



# Minutes Audit Committee Meeting

Thursday  
22 March 2018



**AUDIT COMMITTEE MEETING TO BE HELD ON 22 March 2018**  
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**SHIRE OF SANDSTONE  
AUDIT COMMITTEE MEETING  
HELD IN THE COUNCIL CHAMBERS, SANDSTONE,  
ON THURSDAY 22 MARCH 2018**

**1.0 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

The Presiding Member, Cr Bethel Walton declared the meeting open at 10.34am.

**VISITORS**

Nil

**2.0 ANNOUNCEMENTS FROM THE PRESIDING MEMBER**

Nil

**3.0 ATTENDANCE**

**3.1 PRESENT**

Cr B Walton	Presiding Member
Cr C Hodshon	Committee Member
Cr D Lefroy	Committee Member
Cr V McQuie	Committee Member

**3.2 STAFF ATTENDING**

Mr Harry Hawkins	Chief Executive Officer
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**3.3 APOLOGIES**

Cr F May	Committee Member
Cr D Murat	Committee Member

**3.4 APPROVED LEAVE OF ABSENCE**

Nil

**4.0 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**5.0 DECLARATION OF INTEREST**

Nil

## **6.0 PUBLIC QUESTION TIME**

### **6.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

### **6.2 PUBLIC QUESTIONS WITHOUT NOTICE**

## **7.0 CONFIRMATION OF PREVIOUS MEETING MINUTES**

**Resolution:** Au1/18

**Moved** Cr Hodshon

**Seconded** Cr McQuie

That the minutes of the Audit Committee Meeting held on 14 December 2017 are confirmed as a true and accurate record of proceedings

**CARRIED 4/0**

## **8.0 PRESENTATIONS**

### **8.1 PETITIONS**

Nil

### **8.2 PRESENTATIONS**

Nil

### **8.3 DEPUTATIONS**

Nil

### **8.4 DELEGATES REPORTS**

Nil

## **9.0 OFFICERS REPORTS**

### **9.1 CHIEF EXECUTIVE OFFICER'S REPORTS**

#### **CHIEF EXECUTIVE OFFICER'S REPORTS**

## 2017 Compliance Audit Return

<b>Agenda Reference:</b>	CEO 03/18 – 01
<b>Location/Address:</b>	Shire of Sandstone
<b>Name of Applicant:</b>	Shire of Sandstone
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	07 March 2018
<b>Author:</b>	Harry Hawkins, Chief Executive Officer

### Summary

The Audit Committee review the Compliance Audit Return for 2017 and Recommend it to Council for adoption.

### Attachments

A copy of the completed return is attached to this item.

### Background

All local governments are required to complete and submit a Compliance Audit Return for the previous calendar year by the 31<sup>st</sup> March of the following year.

### Comment

The Shire's Compliance Audit Return was completed in house by CEO Harry Hawkins utilising file records and registers. No major points or any breaches were noted however it was noted on the return that the Corporate Business Plan and the Strategic Community Plan were updated in 2017 but not adopted until the first meeting in 2018 being the February meeting.

### Consultation

Nil

### Statutory Environment

Local Government (Audit) Regulations 1996 Regulations 14 and 15

### Policy Implications

Nil

### Financial Implications

Nil

### Strategic Implications

Nil

### Voting Requirements

Absolute majority

**Staff Recommendation**

**MOVED: Cr McQuie**

**SECONDED: Cr Hodshon**

That the Audit Committee recommend Council adopt the 2017 Compliance Audit Return as presented, with no identified areas of non-compliance, and it be submitted to the Department of Local Government and Communities.

**Carried (4/0)**

**11. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

Nil

**12. MEETING CLOSED TO THE PUBLIC**

**12.1 MEETING CLOSED TO THE PUBLIC**

**12.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE TO THE PUBLIC**

**TIME AND DATE OF NEXT MEETING**

Meetings will be called as required.

**13 CLOSURE OF MEETING**

There being no further business, the Presiding member closed the meeting at 10.47am

**CERTIFICATION**

I, Cr Beth Walton, certify that the minutes of the meeting held on the 14 December 2017 as shown were confirmed as a true record at the meeting held on the \_\_\_\_\_.

\_\_\_\_\_  
**Presiding Member**

Date: \_\_\_\_\_