



MINUTES

Ordinary Council Meeting

Thursday 14 December 2017

Held in the Council Chambers, Hack St Sandstone

ORDINARY COUNCIL MEETING HELD ON 14 DECEMBER 2017
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MINUTES ORDINARY COUNCIL MEETING HELD IN COUNCIL CHAMBERS, SANDSTONE ON THURSDAY, 14 DECEMBER 2017

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF ANY VISITORS

The Presiding Member, Cr Bethel Walton (Shire President) declared the Meeting open at 1.00 pm.

2 ANNOUNCEMENTS FROM THE PRESIDING MEMBER AND/OR COUNCILLORS (without discussion unless otherwise determined)

The Shire President welcomed new Councillor Vickie McQuie to her first ordinary Council meeting and offered some words of advice and support.

Cr Walton then went on to congratulate Councillors Murat, Lefroy and Hodshon who were returned to Council at the October elections.

3 ATTENDANCE

3.1 Present

Elected Members

Cr B (Bethel) Walton	Shire President (and Presiding member of this Meeting)
Cr C (Carol) Hodshon	Deputy Shire President
Cr F (Freda) May	
Cr D (David) Lefroy	
Cr D (Dan) Murat	
CR V (Vicki) McQuie	

Staff Members

Mr Harry Hawkins	Chief Executive Officer
Mr Danny Humphries	Works Supervisor
Ms Margaret Duhig	Observer

3.2 Apologies

Nil

3.3 Approved Leave of Absence

Nil

4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6 DECLARATIONS OF INTEREST

6.1 Declarations of Financial Interest

6.2 Declarations of Proximity Interest

Cr Walton declared an interest in item 10.1.3 as her partner Gary Kjellgren has mining leases affected by this application

Cr McQuie declared an interest in item 10.1.3 as she is owner/partner of Dandaraga Station which is affected by this application

6.3 Declarations of Indirect Financial Interest

6.4 Declarations of Impartiality Interest

Cr Lefroy declared an interest in item 10.2.2 EFT 5867 as he is a member of ICPA

Cr McQuie declared an interest in item 10.2.2 EFT 5867 as she is a member of ICPA

Cr May declared an interest in item 10.2.2 EFT 5842 as Mark Halsall of Halsall & Associates is a relative

Cr May declared an interest in item 10.2.2 EFT 5819 and 5858 as the Director of Kapaume is her husband

7 PUBLIC QUESTION TIME

Nil

8 CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

- 8.1 That the Minutes of the Ordinary Meeting of Council held on 26 October 2017 be confirmed as a true and accurate record of proceedings.

RESOLUTION 99/17

MOVED: Cr May

SECONDED: Cr Lefroy

That the Minutes of the Ordinary Meeting of Council held on 26 October 2017 are confirmed as a true and accurate record of proceedings.

CARRIED (6/0)

- 8.2 That the Minutes of the Special Meeting of Council held on 20 November 2017 be confirmed as a true and accurate record of proceedings.

RESOLUTION 100/17

MOVED: Cr McQuie

SECONDED: Cr May

That the Minutes of the Special Meeting of Council held on 20 November 2017 are confirmed as a true and accurate record of proceedings.

CARRIED (6/0)

9 PRESENTATIONS

9.1 Petitions

Nil

9.2 Presentations

Nil

9.3 Deputations

Nil

9.4 Delegates/Councillor's Reports

The Shire President gave verbal reports on the WALGA Zone Meeting on the 24 November in Cue and the Special Meeting of the MRVC held on the 15 November

Cr Hodshon gave a verbal report on the MRVC meeting held on the 12 December reporting that Meekatharra was pulling out of the Council as there is no Council interest in the fence. Cr Hodshon also reported that a group of people were planning a walk along the Rabbit Proof Fence and sought MRVC approval she then sought Councillor comment on this proposal. No one supported the proposal as it would be a Bio Security and safety risk

10 OFFICERS REPORTS

10.1 CHIEF EXECUTIVE OFFICER'S REPORTS

10.1.1 Status Report Update – December 2017

Agenda Reference: CEO 12/17 - 01
Location/Address: Shire of Sandstone
Name of Applicant: Shire of Sandstone
Disclosure of Interest: Nil
Date of Report: 28/11/2017
File No:
Previous References: Various
Author: Harry Hawkins, CEO



Signature of Author:

Summary

The purpose of this report is to advise Council on the status of its decisions from previous Council meetings.

Attachments

10.1.2A Status Update December 2017

Background

It is important that the Council receives an update on the outcome of its resolutions on a regular basis.

Comment

As per the comments in the body of this report.

Consultation

Nil

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

RESOLUTION 101/17

MOVED: Cr May

SECONDED: Cr Hodshon

That Council accepts the Status Update for December 2017

CARRIED (6/0)

Status Update December 2017

The Status Update is used to provide information to Elected Members regarding the Status of decisions made at Council Meetings:

Meeting Date	Item No	Resolution (Action Required)	Response (Update)	Officer	Timeframe
85/16	10.1.3	That Council request an inspection of the MRAC houses with a view to purchasing them if structurally sound and price is reasonable.	28/9/2016 Keys received and houses inspected. Department Contacted for price and further details. 10/03/2017 Email sent to officer at the Department of Housing for an		

			<p>update on this proposal. 20/03/2017 email received from department of housing providing update on progress of proposal 29/05/2017 update received from MRAC transfer back to Dept. of Housing to be finalised early June 19/07/2017 Email rec'd asking the shire to take on Head Lease of 18 Green Street 28/07/2017 Housing Authority advised of Council's decision not to take on Head Lease for 18 Green Street.</p>	
12/17	10.3.1	That Council approves having the map of Bush Fire Prone Areas reassessed and pushed out further from the boundaries of the Sandstone town site	<p>15/03/2017 Email sent to Bill Atyeo advising him of Council's decision 13/07/2017 Email quotes received and agreed to for work to commence in September 2017</p>	
31/17	10.1.7	That the plaque recognising George Dent at Hack's mine is reinstated and his family is offered the opportunity for a plaque to be placed in the new Heritage Park.	<p>03/05/2017 Letter sent to family of George Dent advising them of Council's decision</p>	
80/17	10.1.2	That heritage listing of Camel Station is accepted subject to condition on access	<p>02/10/2017 Dept of Heritage advised of condition on Heritage Listing. 09/10/2017 email seeking clarification of condition received from Dept clarification sent back immediately</p>	
85/17	10.1.4	That the right of way behind the power station between Rowe and Black Streets is closed	<p>06/10/2017 letters sent to begin process and advertising as per LAA undertaken.</p>	
86/17	10.1.5	Vehicle inspection centre utilising shire pit and workshop	<p>06/10/2017 Applicant advised of Council's decision</p>	

Legend

Category	Status
Not Started	
In Progress	
Completed	

10.1.2 2018 COUNCIL MEETING DATES

Agenda Reference: CEO 12/17 - 02
Location/Address: Shire of Sandstone
Name of Applicant: Shire of Sandstone
Disclosure of Interest: Nil

Date of Report: 20th November 2017
Author: Harry Hawkins, Chief Executive Officer

Summary

Council is required to adopt and advertise their Council meeting dates and the proposed 2018 dates are submitted for Council's consideration.

Attachments

Nil

Background

Nil

Comment

Council is required under the Local Government (Administration) Regulations 1996 to adopt annual meeting dates and advertise them to the community. Council traditionally meets on the 4th Thursday of the month and therefore the dates proposed for 2018 are:

January -	No meeting
February -	Thursday 22 nd
March -	Thursday 22 nd
April -	Thursday 26 th
May -	Thursday 24 th
June -	Thursday 28 th
July -	Thursday 26 th
August -	Thursday 23 rd
September -	Thursday 27 th
October -	Thursday 25 th
November -	Thursday 22 nd
December -	Thursday 20 th (3 rd week due to Christmas)

Consultation

Nil

Statutory Environment

Local Government Act 1995

Local Government (Administration) Regulations 1996

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

RESOLUTION 102/17

MOVED: Cr May

SECONDED: Cr Hodshon

That Council adopt the following meeting dates for 2018 and advertise them in accordance with the Local Government (Administration) Regulations 1996:

January - No meeting
February - Thursday 22nd
March - Thursday 22nd
April - Thursday 26th
May - Thursday 24th
June - Thursday 28th
July - Thursday 26th
August - Thursday 23rd
September - Thursday 27th
October - Thursday 25th
November - Thursday 22nd
December - Thursday 20th (3rd week due to Christmas)

CARRIED (6/0)

10.1.3 Exploration Licences – Alto Metals

Agenda Reference: CEO 12/17 - 03
Location/Address: Shire of Sandstone
Name of Applicant: Department of Mines, Industry Regulation and Safety
Disclosure of Interest: None
Date of Report: 19 October 2017
Previous References: Nil
Author: Harry Hawkins CEO

Summary

To provide Council with details of the Exploration Licence applications lodged by Sandstone Exploration Pty Ltd which the Department of Mines, Industry Regulation and Safety have referred to Council for consultation and comment prior to the granting of consent to mine.

Attachments

Applications for Mining Tenements 57/1029 and 57/1030 with associated maps and documentation.

Map of Sandstone town site

Map of Nunngarra town site

Background

Under Sections 23-26 of the Mining Act 1978 mining may be carried out on certain classes of land with the written consent of the Hon Minister for Mines and Petroleum. In respect to town sites the Minister is to first consult and obtain the recommendation of the local government and Minister for Lands before he can grant consent to mine.

The applications cover the Sandstone town site, Nunngarra town site and the Sandstone Aerodrome reserve 10898 which are the areas subject to consultation and requiring recommendation.

Comment

Exploration Licences 57/1029 and 57/1030 by Sandstone Exploration Pty Ltd cover among other things the Sandstone town site, Nunngarra town site and reserve 10898 the Sandstone Aerodrome.

Should Council's recommendation be to allow the granting of the Exploration Licences the Department of Mines, Industry Regulation and Safety would like to know if you agree to have the following endorsement and condition imposed upon the tenement.

Endorsement: The grant of this lease does not included any private land referred to in Section 29 (2) of the Mining Act 1978 except that below 30 metres from the natural surface of the land.

Condition: Access to the surface of land within Sandstone and Nunngarra town sites for mining purposes being subject to the approval of the local authority or relevant reserve vestees, and mining activities within the first 100 metres below the surface of the land being limited to such exploration activities as may be approved by the Director, Environment, DMP.

Section 29 (2) of the Mining Act 1978 referred to in the above endorsement is reproduced below in italics for the benefit of Councillors.

29. Granting of mining tenements in respect of private land

- (2) *Except with the consent in writing of the owner and the occupier of the private land concerned, a mining tenement shall not be granted in respect of private land —*
- (a) *which is in bona fide and regular use as a yard, stockyard, garden, orchard, vineyard, plant nursery or plantation or is land under cultivation; or*
 - (b) *which is the site of a cemetery or burial ground; or*
 - (c) *which is the site of a dam, bore, well or spring; or*
 - (d) *on which there is erected a substantial improvement; or*
 - (e) *which is situated within 100 m of any private land referred to in paragraph (a), (b), (c) or (d); or*
 - (f) *which is a separate parcel of land and has an area of 2 000 m² or less,*
- unless the mining tenement is granted only in respect of that part of that private land which is not less than 30m below the lowest part of the natural surface of that private land.*

The attached Local planning Scheme No.2 Maps show the extent of the town site boundaries for Sandstone and Nunngarra with reserve 10898.

Dermot Ryan from Alto Metals has indicated that the exploration is only slated for the town commons. Further details were to be provided however they had not arrived at the time of printing this agenda.

Consultation

Alto Metals Dermot Ryan

Statutory Environment

Local Government Act 1995, and
Regional Development Trust.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

RESOLUTION 103/17

MOVED: Cr Lefroy

SECONDED: Cr May

That Council agree to the granting of exploration licences 57/1029 and 57/1030 and agree to the following endorsement and conditions suggested by the Department of Mines, Industry Regulation and Safety plus the local conditions listed below.

Endorsement: The grant of this lease does not included any private land referred to in Section 29 (2) of the Mining Act 1978 except that below 30 metres from the natural surface of the land.

Condition: Access to the surface of land within Sandstone and Nunngarra town sites for mining purposes being subject to the approval of the local authority or relevant reserve vestees, and mining activities within the first 100 metres below the surface of the land being limited to such exploration activities as may be approved by the Director, Environment, DMP.

Local conditions

- Sandstone Exploration Pty Ltd will provide the Shire with at least three (3) days notice prior to the commencement of works and a timetable for those works.
- Sandstone Exploration Pty Ltd will indemnify the Council against any action being taken which may arise as a result of the activities being undertaken by Sandstone Exploration Pty Ltd.
- Sandstone Exploration Pty Ltd holds all of the necessary indemnity and insurances required by the Shire.
- That Council does not want exploration within 500mtrs of the aerodrome, cemetery and golf course reserves and that Alto Metals negotiate access with the shire prior to undertaking any exploration activities.

10.1.4 Fencing 19 Hack Street Sandstone

Agenda Reference: CEO 12/17 - 04
Location/Address: Shire of Sandstone
Name of Applicant: Paul Roach
Disclosure of Interest: Nil
Date of Report: 27th November 2017
Author: Harry Hawkins, Chief Executive Officer

Summary

Council are asked to contribute 50% of the cost of replacing the asbestos fence between the shire administration building car park and the house at 19 Hack Street.

Attachments

Nil

Background

The fence between the house at 19 Hack Street and the car park at the shire administration building was not replaced during the construction of the new building and the owners of 19 Hack Street would like the aging asbestos fence removed and replaced with a colour bond steel fence matching the fence at the rear of the administration building.

Comment

While Council is not liable to contribute to the cost of fencing on reserves and crown land the new shire administration building is located on freehold land owned by the shire and as such the provisions of Section 7 of the Dividing Fences Act 1961 apply and the shire is liable to contribute half of the cost of the fence. A colour bond steel fence that matches the fence at the rear of the shire building would be the best outcome for the shire and would finish off the administration building precinct.

The costs in renewing the fence include the removal of the old asbestos fence including wrapping and disposing of it at the shire landfill site, the purchase and erection of the new fence and are estimated to cost approximately \$16,000.

Consultation

Works Supervisor

Statutory Environment

Local Government Act 1995

Dividing Fences Act 1961

Policy Implications

Nil

Financial Implications

50% of the cost of replacing the fence of approximately \$8,000 will be allocated from savings identified during the 6 monthly budget review.

Strategic Implications

Nil

Voting Requirements

Simple majority

RESOLUTION 104/17

MOVED: Cr

SECONDED: Cr

That Council agree to the replacement of the fence between 19 Hack Street and the administration office carpark with a colour bond steel fence matching the fence at the rear of the office and that a contribution to a maximum of \$8,000 or 50% of the cost is approved. The funding will be allocated in the 6 monthly budget review.

CARRIED/NOT CARRIED (??)

This item was laid on the table until clarification by Paul Roach of the costs and his expectation of what Council should pay.

10.1.5 Fencing Proposal Black Hill Station

Agenda Reference:	CEO 12/17 - 05
Location/Address:	Shire of Sandstone
Name of Applicant:	Kim Buller Black Hill Station
Disclosure of Interest:	None
Date of Report:	28 November 2017
Previous References:	Resolution 96/17 October 2017
Author:	Harry Hawkins CEO

Summary

This report is to advise Council of the proposal presented by Black Hill Station to fence the Mount Magnet Leinster Road where fencing was not completed close to the Sandstone town site and their expectations of a Council contribution.

Attachments

Emailed fencing proposal

Background

The current owner of Black Hill Station is re stocking the property with cattle and would like to ensure that they do not wander into the Sandstone town site. He has approached Main Roads WA to ask why they didn't completely finish the fencing of the road from Mount

Magnet to Leinster where it incorporates the Sandstone bypass and if they would finish the project. Main Roads have indicated that in the circumstances they would consider supplying the materials if the station erected the fence. To complete the fencing it would need to cross the Sandstone Paynes Find Road (sealed section) and the Heritage trail meaning that grids would be required.

This proposal would allow cattle to graze on the Sandstone Common and no permission to allow that has been requested or granted by the shire.

The Dividing Fences Act 1961 is the applicable legislation containing provisions regarding payment towards the cost of a fence. Owners of adjoining land are liable to make an equal contribution to the construction of a dividing fence, but the Shire is not the “owner” of the land as the definition of owner specifically excludes “any trustees or other persons in whom land is vested as a public reserve, public park or for such other public purposes as may be prescribed, or a person who has the care, control and management of a public reserve, public park or land used for such other public purposes as may be prescribed”.

The Shire could make a contribution willingly, but there is no obligation to do so and it would be a dangerous precedent as it may encourage other pastoralists to approach the shire to contribute to roadside fencing.

Comment

If Main Roads WA agree to provide the materials to complete the approximately 6kms of fencing required fence the Mount Magnet Leinster Road where it passes the Sandstone bypass grids would be required on the shire controlled Sandstone Paynes Find Road and the Heritage Trail.

Council has previously committed to installing a grid on the Paynes Find Road at the Black Hill boundary but has not made any commitment to any other grids for the station. The shire has grids in stock (new and second hand) that could be utilised for this purpose however there is no budget allocation in 2017-2018 to install them. If this proposal was to be accepted and followed the shire ratepayers would pay the same as Black Hill Station for a fence that they are not required to contribute to, plus the full cost of 2 grids including installation with all the benefit going to the station.

If the station were to stock that section of their property that is not fenced and cattle were to wander onto the common, into the Sandstone town site or on to the aerodrome the shire has the power to impound those cattle and charge an impound fee it may also impose a fine of \$200 each time it happens.

Consultation

Works Supervisor
Kim Buller Black Hill Station
Brad McCarthy Main Roads WA

Statutory Environment

None

Policy Implications

None

Financial Implications

Unknown at this point in time.

Strategic Implications

Nil

Voting Requirements

Simple majority

RESOLUTION 105/17

MOVED: Cr Hodshon

SECONDED: Cr Lefroy

That Council

1. does not contribute to the cost of fencing the main road,
2. requests a contribution from Black Hill Station towards the cost of the grids, and advise that,
3. This proposal is not acceptable to Council
4. Council would like the existing Sandstone common to be fenced at Black Hill's cost.

CARRIED (6/0)

10.1.6	Increase to Weekly Fees Alice Atkinson Caravan Park
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Agenda Reference:	CEO 12/17 - 06
Location/Address:	Shire of Sandstone
Name of Applicant:	Shire of Sandstone
Disclosure of Interest:	Nil
Date of Report:	1 st December 2017
Author:	Harry Hawkins, Chief Executive Officer

Summary

Council are asked to approve the increase in weekly fees at the Sandstone Caravan Park to a level that is higher than the cost of 5 days.

Attachments

Nil

Background

In July 2017 a review of the Fees and Charges was undertaken including fees at the Alice Atkinson Caravan Park which were increased by a small amount. In recent times it has been reported that as the fees for a week are less than the fees for 5 days some travellers are paying for a week and leaving after 5 days then claiming a credit for the 2 days they didn't stay.

Comment

In recent times it has been reported that as the fees for a week are less than the fees for 5 days, some travellers booking into the Alice Atkinson Caravan Park are paying for a week leaving after 5 days then claiming a credit for the 2 days they didn't stay. To alleviate this problem without caravan park staff having to confront customers about this it is suggested

that the weekly fees are increased to an amount that exceeds the 5 days fees. As the fees charged are at the lower end of fees charged elsewhere there is not expected to be any backlash or reduction in patronage at the park.

It is proposed to raise the weekly fee for powered sites to \$165 per week and unpowered sites to \$120 per week these fees still provide an incentive to stay a full week as they are lower than 7 times the daily rate but they will then be higher than 5 x the daily rate. The concession rates will increase to \$144 for a powered site and \$100 for unpowered sites.

Consultation

Caravan Park Staff

Statutory Environment

Local Government Act 1995 Section 6.16 (3)

Policy Implications

Nil

Financial Implications

There will be minimal financial implications

Strategic Implications

Nil

Voting Requirements

Absolute majority

RESOLUTION 106/17

MOVED: Cr Hodshon

SECONDED: Cr May

That Council increase the weekly charge for a powered sited at the Alice Atkinson Caravan Park to \$165, \$144 concession and for an unpowered sited to \$120, \$100 concession effective from January 1 2018 and that a sign advising that there will be no refunds given be put up in the caravan park office

CARRIED BY ABSOLUTE MAJORITY (6/0)

MOVED: Cr Hodshon

SECONDED: Cr Lefroy

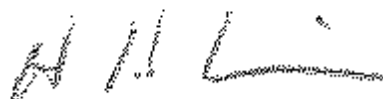
That late items be admitted to the meeting.

CARRIED (6/0)

10.2 FINANCIAL REPORTS

10.2.1 FINANCIAL STATEMENTS FOR MONTHS OF OCTOBER/NOVEMBER 2017

Location: Shire of Sandstone
Applicant: Shire of Sandstone
Disclosure of Interest: Nil
Date of Report: 29 November 2017
Author: **Harry Hawkins, Chief Executive Officer**



Signature of Author:

Summary

The Statement of Financial Activity reports for the month ending 31st October and 30th November 2017 are presented to Council in accordance with *Regulations 34 of the Local Government (Financial Management) Regulations 1996*.

Attachments

Nil

Background

Summary of Funds – Shire of Sandstone as at: 30 November 2017

Municipal Cheque Account - On-line (BWA)	\$15,649.95
Municipal Investment Account – On-line (BWA)	\$161,045.27
Municipal Term Deposit Account (Bankwest)	\$307,077.79
Trust Fund (Bankwest)	\$6,157.15
Reserve Term Deposits (Bankwest)	\$5,184,763.48
New Money Market Term Deposit Accounts	\$100,000.00

Consultation

Finance Officer

Statutory Environment

Local Government (Financial Management) Regulations 1996 - Regulations 34 (1A) and 17.

The Regulations require a Local Government to prepare each month a statement of financial activity, accompanied by relevant documents and that this information must be presented to Council at an ordinary meeting within 2 months after the end of the month.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority

RESOLUTION 107/17

MOVED: Cr May

SECONDED: Cr Lefroy

That Council accepts the financial statements for the periods ending 31 October and 30 November 2017.

CARRIED (6/0)

10.2.2 ACCOUNTS UPDATE FOR THE MONTHS of OCTOBER and NOVEMBER 2017 (Includes Credit Cards, the Caravan Park, Fuel Sales and Rates report)
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Location:	Shire of Sandstone
Applicant:	Shire of Sandstone
Disclosure of Interest:	Nil
Date of Report:	1 November 2017
Author:	Rhonda Miles – Finance Officer
Senior Officer:	Harry Hawkins – Chief Executive Officer

Summary

Presented for Council's information is the list of accounts paid in the month from the Municipal Fund and Trust Fund in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996*. Payments made through the corporate credit cards as well as income from the Caravan Park and Fuel Sales are included as attachments.

Attachments

10.2.2A to C: The list of accounts (EFT and cheque payments) is attached which will enable Council to see the payments made to the Shire's creditors.

10.2.2D to F: Payments via Credit Cards (CEO and Works Supervisor), Caravan Park Income and Fuel Sales Income.

Background

Council has delegated to the CEO the exercise of its power under Financial Management Regulation 12 to make payments from Municipal Fund and Trust Fund.

The *Financial Management Regulations (Regulation 13 (3))* requires a schedule of payments made through the Shire's bank accounts to be presented to Council. The lists include details for each payment made incorporating the payee's name, amount of payment, date of payment and a brief transaction description.

Comment

Invoices supporting all payments are available for inspection. Queries regarding any payment should be made through the CEO to the staff member who handles the financial transactions prior to this meeting.

All invoices and vouchers presented to Council have been certified as to receipt of the goods or services and that the amounts shown were due for payment.

Consultation

Nil

Statutory Environment

Local Government Act 1995

Financial Management (Local Government) Regulations 1996 – Regulation 12

Policy Implications

Payments have been made under Council delegation.

Financial Implications

Funds were available to meet the expenditure.

Strategic Implications

Nil

Voting Requirements

Simple majority

RESOLUTION 108/17

MOVED: Cr Hodshon

SECONDED: Cr May

That Council endorses the October & November 2017 accounts paid as presented:

Municipal Fund October 2017

- Municipal Printed cheque numbers 105174 - 105178 totalling \$7,573.93
- EFT Payment Numbers 5779 – 5850 totalling \$947,353.65
- Superannuation \$6,300.53 & \$6,562.52 totalling \$12,863.05

Trust Fund October 2017

- Trust printed cheque numbers 205047 – 205053 totalling \$1,183.25

Payroll October EFT:

\$31,851.00 & \$31,468.00 totalling \$63,319.00

Credit Cards October:

DD 3427.1 totalling \$7169.75

Municipal Fund November 2017

- Municipal Printed cheque numbers 105179 - 105183 totalling \$22,409.56
- Municipal Manual cheque number 266 totalling \$3,102.61
- EFT Payment Numbers 5851 – 5925 totalling \$888,035.47
- Superannuation \$5,911.30 & \$5,608.76 totalling \$11,520.06

Trust Fund November 2017

- Trust printed cheque numbers 205054 – 205056 totalling \$4,665.75

Payroll EFT November:

\$30,853.00, \$26,888 & \$27,423.00 totalling \$85,164.00

Credit Cards November:

DD 3460.1 totalling \$2,502.25

CARRIED (6/0)

10.2.3 RATES WRITE OFF

Location/Address: Shire of Sandstone
Name of Applicant: Shire of Sandstone
Disclosure of Interest: Nil
Date of Report: 12 December 2017
Author: **Rhonda Miles, Finance Officer**

Signature of Author: _____

Summary

Council is requested to approve the write off the rate and/or penalty interest by absolute majority.

Attachments

Nil

Background

Shane Heuston was the previous owner of the tenement P57/01359, Assessment no A1679. This is a 'dead' tenement having been surrendered in November 2016 and no further rates will be raised. Shane has advised he has no capacity to pay the outstanding rates amount as he is unemployed with no prospect of work.

Section 6.12 of the Local Government Act 1995 (as below) requires any write off of money to be resolved by Council by absolute majority;

6.12. Power to defer, grant discounts, waive or write off debts

- (1) *Subject to subsection (2) and any other written law, a local government may —*
- (a) *when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or*
 - (b) *wave or grant concessions in relation to any amount of money; or*
 - (c) *write off any amount of money,*
 - (d) *which is owed to the local government.*

Comment

The cost of recovery will exceed the debt and therefore may not warrant further action. The current outstanding balance on this assessment is \$501.94. It continues to accrue penalty interest.

Consultation

Nil

Statutory Environment

Section 6.12 of the Local Government Act 1995

Policy Implications

Nil

Financial Implications

Reduction of rates income in the 2017/18 financial year by the amount of \$501.94

Strategic Implications

Nil

Voting Requirements

Absolute majority

RESOLUTION 109/17

MOVED: Cr Hodshon

SECONDED: Cr May

That Council approves the write-off of rates and/or penalty interest as per Section 6.12 of the Local Government Act 1995 for Assessment A1679 for \$501.94.

10.2.4 ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2017

Location: Shire of Sandstone
Applicant: Shire of Sandstone
Disclosure of Interest: Nil
Date of Report: 14 December 2017
Author: Harry Hawkins, Chief Executive Officer

Summary

The Annual Financial Statements for the year ended 30 June 2017 are presented to Council as per the recommendation of the Audit Committee for receipt.

Attachments

Nil, Financial Statements attached to Audit Committee Agenda.

Background

The audited 2017 Annual Financial Statements are required to be sent to the Department of Local government within 30 days of the audited reports being received by the CEO.

Consultation

None

Statutory Environment

Local Government Act 1995

Local Government (Financial management) Regulations 1996

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority

RESOLUTION 110/17

MOVED: Cr Hodshon

SECONDED: Cr May

That Council receives the audited Annual Financial Statements for the year ended 30 June 2017 as recommended by the Audit Committee.

CARRIED (6/0)

10.3 HEALTH, BUILDING and TOWN PLANNING

Nil

10.4 WORKS and SERVICES

10.4.1 Works Supervisors Report

Location:	Various – Shire of Sandstone
Applicant:	Works and Services Supervisor
Disclosure of Interest:	If any, see Comments Section in body of the Report
Date of Report:	7 th November 2017
Previous References:	Previous Council Briefing Sessions
Author:	Danny Humphries, Works and Services Supervisor

Summary – ACIVITY REPORT UPDATE

To provide Council with an updated Activity Report on the operations of Council's Works and Service Department since the last Briefing Session.

Attachments

Attachment A: Nil

Background

It is important that Council is regularly updated as to Council's Infrastructure, Construction, Maintenance, Horticulture and other Works & Services Department activities.

Comment

Construction

Road crew are out on the Meekatharra rd. widen form and water bind and drainage we are on time

And have just about finished. Then to Wiluna road SLK 27, for 7.5 klm widen form re sheet where needed

Some is already sheeted. Just need to re shape..

Maintenance Grading

Maintenance grader is on the Wiluna rd. Doing a toe to toe grade and drains where needed. Then up to Gidgee mine site gate. Then down to Meekatharra rd. and toe to toe to boundary

Flood Damage

Alltrack are on the Payne's Find rd. till xmas then up onto Yeelirrie rd. No Change.

Horticulture

Ongoing maintenance.

Plant Replacement

None at this stage.

Plant Maintenance

Ongoing repairs to machines when required.

Caravan Park

Ongoing Maintenance as required as work requests come in.

Building Maintenance

Minor maintenance is being done as required. We also had 30 Hack St re stumped. Also lot 500 Oroya Has had a new kitchen fitted.

General

When required general catch up on gear. Ongoing.

Statutory Environment

Nil

Bioremediation Cell

This has been cleared for land fill. We have used about half

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

RESOLUTION 111/17

MOVED: Cr McQuie

SECONDED: Cr Hodshon

That the Works Supervisors report is received

CARRIED (6/0)

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

14 MEETING ITEMS CLOSED TO THE PUBLIC

14.1 Meeting Closed to the Public

Nil

14.2 Public Reading of Resolutions to be made Public

Nil

TIME and DATE of NEXT MEETING

The next scheduled Ordinary Council Meeting will be held on Thursday 22 February 2018

15 CLOSURE OF MEETING

There being no further business, the Shire President closed the meeting at 3.00pm.

CERTIFICATION

I, _____, certify that the Minutes of the Meeting held on 26 October 2017, as shown, were confirmed as a true and accurate record at the Meeting held on 14 December 2017.

(Presiding Member)

Date: 14 December 2017