therefore it is unlikely that any money will be received on their assessment A1311 which is for a dead tenement. Council is asked to approve the write off of \$2,893.69 in outstanding rates and penalties.

Attachments

Statement of liquidation of Black Oak Minerals

Background

Black Oak Minerals owned and were rated on Sandstone Tenement M57/00239 which died on the 11th June 2018. The amount outstanding totals \$2,893.69 and is made up of rates \$2118.09, ESL Levy \$146.00 and penalty interest of \$629.60 up until the date of this meeting which continues to accrue.

As per the attached Black Oak Minerals have gone into liquidation and the shires debt collectors have advised that it is unlikely that the shire will recoup any of the outstanding rates.

Comment

Delegation F1-D16 delegates authority to the CEO to write off debts, excluding rates, up to a balance of \$500 with any amount over \$500 to be referred to Council. The amount sought to be written off in this instance is both rates and in excess of \$500 so is referred to council for write off. The outstanding amount that council is requested to be write off totals \$2,893.69. If the amount is not written off it will continue to increase as more penalty interest is added.

This amount has been pursued through the shires debt collectors and we have now been advised that as the tenement is dead and the company is in liquidation it is unlikely that any money will be received.

Consultation

Finance Officer

Statutory Environment

Local Government Act 1995 Section 6.36.

Policy Implications

Nil

Financial Implications

Rates income will be reduced by \$2,118.09.

Strategic Implications

Nil

Voting Requirements

Absolute Majority

Officer Recommendation

MOVED: Cr

SECONDED: Cr

That Council agree to write off rates of \$2,893.69 on assessment A1311, for dead tenement M57/00239, owed by Black Oak Minerals (in liquidation) as the shires debt collectors have advised it is unlikely that any money will be received.

CARRIED/NOT CARRIED (??)

10.1.4	Differential Rates Budget Efficiency Measures
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Agenda Reference: CEO 06/19 – 04
Location/Address: Shire of Sandstone
Name of Applicant: Nil
Disclosure of Interest: Nil
Date of Report: 18 June 2019
Author: Harry Hawkins, Chief Executive Officer

Summary

As a part of obtaining the Ministers approval for differential rating Council must review and consider budget efficiency measures and several other budget related areas.

Attachments

Draft Budget Funding Statement

Rates modelling reports for 2018/19 and 2019/20 rates showing 2% rate increase and reduction in mining rates of \$128,524 after a reduction in valuations of \$563,649.

Background

The Shire with its low numbers of GRV residential, commercial and industrial properties provides the majority of its services to the mining and pastoral industries and as such raises most of its rate revenue from the UV rates from these properties. As the mining sector uses up the majority of shire resources due to their use of heavy vehicles and equipment on roads and increased administration services due to monitoring of tenements and other compliance requirements as explained in the statement of objects and reasons they are rated significantly higher through differential rates.

To gain approval for these differential rates Council is required to review any budget efficiency measures and examine the rating strategy in the Corporate Business and Long Term Financial Plans to reduce where possible the differential in rates.

Comment

The shires long term financial plan in the Strategic Resource Plan and the Corporate Business Plan propose an increase in rates of 2.5% for this year based on an increase in the Local Government Cost Index (LGCI) of 2% plus a .5% component for growth. Council has taken this into account when settling on a proposed increase of 2% as the LGCI to June 2019 is expected to be 1.7% plus the .5% growth component rounded down.

Due to reductions in mining valuations of \$563,649 and the subsequent reduction in rates raised from mining of \$128,524 while there has been an increase in mining properties from 168 to 171 Council has been forced to reduce spending to balance the budget without any reduction in mining activity and after reviewing the proposed budget there are no other efficiency measures that can be taken while retaining services at the current levels.

Consultation

Nil

Statutory Environment

Local Government Act 1995 Sections 6.33 to 6.36.

Policy Implications

Nil

Financial Implications

Nil, budget will be set accordingly.

Strategic Implications

Nil

Voting Requirements

Simple majority

Officer Recommendation

MOVED: Cr

SECONDED: Cr

That Council having reviewed budget efficiencies and the rating strategy in the Corporate Business and Strategic Resource Plans resolve that

1. a 2% rate increase across all rating categories is imposed for the 2019-2020 year,
2. that differential rates that impose a significantly higher rate for mining activities are continued, and
3. an application for the Ministers approval for differential rating in 2019-20 is made.

CARRIED /NOT CARRIED (??)

10.2 FINANCIAL REPORTS

10.2.1 Financial Statements for the month of May 2019

Location: Shire of Sandstone
Applicant: Shire of Sandstone
Disclosure of Interest: Nil
Date of Report: 1 June 2019
Author: Harry Hawkins, Chief Executive Officer

Summary

The Statement of Financial Activity reports for the month ending 31 May 2019 are presented to Council in accordance with *Regulations 34 of the Local Government (Financial Management) Regulations 1996*.

Attachments

Financial Statements for May 2019

Background

Summary of Funds – Shire of Sandstone as at: 31 May 2019

Municipal Cheque Account - On-line (BWA)	\$9,600.10
Municipal Investment Account – On-line (BWA)	\$967,082.81
Trust Fund (Bankwest)	\$6,560.40
Reserve Term Deposits (Bankwest)	\$ 4,239,138.37

Consultation

Finance Officer

Statutory Environment

Local Government (Financial Management) Regulations 1996 - Regulations 34 (1A) and 17.

The Regulations require a Local Government to prepare each month a statement of financial activity, accompanied by relevant documents and that this information must be presented to Council at an ordinary meeting within 2 months after the end of the month.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority

STAFF RECOMMENDATION

MOVED: Cr

SECONDED: Cr

That Council accepts the financial statements for the periods ending 31 May 2019

NOT/CARRIED (??)

10.2.2 ACCOUNTS UPDATE FOR THE MONTH OF MAY 2019

(Includes Credit Cards, the Caravan Park, Fuel Sales and Rates report)

Location: Shire of Sandstone
Applicant: Shire of Sandstone
Disclosure of Interest: Nil
Date of Report: 17 June 2019
Author: Rhonda Miles – Finance Officer
Senior Officer: Harry Hawkins – Chief Executive Officer

Summary

Presented for Council's information is the list of accounts paid in the month from the Municipal Fund and Trust Fund in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996*. Payments made through the corporate credit cards as well as income from the Caravan Park and Fuel Sales are included as attachments.

Attachments

10.2.2A to C: The list of accounts (EFT and cheque payments) is attached which will enable Council to see the payments made to the Shire's creditors.

10.2.2D to F: Payments via Credit Cards (CEO and Works Supervisor), Caravan Park Income and Fuel Sales Income.

Background

Council has delegated to the CEO the exercise of its power under Financial Management Regulation 12 to make payments from Municipal Fund and Trust Fund.

The *Financial Management Regulations (Regulation 13 (3))* requires a schedule of payments made through the Shire's bank accounts to be presented to Council.

The lists include details for each payment made incorporating the payee's name, amount of payment, date of payment and a brief transaction description.

Comment

Invoices supporting all payments are available for inspection. Queries regarding any payment should be made through the CEO to the staff member who handles the financial transactions prior to this meeting.

All invoices and vouchers presented to Council have been certified as to receipt of the goods or services and that the amounts shown were due for payment.

Consultation

Nil

Statutory Environment

Local Government Act 1995

Financial Management (Local Government) Regulations 1996 – Regulation 12

Policy Implications

Payments have been made under Council delegation.

Financial Implications

None, funds were available to meet the expenditure.

Strategic Implications

Nil

Voting Requirements

Simple majority

STAFF RECOMMENDATION

MOVED: Cr

SECONDED: Cr

That Council endorses the May 2019 accounts paid as presented:

Municipal Fund May 2019

- Municipal Printed cheque numbers 105302 - 105308 totalling \$16,159.60
- EFT Payment Numbers 6903 – 6970 totalling \$594,013.81
- Superannuation \$7,239.19, \$7,224.15, & \$7,798.44 totalling \$22,261.78

Trust Fund May 2019

- Trust cheque numbers 205101 totalling \$240.90

Payroll EFT May 2019:

\$30,603.00, \$30,410.00 totalling \$61,013.00

Credit Cards May 2019:

DD4085.1 totalling \$714.22

NOT/CARRIED (??)

10.4 WORKS and SERVICES

10.4.1 WORKS SUPERVISOR'S REPORT June 2019

Agenda Reference: WS 06/19 – 01
Location/Address: Shire of Sandstone
Name of Applicant: Shire of Sandstone
Disclosure of Interest: None
Date of Report: 19 June 2019
Previous References: Nil
Author: David Holland WS

Summary

1. Paynes Find Sandstone Road:

This minor issues at the end of the works area which have now been rectified.

2. Regional Road Group Project

The Regional Road Group projects have now been completed.

3. Contract Maintenance Grader

This contract grader has been working for the past few weeks on the Yeelirrie Rd and will go onto the Paynes Find Rd shortly.

4. Crew Movements

The crew has now moved to the Meekatharra Rd to complete some scouring on flood ways after the last rains, they will then complete installing guide posts and signage on the Paynes Find Rd.

5. Plant

The construction crews' truck that has been ordered will arrive by the end of June, at the time of this report it was still with the body builder.

6. Maintenance Grader

The new machine is now on the Wiluna Rd there is areas that need works from the Meekatharra Rd to the boundary, he will then go onto the Meekatharra Rd and complete the section from Wiluna Rd to the vermin fence, the construction crew will complete the rest of the road while they are repairing the flood ways.

7. Employees

After advertising for a Gardener/ Handyman I wish to announce the successful candidate was Julian Day, Julian has lived and worked on one of the stations within the Shire and has in previous years owned and has worked as a gardener and been involved in building maintenance, Julian will start on the 15th July.

8. Budget Considerations

Roadworks to be included:

RRG; Paynes Find Rd SLK 70.20 to 75.60, Re-Sheet

R2R; Meekatharra Rd SLK 8.13 to 10.53, Re-Sheet

R2R; Yeelirrie Rd SLK 91.00 to 94.28, Re- Work

R2R; Atley Access, Drainage Re-Works

Council Funds; Various locations around town drainage, kerbing and path works,

Council Funding; Paynes Find Rd SLK188.70 to 207.80 various sections Re-Sheeting

Council Funding; Paynes find Rd and Meekatharra Rd install culverts and flood-ways in various locations

Consultation

Harry Hawkins - CEO

Arthur Wainwright – Leading Hand grader driver

Statutory Environment

Local Government Act 1995

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

Officer Recommendation

Moved Cr

Seconded Cr

That Council receive the Works Supervisor's Report.

CARRIED/NOT CARRIED (??)

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

14 MEETING ITEMS CLOSED TO THE PUBLIC

14.1 Meeting Closed to the Public

14.2 Public Reading of Resolutions to be made Public

Nil

TIME and DATE of NEXT MEETING

The next scheduled Ordinary Council Meeting will be held on Thursday 27 June 2019.

15 CLOSURE OF MEETING

There being no further business, the Shire President closed the meeting at _____pm.

CERTIFICATION

I, _____, certify that the Minutes of the Meeting held on 24 April 2019, as shown, were confirmed as a true and accurate record at the Meeting held on 23 May 2019.

(Presiding Member)

Date: 23 May 2019