



AGENDA

Ordinary Council Meeting

Thursday 26 October 2017
@ 11:00 am

To be held in the Council Chambers, Hack St Sandstone

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ORDINARY COUNCIL MEETING NOTICE PAPER

Thursday 26 October 2017 – 11:00 am

Dear President and Councillors,

An Ordinary Meeting of Council is called for Thursday 26 October 2017, in the Council Chambers, Hack Street, Sandstone, commencing at 11:00 am.

Councillors please note:

A Briefing Session will be held at the conclusion of the Council Meeting.

A handwritten signature in black ink, appearing to read 'H. Hawkins', is positioned above the printed name of the Chief Executive Officer.

Harry Hawkins
Chief Executive Officer

06 October 2017

PUBLIC QUESTION TIME

A 15 minute public question time is available to allow members of the public the opportunity of submitting questions to Council on matters concerning them. Questions should be submitted in writing prior to the meeting. The questions will be addressed by the President or their nominated person. Where an answer cannot be given at the meeting, a reply will be given in writing subsequent to the meeting.

Discussion will not be allowed.



DISCLAIMER

No responsibility whatsoever is implied or accepted by the Sandstone Shire Council for any act, omission, statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Sandstone Shire Council disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission, statement, intimation or otherwise occurring during Council/Committee Meetings or discussions. Any person or legal entity that acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

*In particular but without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence or permit, any statement or limitation of approval made by an Elected Member or by a Staff Member of Sandstone Shire Council during the course of any Meeting is not intended to be and is not to be taken as notice of approval from the Sandstone Shire Council. The Sandstone Shire Council warns that anyone who has an application lodged with the Sandstone Shire Council must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application including any conditions attaching to the decision made by the Sandstone Shire Council in respect of the application.*

Harry Hawkins
Chief Executive Officer

06 October 2017

Hack Street, SANDSTONE WA 6639
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E-mail: ceo@sandstone.wa.gov.au



WRITTEN DECLARATION OF INTEREST IN MATTER BEFORE COUNCIL

NOTE: USE ONE FORM PER DECLARATION

I, (1) _____ hereby declare an interest in the following item to be considered by Council at its Meeting to be held on (2) _____ and regarding

Agenda item (3) _____

The type of interest I wish to declare is (4)

- Financial pursuant to Sections 5.60A of the Local Government Act 1995
- Proximity pursuant to Section 5.60B of the Local Government Act 1995
- Indirect Financial pursuant to Section 5.61 of the Local Government Act 1995
- Impartiality pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulation 2007

The nature of my interest is (5)

The extent of my interest is (6)

I understand that the above information will be recorded in the Minutes of the Meeting and recorded by the Chief Executive Officer in an appropriate Register.

 (Signature)

 (Date)

RECEIVED BY: _____
 (Chief Executive Officer)

 (Date)

- (1) Insert your name.
- (2) Insert the date of the Council Meeting at which the item it to be considered.
- (3) Insert the Agenda Item Number and Title.
- (4) Tick the box(es) to indicate the type of interest (for explanation, see the extracts overleaf from the Act.
- (5) Describe the nature of your interest.
- (6) Describe the extent of your interest (if seeking to participate in the matter under the s.5.68 of the Act)

Financial pursuant to Section 5.60A of the Local Government Act 1995

s5.60A Financial Interest

For the purpose of this Subdivision, a person has a financial interest in a matter if it is reasonable to expect that the matter will if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person.

[Section 5.60A inserted by No. 64 of 1998 s. 30; amended by No. 49 of 2004 s. 50.]

Proximity pursuant to Section 5.60B of the Local government Act 1995

s5.60B Proximity Interest

- (1). For the purposes of this Subdivision, a person has a proximity interest in a matter if the matter concerns –
 - (a). a proposed change to a planning scheme affecting land that adjoins the person's land;
 - (b). a proposed change to zoning or use of land that adjoins that person's land; or
 - (c). a proposed development (as defined in section 5.63 (5)) of land that adjoins the person's land.

- (2). In this section, land ("**the proposal land**") adjoins a person's land if –
 - (a). the proposal land, not being a thoroughfare, has a common boundary with the person's land;
 - (b). the proposal land, or any part of it, is directly across a thoroughfare from, the person's land; or
 - (c). the proposal land is that part of a thoroughfare that has a common boundary with the person's land.

- (3). In this section a reference to a person's land is a reference to any land owned by the person or in which the person has any estate or interest.

[Section 5.60B inserted by No 64 of 1998 s. 30.]

Indirect Financial pursuant to Section 5.61 of the Local Government Act 1995

s5.61 Indirect Financial Interest

A reference in this Subdivision to an indirect financial interest of a person in a matter includes a reference to a financial relationship between that person and another person who requires a local government decision in relation to the matter.

Impartiality pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulation 2007

reg 11 Disclosure of Interest

- (1). In this regulation –
Interest means an interest that could, or could reasonably be perceived to; adversely affect the impartiality of the person having the interest arising from kinship, friendship or membership of an association.

- (2). A person who is a council member and who has an interest in any matter to be discussed at a council or committee meeting attended by the member must disclose the nature of the interest –
 - (a). in a written notice given to the CEO before the meeting;
 - or
 - (b). at the meeting immediately before the matter is discussed.

- (3). Sub-regulation (2) does not apply to an interest referred to in section 5.60 of the Act.
- (4). Sub-regulation (2) does not apply if –
 - (a). A person who is a council member fails to disclose an interest because the person did not know he or she has an interest in the matter; or
 - (b). A person who is a council member fails to disclose an interest because the person did not know the matter in which he or she had an interest would be discussed at the meeting and the person disclosed the interest as soon as possible after the discussion began.
- (5). If, under sub-regulation (2)(a), a person who is a council member discloses an interest in a written notice given to the CEO before a meeting then –
 - (a). Before the meeting the CEO is to cause the notice to be given to the person who is to preside at the meeting; and
 - (b). At the meeting the person presiding is to bring the notice and its contents to the attention of the persons present immediately before a matter to which the disclosure related is discussed.
- (6). If –
 - (a). Under sub-regulation (2)(b) or (4)(b) a person's interest in a matter is disclosed at a meeting; or
 - (b). Under sub-regulation (5) (b) notice of a person's interest in a matter is brought to the attention of the persons present at a meeting.

The nature of the interest is to be recorded in the minutes of the meeting.

Describe the extent of your interest (If seeking to participate in the matter under s.5.68 of the Act)

s5.68 Councils and Committees may allow Members disclosing interests to participate etc. in Meetings

- (1). If a member has disclosed, under section 5.65, an interest in a matter, the members present at the meeting who are entitled to vote on the matter
 - (a). may allow the disclosing member to be present during any discussion or decision making procedure relating to the matter; and
 - (b). may allow , to the extent decided by those members, the disclosing member to preside at the meeting (if otherwise qualified to preside) or to participate in discussions and the decision making procedures relating to the matter if –
 - (i) the disclosing member also discloses the extent of the interest; and
 - (ii) those members decide that the interest –
 - (I) is so trivial or insignificant as to be unlikely to influence the disclosing member's conduct in relation to the matter; or
 - (II) is common to a significant number of electors or ratepayers
- (2). A decision under this section is to be recorded in the minutes of the meeting relating to the matter together with the extent of any participation allowed by the council or committee.
- (3). This sections does not prevent the disclosing member from discussing, or participating in the decision making process on, the question on whether an application should be made to the Minister under section 5.69.

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**SHIRE OF SANDSTONE
ELECTED MEMBER'S REQUEST FORM**

Councillor's Name: _____

Date: ____/____/2017

Urgency: Low / Medium / High / Strategic

Road / Public Building / Area: _____

Request: _____

Description: _____

OFFICE USE ONLY:-----

Action Taken: _____

Comment: _____

Completed: ____/____/2017

Signature: _____

Inspected and/or authorised by: _____
(Chief Executive Officer)

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Councilor's Claim for Sitting Fees and Travel

Councillor _____

Creditor No _____

<i>Date</i>	<i>Meeting</i>	<i>Sitting Fees</i>	<i>Travel Km's</i>	<i>Amount</i> <small>.7087 cents per km</small>
Date of Meeting	Type of Meeting	\$170/ \$340	No of km's	Office Use
	Full Council			

Fees payable are in accordance with the Local Government Act (5.98) – Administration Regulations (30)

Total		Total
<input style="width: 100%;" type="text"/>		<input style="width: 100%;" type="text"/>
04109	Line Item 370	04100
		TOTAL: <input style="width: 100%;" type="text"/>

OTHER MEETINGS ATTENDED IN THE MONTH

Date	Meeting	Km's	Vehicle supplied?

If this form is not filled out correctly with all information the claim for payment will be rejected.

_____ (Signature) _____ (Date)

Calculations Checked _____ Date _____

Goods Received / Payment Approved _____

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ORDINARY COUNCIL MEETING TO BE HELD ON 26 OCTOBER 2017
AGENDA SUMMARY and TABLE OF CONTENTS

PAGE	AGENDA	ITEM	MINUTE No.
15	1.0	Declaration of Opening and Announcement of any Visitors	
15	2.0	Announcements from the Presiding Member and/or Councillors (without discussion unless otherwise determined)	
15	3.0	Attendance	
15	4.0	Response to Previous Public Questions Taken on Notice	
15	5.0	Applications for Leave of Absence	
15	6.0	Declarations of Interest	
16	7.0	Public Question Time	
16	8.0	Confirmation of Minutes from Previous Meeting(s)	
16	8.1	Ordinary Council Meeting – 28 September 2017	/17
16	9.0	Presentations	
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16	10.1	Chief Executive Officer's Reports	
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23	10.2	Finance	
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24	10.2.2	Accounts Update for the Month of September 2017 (includes for Credit Cards, the Caravan Park & Fuel Sales)	/17
26	10.3	Health Building and Town Planning	
26	10.4	Works and Services	
26	10.4.1	Works Supervisors Report	/17
28	10.4.2	Shire Mechanic Position	/17
29	10.4.3	Maintenance Grading Plan	/17
30	10.4.4	Grates Paynes Find Road and Heritage Trail	/17
32	11	Motions of which Previous Notice Has Been Given	
32	12	Questions from Members Without Notice	
32	13	New Business of an Urgent Nature Introduced by Decision of the Meeting	
32	14	Meeting Items Closed to the Public	
32		Time and Date of Next Meeting	
32	15	Closure of the Meeting	
32		Certification of the Minutes of the Previous Meeting(s)	

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**AGENDA and STAFF REPORTS
ORDINARY COUNCIL MEETING TO BE HELD IN
COUNCIL CHAMBERS, SANDSTONE ON THURSDAY, 26 OCTOBER 2017**

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF ANY VISITORS

The Presiding Member, Cr Bethel Walton (Shire President) to declare the Meeting open at 11.00 am.

**2 ANNOUNCEMENTS FROM THE PRESIDING MEMBER AND/OR COUNCILLORS
(without discussion unless otherwise determined)**

Nil

3 ATTENDANCE

3.1 Present

Elected Members

Cr B (Bethel) Walton	Shire President (and Presiding member of this Meeting)
Cr C (Carol) Hodshon	Deputy Shire President
Cr F (Freda) May	
Cr D (David) Lefroy	

Staff Members

Mr Harry Hawkins	Chief Executive Officer
Mr Danny Humphries	Works Supervisor

3.2 Apologies

Cr J P Bennett

3.3 Approved Leave of Absence

Nil

4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6 DECLARATIONS OF INTEREST

6.1 Declarations of Financial Interest

6.2 Declarations of Proximity Interest

6.3 Declarations of Indirect Financial Interest

6.4 Declarations of Impartiality Interest

7 PUBLIC QUESTION TIME

Nil

8 CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

- 8.1 That the Minutes of the Ordinary Meeting of Council held on 28 September 2017 be confirmed as a true and accurate record of proceedings.

STAFF RECOMMENDATION

MOVED: Cr

SECONDED: Cr

That the Minutes of the Ordinary Meeting of Council held on 28 September 2017 are confirmed as a true and accurate record of proceedings.

NOT/CARRIED (??)

9 PRESENTATIONS

9.1 Petitions

Nil

9.2 Presentations

Nil

9.3 Deputations

Nil

9.4 Delegates/Councillor's Reports

Nil

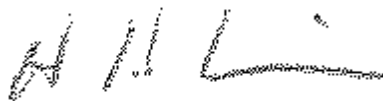
10 OFFICERS REPORTS

10.1 CHIEF EXECUTIVE OFFICER'S REPORTS

10.1.1 Status Report Update – October 2017

Agenda Reference: CEO 10/17 - 01
Location/Address: Shire of Sandstone
Name of Applicant: Shire of Sandstone
Disclosure of Interest: Nil
Date of Report: 18/10/2017

File No:
Previous References: Various
Author: Harry Hawkins, CEO



Signature of Author:

Summary

The purpose of this report is to advise Council on the status of its decisions from previous Council meetings.

Attachments

10.1.2A Status Update October 2017

Background

It is important that the Council receives an update on the outcome of its resolutions on a regular basis.

Comment

As per the comments in the body of this report.

Consultation

Nil

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

Staff Recommendation

MOVED: Cr

SECONDED: Cr

That Council accepts the Status Update for October 2017

CARRIED/NOT CARRIED (???)

Status Update October 2017

The Status Update is used to provide information to Elected Members regarding the Status of decisions made at Council Meetings:

Meeting Date	Item No	Resolution (Action Required)	Response (Update)	Officer	Timeframe
85/16	10.1.3	That Council request an inspection of the MRAC houses with a view to purchasing them if structurally sound and price is reasonable.	28/9/2016 Keys received and houses inspected. Department Contacted for price and further details. 10/03/2017 Email sent to officer at the Department of Housing for an update on this proposal. 20/03/2017 email received from department of housing providing update on progress of proposal 29/05/2017 update received from MRAC transfer back to Dept. of Housing to be finalised early June 19/07/2017 Email rec'd asking the shire to take on Head Lease of 18 Green Street 28/07/2017 Housing Authority advised of Council's decision not to take on Head Lease for 18 Green Street.		
12/17	10.3.1	That Council approves having the map of Bush Fire Prone Areas reassessed and pushed out further from the boundaries of the Sandstone town site	15/03/2017 Email sent to Bill Atyeo advising him of Council's decision 13/07/2017 Email quotes received and agreed to for work to commence in September 2017		
31/17	10.1.7	That the plaque recognising George Dent at Hack's mine is reinstated and his family is offered the opportunity for a plaque to be placed in the new Heritage Park.	03/05/2017 Letter sent to family of George Dent advising them of Council's decision		
80/17	10.1.2	That heritage listing of Camel Station is accepted subject to condition on access	02/10/2017 Dept of Heritage advised of condition on Heritage Listing. 09/10/2017 email seeking clarification of condition received from Dept clarification sent back immediately		
85/17	10.1.4	That the right of way behind the power station between Rowe and Black Streets is closed	06/10/2017 letters sent to begin process and advertising as per LAA undertaken.		
86/17	10.1.5	Vehicle inspection centre utilising shire pit and workshop	06/10/2017 Applicant advised of Council's decision		

Legend

Category	Status
Not Started	
In Progress	
Completed	

10.1.2 Appointment of Delegates/Committee members

Agenda Reference:	CEO 10/17 – 02
Location/Address:	Shire of Sandstone
Name of Applicant:	Shire of Sandstone
Disclosure of Interest:	Nil
Date of Report:	18 October 2017
Author:	Harry Hawkins, Chief Executive Officer

Summary

Following the recent Local Government Elections Council is required to appoint their delegates to a range of groups and committees.

Attachments

Nil

Background

The local government election was held on Saturday 21st October therefore all positions became vacant and subject to reappointment by the newly elected Council.

Comment

Every two years half of Council are to retire and an election is held for those positions on Council. Subsequent to these bi-annual elections it is customary for the 'new' Council to consider membership of the various organisations on which this Council is represented. Some of the delegates will simply retain their position by order of them remaining as a councillor of this Shire. A Council member of the Development Assessment Panel for example would retain that position until it comes up for re-appointment and as long as they remain a councillor.

Other positions may require new delegates simply by virtue of new membership of this Council or because the previous member/s simply wish to have a change

The following organisations should be considered:

- **Murchison Country Zone Council of WALGA.** The next meeting is on Friday 24th November 2017 in Cue. Traditionally the delegates have been the Shire President and Deputy President as is the case with many other local governments. Beth Walton is currently Chairperson of the Murchison Zone.
- **Murchison Regional Vermin Council** – 2 delegates required. Councillors Hodshon and Key have been Council’s recent delegates
- **Murchison sub-group of the Midwest Regional Road group**
Current delegate is Cr Walton. Cr Walton was recently elected Chairperson of the Murchison sub group.
- **Audit Committee** – has been all of Council previously
- **Chief Bushfire Control Officer and Deputy Bushfire Control Officer** – currently David McQuie and Robert (Banjo) Patterson
- **Development Assessment Panel** – 2 members and 2 deputy members. Current members are Councillors B Walton and C Hodshon and with Councillors K Key and F May as Alternate Members / Proxy.

Consultation

Nil

Statutory Environment

Local Government Act 1995 – section 5.8 – 5.11

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Absolute majority

Officer Recommendation – Item No. 10.1.2

MOVED: Cr

SECONDED: Cr

That Council appoint delegates to the groups and committees as listed for 2017 – 2019:

Murchison Country Zone of WALGA: _____

Murchison Regional Vermin Council: _____

Murchison sub-group Midwest RRG _____

Chief Bushfire Control Officer: _____

Deputy Chief Bushfire Control Officer: _____

Development Assessment Panel Members: _____

Development Assessment Panel – Proxies _____

Audit Committee: All of Council

CARRIED/NOT CARRIED by ABSOLUTE MAJORITY (??)

10.1.3 MRVC Funding Proposal for Fence

Agenda Reference: CEO 10/17 - 03
Location/Address: Shire of Sandstone
Name of Applicant: MRVC
Disclosure of Interest: None
Date of Report: 19 October 2017
Previous References: Nil
Author: Harry Hawkins CEO

Summary

To provide Council with some details of the MRVC funding proposal for the wild dog fence following a meeting with the Minister and to request Council’s support for the proposal.

Attachments

Proposed funding for fencing (The uncontested funding contribution from the state government shown in the proposal is confidential until announced by the Minister on the 26th October 2017 and should not be divulged to anyone outside of Council until after the announcement).

Background

The MRVC member Councils have been lobbying the state and Federal governments for many years for funding for a fence to protect pastoralists livestock from wild dogs and after a recent meeting with the Minister a commitment was made to provide some contested and uncontested funding. Both funding streams are based on a \$ for \$ contribution by the MRVC and the attached proposal was put forward to member Councils at a special meeting on the 18th October in Mount Magnet.

Comment

The state government has committed funding for the wild dog fence and the MRVC has been allocated an uncontested allocation of \$550,000 on a matching \$ for \$ basis and as per the attached proposal member local governments are being asked to contribute \$100,000 cash or in kind divided between them. Another \$100,000 is also requested for the

uncontested funding proposal again cash or in kind divided between member local governments. Member local governments may also be asked to contribute additional annual fees to fund a proposed \$500,000 loan over 20 years to allow the MRVC to make their contributions. There is provision in the Local Government Act for the contribution to be funded by way of a “Specified Area Rate” against properties that directly benefit from the fence through the rating system.

It was explained at the special meeting if all of the proposed funding is received 306 kilometres of fencing can be done however the uncontested contribution from the state government is not guaranteed for as the name states it is a contested pool of money and there will be other projects from other shires outside the region seeking part of that funding. The contested funding proposal also shows that there is less than \$ for \$ contribution from the MRVC and this is allowed for in the funding application but is also not guaranteed to be approved by the state government.

Regardless of what happens with the contested funding application the uncontested funding is guaranteed and as much as possible of the fence will be constructed/upgraded until funding including the MRVC loan is exhausted.

Consultation

Nil

Statutory Environment

Local Government Act 1995 and Regional Development Trust.

Policy Implications

Nil

Financial Implications

Council’s contribution could be as high as \$40,000 and increased member contributions to cover the MRVC loan but could be recouped using a “Specified Area Rate”.

Strategic Implications

Nil

Voting Requirements

Simple majority

Officer Recommendation Item 10.1.3

MOVED: Cr

SECONDED: Cr

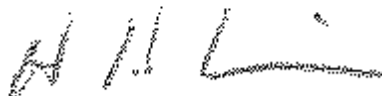
That Council authorises the CEO to advise the MRVC that they agree with the funding proposal put to the special meeting on the 18th October and are willing to contribute their agreed amount subject to equal contributions being made by all other member local governments.

CARRIED/NOT CARRIED (??)

10.2 FINANCIAL REPORTS

10.2.1 FINANCIAL STATEMENTS FOR MONTH OF SEPTEMBER 2017

Location: Shire of Sandstone
Applicant: Shire of Sandstone
Disclosure of Interest: Nil
Date of Report: 14 September 2017
Author: **Harry Hawkins, Chief Executive Officer**



Signature of Author:

Summary

The Statement of Financial Activity reports for the month ending 31 July and 31 August 2017 are presented to Council in accordance with *Regulations 34 of the Local Government (Financial Management) Regulations 1996*.

Attachments

Nil

Background

Summary of Funds – Shire of Sandstone as at: 30 September 2017

Municipal Cheque Account - On-line (BWA)	\$30,762.70
Municipal Investment Account – On-line (BWA)	\$370,544.83
Municipal Term Deposit Account (Bankwest)	\$304,735.09
Trust Fund (Bankwest)	\$6,021.30
Reserve Term Deposits (Bankwest)	\$4,482,961.06
New Money Market Term Deposit Accounts	\$775,000.00

Consultation

Finance Officer

Statutory Environment

Local Government (Financial Management) Regulations 1996 - Regulations 34 (1A) and 17.

The Regulations require a Local Government to prepare each month a statement of financial activity, accompanied by relevant documents and that this information must be presented to Council at an ordinary meeting within 2 months after the end of the month.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority

STAFF RECOMMENDATION

MOVED: Cr

SECONDED: Cr

That Council accepts the financial statements for the periods ending 31 July and 31 August 2017.

NOT/CARRIED (??)

10.2.2 ACCOUNTS UPDATE FOR THE MONTH of SEPTEMBER 2017 (Includes Credit Cards, the Caravan Park, Fuel Sales and Rates report)
--

Location: Shire of Sandstone
Applicant: Shire of Sandstone
Disclosure of Interest: Nil
Date of Report: 13 October 2017
Author: **Rhonda Miles – Finance Officer**
Senior Officer: **Harry Hawkins – Chief Executive Officer**

Summary

Presented for Council's information is the list of accounts paid in the month from the Municipal Fund and Trust Fund in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996*. Payments made through the corporate credit cards as well as income from the Caravan Park and Fuel Sales are included as attachments.

Attachments

- 10.2.2A to C: The list of accounts (EFT and cheque payments) is attached which will enable Council to see the payments made to the Shire's creditors.
- 10.2.2D to F: Payments via Credit Cards (CEO and Works Supervisor), Caravan Park Income and Fuel Sales Income.

Background

Council has delegated to the CEO the exercise of its power under Financial Management Regulation 12 to make payments from Municipal Fund and Trust Fund.

The *Financial Management Regulations (Regulation 13 (3))* requires a schedule of payments made through the Shire's bank accounts to be presented to Council. The lists include details for each payment made incorporating the payee's name, amount of payment, date of payment and a brief transaction description.

Comment

Invoices supporting all payments are available for inspection. Queries regarding any payment should be made through the CEO to the staff member who handles the financial transactions prior to this meeting.

All invoices and vouchers presented to Council have been certified as to receipt of the goods or services and that the amounts shown were due for payment.

Consultation

Nil

Statutory Environment

Local Government Act 1995

Financial Management (Local Government) Regulations 1996 – Regulation 12

Policy Implications

Payments have been made under Council delegation.

Financial Implications

Funds were available to meet the expenditure.

Strategic Implications

Nil

Voting Requirements

Simple majority

STAFF RECOMMENDATION

MOVED: Cr

SECONDED: Cr

That Council endorses the September 2017 accounts paid as presented:

Municipal Fund September 2017

- Municipal Printed cheque numbers 105163 - 105173 totalling \$56,785.81
- EFT Payment Numbers 5657 – 5778 totalling \$746,883.41
- Superannuation \$6,300.76 & \$6,512.54 totalling \$12,813.30

Trust Fund September 2017

- Trust printed cheque numbers 205044 – 205046 totalling \$2,383.45
(Chq 205045 cancelled)

Payroll EFT:

\$29,800.00 & \$31,154.00 totalling \$60,954.00

Credit Cards:

DD 3387.1 totalling \$5,581.22

NOT/CARRIED (??)

10.3 HEALTH, BUILDING and TOWN PLANNING

Nil

10.4 WORKS and SERVICES

10.4.1 Works Supervisors Report

Location:	Various – Shire of Sandstone
Applicant:	Works and Services Supervisor
Disclosure of Interest:	If any, see Comments Section in body of the Report
Date of Report:	19 th September 2017
Previous References:	Previous Council Briefing Sessions
Author:	Danny Humphries, Works and Services Supervisor

Summary – ACIVITY REPORT UPDATE

To provide Council with an updated Activity Report on the operations of Council's Works and Service Department since the last Briefing Session.

Attachments

Attachment A: Nil

Background

It is important that Council is regularly updated as to Council's Infrastructure, Construction, Maintenance, Horticulture and other Works & Services Department activities.

Comment

Construction

Road crew are out on the Meekatharra Rd, We have 9.5 klm to widen form and water bind and drainage .

Maintenance Grading

Maintenance grader will be back on Meekatharra Rd doing a toe to toe grade.

Flood Damage

Altrack are on the Paynes Find Rd till Christmas then up onto Yeelirrie Rd.

Horticulture

Ongoing maintenance.

Plant Replacement

All replacements have been done including service truck as well all gear going well. .

Plant Maintenance

Ongoing repairs to machines when required

Caravan Park

We had to put new bore pump in where the tanks are.

Building Maintenance

Minor maintenance is being done as required.

General

When required general catch up on gear.

Statutory Environment

NIL.

Bioremediation Cell

This has been cleared for land fill.

Statutory Environment

None

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

Staff Recommendation

MOVED: Cr

SECONDED: Cr

That the Works Supervisors report is received

NOT/CARRIED (??)

10.4.2 Shire Mechanic Position

Agenda Reference: Works and Services 10/17 - 02
Location/Address: Shire of Sandstone
Name of Applicant: Works Supervisor Danny Humphries
Disclosure of Interest: None
Date of Report: 19 October 2017
Previous References: Nil
Author: Harry Hawkins CEO

Summary

To ask Council to approve a change to the way the shire mechanic is employed for an initial trial period of 6 months.

Attachments

Nil

Background

The shire has advertised for a mechanic twice using various websites and newspapers since the previous mechanic finished up and the responses have been underwhelming with no suitable applicants applying.

Comment

With no applicants considered suitable for the shire mechanic position the Works Supervisor and CEO have considered other options and given that much of the equipment at the shire is new have decided to ask Council to endorse the following option for a trial period of 6 – 12 months. Instead of employing a full time mechanic/all rounder we employ retired mechanic Keith May on a contract basis for 5 days per month plus emergency call outs. Keith would be backed up by Jason Homewood a diesel mechanic based at Wondinong Station approximately 100kms west of Sandstone.

The additional cost of contract wages would be offset by a reduction in overhead costs and given the amount of hours suggested in the proposal there should be a significant saving to the shire budget as long as there are not any major breakdowns not covered by warranty.

Consultation

Keith May
Works Supervisor

Statutory Environment

None

Policy Implications

Nil

Financial Implications

A reduction in cost is expected but is hard to quantify

Strategic Implications

Nil

Voting Requirements

Simple majority

Officer Recommendation Item 10.4.2

MOVED: Cr

SECONDED: Cr

That Council approves the change to the shires workforce by employing its mechanic on a contract basis for 5 days per month plus emergencies for a trial period of 6 to 12 months.

CARRIED/NOT CARRIED (?!?)

10.4.3 Shire Road Grading Plan

Agenda Reference:	Works and Services 10/17 - 03
Location/Address:	Shire of Sandstone
Name of Applicant:	Works Supervisor Danny Humphries
Disclosure of Interest:	None
Date of Report:	19 October 2017
Previous References:	Nil
Author:	Harry Hawkins CEO

Summary

To ask Council to approve a Road Grading Plan that will see all roads in the shire maintenance graded twice per year.

Attachments

Draft Road Grading plan.

Background

To improve the overall condition of shire roads the Works Supervisor and consultant engineer Katie Hall from K Team have developed a maintenance grading plan that involves splitting the shire roads into 2 areas one of which would be contracted out.

Comment

The draft road maintenance grading plan has been developed to allow all roads in the shire to receive 2 grades per year to keep them more trafficable and reduce the loss of material extending the life of re sheeted roads. The shire has only one maintenance grader and it is physically impossible for that to cover the whole network in this way. Therefore to ensure the whole network is covered the plan splits the roads into 2 areas one of which would be

contracted out. Given the value of the contract this would need to go out to tender so Council would be involved in selecting who does the contract grading.

While the required budget looks excessive there is significantly more work being done than has been done before which will lead to a reduction in construction costs and improve road safety and reduce damage to vehicles, including shire vehicles, using our roads. The plan if accepted by Council will not be introduced until the 2018-2019 financial year as there is insufficient room in this years budget.

Consultation

Works Supervisor

Statutory Environment

None

Policy Implications

A new road grading policy will be developed using the plan

Financial Implications

The plan will not be implemented until the 2018-2019 financial year.

Strategic Implications

Nil

Voting Requirements

Simple majority

Officer Recommendation Item 10.4.3

MOVED: Cr

SECONDED: Cr

That Council endorses the Maintenance Grading Plan as attached with a view to introducing it in the 2018-2019 financial year.

CARRIED/NOT CARRIED (??)

10.4.4	Cattle Grids Paynes Find Road and Heritage Trail
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Agenda Reference: Works and Services 10/17 - 04
Location/Address: Shire of Sandstone
Name of Applicant: Kim Buller Black Hill Station
Disclosure of Interest: None
Date of Report: 19 October 2017
Previous References: Nil
Author: Harry Hawkins CEO

Summary

To advise Council of the latest proposal to fence the Mount Magnet Leinster Road where fencing was not completed close to the Sandstone town site and the requirement for grids on the Paynes Find Road and the Heritage Trail.

Attachments

Map of Sandstone Common

Background

The current owner of Black Hill Station is re stocking the property with cattle and would like to ensure that they do not wander into the Sandstone town site. He has approached Main Roads WA to ask why they didn't completely finish the fencing of the road from Mount Magnet to Leinster where it incorporates the Sandstone bypass and if they would finish the project. Main Roads have indicated that in the circumstances they would consider supplying the materials if Mr Buller erected the fence. To complete the fencing it would need to cross the Sandstone Paynes Find Road (sealed section) and the Heritage trail where it heads out to London Bridge etc.

Comment

If Main Roads WA agree to provide the materials to complete the approximately 6kms of fencing required fence the Mount Magnet Leinster Road where it passes the Sandstone bypass grids would be required on the shire controlled Sandstone Paynes Find Road and the Heritage Trail.

Council has previously committed to installing a grid on the Paynes Find Road at the Black Hill boundary but has not made any commitment to any other grids for the station. There are grids in stock (new and second hand) that could be utilised for this purpose however there is no budget allocation in 2017-2018 and no fencing proposal has been received from Black Hill Station as was requested earlier this year.

Consultation

Works Supervisor

Statutory Environment

None

Policy Implications

None, there is no policy dealing with grids

Financial Implications

Unknown at this point in time.

Strategic Implications

Nil

Voting Requirements

Simple majority

Officer Recommendation Item 10.4.4

MOVED: Cr

SECONDED: Cr

That Council reiterates its previous decision to not commit to any fencing or grates until a fencing proposal is presented to the shire for assessment

CARRIED/NOT CARRIED (??)

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

14 MEETING ITEMS CLOSED TO THE PUBLIC

14.1 Meeting Closed to the Public

Nil

14.2 Public Reading of Resolutions to be made Public

Nil

TIME and DATE of NEXT MEETING

The next scheduled Ordinary Council Meeting will be held on Thursday 23 November 2017

15 CLOSURE OF MEETING

There being no further business, the Shire President closed the meeting at _____pm.

CERTIFICATION

I, _____, certify that the Minutes of the Meeting held on 28 September 2017, as shown, were confirmed as a true and accurate record at the Meeting held on 26 October 2017.

(Presiding Member)

Date: 26 October 2017