



AGENDA

Ordinary Council Meeting

Thursday 13 December 2018
@ 12:30 pm

To be held in the Council Chambers, Hack St Sandstone

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ORDINARY COUNCIL MEETING NOTICE PAPER

Thursday 13 December 2018 – 12:30 pm

Dear President and Councillors,

An Ordinary Meeting of Council is called for Thursday 13 December 2018, in the Council Chambers, Hack Street, Sandstone, commencing at 12.30pm.

Councillors please note:

A Briefing Session will be held prior to the Council Meeting.

Harry Hawkins

Chief Executive Officer

4 December 2018

PUBLIC QUESTION TIME

A 15 minute public question time is available to allow members of the public the opportunity of submitting questions to Council on matters concerning them. Questions should be submitted in writing prior to the meeting. The questions will be addressed by the President or their nominated person. Where an answer cannot be given at the meeting, a reply will be given in writing subsequent to the meeting.

Discussion will not be allowed.



DISCLAIMER

No responsibility whatsoever is implied or accepted by the Sandstone Shire Council for any act, omission, statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Sandstone Shire Council disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission, statement, intimation or otherwise occurring during Council/Committee Meetings or discussions. Any person or legal entity that acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

*In particular but without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence or permit, any statement or limitation of approval made by an Elected Member or by a Staff Member of Sandstone Shire Council during the course of any Meeting is not intended to be and is not to be taken as notice of approval from the Sandstone Shire Council. The Sandstone Shire Council warns that anyone who has an application lodged with the Sandstone Shire Council must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application including any conditions attaching to the decision made by the Sandstone Shire Council in respect of the application.*

Harry Hawkins

Chief Executive Officer

4 December 2018

Hack Street, SANDSTONE WA 6639

Tel (08) 9963 5802 Fax (08) 9963 5852

E-mail: ceo@sandstone.wa.gov.au

WRITTEN DECLARATION OF INTEREST IN MATTER BEFORE COUNCIL

NOTE: USE ONE FORM PER DECLARATION

I, (1) _____ hereby declare an interest in the following item to be considered by Council at its Meeting to be held on (2) _____ and regarding

Agenda item (3) _____

The type of interest I wish to declare is (4)

- ☐ Financial pursuant to Sections 5.60A of the Local Government Act 1995
- ☐ Proximity pursuant to Section 5.60B of the Local Government Act 1995
- ☐ Indirect Financial pursuant to Section 5.61 of the Local Government Act 1995
- ☐ Impartiality pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulation 2007

The nature of my interest is (5)

The extent of my interest is (6)

I understand that the above information will be recorded in the Minutes of the Meeting and recorded by the Chief Executive Officer in an appropriate Register.

(Signature)

(Date)

RECEIVED BY:

(Chief Executive Officer)

(Date)

- (1) Insert your name.
- (2) Insert the date of the Council Meeting at which the item is to be considered.
- (3) Insert the Agenda Item Number and Title.
- (4) Tick the box(es) to indicate the type of interest (for explanation, see the extracts overleaf from the Act).
- (5) Describe the nature of your interest.
- (6) Describe the extent of your interest (if seeking to participate in the matter under the s.5.68 of the Act)

Financial pursuant to Section 5.60A of the Local Government Act 1995

s5.60A Financial Interest

For the purpose of this Subdivision, a person has a financial interest in a matter if it is reasonable to expect that the matter will if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person.

[Section 5.60A inserted by No. 64 of 1998 s. 30; amended by No. 49 of 2004 s. 50.]

Proximity pursuant to Section 5.60B of the Local Government Act 1995

s5.60B Proximity Interest

- (1). For the purposes of this Subdivision, a person has a proximity interest in a matter if the matter concerns –
 - (a). a proposed change to a planning scheme affecting land that adjoins the person's land;
 - (b). a proposed change to zoning or use of land that adjoins that person's land; or
 - (c). a proposed development (as defined in section 5.63 (5)) of land that adjoins the person's land.
- (2). In this section, land ("**the proposal land**") adjoins a person's land if –
 - (a). the proposal land, not being a thoroughfare, has a common boundary with the person's land;
 - (b). the proposal land, or any part of it, is directly across a thoroughfare from, the person's land; or
 - (c). the proposal land is that part of a thoroughfare that has a common boundary with the person's land.
- (3). In this section a reference to a person's land is a reference to any land owned by the person or in which the person has any estate or interest.

[Section 5.60B inserted by No 64 of 1998 s. 30.]

Indirect Financial pursuant to Section 5.61 of the Local Government Act 1995

s5.61 Indirect Financial Interest

A reference in this Subdivision to an indirect financial interest of a person in a matter includes a reference to a financial relationship between that person and another person who requires a local government decision in relation to the matter.

Impartiality pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulation 2007

reg 11 Disclosure of Interest

- (1). In this regulation –
Interest means an interest that could or could reasonably be perceived to; adversely affect the impartiality of the person having the interest arising from kinship, friendship or membership of an association.
- (2). A person who is a council member and who has an interest in any matter to be discussed at a council or committee meeting attended by the member must disclose the nature of the interest –
 - (a). in a written notice given to the CEO before the meeting;
or
 - (b). at the meeting immediately before the matter is discussed.

- (3). Sub-regulation (2) does not apply to an interest referred to in section 5.60 of the Act.
- (4). Sub-regulation (2) does not apply if –
 - (a). A person who is a council member fails to disclose an interest because the person did not know he or she has an interest in the matter; or
 - (b). A person who is a council member fails to disclose an interest because the person did not know the matter in which he or she had an interest would be discussed at the meeting and the person disclosed the interest as soon as possible after the discussion began.
- (5). If, under sub-regulation (2)(a), a person who is a council member discloses an interest in a written notice given to the CEO before a meeting then –
 - (a). Before the meeting the CEO is to cause the notice to be given to the person who is to preside at the meeting; and
 - (b). At the meeting the person presiding is to bring the notice and its contents to the attention of the persons present immediately before a matter to which the disclosure related is discussed.
- (6). If –
 - (a). Under sub-regulation (2)(b) or (4)(b) a person's interest in a matter is disclosed at a meeting; or
 - (b). Under sub-regulation (5) (b) notice of a person's interest in a matter is brought to the attention of the persons present at a meeting.

The nature of the interest is to be recorded in the minutes of the meeting.

Describe the extent of your interest (If seeking to participate in the matter under s.5.68 of the Act)

s5.68 Councils and Committees may allow Members disclosing interests to participate etc. in Meetings

- (1). If a member has disclosed, under section 5.65, an interest in a matter, the members present at the meeting who are entitled to vote on the matter
 - (a). may allow the disclosing member to be present during any discussion or decision-making procedure relating to the matter; and
 - (b). may allow, to the extent decided by those members, the disclosing member to preside at the meeting (if otherwise qualified to preside) or to participate in discussions and the decision-making procedures relating to the matter if –
 - (i) the disclosing member also discloses the extent of the interest; and
 - (ii) those members decide that the interest –
 - (I) is so trivial or insignificant as to be unlikely to influence the disclosing member's conduct in relation to the matter; or
 - (II) is common to a significant number of electors or ratepayers
- (2). A decision under this section is to be recorded in the minutes of the meeting relating to the matter together with the extent of any participation allowed by the council or committee.
- (3). This section does not prevent the disclosing member from discussing, or participating in the decision-making process on, the question on whether an application should be made to the Minister under section 5.69.

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SHIRE OF SANDSTONE
ELECTED MEMBER'S REQUEST FORM

Councillor's Name: _____

Date: ____/____/2018

Urgency: Low / Medium / High / Strategic

Road / Public Building / Area: _____

Request: _____

Description: _____

OFFICE USE ONLY:

Action Taken: _____

Comment: _____

Completed: ____/____/2018

Signature: _____

Inspected and/or authorised by: _____

(Chief Executive Officer)

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Councilor's Claim for Sitting Fees and Travel

Councilor _____

Creditor No _____

<i>Date</i>	<i>Meeting</i>	<i>Sitting Fees</i>	<i>Travel Km's</i>	<i>Amount</i> .7087 cents per km
Date of Meeting	Type of Meeting	\$170/ \$340	No of km's	Office Use
25/10/2018	Full Council			

Fees payable are in accordance with the Local Government Act (5.98) – Administration Regulations (30)

Total

04109

Line Item 370

Total

04100

TOTAL:

OTHER MEETINGS ATTENDED IN THE MONTH

Date	Meeting	Km's	Vehicle supplied?

If this form is not filled out correctly with all information the claim for payment will be rejected.

(Signature)

(Date)

Calculations Checked _____ Date _____

Goods Received / Payment Approved _____

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ORDINARY COUNCIL MEETING TO BE HELD ON 13 DECEMBER 2018

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28		Certification of the Minutes of the Previous Meeting(s)	

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AGENDA and STAFF REPORTS
ORDINARY COUNCIL MEETING TO BE HELD IN
COUNCIL CHAMBERS, SANDSTONE ON THURSDAY, 13 DECEMBER 2018

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF ANY VISITORS

The Presiding Member, Cr Bethel Walton (Shire President) to declare the Meeting open at 12.30pm.

**2 ANNOUNCEMENTS FROM THE PRESIDING MEMBER AND/OR COUNCILLORS
(without discussion unless otherwise determined)**

Nil

3 ATTENDANCE

3.1 Present

Elected Members

Cr B (Bethel) Walton	Shire President (and Presiding member of this Meeting)
Cr C (Carol) Hodshon	Deputy Shire President
Cr F (Freda) May	
Cr D (David) Lefroy	
CR V (Vicki) McQuie	
CR K (Kerry) Key	

Staff Members

Mr Harry Hawkins	Chief Executive Officer
Mr Terry Clarke	Works Supervisor

3.2 Apologies

Nil

3.3 Approved Leave of Absence

Nil

4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6	DECLARATIONS OF INTEREST
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6.1 **Declarations of Financial Interest**

6.2 **Declarations of Proximity Interest**

6.3 **Declarations of Indirect Financial Interest**

6.4 **Declarations of Impartiality Interest**

7	PUBLIC QUESTION TIME
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Nil

8	CONFIRMATION OF MINUTES FROM PREVIOUS MEETING
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STAFF RECOMMENDATION

MOVED: Cr

SECONDED: Cr

That the Minutes of the Ordinary Meeting of Council held on 22 November 2018 are confirmed as a true and accurate record of proceedings.

NOT/CARRIED (??)

9	PRESENTATIONS
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9.1 **Petitions**

Nil

9.2 **Presentations**

Nil

9.3 **Deputations**

Nil

9.4 **Delegates/Councillor's Reports**

Nil

10 OFFICERS REPORTS

10.1 CHIEF EXECUTIVE OFFICER'S REPORTS

10.1.1 Status Report Update – December 2018

Agenda Reference: CEO 12/18 - 01
Location/Address: Shire of Sandstone
Name of Applicant: Shire of Sandstone
Disclosure of Interest: Nil
Date of Report: 5/12/2018
File No:
Previous References: Various
Author: Harry Hawkins CEO

Summary

The purpose of this report is to advise Council on the status of its decisions from previous Council meetings.

Attachments

Status Update December 2018

Background

It is important that the Council receives an update on the outcome of its resolutions on a regular basis.

Comment

Spreadsheet has been updated on closure of right of way, fence 19 Hack Street and sale of properties for outstanding rates.

Consultation

Nil

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

Officer Recommendation

MOVED: Cr

SECONDED: Cr

That Council accepts the Status Update for December 2018

CARRIED/NOT CARRIED (??)

Status Update December 2018

The Status Update is used to provide information to Elected Members regarding the Status of decisions made at Council Meetings:

Meeting Date	Item No	Resolution (Action Required)	Response (Update)	Officer	Timeframe
31/17	10.1.7	That the plaque recognising George Dent at Hack's mine is reinstated and his family is offered the opportunity for a plaque to be placed in the new Heritage Park.	03/05/2017 Letter sent to family of George Dent advising them of Council's decision 19/03/2018 Ceramic photo of George Dent received from his family for inclusion on plaque at Heritage Park		
85/17	10.1.4	That the right of way behind the power station between Rowe and Black Streets is closed	06/10/2017 letters sent to begin process and advertising as per LAA undertaken. 06/11/2017 letter received from Water Corporation with no objection. 10/07/2018 Submission received from Telstra and application for closure sent to Dept of Lands 23/11/2018 Details of new Council resolution and other information sought sent to Dept of Lands		
08/18	10.1.4	Fencing 19 Hack Street	04/04/2018 Fencing materials are on site Planning under way for taking down and disposal of current asbestos fence 04/09/2018 Property owner has advised that the new fence will be erected at the end of September 2018. 05/10/2018 removal of old fence commenced 26/11/2018 Removal of old fence completed		

			proponent is ill and may require shire assistance with erection of new fence.	
20/18	10.1.5	Sale of properties for outstanding rates	04/04/2018 Legal process to allow sale has commenced 05/12/2018 Current debt collectors are going out of business and new provider once appointed will be contacted for updated advice	
76/18	10.1.2	Transfer of management part of reserve 14178 – Caravan Park	Water Corporation advised. Awaiting the return of the CEO.	

Legend

Category	Status
Not Started	
In Progress	
Completed	

10.1.2. 2017-2018 Annual Report

Agenda Reference: CEO 12/18 – 02
Location/Address: Shire of Sandstone
Name of Applicant: Shire of Sandstone
Disclosure of Interest: None
Date of Report: 5 December 2018
Author: Harry Hawkins Chief Executive Officer

Summary

The 2017-2018 Annual Report for the Shire of Sandstone is presented to Council for acceptance and a date and time for the annual meeting of electors is required to be set.

Attachments

2017-2018 Annual Report

Background

Local governments are required to produce an Annual Report each year and along with a report from the Shire President and CEO there are legislated requirements for details on Disability Access plans, salaries and other areas of interest to the Minister and the Community that must be included in the report.

Comment

The 2018-2019 Annual Report has been completed and is presented to Council for acceptance.

Each year local governments are required to hold an Annual General Meeting of electors with 56 days of accepting the Annual Report.

Consultation

Shire President

Admin Staff

Statutory Environment

Local Government Act 1995 Section 5.54

Local Government Act 1995 Section 5.27

Policy Implications

Nil

Financial Implications

Nil

Voting Requirements

Absolute majority

Officer Recommendation

MOVED: Cr

SECONDED: Cr

That Council,

1. Accept the 2017-2018 Annual Report as presented;
2. Set the date for the Annual General Meeting of Electors as Thursday 31st January 2019.

CARRIED/NOT CARRIED by ABSOLUTE MAJORITY (?/?)

10.1.3 Purchasing Policy – Limits for Ordering Fuel and Oil
--

Agenda Reference:	CEO 12/18 – 03
Location/Address:	Shire of Sandstone
Name of Applicant:	Shire of Sandstone
Disclosure of Interest:	None
Date of Report:	5 December 2018
Author:	Harry Hawkins Chief Executive Officer

SHIRE OF SANDSTONE

Summary

Council is required to have a Purchasing Policy which among other things details which staff can order certain things and a limit on the amount they can purchase. The Mechanic and Administration Officer can order fuel but with recent high prices the limit of \$20,000 was inadequate on some orders so a limit increase to \$40,000 is requested.

Attachments

Extract from Purchasing Policy

Background

Council in resolution 31/18 in April 2018 adopted a revised Purchase and Tendering Policy which, on advice from auditors RSM, defined who can issue Purchase Orders and to what financial limit their authority extends. In recent times with high oil prices and a low Australian dollar the limit for purchase of fuel and oils proved inadequate for the mechanic and administration officer to order the amount of fuel required.

It was proposed in the revised policy that certain officers have authority to issue purchase orders for the listed products within the financial limitations shown in the policy any purchases outside these limitations must be authorised by the Works Supervisor or the Chief Executive Officer.

Comment

Council in resolution 31/18 in April 2018 adopted a revised Purchase and Tendering Policy (Policy 4.7) in recent times with high oil prices and a low Australian dollar the limit for purchase of fuel and oils has proved inadequate for the mechanic and administration officer to order the amount of fuel required. It should be noted that the one purchase order is used for both the town tank (diesel and unleaded) and depot diesel tank.

Consultation

Administration Staff

Statutory Environment

Local Government Act 1995

Policy Implications

Nil

Financial Implications

Nil

Voting Requirements

Simple majority

Officer Recommendation

MOVED: Cr

SECONDED: Cr

That Council increase the limit of financial authority for the mechanic and administration officer to purchase fuel and oils defined in Council's Purchasing and Tendering Policy 4.7 from \$20,000 to \$40,000.

CARRIED/NOT CARRIED (??)

10.2 FINANCIAL REPORTS

10.2.1 Financial Statements for the month of November 2018

Location: Shire of Sandstone
Applicant: Shire of Sandstone
Disclosure of Interest: Nil
Date of Report: 4 December 2018
Author: Harry Hawkins, Chief Executive Officer

Summary

The Statement of Financial Activity reports for the month ending 30 November 2018 are presented to Council in accordance with *Regulations 34 of the Local Government (Financial Management) Regulations 1996*.

Attachments

Financial Statements for November 2018

Background

Summary of Funds – Shire of Sandstone as at: 30 November 2018

Municipal Cheque Account - On-line (BWA)	\$9,929.23
Municipal Investment Account – On-line (BWA)	\$277,818.77
Trust Fund (Bankwest)	\$8,291.50
Reserve Term Deposits (Bankwest)	\$4,918,947.08

SHIRE OF SANDSTONE

Consultation

Finance Officer

Statutory Environment

Local Government (Financial Management) Regulations 1996 - Regulations 34 (1A) and 17.

The Regulations require a Local Government to prepare each month a statement of financial activity, accompanied by relevant documents and that this information must be presented to Council at an ordinary meeting within 2 months after the end of the month.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority

STAFF RECOMMENDATION

MOVED: Cr

SECONDED: Cr

That Council accepts the financial statements for the periods ending 30 November 2018.

NOT/CARRIED (?!?)

10.2.2 ACCOUNTS UPDATE FOR THE MONTH OF NOVEMBER 2018

(Includes Credit Cards, the Caravan Park, Fuel Sales and Rates report)

Location: Shire of Sandstone

Applicant: Shire of Sandstone

Disclosure of Interest: Nil

Date of Report: 4 December 2018

Author: **Rhonda Miles – Finance Officer**

SHIRE OF SANDSTONE

Senior Officer:

Harry Hawkins – Chief Executive Officer

Summary

Presented for Council's information is the list of accounts paid in the month from the Municipal Fund and Trust Fund in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996*. Payments made through the corporate credit cards as well as income from the Caravan Park and Fuel Sales are included as attachments.

Attachments

10.2.2A to C: The list of accounts (EFT and cheque payments) is attached which will enable Council to see the payments made to the Shire's creditors.

10.2.2D to F: Payments via Credit Cards (CEO and Works Supervisor), Caravan Park Income and Fuel Sales Income.

Background

Council has delegated to the CEO the exercise of its power under Financial Management Regulation 12 to make payments from Municipal Fund and Trust Fund.

The *Financial Management Regulations (Regulation 13 (3))* requires a schedule of payments made through the Shire's bank accounts to be presented to Council.

The lists include details for each payment made incorporating the payee's name, amount of payment, date of payment and a brief transaction description.

Comment

Invoices supporting all payments are available for inspection. Queries regarding any payment should be made through the CEO to the staff member who handles the financial transactions prior to this meeting.

All invoices and vouchers presented to Council have been certified as to receipt of the goods or services and that the amounts shown were due for payment.

Consultation

Nil

Statutory Environment

Local Government Act 1995

Financial Management (Local Government) Regulations 1996 – Regulation 12

Policy Implications

Payments have been made under Council delegation.

Financial Implications

None, funds were available to meet the expenditure.

Strategic Implications

Nil

Voting Requirements

Simple majority

STAFF RECOMMENDATION

MOVED: Cr

SECONDED: Cr

That Council endorses the November 2018 accounts paid as presented:

Municipal Fund November 2018

- Municipal Printed cheque numbers 105261 - 105267 totalling \$16,294.85
- EFT Payment Numbers 6611 – 6688 totalling \$853,155.57
- Superannuation \$6,854.17 & \$6,793.68 totalling \$13,647.85

Trust Fund November 2018

- Trust cheque numbers 205080 - 205084 totalling \$2,034.75

Payroll EFT November 2018:

\$32,083.00 and \$32,231.00 totalling \$64,314.00

Credit Cards November 2018:

DD3889.1 totalling \$1,038.50

NOT/CARRIED (?!?)

10.4 WORKS and SERVICES

10.4.1 Works Supervisors Report

Location:	Various – Shire of Sandstone
Applicant:	Works and Services Supervisor
Disclosure of Interest:	If any, see Comments Section in body of the Report
Date of Report:	13 November 2018
Previous References:	Nil
Author:	Terry Clarke Works Supervisor

Summary – ACIVITY REPORT UPDATE

To provide Council with an updated Activity Report on the operations of Council's Works and Service Department since the last Council meeting.

Attachments

Nil

Background

It is important that Council is regularly updated as to Council's Infrastructure, Construction, Maintenance, Horticulture and other Works & Services Department activities.

Summary

1. Sandstone-Payne's Find Road

The actual construction work on this road has been completed, and progress has been somewhat slowed down by the lack of properly pushed up gravel, which should have been available in the designated pits and pushed up in a more uniform manner to enable easy loading and a much quicker placement of the gravel to its designated location on the road-way. This exercise was marred by the way the material was pushed up, with the dozer operator 'nose- diving' in the pit to obtain a larger amount of material, to the detriment of leaving a clean workable floor to facilitate easier and safer loading of the line-haul trucks. I have since contacted the contractor to get an insurance that this practice be minimised in the future, to eliminate this scenario. All that remains now to finish this project is to erect the road furniture: Guide posts and relevant signage to complete this project.

2. Sandstone- Payne's Find: Jump-Up

The preparation of this project has commenced with the clearing and establishment of a 'side-track', which will include some gravel sheeting to provide a good and safe running surface for all traffic to traverse on whilst re-construction of the 'jump-up' is in progress. It will be necessary to erect guide posts and chevron boards to guide all traffic through the area safely. The actual 'road-work' on this project will commence after the Christmas break..

3. Shire Maintenance Grader

The Shire's maintenance grading programmed has progressed well, of late, with the grading continuing up the Meekatharra- Wiluna Road to the extremity of the Shire at the Northern boundary at Youno Downs Homestead. This activity will continue the Menzies Road, and also take in the Dandaraga Homestead Access. Although this

access road is the recipient of a low frequency of traffic, the Shire has a commitment to affect a statutory maintenance grade at least once annually.

4. Contract Maintenance Grader

This grader has just completed grading on the Youanmi-Mt. Magnet Road, with good results. I have instructed the operator not to chase the activity right out to the top of the back-slope, and to just concentrate on the roadway itself, and only when 'necessary,' to go the 'full construction width'. This will lead to a more economical exercise and definitely cut down on the time taken for all maintenance grading in the future.' The same instruction has been passed onto the Shire's operator, this will in turn increase the ground coverage factor and enable them to move around the Shire much quicker than was the previous practise.

5. Alltrack Flood Damage Contractors

The funded flood damage repair work on the Cogla Downs/ Barrambie section of the Sandstone-Meekatharra Road has now been completed. This work included the re-laying of an old drainage structure, as the 'old structure' width was far too short to leave without modifications to suit the new full road width. Council supplied the two new full length Spiralock pipes and four new pre-cast headwalls that were required to carry out this work, with great success. This crew then shifted down to the Lake Barlee section to carry out the last of the funded flood damage repairs, and to-date (I have not been able to inspect this section of work but will do so asap.

6. Grid Maintenance

I have received reports of grids being back-filled by the actions of the grader operators working in those reported areas. The contract grader's contract clearly states where applicable, 'that if the grader fills the grid with sand/gravel or otherwise, that the grid has to be cleaned out accordingly by the contractor'. It is planned to increase the approach and exit apron areas to combat this common occurrence, and to also give operators a fair-go too.

7. Grid Installation

It is planned to prepare the 'side-track areas' for the installation of the new grid at the South, Black Hill Boundary soon after the Christmas break.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

Staff Recommendation

MOVED: Cr

SECONDED: Cr

That the Works Supervisors report is received

NOT/CARRIED (??)

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

14 MEETING ITEMS CLOSED TO THE PUBLIC

14.1 Meeting Closed to the Public

14.2 Public Reading of Resolutions to be made Public

Nil

TIME and DATE of NEXT MEETING

The next scheduled Ordinary Council Meeting will be held on Thursday 28 February 2019.

15 CLOSURE OF MEETING

There being no further business, the Shire President closed the meeting at _____pm.

CERTIFICATION

I, _____, certify that the Minutes of the Meeting held on 22 November 2018, as shown, were confirmed as a true and accurate record at the Meeting held on 13 December 2018.

(Presiding Member)

Date: 13 December 2018