



AGENDA

Ordinary Council Meeting

Thursday 14 December 2017
@ 1:00 pm

To be held in the Council Chambers, Hack St Sandstone

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ORDINARY COUNCIL MEETING NOTICE PAPER

Thursday 14 December 2017 – 1:00 pm

Dear President and Councillors,

An Ordinary Meeting of Council is called for Thursday 14 December 2017, in the Council Chambers, Hack Street, Sandstone, commencing at 1:00 pm.

Councillors please note:

A Briefing Session will be held at the conclusion of the Council Meeting.

A handwritten signature in black ink, appearing to read 'H. Hawkins', is positioned above the printed name of the Chief Executive Officer.

Harry Hawkins
Chief Executive Officer

20 November 2017

PUBLIC QUESTION TIME

A 15 minute public question time is available to allow members of the public the opportunity of submitting questions to Council on matters concerning them. Questions should be submitted in writing prior to the meeting. The questions will be addressed by the President or their nominated person. Where an answer cannot be given at the meeting, a reply will be given in writing subsequent to the meeting.

Discussion will not be allowed.



DISCLAIMER

No responsibility whatsoever is implied or accepted by the Sandstone Shire Council for any act, omission, statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Sandstone Shire Council disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission, statement, intimation or otherwise occurring during Council/Committee Meetings or discussions. Any person or legal entity that acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

*In particular but without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence or permit, any statement or limitation of approval made by an Elected Member or by a Staff Member of Sandstone Shire Council during the course of any Meeting is not intended to be and is not to be taken as notice of approval from the Sandstone Shire Council. The Sandstone Shire Council warns that anyone who has an application lodged with the Sandstone Shire Council must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application including any conditions attaching to the decision made by the Sandstone Shire Council in respect of the application.*

Harry Hawkins
Chief Executive Officer

20 November 2017

Hack Street, SANDSTONE WA 6639
Tel (08) 9963 5802; Fax (08) 9963 5852
E-mail: ceo@sandstone.wa.gov.au



WRITTEN DECLARATION OF INTEREST IN MATTER BEFORE COUNCIL

NOTE: USE ONE FORM PER DECLARATION

I, (1) _____ hereby declare an interest in the following item to be considered by Council at its Meeting to be held on (2) _____ and regarding

Agenda item (3) _____

The type of interest I wish to declare is (4)

- Financial pursuant to Sections 5.60A of the Local Government Act 1995
- Proximity pursuant to Section 5.60B of the Local Government Act 1995
- Indirect Financial pursuant to Section 5.61 of the Local Government Act 1995
- Impartiality pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulation 2007

The nature of my interest is (5)

The extent of my interest is (6)

I understand that the above information will be recorded in the Minutes of the Meeting and recorded by the Chief Executive Officer in an appropriate Register.

 (Signature)

 (Date)

RECEIVED BY: _____
 (Chief Executive Officer)

 (Date)

- (1) Insert your name.
- (2) Insert the date of the Council Meeting at which the item it to be considered.
- (3) Insert the Agenda Item Number and Title.
- (4) Tick the box(es) to indicate the type of interest (for explanation, see the extracts overleaf from the Act.
- (5) Describe the nature of your interest.
- (6) Describe the extent of your interest (if seeking to participate in the matter under the s.5.68 of the Act)

Financial pursuant to Section 5.60A of the Local Government Act 1995

s5.60A Financial Interest

For the purpose of this Subdivision, a person has a financial interest in a matter if it is reasonable to expect that the matter will if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person.

[Section 5.60A inserted by No. 64 of 1998 s. 30; amended by No. 49 of 2004 s. 50.]

Proximity pursuant to Section 5.60B of the Local government Act 1995

s5.60B Proximity Interest

- (1). For the purposes of this Subdivision, a person has a proximity interest in a matter if the matter concerns –
 - (a). a proposed change to a planning scheme affecting land that adjoins the person's land;
 - (b). a proposed change to zoning or use of land that adjoins that person's land; or
 - (c). a proposed development (as defined in section 5.63 (5)) of land that adjoins the person's land.

- (2). In this section, land ("**the proposal land**") adjoins a person's land if –
 - (a). the proposal land, not being a thoroughfare, has a common boundary with the person's land;
 - (b). the proposal land, or any part of it, is directly across a thoroughfare from, the person's land; or
 - (c). the proposal land is that part of a thoroughfare that has a common boundary with the person's land.

- (3). In this section a reference to a person's land is a reference to any land owned by the person or in which the person has any estate or interest.

[Section 5.60B inserted by No 64 of 1998 s. 30.]

Indirect Financial pursuant to Section 5.61 of the Local Government Act 1995

s5.61 Indirect Financial Interest

A reference in this Subdivision to an indirect financial interest of a person in a matter includes a reference to a financial relationship between that person and another person who requires a local government decision in relation to the matter.

Impartiality pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulation 2007

reg 11 Disclosure of Interest

- (1). In this regulation –
Interest means an interest that could, or could reasonably be perceived to; adversely affect the impartiality of the person having the interest arising from kinship, friendship or membership of an association.

- (2). A person who is a council member and who has an interest in any matter to be discussed at a council or committee meeting attended by the member must disclose the nature of the interest –
 - (a). in a written notice given to the CEO before the meeting;
 - or
 - (b). at the meeting immediately before the matter is discussed.

- (3). Sub-regulation (2) does not apply to an interest referred to in section 5.60 of the Act.
- (4). Sub-regulation (2) does not apply if –
 - (a). A person who is a council member fails to disclose an interest because the person did not know he or she has an interest in the matter; or
 - (b). A person who is a council member fails to disclose an interest because the person did not know the matter in which he or she had an interest would be discussed at the meeting and the person disclosed the interest as soon as possible after the discussion began.
- (5). If, under sub-regulation (2)(a), a person who is a council member discloses an interest in a written notice given to the CEO before a meeting then –
 - (a). Before the meeting the CEO is to cause the notice to be given to the person who is to preside at the meeting; and
 - (b). At the meeting the person presiding is to bring the notice and its contents to the attention of the persons present immediately before a matter to which the disclosure related is discussed.
- (6). If –
 - (a). Under sub-regulation (2)(b) or (4)(b) a person's interest in a matter is disclosed at a meeting; or
 - (b). Under sub-regulation (5) (b) notice of a person's interest in a matter is brought to the attention of the persons present at a meeting.

The nature of the interest is to be recorded in the minutes of the meeting.

Describe the extent of your interest (If seeking to participate in the matter under s.5.68 of the Act)

s5.68 Councils and Committees may allow Members disclosing interests to participate etc. in Meetings

- (1). If a member has disclosed, under section 5.65, an interest in a matter, the members present at the meeting who are entitled to vote on the matter
 - (a). may allow the disclosing member to be present during any discussion or decision making procedure relating to the matter; and
 - (b). may allow , to the extent decided by those members, the disclosing member to preside at the meeting (if otherwise qualified to preside) or to participate in discussions and the decision making procedures relating to the matter if –
 - (i) the disclosing member also discloses the extent of the interest; and
 - (ii) those members decide that the interest –
 - (I) is so trivial or insignificant as to be unlikely to influence the disclosing member's conduct in relation to the matter; or
 - (II) is common to a significant number of electors or ratepayers
- (2). A decision under this section is to be recorded in the minutes of the meeting relating to the matter together with the extent of any participation allowed by the council or committee.
- (3). This sections does not prevent the disclosing member from discussing, or participating in the decision making process on, the question on whether an application should be made to the Minister under section 5.69.

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**SHIRE OF SANDSTONE
ELECTED MEMBER'S REQUEST FORM**

Councillor's Name: _____

Date: ____/____/2017

Urgency: Low / Medium / High / Strategic

Road / Public Building / Area: _____

Request: _____

Description:

OFFICE USE ONLY:-----

Action Taken:

Comment:

Completed: ____/____/2017

Signature: _____

Inspected and/or authorised by: _____
(Chief Executive Officer)

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Councilor's Claim for Sitting Fees and Travel

Councillor _____

Creditor No _____

<i>Date</i>	<i>Meeting</i>	<i>Sitting Fees</i>	<i>Travel Km's</i>	<i>Amount</i> <small>.7087 cents per km</small>
Date of Meeting	Type of Meeting	\$170/ \$340	No of km's	Office Use
	Full Council			

Fees payable are in accordance with the Local Government Act (5.98) – Administration Regulations (30)

Total		Total
<input style="width: 100%;" type="text"/>		<input style="width: 100%;" type="text"/>
04109	Line Item 370	04100
		TOTAL: <input style="width: 100%;" type="text"/>

OTHER MEETINGS ATTENDED IN THE MONTH

Date	Meeting	Km's	Vehicle supplied?

If this form is not filled out correctly with all information the claim for payment will be rejected.

_____ (Signature) _____ (Date)

Calculations Checked _____ Date _____

Goods Received / Payment Approved _____

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ORDINARY COUNCIL MEETING TO BE HELD ON 14 DECEMBER 2017
AGENDA SUMMARY and TABLE OF CONTENTS

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15	2.0	Announcements from the Presiding Member and/or Councillors (without discussion unless otherwise determined)	
15	3.0	Attendance	
15	4.0	Response to Previous Public Questions Taken on Notice	
15	5.0	Applications for Leave of Absence	
15	6.0	Declarations of Interest	
16	7.0	Public Question Time	
16	8.0	Confirmation of Minutes from Previous Meeting(s)	
16	8.1	Ordinary Council Meeting – 26 October 2017	/17
16	8.2	Special Council Meeting – 20 November 2017	
16	9.0	Presentations	
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23	10.1.4	Fencing 19 Hack Street	/17
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26	10.1.6	Increase to Caravan Park Weekly Fees	/17
28	10.2	Finance	
28	10.2.1	Financial Statement for the Month of November 2017	/17
29	10.2.2	Accounts Update for the Months of Oct & Nov 2017 (includes for Credit Cards, Caravan Park & Fuel Sales)	/17
31	10.3	Health Building and Town Planning	
31	10.4	Works and Services	
31	10.4.1	Works Supervisors Report	/17
33	11	Motions of which Previous Notice Has Been Given	
33	12	Questions from Members Without Notice	
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33	14	Meeting Items Closed to the Public	
34		Time and Date of Next Meeting	
34	15	Closure of the Meeting	
34		Certification of the Minutes of the Previous Meeting(s)	

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AGENDA and STAFF REPORTS
ORDINARY COUNCIL MEETING TO BE HELD IN
COUNCIL CHAMBERS, SANDSTONE ON THURSDAY, 14 DECEMBER 2017

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF ANY VISITORS

The Presiding Member, Cr Bethel Walton (Shire President) to declare the Meeting open at 1.00 pm.

2 ANNOUNCEMENTS FROM THE PRESIDING MEMBER AND/OR COUNCILLORS (without discussion unless otherwise determined)

Nil

3 ATTENDANCE

3.1 Present

Elected Members

Cr B (Bethel) Walton	Shire President (and Presiding member of this Meeting)
Cr C (Carol) Hodshon	Deputy Shire President
Cr F (Freda) May	
Cr D (David) Lefroy	
Cr D (Dan) Murat	
CR V (Vicki) McQuie	

Staff Members

Mr Harry Hawkins	Chief Executive Officer
Mr Danny Humphries	Works Supervisor

3.2 Apologies

3.3 Approved Leave of Absence

Nil

4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6 DECLARATIONS OF INTEREST

6.1 Declarations of Financial Interest

6.2 Declarations of Proximity Interest

6.3 Declarations of Indirect Financial Interest

6.4 Declarations of Impartiality Interest

7 PUBLIC QUESTION TIME

Nil

8 CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

- 8.1 That the Minutes of the Ordinary Meeting of Council held on 26 October 2017 be confirmed as a true and accurate record of proceedings.

STAFF RECOMMENDATION

MOVED: Cr

SECONDED: Cr

That the Minutes of the Ordinary Meeting of Council held on 26 October 2017 are confirmed as a true and accurate record of proceedings.

NOT/CARRIED (??)

- 8.2 That the Minutes of the Special Meeting of Council held on 20 November 2017 be confirmed as a true and accurate record of proceedings.

STAFF RECOMMENDATION

MOVED: Cr

SECONDED: Cr

That the Minutes of the Special Meeting of Council held on 20 November 2017 are confirmed as a true and accurate record of proceedings.

NOT/CARRIED (??)

9 PRESENTATIONS

9.1 Petitions

Nil

9.2 Presentations

Nil

9.3 Deputations

Nil

9.4 Delegates/Councillor's Reports

Nil

10 OFFICERS REPORTS

10.1 CHIEF EXECUTIVE OFFICER'S REPORTS

10.1.1 Status Report Update – December 2017

Agenda Reference: CEO 12/17 - 01
Location/Address: Shire of Sandstone
Name of Applicant: Shire of Sandstone
Disclosure of Interest: Nil
Date of Report: 28/11/2017
File No:
Previous References: Various
Author: **Harry Hawkins, CEO**



Signature of Author:

Summary

The purpose of this report is to advise Council on the status of its decisions from previous Council meetings.

Attachments

10.1.2A Status Update December 2017

Background

It is important that the Council receives an update on the outcome of its resolutions on a regular basis.

Comment

As per the comments in the body of this report.

Consultation

Nil

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

Officer Recommendation

MOVED: Cr

SECONDED: Cr

That Council accepts the Status Update for December 2017

CARRIED/NOT CARRIED (??)

Status Update December 2017

The Status Update is used to provide information to Elected Members regarding the Status of decisions made at Council Meetings:

Meeting Date	Item No	Resolution (Action Required)	Response (Update)	Officer	Timeframe
85/16	10.1.3	That Council request an inspection of the MRAC houses with a view to purchasing them if structurally sound and price is reasonable.	28/9/2016 Keys received and houses inspected. Department Contacted for price and further details. 10/03/2017 Email sent to officer at the Department of Housing for an update on this proposal. 20/03/2017 email received from department of housing providing update on progress of proposal 29/05/2017 update received from MRAC transfer back to Dept. of Housing to be finalised early June 19/07/2017 Email rec'd asking the shire to take on Head Lease of 18 Green Street 28/07/2017 Housing Authority advised of Council's decision not to take on Head Lease for 18 Green Street.		
12/17	10.3.1	That Council approves having the map of Bush Fire Prone Areas reassessed and pushed out further from the boundaries of the Sandstone town site	15/03/2017 Email sent to Bill Atyeo advising him of Council's decision 13/07/2017 Email quotes received and agreed to for work to commence in September 2017		
31/17	10.1.7	That the plaque recognising George Dent at Hack's mine is reinstated and his family is offered the opportunity for a plaque to be placed in the new Heritage Park.	03/05/2017 Letter sent to family of George Dent advising them of Council's decision		

80/17	10.1.2	That heritage listing of Camel Station is accepted subject to condition on access	02/10/2017 Dept of Heritage advised of condition on Heritage Listing. 09/10/2017 email seeking clarification of condition received from Dept clarification sent back immediately	
85/17	10.1.4	That the right of way behind the power station between Rowe and Black Streets is closed	06/10/2017 letters sent to begin process and advertising as per LAA undertaken.	
86/17	10.1.5	Vehicle inspection centre utilising shire pit and workshop	06/10/2017 Applicant advised of Council's decision	

Legend

Category	Status
Not Started	
In Progress	
Completed	

10.1.2 2018 COUNCIL MEETING DATES

Agenda Reference: CEO 12/17 - 02
Location/Address: Shire of Sandstone
Name of Applicant: Shire of Sandstone
Disclosure of Interest: Nil
Date of Report: 20th November 2017
Author: Harry Hawkins, Chief Executive Officer

Summary

Council is required to adopt and advertise their Council meeting dates and the proposed 2018 dates are submitted for Council's consideration.

Attachments

Nil

Background

Nil

Comment

Council is required under the Local Government (Administration) Regulations 1996 to adopt annual meeting dates and advertise them to the community. Council traditionally meets on the 4th Thursday of the month and therefore the dates proposed for 2018 are:

- January - No meeting
- February - Thursday 22nd

March - Thursday 22nd
April - Thursday 26th
May - Thursday 24th
June - Thursday 28th
July - Thursday 26th
August - Thursday 23rd
September - Thursday 27th
October - Thursday 25th
November - Thursday 22nd
December - Thursday 20th (3rd week due to Christmas)

Consultation

Nil

Statutory Environment

Local Government Act 1995

Local Government (Administration) Regulations 1996

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

Officer Recommendation – Item No. 10.1.2

MOVED: Cr

SECONDED: Cr

That Council adopt the following meeting dates for 2018 and advertise them in accordance with the Local Government (Administration) Regulations 1996:

January - No meeting
February - Thursday 22nd
March - Thursday 22nd
April - Thursday 26th
May - Thursday 24th
June - Thursday 28th
July - Thursday 26th

August - Thursday 23rd
September - Thursday 27th
October - Thursday 25th
November - Thursday 22nd
December - Thursday 20th (3rd week due to Christmas)

CARRIED/NOT CARRIED (??)

10.1.3 Exploration Licences – Alto Metals

Agenda Reference: CEO 12/17 - 03
Location/Address: Shire of Sandstone
Name of Applicant: Department of Mines, Industry Regulation and Safety
Disclosure of Interest: None
Date of Report: 19 October 2017
Previous References: Nil
Author: Harry Hawkins CEO

Summary

To provide Council with details of the Exploration Licence applications lodged by Sandstone Exploration Pty Ltd which the Department of Mines, Industry Regulation and Safety have referred to Council for consultation and comment prior to the granting of consent to mine.

Attachments

Applications for Mining Tenements 57/1029 and 57/1030 with associated maps and documentation.

Map of Sandstone town site

Map of Nunngarra town site

Background

Under Sections 23-26 of the Mining Act 1978 mining may be carried out on certain classes of land with the written consent of the Hon Minister for Mines and Petroleum. In respect to town sites the Minister is to first consult and obtain the recommendation of the local government and Minister for Lands before he can grant consent to mine.

The applications cover the Sandstone town site, Nunngarra town site and the Sandstone Aerodrome reserve 10898 which are the areas subject to consultation and requiring recommendation.

Comment

Exploration Licences 57/1029 and 57/1030 by Sandstone Exploration Pty Ltd cover among other things the Sandstone town site, Nunngarra town site and reserve 10898 the Sandstone Aerodrome.

Should Council's recommendation be to allow the granting of the Exploration Licences the Department of Mines, Industry Regulation and Safety would like to know if you agree to have the following endorsement and condition imposed upon the tenement.

Endorsement: The grant of this lease does not included any private land referred to in Section 29 (2) of the Mining Act 1978 except that below 30 metres from the natural surface of the land.

Condition: Access to the surface of land within Sandstone and Nunngarra town sites for mining purposes being subject to the approval of the local authority or relevant reserve vestees, and mining activities within the first 100 metres below the surface of the land being limited to such exploration activities as may be approved by the Director, Environment, DMP.

Section 29 (2) of the Mining Act 1978 referred to in the above endorsement is reproduced below in italics for the benefit of Councillors.

29. Granting of mining tenements in respect of private land

- (2) *Except with the consent in writing of the owner and the occupier of the private land concerned, a mining tenement shall not be granted in respect of private land —*
- (a) which is in bona fide and regular use as a yard, stockyard, garden, orchard, vineyard, plant nursery or plantation or is land under cultivation; or*
 - (b) which is the site of a cemetery or burial ground; or*
 - (c) which is the site of a dam, bore, well or spring; or*
 - (d) on which there is erected a substantial improvement; or*
 - (e) which is situated within 100 m of any private land referred to in paragraph (a), (b), (c) or (d); or*
 - (f) which is a separate parcel of land and has an area of 2 000 m² or less,*
- unless the mining tenement is granted only in respect of that part of that private land which is not less than 30m below the lowest part of the natural surface of that private land.*

The attached Local planning Scheme No.2 Maps show the extent of the town site boundaries for Sandstone and Nunngarra with reserve 10898.

Dermot Ryan from Alto Metals has indicated that the exploration is only slated for the town commons. Further details were to be provided however they had not arrived at the time of printing this agenda.

Consultation

Alto Metals Dermot Ryan

Statutory Environment

Local Government Act 1995, and
Regional Development Trust.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

Officer Recommendation Item 10.1.3

MOVED: Cr

SECONDED: Cr

That Council agree to the granting of exploration licences 57/1029 and 57/1030 and agree to the following endorsement and conditions suggested by the Department of Mines, Industry Regulation and Safety plus the local conditions listed below.

Endorsement: The grant of this lease does not included any private land referred to in Section 29 (2) of the Mining Act 1978 except that below 30 metres from the natural surface of the land.

Condition: Access to the surface of land within Sandstone and Nunngarra town sites for mining purposes being subject to the approval of the local authority or relevant reserve vestees, and mining activities within the first 100 metres below the surface of the land being limited to such exploration activities as may be approved by the Director, Environment, DMP.

Local conditions

- Sandstone Exploration Pty Ltd will provide the Shire with at least three (3) days notice prior to the commencement of works and a timetable for those works.
- Sandstone Exploration Pty Ltd will indemnify the Council against any action being taken which may arise as a result of the activities being undertaken by Sandstone Exploration Pty Ltd.
- Sandstone Exploration Pty Ltd holds all of the necessary indemnity and insurances required by the Shire.

CARRIED/NOT CARRIED (??)

10.1.4	Fencing 19 Hack Street Sandstone
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Agenda Reference: CEO 12/17 - 04
Location/Address: Shire of Sandstone
Name of Applicant: Paul Roach
Disclosure of Interest: Nil
Date of Report: 27th November 2017
Author: Harry Hawkins, Chief Executive Officer

Summary

Council are asked to contribute 50% of the cost of replacing the asbestos fence between the shire administration building car park and the house at 19 Hack Street.

Attachments

Nil

Background

The fence between the house at 19 Hack Street and the car park at the shire administration building was not replaced during the construction of the new building and the owners of 19

Hack Street would like the aging asbestos fence removed and replaced with a colour bond steel fence matching the fence at the rear of the administration building.

Comment

While Council is not liable to contribute to the cost of fencing on reserves and crown land the new shire administration building is located on freehold land owned by the shire and as such the provisions of Section 7 of the Dividing Fences Act 1961 apply and the shire is liable to contribute half of the cost of the fence. A colour bond steel fence that matches the fence at the rear of the shire building would be the best outcome for the shire and would finish off the administration building precinct.

The costs in renewing the fence include the removal of the old asbestos fence including wrapping and disposing of it at the shire landfill site, the purchase and erection of the new fence and are estimated to cost approximately \$16,000.

Consultation

Works Supervisor

Statutory Environment

Local Government Act 1995

Dividing Fences Act 1961

Policy Implications

Nil

Financial Implications

50% of the cost of replacing the fence of approximately \$8,000 will be allocated from savings identified during the 6 monthly budget review.

Strategic Implications

Nil

Voting Requirements

Simple majority

Officer Recommendation – Item No. 10.1.4

MOVED: Cr

SECONDED: Cr

That Council agree to the replacement of the fence between 19 Hack Street and the administration office carpark with a colour bond steel fence matching the fence at the rear of the office and that a contribution to a maximum of \$8,000 or 50% of the cost is approved. The funding will be allocated in the 6 monthly budget review.

CARRIED/NOT CARRIED (??)

10.1.5 Fencing Proposal Black Hill Station

Agenda Reference:	CEO 12/17 - 05
Location/Address:	Shire of Sandstone
Name of Applicant:	Kim Buller Black Hill Station
Disclosure of Interest:	None
Date of Report:	28 November 2017
Previous References:	Resolution 96/17 October 2017
Author:	Harry Hawkins CEO

Summary

This report is to advise Council of the proposal presented by Black Hill Station to fence the Mount Magnet Leinster Road where fencing was not completed close to the Sandstone town site and their expectations of a Council contribution.

Attachments

Emailed fencing proposal

Background

The current owner of Black Hill Station is re stocking the property with cattle and would like to ensure that they do not wander into the Sandstone town site. He has approached Main Roads WA to ask why they didn't completely finish the fencing of the road from Mount Magnet to Leinster where it incorporates the Sandstone bypass and if they would finish the project. Main Roads have indicated that in the circumstances they would consider supplying the materials if the station erected the fence. To complete the fencing it would need to cross the Sandstone Paynes Find Road (sealed section) and the Heritage trail meaning that grids would be required.

This proposal would allow cattle to graze on the Sandstone Common and no permission to allow that has been requested or granted by the shire.

The Dividing Fences Act 1961 is the applicable legislation containing provisions regarding payment towards the cost of a fence. Owners of adjoining land are liable to make an equal contribution to the construction of a dividing fence, but the Shire is not the "owner" of the land as the definition of owner specifically excludes "any trustees or other persons in whom land is vested as a public reserve, public park or for such other public purposes as may be prescribed, or a person who has the care, control and management of a public reserve, public park or land used for such other public purposes as may be prescribed".

The Shire could make a contribution willingly, but there is no obligation to do so and it would be a dangerous precedent as it may encourage other pastoralists to approach the shire to contribute to roadside fencing.

Comment

If Main Roads WA agree to provide the materials to complete the approximately 6kms of fencing required fence the Mount Magnet Leinster Road where it passes the Sandstone bypass grids would be required on the shire controlled Sandstone Paynes Find Road and the Heritage Trail.

Council has previously committed to installing a grid on the Paynes Find Road at the Black Hill boundary but has not made any commitment to any other grids for the station. The shire has grids in stock (new and second hand) that could be utilised for this purpose however there is no budget allocation in 2017-2018 to install them. If this proposal was to be accepted

and followed the shire ratepayers would pay the same as Black Hill Station for a fence that they are not required to contribute to, plus the full cost of 2 grids including installation with all the benefit going to the station.

If the station were to stock that section of their property that is not fenced and cattle were to wander onto the common, into the Sandstone town site or on to the aerodrome the shire has the power to impound those cattle and charge an impound fee it may also impose a fine of \$200 each time it happens.

Consultation

Works Supervisor
Kim Buller Black Hill Station
Brad McCarthy Main Roads WA

Statutory Environment

None

Policy Implications

None

Financial Implications

Unknown at this point in time.

Strategic Implications

Nil

Voting Requirements

Simple majority

Officer Recommendation Item 10.1.5

MOVED: Cr

SECONDED: Cr

That Council

1. does not contribute to the cost of fencing the main road, and
2. requests a contribution from Black Hill Station towards the cost of the grids

CARRIED/NOT CARRIED (??)

10.1.6	Increase to Weekly Fees Alice Atkinson Caravan Park
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Agenda Reference:	CEO 12/17 - 06
Location/Address:	Shire of Sandstone
Name of Applicant:	Shire of Sandstone
Disclosure of Interest:	Nil
Date of Report:	1 st December 2017
Author:	Harry Hawkins, Chief Executive Officer

Summary

Council are asked to approve the increase in weekly fees at the Sandstone Caravan Park to a level that is higher than the cost of 5 days.

Attachments

Nil

Background

In July 2017 a review of the Fees and Charges was undertaken including fees at the Alice Atkinson Caravan Park which were increased by a small amount. In recent times it has been reported that as the fees for a week are less than the fees for 5 days some travellers are paying for a week and leaving after 5 days then claiming a credit for the 2 days they didn't stay.

Comment

In recent times it has been reported that as the fees for a week are less than the fees for 5 days, some travellers booking into the Alice Atkinson Caravan Park are paying for a week leaving after 5 days then claiming a credit for the 2 days they didn't stay. To alleviate this problem without caravan park staff having to confront customers about this it is suggested that the weekly fees are increased to an amount that exceeds the 5 days fees. As the fees charged are at the lower end of fees charged elsewhere there is not expected to be any backlash or reduction in patronage at the park.

It is proposed to raise the weekly fee for powered sites to \$165 per week and unpowered sites to \$120 per week these fees still provide an incentive to stay a full week as they are lower than 7 times the daily rate but they will then be higher than 5 x the daily rate. The concession rates will increase to \$144 for a powered site and \$100 for unpowered sites.

Consultation

Caravan Park Staff

Statutory Environment

Local Government Act 1995 Section 6.16 (3)

Policy Implications

Nil

Financial Implications

There will be minimal financial implications

Strategic Implications

Nil

Voting Requirements

Absolute majority

Officer Recommendation – Item No. 10.1.6

MOVED: Cr

SECONDED: Cr

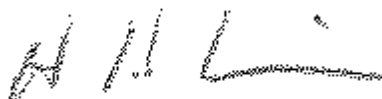
That Council increase the weekly charge for a powered sited at the Alice Atkinson Caravan Park to \$165, \$144 concession and for an unpowered sited to \$120, \$100 concession effective from January 1 2018.

CARRIED BY ABSOLUTE MAJORITY/NOT CARRIED (??)

10.2 FINANCIAL REPORTS

10.2.1 FINANCIAL STATEMENTS FOR MONTHS OF OCTOBER/NOVEMBER 2017

Location: Shire of Sandstone
Applicant: Shire of Sandstone
Disclosure of Interest: Nil
Date of Report: 29 November 2017
Author: Harry Hawkins, Chief Executive Officer



Signature of Author:

Summary

The Statement of Financial Activity reports for the month ending 31st October and 30th November 2017 are presented to Council in accordance with *Regulations 34 of the Local Government (Financial Management) Regulations 1996*.

Attachments

Nil

Background

Summary of Funds – Shire of Sandstone as at: 30 November 2017

Municipal Cheque Account - On-line (BWA)	\$15,649.95
Municipal Investment Account – On-line (BWA)	\$161,045.27
Municipal Term Deposit Account (Bankwest)	\$307,077.79
Trust Fund (Bankwest)	\$6,157.15
Reserve Term Deposits (Bankwest)	\$5,184,763.48
New Money Market Term Deposit Accounts	\$100,000.00

Consultation

Finance Officer

Statutory Environment

Local Government (Financial Management) Regulations 1996 - Regulations 34 (1A) and 17.

The Regulations require a Local Government to prepare each month a statement of financial activity, accompanied by relevant documents and that this information must be presented to Council at an ordinary meeting within 2 months after the end of the month.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority

STAFF RECOMMENDATION

MOVED: Cr

SECONDED: Cr

That Council accepts the financial statements for the periods ending 31 October and 30 November 2017.

NOT/CARRIED (?!?)

10.2.2 ACCOUNTS UPDATE FOR THE MONTHS of OCTOBER and NOVEMBER 2017 (Includes Credit Cards, the Caravan Park, Fuel Sales and Rates report)
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Location:	Shire of Sandstone
Applicant:	Shire of Sandstone
Disclosure of Interest:	Nil
Date of Report:	1 November 2017
Author:	Rhonda Miles – Finance Officer
Senior Officer:	Harry Hawkins – Chief Executive Officer

Summary

Presented for Council's information is the list of accounts paid in the month from the Municipal Fund and Trust Fund in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996*. Payments made through the corporate credit cards as well as income from the Caravan Park and Fuel Sales are included as attachments.

Attachments

10.2.2A to C: The list of accounts (EFT and cheque payments) is attached which will enable Council to see the payments made to the Shire's creditors.

10.2.2D to F: Payments via Credit Cards (CEO and Works Supervisor), Caravan Park Income and Fuel Sales Income.

Background

Council has delegated to the CEO the exercise of its power under Financial Management Regulation 12 to make payments from Municipal Fund and Trust Fund.

The *Financial Management Regulations (Regulation 13 (3))* requires a schedule of payments made through the Shire's bank accounts to be presented to Council. The lists include details for each payment made incorporating the payee's name, amount of payment, date of payment and a brief transaction description.

Comment

Invoices supporting all payments are available for inspection. Queries regarding any payment should be made through the CEO to the staff member who handles the financial transactions prior to this meeting.

All invoices and vouchers presented to Council have been certified as to receipt of the goods or services and that the amounts shown were due for payment.

Consultation

Nil

Statutory Environment

Local Government Act 1995

Financial Management (Local Government) Regulations 1996 – Regulation 12

Policy Implications

Payments have been made under Council delegation.

Financial Implications

Funds were available to meet the expenditure.

Strategic Implications

Nil

Voting Requirements

Simple majority

STAFF RECOMMENDATION

MOVED: Cr

SECONDED: Cr

That Council endorses the October & November 2017 accounts paid as presented:

Municipal Fund October 2017

- Municipal Printed cheque numbers 105174 - 105178 totalling \$7,573.93
- EFT Payment Numbers 5779 – 5850 totalling \$947,353.65
- Superannuation \$6,300.53 & \$6,562.52 totalling \$12,863.05

Trust Fund October 2017

- Trust printed cheque numbers 205047 – 205053 totalling \$1,183.25

Payroll October EFT:

\$31,851.00 & \$31,468.00 totalling \$63,319.00

Credit Cards October:

DD 3427.1 totalling \$7169.75

Municipal Fund November 2017

- Municipal Printed cheque numbers 105179 - 105183 totalling \$22,409.56
- Municipal Manual cheque number 266 totalling \$3,102.61
- EFT Payment Numbers 5851 – 5925 totalling \$888,035.47
- Superannuation \$5,911.30 & \$5,608.76 totalling \$11,520.06

Trust Fund November 2017

- Trust printed cheque numbers 205054 – 205056 totalling \$4,665.75

Payroll EFT November:

\$30,853.00, \$26,888 & \$27,423.00 totalling \$85,164.00

Credit Cards November:

DD 3460.1 totalling \$2,502.25

NOT/CARRIED (??)

10.3 HEALTH, BUILDING and TOWN PLANNING

Nil

10.4 WORKS and SERVICES

10.4.1 Works Supervisors Report

Location:	Various – Shire of Sandstone
Applicant:	Works and Services Supervisor
Disclosure of Interest:	If any, see Comments Section in body of the Report
Date of Report:	7 th November 2017
Previous References:	Previous Council Briefing Sessions
Author:	Danny Humphries, Works and Services Supervisor

Summary – ACIVITY REPORT UPDATE

To provide Council with an updated Activity Report on the operations of Council's Works and Service Department since the last Briefing Session.

Attachments

Attachment A: Nil

Background

It is important that Council is regularly updated as to Council's Infrastructure, Construction, Maintenance, Horticulture and other Works & Services Department activities.

Comment

Construction

Road crew are out on the Meekatharra rd. widen form and water bind and drainage we are on time

And have just about finished. Then to Wiluna road SLK 27, for 7.5 klm widen form re sheet where needed

Some is already sheeted. Just need to re shape..

Maintenance Grading

Maintenance grader is on the Wiluna rd. Doing a toe to toe grade and drains where needed. Then up to Gidgee mine site gate. Then down to Meekatharra rd. and toe to toe to boundary

Flood Damage

Alltrack are on the Payne's Find rd. till xmas then up onto Yeelirrie rd. No Change.

Horticulture

Ongoing maintenance.

Plant Replacement

None at this stage. .

Plant Maintenance

Ongoing repairs to machines when required.

Caravan Park

Ongoing Maintenance as required as work requests come in.

Building Maintenance

Minor maintenance is being done as required. We also had 30 Hack St re stumped. Also lot 500 Oroya Has had a new kitchen fitted.

General

When required general catch up on gear. Ongoing.

Statutory Environment

Nil

Bioremediation Cell

This has been cleared for land fill. We have used about half

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

Staff Recommendation

MOVED: Cr

SECONDED: Cr

That the Works Supervisors report is received

NOT/CARRIED (??)

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

14 MEETING ITEMS CLOSED TO THE PUBLIC

14.1 Meeting Closed to the Public

Nil

14.2 Public Reading of Resolutions to be made Public

Nil

TIME and DATE of NEXT MEETING

The next scheduled Ordinary Council Meeting will be held on Thursday 23 November 2017

15 CLOSURE OF MEETING

There being no further business, the Shire President closed the meeting at _____pm.

CERTIFICATION

I, _____, certify that the Minutes of the Meeting held on 26 October 2017, as shown, were confirmed as a true and accurate record at the Meeting held on 14 December 2017.

(Presiding Member)

Date: 14 December 2017