



# **MINUTES**

Ordinary Council Meeting

Thursday 28 February 2019

Held in the Council Chambers, Hack St Sandstone

**PLEASE NOTE:  
THIS PAGE HAS BEEN  
INTENTIONALLY LEFT BLANK**

## AGENDA SUMMARY and TABLE OF CONTENTS

PAGE	AGENDA	ITEM	MINUTE No.
3	1.0	Declaration of Opening and Announcement of any Visitors	
5	2.0	Announcements from the Presiding Member and/or Councillors (without discussion unless otherwise determined)	
5	3.0	Attendance	
5	4.0	Response to Previous Public Questions Taken on Notice	
5	5.0	Applications for Leave of Absence	
6	6.0	Declarations of Interest	
6	7.0	Public Question Time	
6	8.0	Confirmation of Minutes from Previous Meeting(s)	
6	8.1	Ordinary Council Meeting – 13 December 2018	01/19
6	8.1	Annual Electors Meeting	02/19
6	9.0	Presentations	
7	10.1	Chief Executive Officer's Reports	
7	10.1.1	Status Update Report – February 2019	03/19
9	10.1.2	Caravan Park Units	04/19
11	10.1.3	Gate Across Red Bluff Road Narndee Station	05/19
14	10.1.4	Exploration Youanmi Reserve Common/Grazing	06/19
15	10.2	Finance	
15	10.2.1	Financial Statements for the Month of Dec 2018 and Jan 2019	07/19
17	10.2.2	Accounts Update for the Month of Dec 2018 and Jan 2019 (includes for Credit Cards, Caravan Park & Fuel Sales)	08/19
19	10.2.3	Budget Review 2018-2019	09/19
21	10.4.1	Works Supervisors Report	10/19
22	10.4.2	Sale of Pad Foot Roller	11/19
24	10.4.3	Tender Replacement of Maintenance Grader	12/19
26	10.4.4	Tender Replacement of Service Truck	
28	11	Motions of which Previous Notice Has Been Given	
28	12	Questions from Members Without Notice	
28	13	New Business of an Urgent Nature Introduced by Decision of the Meeting	
28	14	Meeting Items Closed to the Public	
28		Time and Date of Next Meeting	
28	15	Closure of the Meeting	
28		Certification of the Minutes of the Previous Meeting(s)	

**PLEASE NOTE:  
THIS PAGE HAS BEEN  
INTENTIONALLY LEFT BLANK**



**ORDINARY COUNCIL MEETING HELD IN  
COUNCIL CHAMBERS, SANDSTONE ON THURSDAY, 28 FEBRUARY 2019**

**1 DECLARATION OF OPENING AND ANNOUNCEMENT OF ANY VISITORS**

The Presiding Member, Cr Bethel Walton (Shire President) declared the Meeting open at 12.35pm.

**2 ANNOUNCEMENTS FROM THE PRESIDING MEMBER AND/OR COUNCILLORS  
(without discussion unless otherwise determined)**

Nil

**3 ATTENDANCE**

**3.1 Present**

**Elected Members**

Cr B (Bethel) Walton	Shire President (and Presiding member of this Meeting)
Cr C (Carol) Hodshon	Deputy Shire President
Cr F (Freda) May	
Cr D (David) Lefroy	
CR V (Vicki) McQuie	
CR K (Kerry) Key	

**Staff Members**

Mr Harry Hawkins	Chief Executive Officer
------------------	-------------------------

**3.2 Apologies**

Nil

**3.3 Approved Leave of Absence**

Nil

**4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**5 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

## **6 DECLARATIONS OF INTEREST**

### **6.1 Declarations of Financial Interest**

### **6.2 Declarations of Proximity Interest**

Cr Carol Hodshon declared a proximity interest in item 10.1.4

### **6.3 Declarations of Indirect Financial Interest**

### **6.4 Declarations of Impartiality Interest**

Cr Freda May declared an interest in item 10.2.2

## **7 PUBLIC QUESTION TIME**

Nil

## **8 CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**

### **RESOLUTION 01/19**

**MOVED:** Cr Lefroy

**SECONDED:** Cr May

That the Minutes of the Ordinary Meeting of Council held on 13 December 2018 are confirmed as a true and accurate record of proceedings.

**CARRIED (6/0)**

### **RESOLUTION 02/19**

**MOVED:** Cr Key

**SECONDED:** Cr McQuie

That the Minutes of the Annual Meeting of Electors held on 31 January 2019 are confirmed as a true and accurate record of proceedings.

**CARRIED (6/0)**

## **9 PRESENTATIONS**

### **9.1 Petitions**

Nil

### **9.2 Presentations**

Nil

### 9.3 Deputations

Nil

### 9.4 Delegates/Councillor's Reports

Cr Lefroy gave a verbal report on the MRVC meeting that he attended

## 10 OFFICERS REPORTS

### 10.1 CHIEF EXECUTIVE OFFICER'S REPORTS

#### 10.1.1 Status Report Update – February 2019

**Agenda Reference:** CEO 02/19 - 01  
**Name of Applicant:** Shire of Sandstone  
**Disclosure of Interest:** Nil  
**Date of Report:** 21/02/2019  
**Previous References:** Various  
**Author:** Harry Hawkins CEO

#### Summary

The purpose of this report is to advise Council on the status of its decisions from previous Council meetings.

#### Attachments

Status Update February 2019

#### Background

It is important that the Council receives an update on the outcome of its resolutions on a regular basis.

#### Comment

Spreadsheet has been updated on the completion of the fence 19 Hack Street and transfer of part res 14178 to Water Corporation for water supply upgrade.

#### Consultation

Nil

#### Statutory Environment

Nil

#### Policy Implications

Nil

### Financial Implications

Nil

### Strategic Implications

Nil

### Voting Requirements

Simple majority

### RESOLUTION 03/19

**MOVED:** Cr McQuie

**SECONDED:** Cr May

That Council accepts the Status Update for February 2019

**CARRIED (6/0)**

### Status Update February 2019

The Status Update is used to provide information to Elected Members regarding the Status of decisions made at Council Meetings:

Meeting Date	Item No	Resolution (Action Required)	Response (Update)	Officer	Timeframe
31/17	10.1.7	That the plaque recognising George Dent at Hack's mine is reinstated and his family is offered the opportunity for a plaque to be placed in the new Heritage Park.	<b>03/05/2017</b> Letter sent to family of George Dent advising them of Council's decision <b>19/03/2018</b> Ceramic photo of George Dent received from his family for inclusion on plaque at Heritage Park		
85/17	10.1.4	That the right of way behind the power station between Rowe and Black Streets is closed	<b>06/10/2017</b> letters sent to begin process and advertising as per LAA undertaken. <b>06/11/2017</b> letter received from Water Corporation with no objection. <b>10/07/2018</b> Submission received from Telstra and application for closure sent to Dept of Lands <b>23/11/2018</b> Details of new Council resolution and other information sought sent to Dept of Lands		
08/18	10.1.4	Fencing 19 Hack Street	<b>04/04/2018</b> Fencing materials are on site Planning under way for taking down and disposal of current asbestos fence <b>04/09/2018</b> Property owner has advised that the new fence will		



			be erected at the end of September 2018. <b>05/10/2018</b> removal of old fence commenced <b>26/11/2018</b> Removal of old fence completed proponent is ill and may require shire assistance with erection of new fence. <b>21/01/2019</b> Fence Completed	
<b>20/18</b>	<b>10.1.5</b>	Sale of properties for outstanding rates	<b>04/04/2018</b> Legal process to allow sale has commenced <b>05/12/2018</b> Current debt collectors are going out of business and new provider once appointed will be contacted for updated advice	
<b>76/18</b>	<b>10.1.2</b>	Transfer of management part of reserve 14178 – Caravan Park	Water Corporation advised. Awaiting the return of the CEO. <b>17/12/2018</b> Letter accepting part transfer of reserve sent to Water Corporation.	

### Legend

Category	Status
Not Started	
In Progress	
Completed	

### 10.1.2. Self Contained Units – Caravan Park

**Agenda Reference:** CEO 02/19 – 02  
**Name of Applicant:** Shire of Sandstone  
**Disclosure of Interest:** None  
**Date of Report:** 23 January 2019  
**Author:** Harry Hawkins Chief Executive Officer

### Summary

There has been discussion at several Briefing Sessions about the addition of 2 self contained units at the Alice Atkinson Caravan Park quotes have been received from Fox Granny Flats.

### Attachments

Quotes from Fox Granny Flats

## **Background**

For several years Council has been discussing the prospect of building chalet style units at the Alice Atkinson Caravan Park to offer an alternative accommodation option to visitors who may not have a caravan but don't want to stay in the donga style accommodation offered at the National Hotel or Outback Accommodation. Council has been discussing the addition of self contained units at the Alice Atkinson Caravan Park and have looked at various buildings from donga type to the granny flat small home.

The submission from Fox Granny Flats was considered the best value for money and the CEO visited their yard during the Christmas New Year break and looked at the quality of the building and was most impressed. The 2 bedroom Novara and the 1 bedroom Taranto are the 2 models recommended.

Council needed to be careful that the accommodation units installed at the caravan park offered a different level of accommodation than that offered by the National Hotel or Outback Accommodation so that the shire is not operating in competition to them and these self contained units offer that different level of accommodation.

## **Comment**

The project would need to be funded from reserves and the Building reserve which has as its purpose "to be used for the construction and maintenance of council buildings" currently has a balance of \$1,301,760 and it could be used for this project.

It is suggested that 2 units be constructed at the caravan park and that they are connected to scheme water and electricity and a stand-alone septic system with leach drains that would service both units. The shires contract EHO/Building surveyor has advised that there are no special provisions regarding approvals and a standard building permit is all that is required although being a shire building he is unable to issue a certificate of design compliance and a private certifier would need to be contracted to do that.

The recommended buildings are the 2 bedroom Novara and the 1 bedroom Taranto and the quotes including transport to Sandstone are \$82,118 for the Novara and \$80,359 for the Taranto.

## **Consultation**

Shire President

## **Statutory Environment**

Nil

## **Policy Implications**

Nil

## **Financial Implications**

To be funded from the Building Reserve as per the budget Review

## **Voting Requirements**

Simple majority

## RESOLUTION 04/19

**MOVED:** Cr Lefroy

**SECONDED:** Cr McQuie

That Council approve the construction of 2 x 2 bedroom Novara self-contained units from Fox Granny Flats at the Alice Atkinson Caravan Park at a cost of \$82,118 each.

**CARRIED (6/0)**

### 10.1.3 Gate on Red Bluff Road

**Agenda Reference:** CEO 02/19 – 03  
**Location/Address:** Shire of Sandstone  
**Name of Applicant:** Rob, Narndee Station  
**Disclosure of Interest:** None  
**Date of Report:** 25 January 2019  
**Author:** Harry Hawkins Chief Executive Officer

#### Summary

Narndee station is fencing the boundary along the Paynes Find Road and has requested that Council approve to either close the Red Bluff Road, install a grid across the road or allow a gate to be put across the road.

#### Attachments

Nil

#### Background

At the December Briefing Session a request was submitted by Rob from Narndee Station for the Shire to either close Red Bluff Road, put a grid across the road or allow him to put a gate across the road as he is fencing the station along the Paynes Find Road to keep cattle in and had to have a way of keeping them in where the fence crosses Red Bluff Road. As the road is only in the Shire of Sandstone for approximately 1 kilometre and then crosses into the Mount Magnet and also Yalgoo shires to close the road would be a complicated process while the cost of putting a grid in would be cost prohibitive and have little benefit to the ratepayers of Sandstone therefore it is suggested that a gate be installed across the road.

#### Comment

Regulations 9 and 10 from the Local Government (Uniform Local Provisions) Regulations 1996 sets out the requirement for allowing a gate to be placed across a road

#### **9. *Permission to have gate across public thoroughfare — Sch. 9.1 cl. 5(1)***

- (1) *A person may apply to the local government for permission to have across a public thoroughfare under the control or management of the local government a gate or other device that enables motor traffic to pass across the public thoroughfare and prevents livestock from straying.*

- (2) *The local government may, before dealing with the application, require the applicant to publish notice of the application in such manner as the local government thinks fit.*
- (3) *Permission granted by the local government under this regulation —*
  - (a) *must be in writing; and*
  - (b) *must specify the period for which it is granted; and*
  - (c) *must specify each condition imposed under subregulation (4); and*
  - (d) *may be renewed from time to time; and*
  - (e) *may be cancelled by giving written notice to the person to whom the permission was granted.*
- (4) *The local government may impose such conditions as it thinks fit on granting permission under this regulation including, but not limited to, conditions on the construction, placement and maintenance of the gate or other device across the public thoroughfare.*
- (5) *The local government may, when renewing permission granted under this regulation or at any other time, vary any condition imposed by it under subregulation (4) and the variation takes effect when written notice of it is given to the person to whom the permission was granted.*
- (6) *The local government may at any time, by written notice given to the person to whom permission was granted under this regulation, cancel the permission and request the person responsible for the gate or other device to remove it within a time specified in the request.*
- (7) *A person to whom a request is made under subregulation (6) must comply with the request.*  
*Penalty: a fine of \$5 000.*
- (8) *A local government must keep a register of gates and other devices constructed in accordance with a permission granted under this regulation.*

*Note for this regulation:*

*This regulation is of a kind prescribed in the Local Government Act 1995 Schedule 3.1 Division 2 item 1A. This means that an offender might be given a notice under section 3.25(1)(b) of the Act and if the notice is not complied with the local government may, under section 3.26, itself do what the notice required and recover the cost from the offender.*

#### **10. Gate across thoroughfare not to be left open — Sch. 9.1 cl. 5(2)**

*A person who is responsible for a gate registered under regulation 9(8) must ensure that the gate is not left open.*

*Penalty: a fine of \$1 000.*

The placing of a gate across Red Bluff Road would be the most cost effective method and given the low volume of traffic that uses the road would make the most sense. As per regulation 9 (4) the shire may impose conditions as it sees fit when granting permission and as per regulation 9 (6) cancel the permission and have the gate removed at any time.

## **Consultation**

Shire President

Cr Hodshon

## **Statutory Environment**

Local Government Act 1995

Regulations 9 and 10 from the Local Government (Uniform Local Provisions) Regulations 1996

## **Policy Implications**

Nil

## **Financial Implications**

Nil, Gate to be erected at Narndee's expense.

## **Voting Requirements**

Simple majority

## **RESOLUTION 05/19**

**MOVED: Cr Lefroy**

**SECONDED: Cr Key**

That Council give permission to Narndee Station to place a gate across Red Bluff Road to prevent livestock straying onto the main Paynes Find Sandstone Road in accordance with the Local Government (Uniform Local Provisions) Regulations 1996 Regulations 9 and 10 subject to the following conditions

1. This permission is valid for a period of 10 years unless cancelled in writing earlier.
2. The gate is erected at no cost to Council,
3. The ongoing maintenance of, and any replacement of the gate is the responsibility of Narndee Station
4. All signage both warning of the gate across the road and advising that it must remain closed placed on the road side and the gate is maintained by Narndee Station at no cost to Council.
5. The gate across Red Bluff Road must be sufficient distance from the intersection with the Paynes Find Sandstone Road that a 53.5 metre road train will when stopped at the gate be entirely clear of the Paynes Find Road, road reserve.
6. That the gate is a minimum of 3 metres wide

**CARRIED (6/0)**

#### 10.1.4 Exploration/Drilling Youanmi Reserve 17011 Common/Grazing – Venus Metals

<b>Agenda Reference:</b>	CEO 02/19 - 04
<b>Location/Address:</b>	Shire of Sandstone
<b>Name of Applicant:</b>	Venus Metals
<b>Disclosure of Interest:</b>	None
<b>Date of Report:</b>	12 February 2019
<b>Previous References:</b>	Nil
<b>Author:</b>	Harry Hawkins CEO

#### **Summary**

To provide Council with details of the Exploration Licence applications lodged by Venus Metals for exploration/drilling on Crown Reserve 17011 - Youanmi Common/Grazing.

#### **Attachments**

Applications for Mining Tenements M57/10, M57/51 and M57/135 with associated maps showing proposed drilling areas near the Youanmi Townsite.

#### **Background**

Under Sections 23-26 of the Mining Act 1978 mining activities may be carried out on certain classes of land with the written consent of the Hon Minister for Mines and Petroleum. In respect to town sites the Minister is to first consult and obtain the recommendation of the local government and Minister for Lands before he can grant consent to mine.

This applications cover the Youanmi town site, the Youanmi Common reserve 17011 leased for grazing which are the areas subject to consultation and requiring recommendation from Council.

#### **Comment**

Exploration Licences M57/10, M57/51 and M57/135 lodged by Venus Metals cover among other things parts of the Youanmi town site and reserve 17011. No contact has been received from the Department of Mines and Petroleum.

#### **Consultation**

None

#### **Statutory Environment**

Local Government Act 1995,  
Mining Act 1978

#### **Policy Implications**

Nil

#### **Financial Implications**

SHIRE OF SANDSTONE

Nil

**Strategic Implications**

Nil

**Voting Requirements**

Simple majority

**RESOLUTION 06/19**

**MOVED: Cr Lefroy**

**SECONDED: Cr May**

That Council agree to the granting of exploration licences M57/10, M57/51 and M57/135 subject to the following conditions

- Venus Metals liaise with the lease holder prior to commencing any activities on Reserve 17011.
- Venus Metals will indemnify the Council against any action being taken which may arise as a result of the activities being undertaken by Venus Metals
- Venus Metals holds all of the necessary indemnity and insurances required by the Shire.

**CARRIED (6/0)**

**10.2 FINANCIAL REPORTS**

**10.2.1 Financial Statements for the month of December 2018 & January 2019**

**Location:** Shire of Sandstone  
**Applicant:** Shire of Sandstone  
**Disclosure of Interest:** Nil  
**Date of Report:** 12 February 2019  
**Author:** Harry Hawkins, Chief Executive Officer

**Summary**

The Statement of Financial Activity reports for the months ending 31 December 2018 & January 2019 are presented to Council in accordance with *Regulations 34 of the Local Government (Financial Management) Regulations 1996*.

**Attachments**

Financial Statements for December 2018 & January 2019

## Background

### Summary of Funds – Shire of Sandstone as at: 31 January 2019

Municipal Cheque Account - On-line (BWA)	\$5,511.67
Municipal Investment Account – On-line (BWA)	\$918,393.32
Trust Fund (Bankwest)	\$8,249.10
Reserve Term Deposits (Bankwest)	\$4,816,570.54

### Consultation

Finance Officer

### Statutory Environment

*Local Government (Financial Management) Regulations 1996 - Regulations 34 (1A) and 17.*

The Regulations require a Local Government to prepare each month a statement of financial activity, accompanied by relevant documents and that this information must be presented to Council at an ordinary meeting within 2 months after the end of the month.

### Policy Implications

Nil

### Financial Implications

Nil

### Strategic Implications

Nil

### Voting Requirements

Simple Majority

### RESOLUTION 07/19

**MOVED:** Cr May

**SECONDED:** Cr Key

That Council accepts the financial statements for the periods ending 31 December 2018 & 31 January 2019

**CARRIED (6/0)**



<b>10.2.2 ACCOUNTS UPDATE FOR THE MONTHS OF DECEMBER 2018/JANUARY 2019 (Includes Credit Cards, the Caravan Park, Fuel Sales and Rates report)</b>
---

**Location:** Shire of Sandstone  
**Applicant:** Shire of Sandstone  
**Disclosure of Interest:** Nil  
**Date of Report:** 11 February 2019  
**Author:** Rhonda Miles – Finance Officer  
**Senior Officer:** Harry Hawkins – Chief Executive Officer

### **Summary**

Presented for Council's information is the list of accounts paid in the month from the Municipal Fund and Trust Fund in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996*. Payments made through the corporate credit cards as well as income from the Caravan Park and Fuel Sales are included as attachments.

### **Attachments**

10.2.2A to C: The list of accounts (EFT and cheque payments) is attached which will enable Council to see the payments made to the Shire's creditors.

10.2.2D to F: Payments via Credit Cards (CEO and Works Supervisor), Caravan Park Income and Fuel Sales Income.

### **Background**

Council has delegated to the CEO the exercise of its power under Financial Management Regulation 12 to make payments from Municipal Fund and Trust Fund.

The *Financial Management Regulations (Regulation 13 (3))* requires a schedule of payments made through the Shire's bank accounts to be presented to Council.

The lists include details for each payment made incorporating the payee's name, amount of payment, date of payment and a brief transaction description.

### **Comment**

Invoices supporting all payments are available for inspection. Queries regarding any payment should be made through the CEO to the staff member who handles the financial transactions prior to this meeting.

All invoices and vouchers presented to Council have been certified as to receipt of the goods or services and that the amounts shown were due for payment.

## Consultation

Nil

## Statutory Environment

*Local Government Act 1995*

*Financial Management (Local Government) Regulations 1996 – Regulation 12*

## Policy Implications

Payments have been made under Council delegation.

## Financial Implications

None, funds were available to meet the expenditure.

## Strategic Implications

Nil

## Voting Requirements

Simple majority

## RESOLUTION 08/19

**MOVED: Cr May**

**SECONDED: Cr Hodshon**

That Council endorses the December 2018 & January 2019 accounts paid as presented:

### Municipal Fund December 2018

- Municipal Printed cheque numbers 105268 - 105271 totalling \$3,643.34
- EFT Payment Numbers 6689 – 6720 totalling \$441,905.01
- Superannuation \$6,436.27, \$7,804.02 & \$6,241.67 totalling \$20,481.96

### Trust Fund December 2018

- Trust cheque numbers 205085 - 205087 totalling \$1,486.65

### Payroll EFT December 2018:

\$44,990.99, \$37,117.21 and \$32,382.00 totalling \$114,490.20 (includes Bonus)

### Credit Cards December 2018:

DD3922.1 totalling \$911.31

\*\*\*\*\*

### Municipal Fund January 2019

- Municipal Printed cheque numbers 105272 - 105281 totalling \$22,451.63
- EFT Payment Numbers 6721 – 6763 totalling \$310,269.06
- Superannuation \$6,134.14 & \$6,481.57 totalling \$12,615.71

### Trust Fund January 2019

- Trust cheque numbers 205088 - 205088 totalling \$379.55

### Payroll EFT January 2019:

\$30,867.00 and \$31,512.02 totalling \$61,379.02

### Credit Cards January 2019:

DD3942.1 totalling \$301.35

**CARRIED (6/0)**

<b>10.2.3</b>	<b>Six Monthly Budget Review 2018 - 2019</b>
---------------	--

<b>Agenda Reference:</b>	Finance 02/19 - 03
<b>Location/Address:</b>	Shire of Sandstone
<b>Name of Applicant:</b>	Shire of Sandstone
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	13 February 2019
<b>Author:</b>	Harry Hawkins, Chief Executive Officer

### **Summary**

Between January 1 and 31 March each financial year a local government is required to review its annual budget for that year.

### **Attachments**

Amended budget statements for the 2018-2019 financial year

### **Background**

Regulation 33A of the Local Government (Financial Management) Regulations 1995 requires a review of the annual budget to be undertaken and within 30 days of that review having been carried it is to be submitted to Council for consideration of the review and to determine by absolute majority whether to adopt the review, any parts of the review and any recommendations made in that review.

A review of the Shire of Sandstone budget as at the 31<sup>st</sup> December 2018 was undertaken during January and February 2019 and the amended budget statements as per that review are attached for Councils attention.

### **Comment**

A summary of the major changes made to the 2018- 2019 annual budget are listed on the attached statements for Councils attention. The budget review shows an improvement in the bottom line from a balanced budget to a projected surplus of \$320,750. While this surplus is positive the major cause is removal of items from the budget that won't be completed this year and a transfer from the Building reserve. This is after the loss of \$162,000 in rates due

to the revaluation of a mining tenement as reported to Council previously. Other changes in the budget were a reduction in overheads due to the new plant not costing as much to maintain, a reduction in staff sick leave and training, reducing staff costs and some additional reserve transfers which will cover the additional expenses at the visitor centre and the new park.

With the flood damage work also completed there will be additional grant funds that can be kept by the shire because as expenditure is paid before recoups can be claimed the final recoup goes back into general revenue.

The Building reserve funds are invested in a term deposit that matures in July 2019 and drawing down funds in this financial year should be avoided as the penalties for breaking the deposit are significant. So, while reserve funds are included in the budget review as the means of funding the proposed major building projects a drawdown from the reserve will be a last resort.

#### **Consultation**

Works Supervisor

Admin Staff

#### **Statutory Environment**

None

#### **Policy Implications**

Nil

#### **Financial Implications**

Nil

#### **Strategic Implications**

Nil

#### **Voting Requirements**

Absolute majority

#### **RESOLUTION 09/19**

That Council adopts the budget review as at 31<sup>st</sup> December 2018 as presented

**CARRIED BY ABSOLUTE MAJORITY (6/0)**

## **10.4 WORKS and SERVICES**

**Agenda Reference:** WS 02/19 – 01  
**Location/Address:** Shire of Sandstone  
**Name of Applicant:** Shire of Sandstone  
**Disclosure of Interest:** None  
**Date of Report:** 11th February 2019  
**Previous References:** Nil  
**Author:** Terry Clarke Works Supervisor

### Summary

#### 1. Sandstone-Payne's Find Road: Phase 2 199slk to 216.8slk (17.8kms)

This project is well under way currently, with the construction crew billeting at the Paynes Find Roadhouse. The first month of the project was spent with preparation including the re-construction of a much-dilapidated turkeys' nest, establishment of turnaround areas to enable an uninterrupted line-haul process to be possible.

#### 2. Sandstone- Payne's Find: Jump-Up

On recent observations, the slightly altered alignment has improved the geometry of the section of the road in this area. With the result being better vision coming from the South side as the through passage has now been straightened out to suit, this was done without the very expensive rock removal process that was originally planned.

#### 3. Shire Maintenance Grader

Our grader has been busy since the Christmas break grading the worst sections of all three main arterial roads out of Sandstone and was paid a visit from the Geraldton Komatsu representative last week to do a valuation on his grader for change-over pricing. This week Don will be progressing up the section of the Wiluna Road picking up some of the rough sections that usually appear on the 'calcrete' sections of this road, also there are some washouts that need attention too. The fridge in Don's caravan has now been fixed, meaning he will now be able to venture out further.

#### 4. Contract Maintenance Grader

This grader is temporarily parked up at the Youanmi Village whilst the operator is operating the Homewood dozer. Jason Homewood has just returned after the birth of his wife's baby and will take over the dozing operations which will free up the grader operator to resume his grading around the sandy areas just South of the finished gravel sections in the area just South of Youanmi on the Paynes Find Road.

#### 5. 'Alltrack' Flood Damage Contractors

The above contractors have completed their programmed 'flood damage works', this included some extra work on two failures that occurred on the Yeelirrie Road at Altona. The remedial work consisted of removing the unsuitable material that had been placed on the road for the flood damaged sections in that area. The unsuitability was a direct

reason for the failures to occur. This was not the contractors fault as the area they were allotted to push up the material was restricted by a 'native title claim' which restricted any extension of the borrow area greatly. The unsuitable material was subsequently removed, and the result was a great improvement from the previous scenario.

## **6. Grid Maintenance**

I have received 'many' requests to get the Atley Station South boundary grid cleaned out, and after inspecting the structure I agree this action is necessary, consequently a contractor has been commissioned to carry out this work asap!

## **7. Grid Installation**

The installation of a new grid on the bitumen section at the Black Hill Station boundary was in progress last week and should be well and truly completed by the time this meeting is in progress.

### **Consultation**

Nil

### **Statutory Environment**

Local Government Act 1995

### **Policy Implications**

Nil

### **Financial Implications**

Nil

### **Strategic Implications**

Nil

### **Voting Requirements**

Simple majority

## **RESOLUTION 10/19**

**Moved Cr Hodshon**

**Seconded Cr Key**

That Council receive the Works Supervisor's Report.

**CARRIED (6/0)**

<b>10.4.2</b>	<b>Sale of Pad Foot Roller</b>
---------------	--------------------------------

**Agenda Reference:** WS 02/19 – 02  
**Location/Address:** Shire of Sandstone  
**Name of Applicant:** Shire of Sandstone

SHIRE OF SANDSTONE

**Disclosure of Interest:** None  
**Date of Report:** 20th February 2019  
**Previous References:** Nil  
**Author:** Harry Hawkins Chief Executive Officer

### **Summary**

The new pad foot roller purchased by the former works supervisor was deemed by Terry Clarke to be unsuitable for the purpose for which it was bought, and it is proposed to sell it to recoup some funds to buy a more suitable machine.

### **Attachments**

Sale agreement Smith Broughton Auctioneers

### **Background**

Former Works Supervisor Danny Humphries convinced the CEO and Council that the multi tyred roller was unsuitable for the type of road work that was being undertaken in the Shire of Sandstone and that a pad foot roller that would crush rocks in the gravel being used on the roads would be a better machine. Danny had left before the machine arrived and staff working on the road project advised that the roller was not crushing the rocks as envisaged and was unsuitable, this was supported by new supervisor Terry Clarke.

The pad foot roller was then taken down to Smith Broughton Auctioneers for assessment and proposed sale by auction with a reserve price of \$140,000. The roller was purchased for \$159,000 and has only done 18.8 hours. Smith Broughton are trying to get into the area of selling local government plant and had contacted the works supervisor seeking any plant that was up for sale.

### **Comment**

The CAT CP74B pad foot roller is listed in the Smith Broughton online catalogue on their website however no feedback has been received in regard to interest or otherwise for the machine. Terry Clarke had signed a sale agreement before sending the roller to Midland however they have been told that Council approval is required before it can be sold and agreed to keep it in their yard for assessment only until after this Council meeting.

### **Consultation**

Nil

### **Statutory Environment**

Local Government Act 1995

### **Policy Implications**

Nil

### **Financial Implications**

Nil, depending on sale proceeds hopeful sale proceeds of \$140,000 is shown as income in the budget review report.

### **Strategic Implications**

Nil

### **Voting Requirements**

Simple majority

### **RESOLUTION 11/19**

**Moved Cr McQuie**

**Seconded Cr May**

That Council agrees to sell the CAT CP74B pad foot roller at auction with Smith Broughton Auctioneers in Midland subject to a reserve price of \$140,000.

**CARRIED (6/0)**

<b>10.4.3 Purchase of Motor Grader</b>
--

**Agenda Reference:** WS 02/19 – 03  
**Location/Address:** Shire of Sandstone  
**Name of Applicant:** Shire of Sandstone  
**Disclosure of Interest:** None  
**Date of Report:** 20th February 2019  
**Previous References:** Nil  
**Author:** Harry Hawkins Chief Executive Officer

### **Summary**

The shires Komatsu motor grader used for maintenance grading is due for sale and quotes were called using the WALGA E Quotes system which exempts the shire from having to go to tender. 3 quotes were received and Council is asked to endorse the purchase.

### **Attachments**

Quotes from CAT, Komatsu and Hitachi (John Deere)

### **Background**

The shire maintains a 10 year plant replacement program and this financial year 2018/2019, the Komatsu maintenance grader is due for sale. The sale of the grader was included in the annual budget with a new purchase price of \$400,000 less trade in of \$150,000 a net change over of \$250,000.

### **Comment**

The 2018-2019 annual budget included the purchase of a new grader for use on maintenance grading activities and the trade in of the existing Komatsu grader. The required



grader specifications were listed on the WALGA E Quotes system with preferred suppliers having the opportunity to quote. The quotation period expired on the 15 February 2019 and quotes were received from 3 suppliers as per the table below and attached quotes.

<b>Motor Grader</b>	<b>HORSEPOWER</b>	<b>WARRANTY</b>	<b>PRICE</b>	<b>TRADE</b>	<b>NETT</b>
Cat 12M	183 hp 136 kw	60mths/6,000hrs powertrain, hydraulics and technology	\$366,900	\$106,000	\$260,900
Komatsu GD655_5	183, 203, 221 variable horsepower 136, 151 and 165kw	Premium Warranty 36mths/6,000hrs	\$350,654	\$110,000	\$240,654
John Deere 670G	118-157 kw	60mths/5,000hrs	\$387,500	\$40,000	\$347,500

The driver of the maintenance grader was consulted and he advised that he favoured the CAT grader as it had a larger cab which meant it was cooler and more comfortable plus with the joy stick controls was faster and easier to turn and manoeuvre around particularly in tight spaces. The CAT grader also comes with a spare wheel bracket on the back that incorporates a crane to lift the spare wheel on and off of it making it safer and easier to change a tyre.

There is also the advantage of having both graders the same brand meaning filters and other parts can be interchanged requiring less stock to be held in the workshop.

### **Consultation**

Don Whittington - Maintenance Grader Driver

### **Statutory Environment**

Local Government Act 1995

### **Policy Implications**

Nil

### **Financial Implications**

CAT grader is \$10,900 over budget

### **Strategic Implications**

Nil

## Voting Requirements

Simple majority

## RESOLUTION 12/19

**Moved Cr McQuie**

**Seconded Cr Key**

That Council approves purchase of the CAT 12M grader to replace the Komatsu maintenance grader at a changeover price of \$260,900 subject to it having a 14ft moldboard.

**CARRIED (6/0)**

It was confirmed by Greg Pike from Westrac Geraldton that the new grader as quoted has a 14ft moldboard.

<b>10.4.4 Purchase of Service Truck</b>
---

<b>Agenda Reference:</b>	WS 02/19 – 04
<b>Location/Address:</b>	Shire of Sandstone
<b>Name of Applicant:</b>	Shire of Sandstone
<b>Disclosure of Interest:</b>	None
<b>Date of Report:</b>	20th February 2019
<b>Previous References:</b>	Nil
<b>Author:</b>	Harry Hawkins Chief Executive Officer

### Summary

The shires dual cab service truck used for transporting staff, fuel, signs and other materials to the job site is due for sale and quotes were called using the WALGA E Quotes system which exempts the shire from having to go to tender. 2 quotes were received and Council is asked to endorse the purchase.

### Attachments

Quotes from Major Motors and Hino Australia

### Background

The shire s service truck which is used for transporting staff and equipment to job sites is listed on the 10 year plant replacement program as being due for replacement. The truck is also looking old and tired and appears to be almost at its use by date.

The replacement of the truck was included in the annual budget at a price of \$130,000 less a trade in of \$50,000 a net changeover of \$80,000.

## **Comment**

The original specifications for the tray were drawn up by Danny Humphries and due to the cost they have had to be scaled back with a lot of the items such as the fuel tank, sign rack and grease pump kit will be transferred from the current vehicle to the new one. The specifications have also included a 60ltr Engel fridge fitted inside a toolbox and solar panels on the truck roof to run it at a cost of \$5,000 which although desired by staff is not necessary.

Quotations were received from Major Motors Isuzu and Hino Australia however they both quoted on slightly different specifications although the lowest quote from Hino Australia was lower and included more. Hino Australia quote was for \$163,530 and Major Motors Isuzu was \$176,860.

## **Consultation**

Arthur Wainwright Leading Hand Road Construction

## **Statutory Environment**

Local Government Act 1995

## **Policy Implications**

Nil

## **Financial Implications**

Budget has only allowed \$80,000 net change over so will be over budget by an amount to be determined by the trade in valuation.

## **Strategic Implications**

Nil

## **Voting Requirements**

Simple majority

## **Officer Recommendation**

## **Moved Cr**

## **Seconded Cr**

That Council approves the purchase of a Hino 500 Dual cab truck to replace the current service truck at the quoted price of \$163,530 less \$5,000 for the Engel fridge and solar panels and \$1,850 for the new grease pump kit a total of \$156,680 less the trade in of the existing Hino service truck.

**CARRIED/NOT CARRIED (??)**

**This item was left to lay on the table waiting for more information**

<b>11      MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</b>
--

Nil

**12 QUESTIONS FROM MEMBERS WITHOUT NOTICE**

Nil

**13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

Nil

**14 MEETING ITEMS CLOSED TO THE PUBLIC**

**14.1 Meeting Closed to the Public**

**14.2 Public Reading of Resolutions to be made Public**

Nil

**TIME and DATE of NEXT MEETING**

The next scheduled Ordinary Council Meeting will be held on Thursday 28 March 2019.

**15 CLOSURE OF MEETING**

There being no further business, the Shire President closed the meeting at 2.42pm.

**CERTIFICATION**

I, \_\_\_\_\_, certify that the Minutes of the Meeting held on 13 December 2018, as shown, were confirmed as a true and accurate record at the Meeting held on 28 February 2019.

\_\_\_\_\_  
**(Presiding Member)**

Date: 28 February 2019