



# **MINUTES**

Ordinary Council Meeting

Thursday 26 July 2018

Held in the Council Chambers, Hack St Sandstone

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**ORDINARY COUNCIL MEETING HELD ON 26 JULY 2018**  
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## MINUTES ORDINARY COUNCIL MEETING HELD IN COUNCIL CHAMBERS, SANDSTONE ON THURSDAY, 26 JULY 2018

### 1 DECLARATION OF OPENING AND ANNOUNCEMENT OF ANY VISITORS

The Presiding Member, Cr Bethel Walton (Shire President) declared the Meeting open at 12.30pm.

### 2 ANNOUNCEMENTS FROM THE PRESIDING MEMBER AND/OR COUNCILLORS (without discussion unless otherwise determined)

Nil

### 3 ATTENDANCE

#### 3.1 Present

##### Elected Members

Cr B (Bethel) Walton	Shire President (and Presiding member of this Meeting)
Cr C (Carol) Hodshon	Deputy Shire President
Cr F (Freda) May	
Cr D (David) Lefroy	

##### Staff Members

Mr Harry Hawkins	Chief Executive Officer
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#### 3.2 Apologies

Cr D Murat	
CR V (Vicki) McQuie	
Mr Danny Humphries	Works Supervisor

#### 3.3 Approved Leave of Absence

Nil

### 4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

### 5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

## **6 DECLARATIONS OF INTEREST**

### **6.1 Declarations of Financial Interest**

Cr Lefroy declared an interest in item 10.2.2 (EFT 6299) as he received this payment

### **6.2 Declarations of Proximity Interest**

Nil

### **6.3 Declarations of Indirect Financial Interest**

The CEO declared an interest in item 10.1.3 as he is the President of the Sandstone Golf Club.

Cr Lefroy declared an interest in item 10.1.3 as he is Captain of the Sandstone Golf Club

Shire President Bethel Walton declared an interest in item 10.1.3 as she is a member of the Sandstone Golf Club

### **6.4 Declarations of Impartiality Interest**

Nil

## **7 PUBLIC QUESTION TIME**

Nil

## **8 CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**

**RESOLUTION: 59/18**

**MOVED: Cr May**

**SECONDED: Cr Hodshon**

That the Minutes of the Ordinary Meeting of Council held on 29 June 2018 are confirmed as a true and accurate record of proceedings.

That the Minutes of the Special Meeting of Council held on 5 July 2018 are confirmed as a true and accurate record of proceedings.

**CARRIED En Bloc (4/0)**

## **9 PRESENTATIONS**

### **9.1 Petitions**

Nil

### **9.2 Presentations**

Nil

### **9.3 Deputations**

Nil

#### 9.4 Delegates/Councillor's Reports

Nil

### 10 OFFICERS REPORTS

#### 10.1 CHIEF EXECUTIVE OFFICER'S REPORTS

##### 10.1.1 Status Report Update – July 2018

**Agenda Reference:** CEO 07/18 - 01  
**Location/Address:** Shire of Sandstone  
**Name of Applicant:** Shire of Sandstone  
**Disclosure of Interest:** Nil  
**Date of Report:** 11/07/2018  
**File No:**  
**Previous References:** Various  
**Author:** Harry Hawkins, CEO

#### Summary

The purpose of this report is to advise Council on the status of its decisions from previous Council meetings.

#### Attachments

Status Update July 2018

#### Background

It is important that the Council receives an update on the outcome of its resolutions on a regular basis.

#### Comment

As per the comments in the body of this report.

#### Consultation

Nil

#### Statutory Environment

Nil

#### Policy Implications

Nil

#### Financial Implications

Nil

#### Strategic Implications

Nil

#### Voting Requirements

Simple majority

**RESOLUTION: 60/18**

**MOVED: Cr Lefroy**

**SECONDED: Cr May**

That Council accepts the Status Update for July 2018

**CARRIED (4/0)**

**Status Update July 2018**

The Status Update is used to provide information to Elected Members regarding the Status of decisions made at Council Meetings:

<b>Meeting Date</b>	<b>Item No</b>	<b>Resolution (Action Required)</b>	<b>Response (Update)</b>	<b>Officer</b>	<b>Timeframe</b>
31/17	10.1.7	That the plaque recognising George Dent at Hack's mine is reinstated and his family is offered the opportunity for a plaque to be placed in the new Heritage Park.	<b>03/05/2017</b> Letter sent to family of George Dent advising them of Council's decision <b>19/03/2018</b> Ceramic photo of George Dent received from his family for inclusion on plaque at Heritage Park		
80/17	10.1.2	That heritage listing of Camel Station is accepted subject to condition on access	<b>02/10/2017</b> Dept of Heritage advised of condition on Heritage Listing. <b>09/10/2017</b> email seeking clarification of condition received from Dept clarification sent back immediately <b>20/12/2017</b> email received from Dept re any orders or permits on property nil response sent immediately <b>13/03/2018</b> Notification received that Camel Station has been placed on the interim register of heritage places		
85/17	10.1.4	That the right of way behind the power station between Rowe and Black Streets is closed	<b>06/10/2017</b> letters sent to begin process and advertising as per LAA undertaken. <b>06/11/2017</b> letter received from Water Corporation with no objection. <b>10/07/2018</b> Submission received from Telstra and application for closure sent to Dept of Lands		
08/18	10.1.4	Fencing 19 Hack Street	<b>04/04/2018</b> Fencing materials are on site Planning under way for taking down and disposal of current asbestos fence		
18/18	10.1.3	Astro Tourism Towns	<b>26/03/2018</b> Council decision relayed to Carol Redford who said she would also prefer 6 towns <b>11/05/2018</b> Carol Redford advised that she is prepared to look at a scaled down membership if Council is not prepared to pay the single town		



			subscription to get us on the Astro Tourism Map	
20/18	10.1.5	Sale of properties for outstanding rates	04/04/2018	Legal process to allow sale has commenced
24/18	10.4.2	Purchase of Pad Foot Roller	23/03/2018	Order placed however new roller not available until mid July 2018

### Legend

Category	Status
Not Started	
In Progress	
Completed	

## 10.1.2 New Credit Card Policy

**Agenda Reference:** CEO 07/18 – 02  
**Location/Address:** Shire of Sandstone  
**Name of Applicant:** Shire of Sandstone  
**Disclosure of Interest:** Nil  
**Date of Report:** 11 July 2018  
**Author:** Harry Hawkins Chief Executive Officer

### Summary

The previous policy for Purchasing and Tendering replaced by a new policy in April 2018 contained a section on the use of shire credit cards however the new policy does not so a new credit card policy is required.

### Attachments

Credit Card policy

### Background

In recent years the shires auditors have raised the issue of a deficiency in our Purchasing and Tendering policy in that it did not list the staff members who had authority to issue purchase orders so a new policy was adopted in April 2018 to rectify that. It has been realised that the previous Purchasing and Tendering policy contained a sub policy on the use of shire credit cards. To provide guidelines for staff with use of credit cards a new policy dealing specifically with the use of shire credit cards is required.

### Comment

A new Council Purchasing and Tendering Policy 4.7 was adopted by Council at the April 2018 ordinary meeting however it was discovered that while the previous policy dealt with the use of shire credit cards the new policy did not so a new credit card policy needs to be written and adopted by Council to guide staff in the use of shire credit cards.

The new policy is the same as the sub policy included in the previous policy apart from a new paragraph at the end requiring tax invoices / receipt of goods purchased to be given to the Finance Officer as soon as practicable after the credit card is used.

### **Consultation**

Nil

### **Statutory Environment**

*Local Government Act 1995:*

### **Policy Implications**

Nil

### **Financial Implications**

Nil

### **Voting Requirements**

Simple majority

**RESOLUTION: 61/18**

**MOVED: Cr Lefroy**

**SECONDED: Cr May**

That Council adopt the new credit card policy and it is inserted into the policy manual as Finance Policy 4.7A until the manual is renumbered at the next full review.

**CARRIED (4/0)**

<b>10.1.3 Sponsorship - Sandstone Golf Open</b>
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<b>Agenda Reference:</b>	CEO 07/18 – 03
<b>Location/Address:</b>	Shire of Sandstone
<b>Name of Applicant:</b>	Shire of Sandstone
<b>Disclosure of Interest:</b>	The CEO has an Indirect Financial Interest in this item as he is the President of the Sandstone Golf Club
<b>Date of Report:</b>	16 July 2018
<b>Author:</b>	Harry Hawkins Chief Executive Officer

### **Summary**

The shire has historically sponsored the Sandstone Golf Club's Sandstone Open weekend and they are once again requesting funding for the event this year.

## **Attachments**

Letter of request

## **Background**

Historically the Shire of Sandstone has sponsored the Sandstone Golf Club to help them put on the Sandstone Golf Open event. The club is a small club with few members and while those members do a lot of work in planning and running the event they don't have the financial resources to purchase the food, drink, prizes and everything else that is required to make the day a success.

## **Comment**

The Sandstone Golf Club is a small club with few members and while those members do a lot of work in planning and running the Sandstone Golf Open event they don't have the financial resources to purchase the food, drink, prizes and everything else that is required to make the day the success it has been.

Similar to last year they have once again requested \$1,300 with \$100 to go towards the Sandstone Stableford Competition and the remaining \$1,200 to pay the hall hire fees and to put towards the considerable expenses to run the Sandstone Golf Open event.

This year's event will be held on the 8<sup>th</sup> and 9<sup>th</sup> September.

## **Consultation**

Nil

## **Statutory Environment**

*Local Government Act 1995:*

## **Policy Implications**

Nil

## **Financial Implications**

Nil

## **Voting Requirements**

Simple majority

**RESOLUTION: 62/18**

**MOVED: Cr Hodshon**

**SECONDED: Cr May**

That Council agree to sponsor the Sandstone Golf Open event for \$1,300.

**CARRIED (4/0)**

## 10.1.4 CSRFF Application – Construction of 2 Rink Synthetic Bowling Green

**Agenda Reference:** CEO 07/18 - 04  
**Location/Address:** Shire of Sandstone  
**Name of Applicant:** Shire of Sandstone  
**Disclosure of Interest:** Nil  
**Date of Report:** 18 July 2018  
**Author:** Harry Hawkins, Chief Executive Officer

### Summary

Council to consider endorsing the Chief Executive Officer to submit a small grant application to the Department of Local Government, Sport and Cultural Industries (DLGSCI) under the Community Sport & Recreation Facilities Fund (CSRFF) for a contribution towards the construction of a 2-rink synthetic bowling green.

### Attachments

Nil

### Background

The existing tennis hardcourts located adjacent to the Community Recreation Centre are underutilised. In the past two years they have been used twice, one court each time. The Shire has an aging population, with 64% being aged 55 years and over, plus 23% aged 45-54 years (ABS, 2016). The Shire does not currently have a bowling green and the nearest similar facility is in Cue which is a 468km return trip from Sandstone. This distance creates a barrier for participation in bowls and puts the Sandstone community at a disadvantage. To gauge the community's interest in bowls, the Shire organised bowls games which were played on the existing tennis hardcourts. This was well received by the community with approximately eight people (out of a population of 89, being 10% of the community) participating in games and socialising. It was then suggested by the community to install a bowling green.

The CSRFF, administered by DLGSCI, aims to increase participation in sport and recreation with an emphasis on physical activity, through rational development of sustainable, good quality, well-designed and well-utilised facilities.

All CSRFF small grant applications need to be submitted to the relevant local government authority for assessment and ranking before they are lodged with the DLGSCI by the last working day in August 2018. Applications go through an assessment process that includes review by DLGSCI Regional Managers, State Sporting Associations and the CSRFF Advisory Committee. Final recommendations are provided to the Minister responsible for Sport and Recreation who announces successful applications in early 2019. Projects receiving funding must acquit the grant by 15 June 2019.

The CSRFF application process tasks the local government authority with rating projects using the following structure:

A	Well planned and needed by municipality
B	Well planned and needed by applicant
C	Needed by municipality, more planning required

D	Needed by applicant, more planning required
E	Idea has merit, more planning work needed
F	Not recommended

### Comment

This Project redevelops infrastructure that is currently underutilised by the community. The bowling green will be floodlit (appropriate for social bowls) and fenced as these are already available at the site and within close proximity to the existing Community Recreation Centre. Given the demographics of the community, a bowling green is more appealing to encourage the community to increase their participation in physical activity, leading to a greater quality of life. A dedicated bowling green will encourage new players to bowls and increase community comradery. If funding sought under the CSRFF is successful, this Project would occur in 2018/19 and be completed by May 2019.

### Consultation

Consultation has occurred with:

- Richard Malacari, Department of Local Government, Sport & Cultural Industries
- Tammy King, Grants Empire
- Evergreen Synthetic Grass
- Green Planet Grass

### Statutory Environment

Local Government Act 1995.

### Policy Implications

Administered as per the Shire's Purchasing Policy.

### Financial Implications

Cost estimates have been received from two suppliers, with the preferred quote valuing the works at \$95,819 (ex gst). The total project costs, including a contingency amount of 5%, equate to \$100,610 (ex gst). CSRFF guidelines state that the applicant can seek 1/3 of eligible project costs, with an opportunity to apply for a Development Bonus of up to 50% of eligible project costs. As the Development Bonus is not assumed, Council's cash contribution for the 2018/19 financial year would be \$67,074 (ex gst), being 2/3 of total project costs.

### Strategic Implications

This Project aligns with the following objectives of the Shire's Strategic Community Plan 2017-2027:

*Environment Objective: A natural and built environment, recognising our heritage for the benefit of present and future generations*

*Outcome 2.2 A built environment supporting the community and retaining our heritage*

*2.2.1 Well maintained community infrastructure*

*2.2.2 Provide multipurpose community facilities*

### Voting Requirements

Simple Majority

**RESOLUTION: 63/18**

**MOVED: Cr Hodshon**

**SECONDED: Cr Lefroy**

**That Council**

- 1. Endorse the submission of a Community Sporting & Recreation Facilities Fund grant application for the Construction of a 2 Rink Synthetic Bowling Green Project;**
- 2. Give the Construction of a 2 Rink Synthetic Bowling Green Project a priority ranking of 1;**
- 3. Rate the Construction of a 2 Rink Synthetic Bowling Green Project as “A - Well planned and needed by municipality”; and**
- 4. Endorse the financial commitment of \$67,074 (ex gst) for the Construction of a 2 Rink Synthetic Bowling Green Project.**

**CARRIED (4/0)**

## **10.2 FINANCIAL REPORTS**

### **10.2.1 Financial Statements for the month of JUNE 2018**

**Location:** Shire of Sandstone  
**Applicant:** Shire of Sandstone  
**Disclosure of Interest:** Nil  
**Date of Report:** 12 July 2018  
**Author:** Harry Hawkins, Chief Executive Officer

#### **Summary**

The Statement of Financial Activity reports for the month ending 30 June 2018 are presented to Council in accordance with *Regulations 34 of the Local Government (Financial Management) Regulations 1996*.

#### **Attachments**

Financial Statements for June 2018

#### **Background**

#### **Summary of Funds – Shire of Sandstone as at: 30 June 2018**

Municipal Cheque Account - On-line (BWA)	\$10,633.93
Municipal Investment Account – On-line (BWA)	\$1,299,062.84
Trust Fund (Bankwest)	\$8,800.40
Reserve Term Deposits (Bankwest)	\$4,965,772.26

## Consultation

Finance Officer

## Statutory Environment

*Local Government (Financial Management) Regulations 1996 - Regulations 34 (1A) and 17.*

The Regulations require a Local Government to prepare each month a statement of financial activity, accompanied by relevant documents and that this information must be presented to Council at an ordinary meeting within 2 months after the end of the month.

## Policy Implications

Nil

## Financial Implications

Nil

## Strategic Implications

Nil

## Voting Requirements

Simple Majority

**RESOLUTION: 64/18**

**MOVED: Cr Lefroy**

**SECONDED: Cr Hodshon**

That Council accepts the financial statements for the period ending 30 June 2018.

**CARRIED (4/0)**

<b>10.2.2 ACCOUNTS UPDATE FOR THE MONTH OF JUNE 2018 (Includes Credit Cards, the Caravan Park, Fuel Sales and Rates report)</b>
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<b>Location:</b>	Shire of Sandstone
<b>Applicant:</b>	Shire of Sandstone
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	12 July 2018
<b>Author:</b>	<b>Rhonda Miles – Finance Officer</b>
<b>Senior Officer:</b>	<b>Harry Hawkins – Chief Executive Officer</b>

## Summary

Presented for Council's information is the list of accounts paid in the month from the Municipal Fund and Trust Fund in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996*. Payments made through the corporate credit cards as well as income from the Caravan Park and Fuel Sales are included as attachments.

## **Attachments**

10.2.2A to C: The list of accounts (EFT and cheque payments) is attached which will enable Council to see the payments made to the Shire's creditors.

10.2.2D to F: Payments via Credit Cards (CEO and Works Supervisor), Caravan Park Income and Fuel Sales Income.

## **Background**

Council has delegated to the CEO the exercise of its power under Financial Management Regulation 12 to make payments from Municipal Fund and Trust Fund.

The *Financial Management Regulations (Regulation 13 (3))* requires a schedule of payments made through the Shire's bank accounts to be presented to Council.

The lists include details for each payment made incorporating the payee's name, amount of payment, date of payment and a brief transaction description.

## **Comment**

Invoices supporting all payments are available for inspection. Queries regarding any payment should be made through the CEO to the staff member who handles the financial transactions prior to this meeting.

All invoices and vouchers presented to Council have been certified as to receipt of the goods or services and that the amounts shown were due for payment.

## **Consultation**

Nil

## **Statutory Environment**

*Local Government Act 1995*

*Financial Management (Local Government) Regulations 1996 – Regulation 12*

## **Policy Implications**

Payments have been made under Council delegation.

## **Financial Implications**

None, funds were available to meet the expenditure.

## **Strategic Implications**

Nil

## **Voting Requirements**

Simple majority

**RESOLUTION: 65/18**

**MOVED: Cr Hodshon**

**SECONDED: Cr May**



That Council endorses the June 2018 accounts paid as presented:

Municipal Fund June 2018

- Municipal Printed cheque numbers 105227 - 105233 totalling \$8,279.45
- EFT Payment Numbers 6272 - 6319 totalling \$594,772.97
- Superannuation \$7,952.11 & \$7,461.23 totalling \$15,413.34

Trust Fund June 2018

- Trust cheque numbers 205068 - 205069 totalling \$1,234.50

Payroll EFT June 2018:

\$32,582.00 and \$32,389.00 totalling \$64,971.00

Credit Cards June 2018:

DD3717.1.1 totalling \$3,185.88

**CARRIED (4/0)**

<b>10.2.3</b>	<b>Municipal Budget 2018-2019</b>
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**Agenda Reference:** FIN 07/18 – 03  
**Location/Address:** Shire of Sandstone  
**Name of Applicant:** Shire of Sandstone  
**Disclosure of Interest:** Nil  
**Date of Report:** 17 July 2018  
**Author:** Harry Hawkins Chief Executive Officer

**Summary**

Shire of Sandstone is to adopt its Municipal Budget for the 2018/2019 financial year by the 31<sup>st</sup> August 2018. The Budget contains supporting schedules and other consequential matters arising from the budget papers.

**Attachments**

Shire of Sandstone Statutory Municipal Budget 2018-2019  
Detailed Operating Budget

**Background**

The draft budget for 2018-2019 has been compiled based on the principles contained within the Strategic Community Plan and other supporting plans including the Shire's Corporate Business Plan.

The differential rates for 2018-2019 were approved by the Council at its meeting on 26 April 2018 and then approved by the Department of Local Government, Sport and Cultural Industries with the Minister's delegation on 13 July 2018.

**Comment**

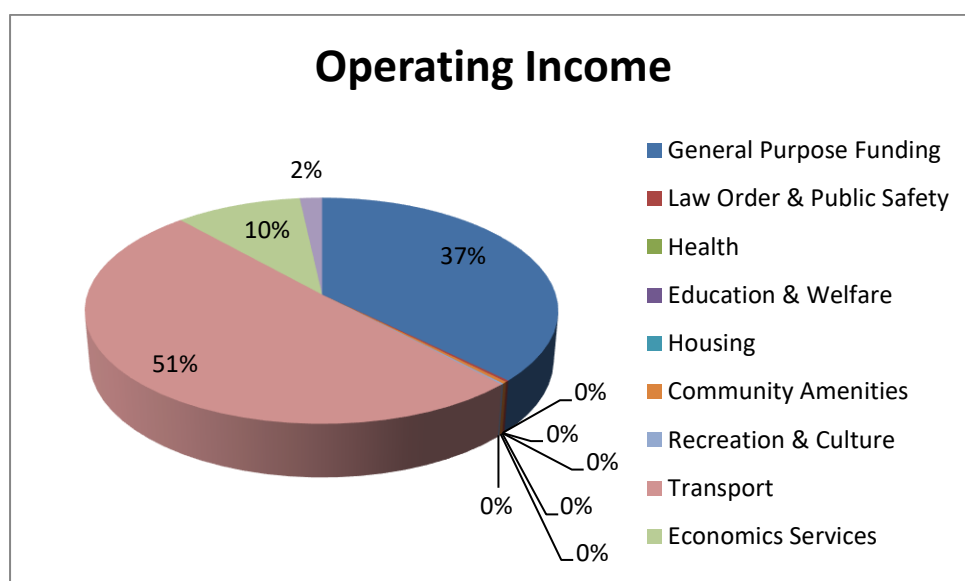
The budget has been prepared to include information required by the *Local Government Act 1995*, the *Local Government (Financial Management) Regulations 1996* and the Australian Accounting Standards.

The Shire’s budget includes operating income of \$6,110,227 with capital income of \$421,333 which includes \$301,333 transferred from reserves and \$120,000 from the Regional Road Group road project grant. A balanced budget is expected. The non-cash Depreciation expense is expected to be \$1,336,794.

An overview of the operating and capital income and expenditure follows:

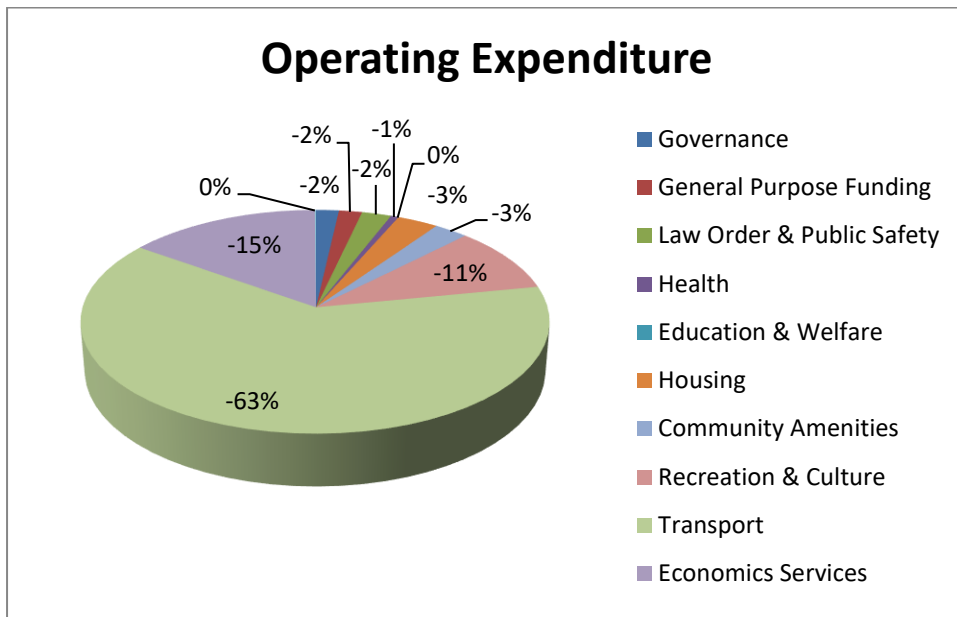
### Operating Income/Expenditure

Operating income and expenditure represents the income and expenditure that is incurred on a day to day basis. WANDRRA funding for flood damage works has been included in operating income/expenditure for the 2018-2019 budget.



The operating income for 2018-2019 is \$6,110,227. It can be seen from the above chart that the Shire’s key sources of operating income include the funds received as part of the Transport Program (51% or \$3,080,793) and funds received as part of the General Purpose Program (37% or \$2,279,449).

The majority of the income received for the Transport Program consists of WANDRRA flood funding (\$2,800,000). The General Purpose Program income includes \$1,106,308 from rates raised and \$1,022,435 from Financial Assistance Grants, which is Commonwealth funding. 50% of Financial Assistance Grants for 2018-2019 were received in advance and included as income for the 2017-2018 year.



The Shire's operating expenditure will be \$6,540,374. The key areas of expenditure are the Transport Program (63% or \$4,119,599), Economic Services (15% or \$980,114), Recreation and Culture Program (11% or \$623,421), and the Housing Program (3% or \$211,679). The cost of the Governance Program (Council support) is \$116,298.

## Capital Income/Expenditure

### Capital Income

Capital income totals \$421,333 from Grants and the Shire's reserves.

### Capital Expenditure

Capital expenditure is expected to be \$2,423,232 including \$1,483,999 for the Transport Program (Road Works) and 109,333 for Recreation and Culture for the Bowling Green Project, \$30,000 for the new Heritage Park and \$10,000 for picture rails in the old Town Hall and \$60,000 for the Economic Services Program (Improvements at the Old School Site), and \$6,000 for Community Amenities (Improving the signage at the Cemetery).

Flood Damage work on roads has been included in operating expenses for 2018-2019.

## Fees and Charges

Fees and Charges for 2018/2019 were adopted at the May 2018 meeting of Council with increases in some Caravan Park fees, Plant Hire charges and other fees set by the state government.

### Consultation

- Works Supervisor
- Other Staff
- External Consultants

### Statutory Environment

Section 6.2 of the *Local Government Act 1995* requires that not later than 31 August in each financial year each local government is to prepare and adopt by absolute majority a budget for the financial year ending on the following 30 June.

Divisions 5 and 6 of the *Local Government Act 1995* refer to the setting of the budget and raising of rates and charges. The *Local Government (Financial Management) Regulations 1996* detail the form and content of the budget.

### **Policy Implications**

Nil

### **Financial Implications**

As per the attached budget

### **Strategic Implications**

Nil

### **Voting Requirements**

Absolute Majority

**RESOLUTION: 66/18**

**MOVED:** Cr Hodshon

**SECONDED:** Cr Lefroy

### **That Council**

1. pursuant to the provisions of Section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, adopts the Statutory Budget for 2018-2019 financial year as attached which includes the following:

Differential Rates as approved by the Minister with the following rates in the \$;

Townsite GRV	\$0.064471
GRV Transient Workforce Accom.	\$0.364661
UV Rural	\$0.059683
UV Mining	\$0.263638
Minimum Rates GRV	\$200
UV	\$315

Fees and Charges carried by absolute majority in Resolution 43/18 in May 2018, and

2. In accordance with regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, and *AASB 1031 Materiality*, sets the level to be used in statements of financial activity in 2018-2019 for reporting material variances at 10% or \$10,000, whichever is the greater.

**CARRIED BY ABSOLUTE MAJORITY (4/0)**

### 10.3 HEALTH, BUILDING and TOWN PLANNING

Nil

### 10.4 WORKS and SERVICES

#### 10.4.1 Works Supervisors Report

<b>Location:</b>	Various – Shire of Sandstone
<b>Applicant:</b>	Works and Services Supervisor
<b>Disclosure of Interest:</b>	If any, see Comments Section in body of the Report
<b>Date of Report:</b>	16 July 2018
<b>Previous References:</b>	Previous Council Briefing Sessions
<b>Author:</b>	Harry Hawkins Chief Executive Officer

#### Summary – ACIVITY REPORT UPDATE

To provide Council with an updated Activity Report on the operations of Council's Works and Service Department since the last Council meeting.

#### Attachments

Nil

#### Background

It is important that Council is regularly updated as to Council's Infrastructure, Construction, Maintenance, Horticulture and other Works & Services Department activities.

#### Comment

##### Construction

Road crew have been out on the Menzies Road finalising the Roads to Recovery funded works.

Until the shire budget is adopted there is no money available for new construction projects, so the entire works crew including construction staff are working on ongoing maintenance tasks such as replacing signs and delineators, cleaning and maintenance of the construction machinery and generally tidying up the depot.

##### Maintenance Grading

Maintenance grader is out on the Wiluna Road however before he headed out that way he graded the Heritage Trail. There has also been a request from Barrambie Station for a few tracks that were blocked by the shire during recent road works to be opened up and a boundary grid that has been filled in over the years to be cleaned out. The tracks will be opened up while the grader is in the area and the grid will be done once a new fencing is put in up to the road.

### Flood Damage

Alltrack are continuing out on the Yeelirrie Road where they will be for about 4 to 5 months repairing the road damaged by heavy rainfall events in January and February 2017.

### Horticulture

Ongoing maintenance, mulching and planting.

### Plant Replacement

None at this stage however the new Pad Foot Roller ordered in April 2018 is due to arrive soon and the maintenance grader, semi-trailer water tank and service truck will be replaced as cash flow allows once the budget is adopted.

### Plant Maintenance

Repairs and maintenance is being carried out on machinery while it is parked up in the depot waiting for the budget to be adopted.

### Caravan Park

Maintenance as required and repairs as work requests come in are being completed. Pumps in the park for main water tanks to ablutions has a low-pressure fault coming on and it was having to be reset all the time. A different plumber came across to repair a hot water system at 18 Griffith Street and while he was here had a look at the system and it was discovered that one of the water pumps was set to manual and was not pumping. This has been reset to automatic and the water system will be monitored to make sure that it is working correctly.

### Building Maintenance

Minor maintenance as per work requests is being carried out by casual worker Paul Dixon. Jason Lowecke from traditional building has been in town putting up sheds and doing the more technical building maintenance works recently and will be back soon to do the picture rails in the town hall.

### Bioremediation Cell

Nothing at this stage.

## **Statutory Environment**

Nil

## **Policy Implications**

Nil

## **Financial Implications**

Nil

## **Strategic Implications**

Nil

## **Voting Requirements**

Simple majority

**RESOLUTION: 67/18**

**MOVED: Cr Lefroy**

**SECONDED: Cr Hodshon**

That the Works Supervisors report is received

**CARRIED (4/0)**

**11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**12 QUESTIONS FROM MEMBERS WITHOUT NOTICE**

Nil

**13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

Nil

**14 MEETING ITEMS CLOSED TO THE PUBLIC**

**14.1 Meeting Closed to the Public**

Nil

**14.2 Public Reading of Resolutions to be made Public**

Nil

**TIME and DATE of NEXT MEETING**

The next scheduled Ordinary Council Meeting will be held on Thursday 23 August 2018.

**15 CLOSURE OF MEETING**

There being no further business, the Shire President closed the meeting at 1.42pm.

**CERTIFICATION**

I, \_\_\_\_\_, certify that the Minutes of the Meeting held on 29 June 2018, as shown, were confirmed as a true and accurate record at the Meeting held on 26 July 2018.

\_\_\_\_\_  
**(Presiding Member)**

Date: 26 July 2018