



# Minutes Audit Committee Meeting

Thursday  
27 April 2017

10.30am



**AUDIT COMMITTEE MEETING TO BE HELD ON 27 April 2017**  
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**MINUTES OF AN  
AUDIT COMMITTEE MEETING HELD IN  
COUNCIL CHAMBERS, SANDSTONE ON THURSDAY, 27 April 2017**

**1 DECLARATION OF OPENING AND ANNOUNCEMENT OF ANY VISITORS**

The Presiding Member, Cr Bethel Walton (Shire President) to declare the Meeting open at 10.40am.

**2 ANNOUNCEMENTS FROM THE PRESIDING MEMBER AND/OR COUNCILLORS  
(without discussion unless otherwise determined)**

Nil

**3 ATTENDANCE**

**3.1 Present**

**Elected Members**

Cr B (Bethel) Walton	Shire President (and Presiding member of this Meeting)
Cr C (Carol) Hodshon	Deputy Shire President
Cr F (Freda) May	
Cr D (David) Lefroy	

**Staff Members**

Mr Harry Hawkins	Chief Executive Officer
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**3.2 Apologies**

Cr K (Kerry) Key  
Cr J P Bennett

**3.3 Approved Leave of Absence**

Nil

**4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**6 DECLARATIONS OF INTEREST**

**6.1 Declarations of Financial Interest**

Nil

**6.2 Declarations of Proximity Interest**

Nil

**6.3 Declarations of Indirect Financial Interest**

Nil

**6.4 Declarations of Impartiality Interest**

Nil

**7 PUBLIC QUESTION TIME**

Nil

**CHIEF EXECUTIVE OFFICER'S REPORTS**

**2016 Compliance Audit Return**

**Agenda Reference:** CEO 04/17 – 01  
**Location/Address:** Shire of Sandstone  
**Name of Applicant:** Shire of Sandstone  
**Disclosure of Interest:** Nil  
**Date of Report:** 31 March 2017  
**Author:** Harry Hawkins, Chief Executive Officer

**Summary**

The Audit Committee review the Compliance Audit Return for 2016 and Recommend it to Council for adoption.

**Attachments**

A copy of the completed return is attached to this item.

**Background**

All local governments are required to complete and submit a Compliance Audit Return for the previous calendar year by the 31<sup>st</sup> March of the following year.

**Comment**

The Shire's Compliance Audit Return was completed in house by CEO Harry Hawkins utilising file records and registers. No major points or any breaches were noted.

**Consultation**

Nil

**Statutory Environment**

Local Government (Audit) Regulations 1996 – 15 (1)

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

Nil

**Voting Requirements**

Absolute majority

**Committee Recommendation**

**That the Audit Committee recommend Council adopt the 2016 Compliance Audit Return as presented, with no identified areas of non-compliance, and it be submitted to the Department of Local Government and Communities.**

**RESOLUTION C001/17**

**MOVED: Cr May**

**SECONDED: Cr Hodshon**

That the Audit Committee recommend Council adopt the 2016 Compliance Audit Return as presented, with no identified areas of non-compliance, and it be submitted to the Department of Local Government and Communities

**CARRIED (4/0)**

**11. NEW URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING**

Nil

**12. CONFIDENTIAL ITEMS**

Nil

**13. COUNCILLOR REPORTS**

Nil

**14. TIME AND DATE OF NEXT MEETING**

Meetings will be called as required.

**15. CLOSURE OF THE MEETING**

The presiding member declared the meeting closed at 10.45am.