



Minutes Ordinary Council Meeting

Thursday
23rd April 2015

9.00 am





SHIRE OF SANDSTONE

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Mia Dohnt
Chief Executive Officer

23rd April 2015

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SHIRE OF SANDSTONE
MINUTES OF THE ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS,
SANDSTONE, ON THURSDAY 23RD APRIL 2015

1.0 DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS

The Presiding Member, Cr Bethel Walton, declared the meeting open at 9.00am.

2.0 ATTENDANCE

2.1 PRESENT

B Walton	Shire President	District Ward
D McQuie	Councillor	District Ward
A Bloore	Councillor	District Ward
D Bennett	Councillor	District Ward
C Hodshon	Councillor	District Ward

STAFF

M Dohnt	Chief Executive Officer
R Moss	Works Supervisor

2.2 APOLOGIES

D Murat	Councillor	District Ward
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2.3 LEAVE OF ABSENCE

NIL

2.4 VISITORS

Nil

3.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4.0 PUBLIC QUESTION TIME / PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

5.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6.0 DECLARATIONS OF INTEREST

Nil

7.0 CONFIRMATION OF PREVIOUS MEETING MINUTES

Prior to the confirmation of the minutes the Shire President reminded all present that if there was an error in the minutes it need to raised prior to the minutes being confirmed. Also if a Councillor was against a particular motion or wished for their name to be recorded they should ensure they raise this at the time of voting.

022/15 COUNCIL RESOLUTION

MOVED: Cr A Bloore

SECONDED: Cr D McQuie

That the Minutes of the Ordinary Meeting of Council held on Thursday 26th March 2015, be confirmed as a true and accurate record of proceedings.

CARRIED

Voting 5/0

8.0 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil

9.0 OFFICERS REPORTS

NOTE By agreement of the meeting, the Works & Services Report was brought forward in the meeting.

9.4 WORKS AND SERVICES

9.4.1 WORKS & SERVICES REPORT - MARCH 2015

Agenda Reference: WS 04/15 – 01
Location/Address: Shire of Sandstone
Name of Applicant: Shire of Sandstone
Disclosure of Interest: Nil
Date of Report: 17th April 2015
Author: Rob Moss – Works Supervisor

Signature of Author: _____

Summary

To provide Council with an Activity Report on the operations of Council's Infrastructure division since the last meeting.

Attachments

None

Background

As Council's Works Supervisor, please find below a summarised activity report relating to actions undertaken by Council's Infrastructure Construction, Maintenance and Horticulture divisions since the last Council meeting.

Comment

Construction

Youanmi/Mt Magnet Rd – floodway, drainage and sheet has been completed
Commenced a section on Paynes Find Rd 45km out reforming (grading, watering, rolling)

Maintenance Grading.

Meekatharra Rd completed
Sandstone/Wiluna Rd 80% complete

Horticulture

Ongoing maintenance to town gardens and general street maintenance.

Plant Replacement

New Komatsu loader will be delivered on the 28/04/2015
Currently getting Quotes for a new Prime Mover from Kenworth, Mack, Mercedes and Volvo.
Also quotes for new Side Tipper from Haulmore, Roadwest, GTE and Howard Porter

Plant Maintenance.

Preventative maintenance to all plant ongoing.

Fuel Station

OPT machine still has problem with the paper feed for receipts always jamming. They are currently testing another new bracket to correct this problem and when finalised will be sending one to us, which hopefully is not too far away.

Caravan Park

The new ablution block is still ongoing with a few issues, the floor in the shower areas need to be sealed, so I have organised them to be tiled and the cleaning of them is a nightmare so currently looking into rectifying this problem as well

Building Maintenance

Ongoing minor reactive maintenance issues. Wherever possible these have been rectified with the shires own resources.

General

During the recent rains we have had all our roads were closed for a period of time but they are all open now except for the Yeerlirrie Rd and Sandstone/Wiluna Rd. I have been out with main roads inspectors to access the damage done to our roads and hopefully we won't have to wait as long as last time to have them repaired

Statutory Environment

Not applicable

Policy Implications

Not applicable

Financial Implications

No financial impost is associated with the activity report as it is retrospective

Strategic Implications

Long-term objectives may be developed from time to time

Voting Requirements

Not required

For Councillors Information Only

CHIEF EXECUTIVE OFFICER'S REPORT

9.1.1 DIFFERENTIAL RATES 2015/16

Agenda Reference: CEO 04/15 – 01
Location/Address: Shire of Sandstone
Name of Applicant: Shire of Sandstone
Disclosure of Interest: Nil
Date of Report: 17th April 2015
Author: Mia Dohnt, Chief Executive Officer

Signature of Author:



Summary

Council is requested to approve the draft rates in the dollar and the minimum rates and the various differential rate categories for the 2015/16 financial year to allow advertising and obtaining of the Ministers approval as required.

Attachments

The Statement of Objects and Reasons for Differential Rates and Minimum Payments is attached to this item.

Background

Council is required to advertise and seek Ministerial approval before setting of differential rates in any rating year.

Comment

The Valuer General's Office (Landgate) provides Council with a rateable value for each rateable property within the Shire. Properties located in the Sandstone town site, and potential mining camps, are valued based on gross rental value (GRV). Pastoral properties and mining tenements are valued based on the unimproved value (UV). Council sets a rate in the dollar and a minimum rate on the properties listed in the valuation roll.

In the past Council has adopted a differential rating strategy and currently has four rating categories being residential/commercial, mining and transient workforce facilities, mining tenements and pastoral.

The annual differential rating proposal must be advertised for public comment for a period of 21 days prior to its adoption by Council. Should Council adopt these differential rates at its ordinary meeting on 23rd April the intention is to advertise the proposed rates in the Western Australian newspaper after the 1st May. Submissions would be invited from ratepayers and

electors and be received up to Friday 30th May 2015. If any submissions are received, Council is required to consider them.

Submissions would be considered at the June Council meeting (25th June). If there are no submissions received then approval will be sought from the Minister as at the end of May 2015.

As Council already has a differential rate that is more than twice the lowest differential rate imposed, the approval from the Minister for Local Government must be obtained before these rates are formally adopted by Council. The approval of the Minister will be sought at the end of the public consultation phase in order to obtain feedback prior to the Council meeting.

Once ministerial approval has been granted, Council can then formally adopt the budget. As required by the Local Government Act, Council must adopt the budget by 31st August 2015.

The proposed rates in the dollar are as follows:

Rate Category	Basis	2014-15 Rate cents in \$	2014-15 Minimum	Proposed 2015/16 Rate cents in \$	Proposed 2015-16 Minimums
Residential and Commercial	GRV	5.4876		6.4239	
Residential and Commercial	GRV		200.00		200.00
Mining and Transient Workforce Facilities	GRV	33.1991		33.8630	
Mining Tenements	UV	25.5934		26.1052	
			305.00		310.00
Pastoral	UV	5.4338		5.5424	
Pastoral	UV		305.00		310.00

The proposed rates above will see an overall increase of 2.05%. The Consumer Price Index increase was 2% for the quarter to December 2014 (the only available statistics at the time of preparation).

Consultation

Nil

Statutory Environment

Policy Implications

Nil

Financial Implications

The raising of rates is used to help fund Council activities for the year.

Strategic Implications

To ensure the Shire of Sandstone raises sufficient funds to meet operational requirements for the financial year.

Voting Requirements

Absolute majority

Officer Recommendation – Item No. 9.1.1

1. That Council advertises its intention in accordance with section 6.36 of the Local Government Act 1995 to adopt the following rates in the dollar and minimum rates for the differential categories specified for the 2015/16 financial year:

Rate Category	Basis	2014-15 Rate cents in \$	2014-15 Minimum	Proposed 2015/16 Rate cents in \$	Proposed 2015-16 Minimums
Residential and Commercial	GRV	5.4876		6.4239	
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Pastoral	UV	5.4338		5.5424	
Pastoral	UV		305.00		310.00

2. That application be made to the Minister for approval to adopt a differential rating and rates in the dollar that exceed 2:1, immediately following the close of the submission period, subject to no submission being received.

3. That Council authorise the CEO to advertise the rates in accordance with the Local Government Act 1995

023/15 COUNCIL RESOLUTION**MOVED: Cr D McQuie****SECONDED: Cr A Bloore**

1. That Council advertises its intention in accordance with section 6.36 of the Local Government Act 1995 to adopt the following rates in the dollar and minimum rates for the differential categories specified for the 2015/16 financial year:

Rate Category	Basis	2014-15 Rate cents in \$	2014-15 Minimum	Proposed 2015/16 Rate cents in \$	Proposed 2015-16 Minimums
Residential and Commercial	GRV	5.4876		6.4239	
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2. That application be made to the Minister for approval to adopt a differential rating and rates in the dollar that exceed 2:1, immediately following the close of the submission period, subject to no submission being received.

3. That Council authorise the CEO to advertise the rates in accordance with the Local Government Act 1995

CARRIED BY ABSOLUTE MAJORITY

Voting 5/0

Statement of Objects and Reasons for Differential Rates and Minimum Payments

The following are the Differential Rates and Minimum Payments proposed for the Shire of Sandstone for the 2015/2016 Rating Year.

General Rates

GRV Residential/ Commercial/ Rural	\$0.064239
GRV Mining & Transient Workforce Facilities	\$0.338630
UV Pastoral	\$0.055424
UV Mining	\$0.261052

Minimum Payments

GRV Residential/ Commercial	\$200.00
GRV Mining & Transient Workforce Facilities	\$200.00
UV Pastoral	\$310.00
UV Mining	\$310.00

Shire's Principal Services

The principal services provided by the Shire within its district include:

- provision and maintenance of roads and drainage;
- other engineering services and works;
- waste removal and disposal;
- environmental health control;
- planning and building control;
- fire control services;
- dog control and licensing;
- other licensing;
- library services;
- recreation facilities;
- employment and tenders; and
- cemetery.

The Shire has a broad pastoral and mining sector, and it is essential that it be maintained throughout difficult times. The rates and minimum payments proposed for pastoral land use areas are set at levels which are considered to be the maximum that the various elements of that sector have the capacity to pay.

The rates and minimum payments proposed for the GRV Residential and Commercial areas are also set at what are considered to be the maximum those areas can bear.

While every effort is made to establish rates and minimum payments at the fairest possible levels, it is considered that the mining sector has the capacity to pay the UV rate at the levels proposed.

All sectors benefit from the services provided by the Shire, though it is inevitable that some sectors, and some individuals in any sector, may benefit more or less, from any particular services.

Persons operating within all sectors have the right to use all of the services provided by the Shire. The Shire does not seek to restrict the use of its services by any sector, though it is inevitable that some will have a greater capacity to contribute to the Shire's revenue than others.

GRV Residential, GRV Commercial

The object of the GRV rates and minimum payments in these two categories is to require a fair contribution to the revenue requirements of the Shire, while not risking additional financial pressure on the users in those areas that affect their long term viability. They have been in the past, and are likely to continue into the long term future, to provide the main support for the social and economic life of the Shire.

The reasons for the levels of rates and minimum payments set for each of those categories is that they allow for a fair contribution to the revenue requirements of the Shire at the highest sustainable level.

UV Pastoral

Similar objects and reasons apply to the proposed UV Pastoral rate.

UV Mining

The object of the UV Mining rate is to permit the imposition of rates on mining land which is reasonably proportional to the financial resources of those who will bear the burden of the rates, and striking a reasonable balance between the capacity to pay and the fairness of the requirement.

In dealing with the object of the rate, it should be remembered that operators in the mining industry when they come to the district have the advantage of established Shire services and facilities which often have been provided by the rates contributed in the long term by

ratepayers in other sectors, who will continue in the long term future to contribute in the same way. The maintenance of Shire assets and services for the benefit of all users, long term and short term, is a burden which to a significant extent falls upon the long term ratepayers.

On the other hand, it is not uncommon for operators in the mining sector to be present in the district for a short period with a prospect of withdrawing very substantial profits in that time exploiting the mineral resources of the district. That is not a criticism and simply recognises the often transitory nature of mining enterprises. However the mining sector stands to be a beneficiary of the existence and maintenance of the Shire's assets and services to the extent that the mining operators and their connections use them.

The reason for the UV Mining rate and the UV Mining minimum payment is to assist the Shire to make up the deficiency in its revenue at a level which is fair in all of the circumstances.

Prepared 16th April 2015

FINANCIAL REPORTS

9.2.1 FINANCIAL STATEMENTS FOR MONTH OF MARCH 2015

Agenda Reference: FIN 04/15 – 01
Location/Address: Shire of Sandstone
Name of Applicant: N/A
Disclosure of Interest: Nil
Date of Report: 17th April 2015
Author: Mia Dohnt – Chief Executive Officer

Signature of Author: _____



Summary

The Monthly Statement of Financial Activity reports for the month ending 31st March 2015 is presented to Council for adoption.

Attachments

The Monthly Financial Activity Reports for the month of March 2015 are attached to this item.

Background

The Financial Management Regulations require a monthly statement of financial activity to be presented to Council.

Comment

Council continues to be in a strong financial position.

Council's current operating surplus as at 31st March 2015 was \$2,180,187.

Summary of Funds – Shire of Sandstone as at: 31 March 2015

Municipal Cheque Account - On-line (BWA)	\$90,012
Municipal Investment Account – On-line (BWA)	\$778,572
Trust Fund (CBA and Bank West)	\$10,992
Bankwest Middle Markets Account (BWA) Reserve	\$5,442,548
Bankwest Middle Markets Account (BWA) Muni	\$1,057,452

There are minimal outstanding debtors.

Rate debtors as at 31st March 2015 were \$32,432 not including the current year. Outstanding rates are being pursued and several have been referred to a debt collection agency for action.

Consultation

Nil

Statutory Environment

Local Government (Financial Management) Regulations 1996: Regulation 34(1) (a) and Regulation 17.

Policy Implications

Nil

Financial Implications

No significant financial trends are identified at this time.

Strategic Implications

Nil

Voting Requirements

Simple Majority

Officer Recommendation – Item 9.2.1

That Council adopt the Financial Activity report for the month of March 2015 as presented.

024/15 COUNCIL RESOLUTION

MOVED: Cr D McQuie

SECONDED: Cr A Bloore

That Council adopt the Financial Activity report for the month of March 2015 as presented.

CARRIED

Voting 5/0

Cr Hodgson left the meeting at 9.33 am and returned at 9.35 am.



SHIRE OF SANDSTONE

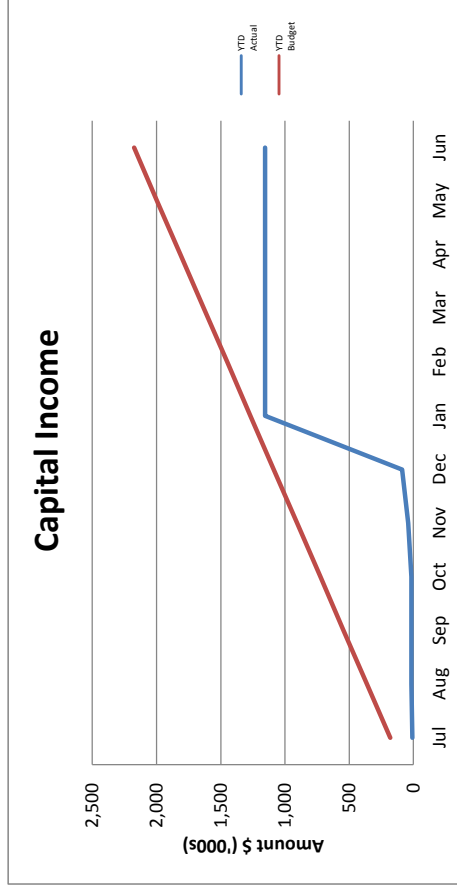
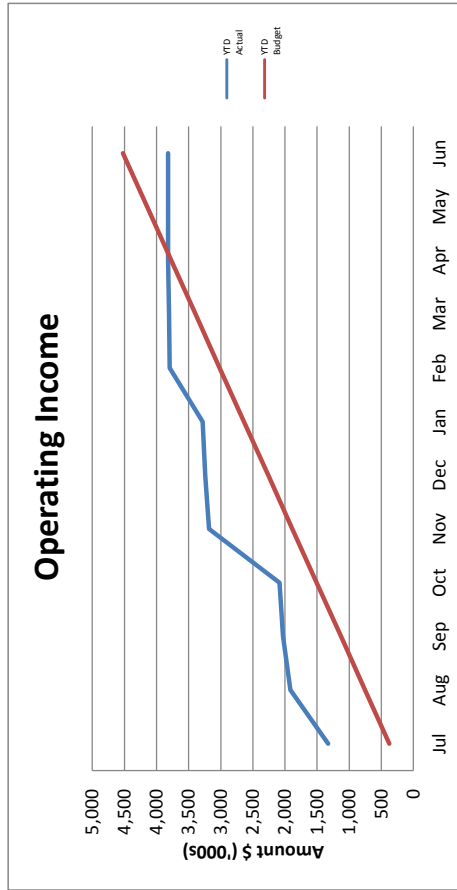
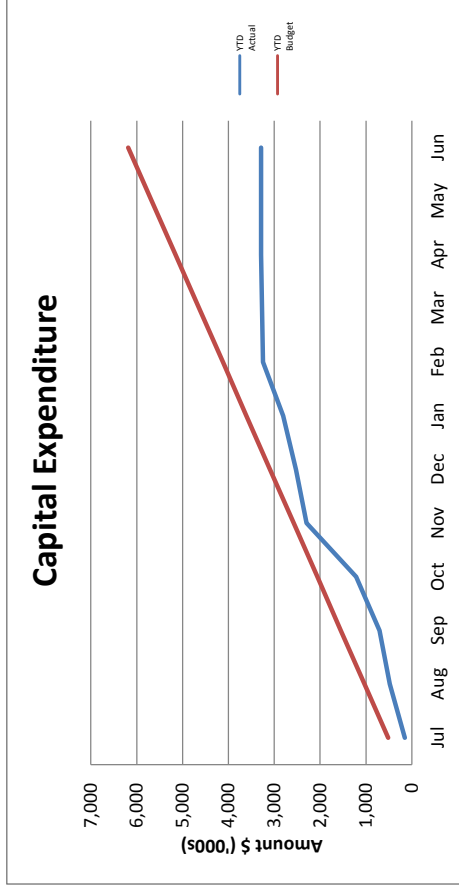
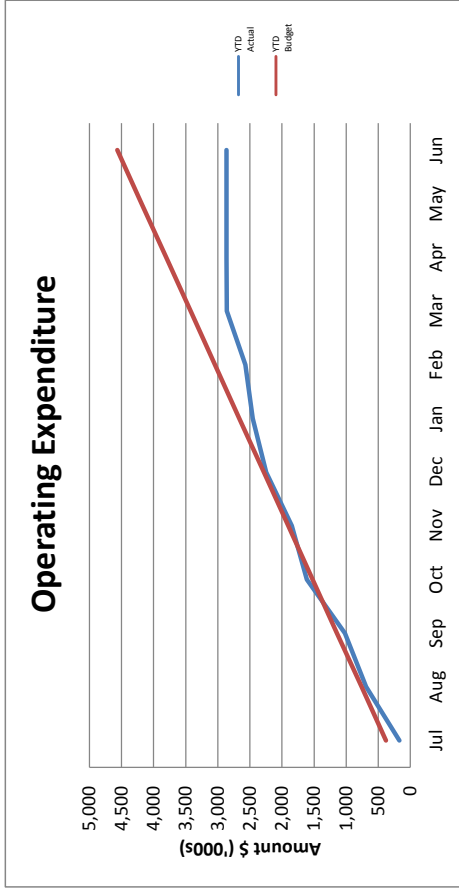
MONTHLY STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 31 MARCH 2015

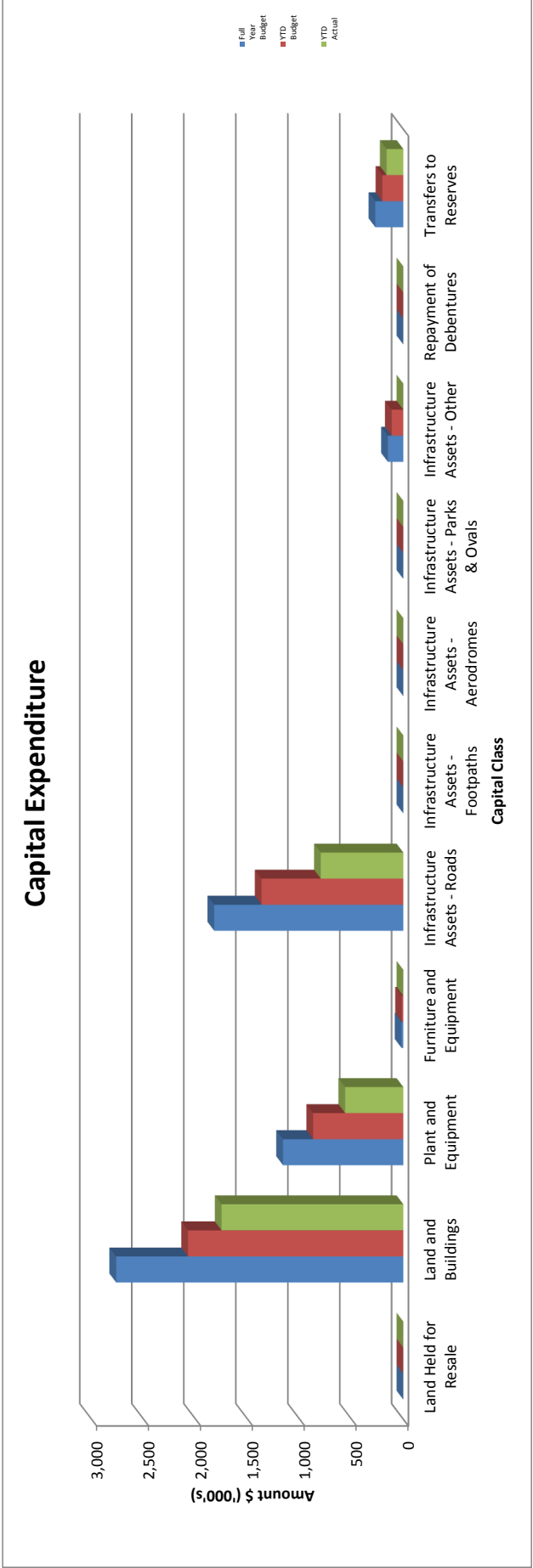
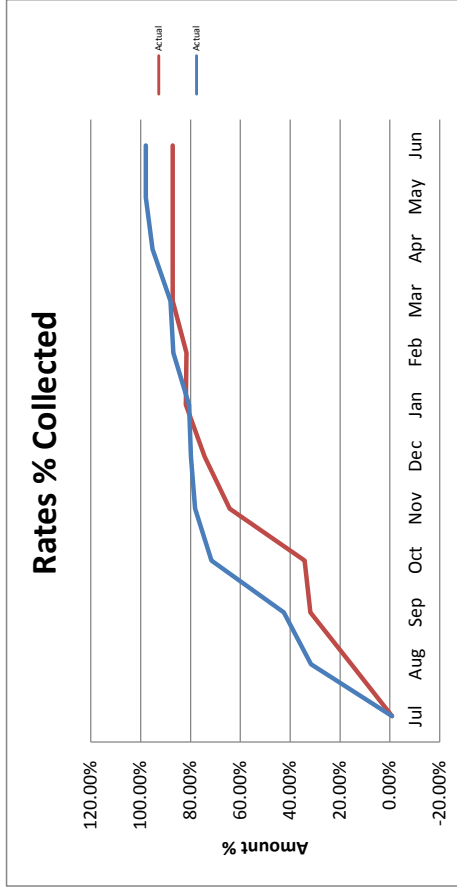
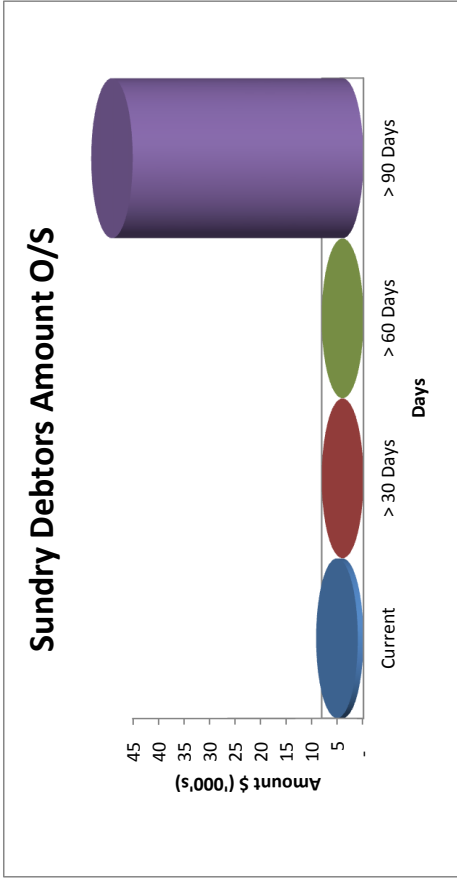
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Income and Expenditure Graphs to 31 March 2015



Other Graphs to 31 March 2015



SHIRE OF SANDSTONE

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 31 MARCH 2015

	NOTE	2014/15 Adopted Budget \$	2014/15 Revised Budget \$	March 2015 Y-T-D Budget \$	March 2015 Actual \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %
Operating							
Revenues/Sources							
Governance		0	0	0	0	0	0.00%
General Purpose Funding		2,126,998	2,132,998	1,599,723	1,663,144	63,421	3.96%
Law, Order, Public Safety		14,070	14,120	10,578	207,492	196,914	1861.54% ▲
Health		0	0	0	0	0	0.00%
Education and Welfare		0	0	0	0	0	0.00%
Housing		0	20,000	15,003	15,932	929	6.19%
Community Amenities		9,385	9,385	7,020	12,133	5,113	72.83%
Recreation and Culture		500	500	369	197	(172)	(46.61%) ▼
Transport		761,900	911,900	683,901	524,388	(159,513)	(23.32%) ▼
Economic Services		375,900	375,900	281,907	283,266	1,359	0.48%
Other Property and Services		33,500	33,500	25,101	48,022	22,921	91.32% ▲
		<u>3,322,253</u>	<u>3,498,303</u>	<u>2,623,602</u>	<u>2,754,574</u>	<u>130,972</u>	<u>4.99%</u>
(Expenses)/(Applications)							
Governance		(266,943)	(266,943)	(200,160)	(116,262)	83,898	41.92% ▼
General Purpose Funding		(125,764)	(125,764)	(94,311)	(91,062)	3,249	3.44%
Law, Order, Public Safety		(64,282)	(65,482)	(49,050)	(54,170)	(5,120)	(10.44%) ▼
Health		(38,482)	(38,482)	(28,836)	(22,089)	6,747	23.40%
Education and Welfare		0	0	0	0	0	0.00%
Housing		(344,110)	(344,110)	(257,787)	(234,146)	23,641	9.17%
Community Amenities		(155,403)	(195,403)	(146,421)	(81,847)	64,574	44.10% ▼
Recreation & Culture		(461,748)	(461,748)	(346,158)	(276,795)	69,363	20.04% ▼
Transport		(2,209,937)	(2,167,717)	(1,625,643)	(1,484,656)	140,987	8.67%
Economic Services		(827,857)	(839,357)	(629,424)	(582,595)	46,829	7.44%
Other Property and Services		(62,093)	(62,093)	(46,368)	83,077	129,445	279.17% ▼
		<u>(4,556,619)</u>	<u>(4,567,099)</u>	<u>(3,424,158)</u>	<u>(2,860,545)</u>	<u>563,613</u>	<u>(16.46%)</u>
Net Operating Result Excluding Rates		(1,234,366)	(1,068,796)	(800,556)	(105,971)	694,585	(86.76%)
Adjustments for Non-Cash (Revenue) and Expenditure							
(Profit)/Loss on Asset Disposals	2	15,840	15,840	11,880	64,997	53,117	(447.11%) ▲
Movement in Current Employee Benefit Provisions cash backer		0	0	0	0	0	0.00%
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0	0.00%
Movement in Employee Benefit Provisions (Non-Current)		0	0	0	0	0	0.00%
Rounding		0	0	0	2	2	0.00%
Depreciation on Assets		1,615,270	1,616,470	1,212,291	844,841	(367,450)	30.31% ▼
Capital Revenue and (Expenditure)							
Purchase Land Held for Resale	1	0	0	0	0	0	0.00%
Purchase of Land and Buildings	1	(2,583,800)	(2,763,800)	(2,072,835)	(1,754,684)	318,151	15.35% ▼
Purchase of Furniture & Equipment	1	(7,500)	(17,500)	(13,122)	0	13,122	100.00% ▼
Purchase of Plant & Equipment	1	(1,060,000)	(1,160,000)	(869,994)	(561,088)	308,906	35.51% ▼
Purchase of Infrastructure Assets - Roads	1	(1,821,800)	(1,821,800)	(1,366,290)	(796,453)	569,837	41.71% ▼
Purchase of Infrastructure Assets - Footpaths	1	0	0	0	0	0	0.00%
Purchase of Infrastructure Assets - Aerodrome	1	0	0	0	0	0	0.00%
Purchase of Infrastructure Assets - Parks & Ovals	1	0	0	0	0	0	0.00%
Purchase of Infrastructure Assets - Other	1	(150,000)	(150,000)	(112,500)	0	112,500	100.00% ▼
Proceeds from Disposal of Assets	2	270,000	270,000	202,500	87,864	(114,636)	(56.61%) ▼
Repayment of Debentures	3	0	0	0	0	0	0.00%
Proceeds from New Debentures	3	0	0	0	0	0	0.00%
Advances to Community Groups		0	0	0	0	0	0.00%
Self-Supporting Loan Principal Income		0	0	0	0	0	0.00%
Transfers to Restricted Assets (Reserves)	4	(270,128)	(270,128)	(202,554)	(160,565)	41,989	20.73% ▼
Transfers from Restricted Asset (Reserves)	4	1,800,000	1,905,000	1,428,741	1,066,132	(362,609)	(25.38%) ▼
ADD Net Current Assets July 1 B/Fwd	5	2,446,402	2,445,073	2,445,073	2,445,073	0	0.00%
LESS Net Current Assets Year to Date	5	24,253	25,476	631,432	2,180,187	1,548,755	(245.28%)
Amount Raised from Rates		<u>(1,004,335)</u>	<u>(1,025,117)</u>	<u>(768,798)</u>	<u>(1,050,039)</u>	<u>(281,241)</u>	<u>36.58%</u>

This statement is to be read in conjunction with the accompanying notes.

Material Variances Symbol

Above Budget Expectations ▲
Below Budget Expectations ▼

SHIRE OF SANDSTONE
FOR THE PERIOD 1 JULY 2014 TO 31 MARCH 2015
Report on Significant variances Greater than 10% and \$10,000

Purpose

The purpose of the Monthly Variance Report is to highlight circumstances where there is a major variance from the YTD Monthly Budget and YTD Actual figures. These variances can occur because of a change in timing of the activity, circumstances change (e.g. a grants were budgeted for but was not received) or changes to the original budget projections. The Report is designed to highlight these issues and explain the reason for the variance.

The Materiality variances adopted by Council are:

Actual Variance to YTD Budget up to 5%:

Actual Variance exceeding 10% of YTD Budget

Actual Variance exceeding 10% of YTD Budget and a value greater than \$10,000:

Don't Report

Use Management Discretion

Must Report

REPORTABLE OPERATING REVENUE VARIATIONS

Law, Order & Public Safety - Variance above budget expectations

DFES Contribution income for new bush fire vehicle not budgeted for

Transport - Variance above budget expectations

Timing to original budget

Other Property and Services - Variance above budget expectations

Fuel tax credit expected to be greater than budget

Private works income expected to be greater than budget

Higher rebate on Employee Costs for Insurance

REPORTABLE OPERATING EXPENSE VARIATIONS

Governance - Variance below budget expectations.

Timing to original budget

Community Amenities - below budget expectations

Delay in progress of Town Planning Scheme

Recreation and Culture - Variance below budget expectations.

Timing to original budget and building maintenance program

Other Property and Services - Variance above budget expectations.

Timing to original budget

REPORTABLE NON-CASH VARIATIONS

(Profit)/Loss on Asset Disposals - Variance above budget expectations.

Timing of the plant replacement program to original budget

Depreciation on Assets - Variance below budget expectations.

Timing of plant replacement

REPORTABLE CAPITAL EXPENSE VARIATIONS

Purchase of Land & Buildings - Variance below budget expectations.

Timing of capital expenditure to original budget

Purchase of Furniture & Equipment - Variance below budget expectations.

Timing of capital expenditure to original budget

Purchase of Plant & Equipment - Variance below budget expectations.

Timing of capital expenditure to original budget and new bush fire vehicle acquired that was not budgeted for.

Purchase of Infrastructure Assets Roads - Variance below budget expectations.

Timing of capital expenditure to original budget

Purchase of Infrastructure Assets Other - Variance below budget expectations.

Timing of works to original budget

Transfers to Restricted Assets (Reserves) - Variance below budget expectations.

Not all transfers to reserves required.

REPORTABLE CAPITAL INCOME VARIATIONS

Proceeds from Disposal of Assets - Variance below budget expectations.

Timing of the plant replacement program to original budget

Transfers from Restricted Asset (Reserves) - Variance below expectations.

Timing of projects to original budget

SHIRE OF SANDSTONE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 31 MARCH 2015

1. ACQUISITION OF ASSETS	2014/15 Adopted Budget \$	2014/15 Revised Budget \$	2014/15 YTD Budget \$	March 2015 Actual \$
The following assets have been acquired during the period under review:				
<u>By Program</u>				
Law, Order & Public Safety				
<i>Fire Prevention</i>				
Purchase Plant Fire Prevention	0	0	0	198,170.25
Housing				
<i>Staff Housing</i>				
Land & Buildings - Staff Housing	130,000	130,000	97,497	19,282.22
Recreation and Culture				
<i>Other Culture</i>				
Old State Gold Battery Capital Expenditure	150,000	150,000	112,500	0.00
<i>New Civic Centre</i>				
Civic Centre Development - Building	2,033,800	2,213,800	1,660,347	1,535,383.53
Transport				
<i>Construction - Roads, Bridges, Depots</i>				
Roads Construction Council	486,700	486,700	365,013	173,640.81
Mrwa Project Construction	375,000	375,000	281,232	267,394.58
Roads To Recovery Construction	960,100	960,100	720,045	355,417.32
Purchase Land And Buildings	35,000	35,000	26,244	21,316.45
<i>Road Plant Purchases</i>				
Purchase Plant & Equipment - Road Plant	830,000	830,000	622,494	80,407.71
Purchase Workshop Equipment - Capital	0	0	0	0.00
Economic Services				
<i>Tourism & Area Promotion</i>				
Purchase Plant & Equipment	30,000	30,000	22,500	0.00
<i>Caravan Park</i>				
Purchase Furniture & Equipment	0	10,000	7,497	0.00
Caravan Park Upgrade	385,000	385,000	288,747	178,701.36
<i>Other Economic Services</i>				
Town Centre Enhancement	0	0	0	0.00
Purchase Plant & Equipment	200,000	300,000	225,000	282,509.97
Other Property & Services				
<i>Administration</i>				
Purchase Furniture & Equipment	7,500	7,500	5,625	0.00
	<u>5,623,100</u>	<u>5,913,100</u>	<u>4,434,741</u>	<u>3,112,224.20</u>

By Class

Land Held for Resale - Current	0	0	0	0.00
Land Held for Resale - Non Current	0	0	0	0.00
Land	0	0	0	0.00
Buildings	2,583,800	2,763,800	2,072,835	1,754,683.56
Furniture & Equipment	7,500	17,500	13,122	0.00
Plant & Equipment	1,060,000	1,160,000	869,994	561,087.93
Infrastructure - Roads	1,821,800	1,821,800	1,366,290	796,452.71
Infrastructure - Footpaths	0	0	0	0.00
Infrastructure - Aerodrome	0	0	0	0.00
Infrastructure - Parks & Ovals	0	0	0	0.00
Infrastructure - Other	150,000	150,000	112,500	0.00
	<u>5,623,100</u>	<u>5,913,100</u>	<u>4,434,741</u>	<u>3,112,224.20</u>

SHIRE OF SANDSTONE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 31 MARCH 2015

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Program</u>	Written Down Value		Sale Proceeds		Profit(Loss)	
	2014/15 Budget \$	March 2015 Actual \$	2014/15 Budget \$	March 2015 Actual \$	2014/15 Budget \$	March 2015 Actual \$
Transport						
PC002 - Volvo L90F Front End Loader	126,320	0.00	95,000	0.00	(31,320)	0.00
PC014 - FUSO Prime Mover	116,800	0.00	120,000	0.00	3,200	0.00
PC004A - Roadwest Side Tipper	14,700	0.00	30,000	0.00	15,300	0.00
PL103 - Toyota Hilux 4x4 Workmate	28,020	0.00	25,000	0.00	(3,020)	0.00
PL005 - Toyota Hilux 4x2 Gardeners	0	3,900.90	0	6,818.18	0	2,917.28
PL103 - Toyota Hilux 4x4 Workmate	0	27,962.71	0	26,363.63	0	(1,599.08)
PM004 - Caravan Clarkes Modern Work Van	0	6,918.51	0	2,727.27	0	(4,191.24)
PS002.1 - Caravan Ropa	0	0.00	0	2,909.09	0	2,909.09
PS002.3 - Caravan Work Van	0	6,000.00	0	4,545.45	0	(1,454.55)
PS002.6 - Fridge for Works Van	0	0.00	0	0.00	0	0.00
PS002.4 - Caravan Refit	0	2,806.47	0	500.00	0	(2,306.47)
E0016 - Honda Generators	0	0.00	0	818.18	0	818.18
PC009 - SFM Water Tanker	0	0.00	0	0.00	0	0.00
PC009A - SFM Water Tanker Refurbishment	0	21,066.20	0	35,000.00	0	13,933.80
PC009B - Water Tanker Tri Axle Liquid Tanker	0	82,177.73	0	0.00	0	(82,177.73)
Economic Services						
LND091 - 9 Payne Street	0	2,028.40	0	8,181.82	0	6,153.42
	285,840	152,860.92	270,000	87,863.62	(15,840)	(64,997.30)

By Class of Asset

	Written Down Value		Sale Proceeds		Profit(Loss)	
	2014/15 Budget \$	March 2015 Actual \$	2014/15 Budget \$	March 2015 Actual \$	2014/15 Budget \$	March 2015 Actual \$
Plant & Equipment						
PC002 - Volvo L90F Front End Loader	126,320	0.00	95,000	0.00	(31,320)	0.00
PC014 - FUSO Prime Mover	116,800	0.00	120,000	0.00	3,200	0.00
PC004A - Roadwest Side Tipper	14,700	0.00	30,000	0.00	15,300	0.00
PL103 - Toyota Hilux 4x4 Workmate	28,020	0.00	25,000	0.00	(3,020)	0.00
PL005 - Toyota Hilux 4x2 Gardeners	0	3,900.90	0	6,818.18	0	2,917.28
PL103 - Toyota Hilux 4x4 Workmate	0	27,962.71	0	26,363.63	(1,599)	(1,599.08)
PM004 - Caravan Clarkes Modern Work Van	0	6,918.51	0	2,727.27	(4,191)	(4,191.24)
PS002.1 - Caravan Ropa	0	0.00	0	2,909.09	0	2,909.09
PS002.3 - Caravan Work Van	0	6,000.00	0	4,545.45	(1,455)	(1,454.55)
PS002.6 - Fridge for Works Van	0	0.00	0	0.00	0	0.00
PS002.4 - Caravan Refit	0	2,806.47	0	500.00	(2,306)	(2,306.47)
E0016 - Honda Generators	0	0.00	0	818.18	0	818.18
PC009 - SFM Water Tanker	0	0.00	0	0.00	0	0.00
PC009A - SFM Water Tanker Refurbishment	0	21,066.20	0	35,000.00	0	13,933.80
PC009B - Water Tanker Tri Axle Liquid Tanker	0	82,177.73	0	0.00	(82,178)	(82,177.73)
Land						
LND091 - 9 Payne Street	0	2,028.40	0	8,181.82	0	6,153.42
	285,840	152,860.92	270,000	87,863.62	(107,569)	(64,997.30)

Summary

Profit on Asset Disposals	18,500	26,731.77
Loss on Asset Disposals	(34,340)	(91,729.07)
	<u>(15,840)</u>	<u>(64,997.30)</u>

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

The Shire has no loan debenture repayments during 2014/15.

(b) New Debentures - 2014/15

Council has no new debentures to be taken out.

SHIRE OF SANDSTONE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 31 MARCH 2015

	2014/15 Adopted Budget \$	March 2015 Actual \$
4. RESERVES		
Cash Backed Reserves		
(a) Plant Replacement Reserve		
Opening Balance	1,273,043	1,275,371
Amount Set Aside / Transfer to Reserve	36,189	32,353
Amount Used / Transfer from Reserve	(250,000)	0
	<u>1,059,232</u>	<u>1,307,724</u>
(b) Employee Entitlements Reserve		
Opening Balance	192,435	192,787
Amount Set Aside / Transfer to Reserve	5,470	4,890
Amount Used / Transfer from Reserve	0	0
	<u>197,905</u>	<u>197,677</u>
(c) Building Reserve		
Opening Balance	3,015,822	3,021,336
Amount Set Aside / Transfer to Reserve	85,731	76,174
Amount Used / Transfer from Reserve	(1,300,000)	(1,066,132)
	<u>1,801,553</u>	<u>2,031,378</u>
(d) Airport Reserve		
Opening Balance	160,542	160,835
Amount Set Aside / Transfer to Reserve	4,564	4,080
Amount Used / Transfer from Reserve	0	0
	<u>165,106</u>	<u>164,915</u>
(e) Road & Flood Damage Reserve		
Opening Balance	565,205	566,238
Amount Set Aside / Transfer to Reserve	16,067	14,364
Amount Used / Transfer from Reserve	(100,000)	0
	<u>481,272</u>	<u>580,602</u>
(f) Information Technology Reserve		
Opening Balance	68,283	68,408
Amount Set Aside / Transfer to Reserve	1,940	1,735
Amount Used / Transfer from Reserve	0	0
	<u>70,223</u>	<u>70,143</u>
(g) Refuse Disposal Reserve		
Opening Balance	53,514	53,612
Amount Set Aside / Transfer to Reserve	1,521	1,360
Amount Used / Transfer from Reserve	0	0
	<u>55,035</u>	<u>54,972</u>
(h) Housing Reserve		
Opening Balance	585,138	586,209
Amount Set Aside / Transfer to Reserve	16,634	14,871
Amount Used / Transfer from Reserve	(50,000)	0
	<u>551,772</u>	<u>601,080</u>
(i) Community Development Projects Reserve		
Opening Balance	422,546	423,319
Amount Set Aside / Transfer to Reserve	102,012	10,738
Amount Used / Transfer from Reserve	(100,000)	0
	<u>424,558</u>	<u>434,057</u>
Total Cash Backed Reserves	<u><u>4,806,656</u></u>	<u><u>5,442,548</u></u>

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF SANDSTONE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 31 MARCH 2015

	2014/15 Adopted Budget \$	March 2015 Actual \$
4. RESERVES (Continued)		
Cash Backed Reserves (Continued)		
Summary of Transfers To Cash Backed Reserves		
Transfers to Reserves		
Plant Replacement	36,189	32,353
Employee Entitlements	5,470	4,890
Building	85,731	76,174
Airport	4,564	4,080
Road & Flood Damage	16,067	14,364
Information Technology	1,940	1,735
Refuse Disposal	1,521	1,360
Housing	16,634	14,871
Community Development Projects	102,012	10,738
	<u>270,128</u>	<u>160,565</u>
Transfers from Reserves		
Plant Replacement	(250,000)	0
Employee Entitlements	0	0
Building	(1,300,000)	(1,066,132)
Airport	0	0
Road & Flood Damage	(100,000)	0
Information Technology	0	0
Refuse Disposal	0	0
Housing	(50,000)	0
Community Development Projects	(100,000)	0
	<u>(1,800,000)</u>	<u>(1,066,132)</u>
Total Transfer to/(from) Reserves	<u>(1,529,872)</u>	<u>(905,567)</u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Plant Reserve

- to be used for the purchase of plant.

Employee Entitlement Reserve

- to be used to fund annual and long service leave requirements.

Building Reserve

- to be used to construct and maintain Council buildings.

Airport Reserve

- to fund the upgrading of the Sandstone Airport

Road and Flood Damage Reserve

- to be used to fund road infrastructure and rehabilitation of gravel pits and to repair Flood Damage to roads.

Information Technology Reserve

- to be used to maintain and replace computer systems.

Refuse Disposal Reserve

- to fund development of refuse Disposal.

Housing Reserve

- to be used to maintain and replace housing stock for shire employees.

Community Development Projects

- to be used for projects to benefit the community as determined from time to time.

SHIRE OF SANDSTONE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 31 MARCH 2015

	2013/14 B/Fwd Per 2014/15 Budget \$	2013/14 B/Fwd Per Financial Report \$	March 2015 Actual \$
5. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	1,957,887	1,979,515	1,039,494
Cash - Restricted Unspent Grants	863,421	863,421	863,421
Cash - Restricted Unspent Loans	0	0	0
Cash - Restricted Reserves	6,336,528	6,348,114	5,442,548
Rates Outstanding	27,676	27,551	139,732
Sundry Debtors	23,046	13,432	45,500
Provision for Doubtful Debts	(44,000)	(44,000)	(44,000)
Gst Receivable	65,591	0	9,306
Accrued Income/Payments In Advance	2,275	16,562	0
Loans - Clubs/Institutions	0	0	0
Inventories	44,085	65,296	65,296
	<u>9,276,509</u>	<u>9,269,891</u>	<u>7,561,297</u>
LESS: CURRENT LIABILITIES			
Payables and Provisions (Budget Purposes Only)	0	0	0
Sundry Creditors	(378,449)	(384,375)	3,190
Accrued Interest On Loans	0	0	0
Accrued Salaries & Wages	(37,735)	(41,643)	(1,795)
Income In Advance	0	(8,182)	0
Gst Payable	(17,502)	(12,204)	109,848
Payroll Creditors	3,306	3,306	(30,432)
Accrued Expenses	(4,783)	(33,592)	0
PAYG Liability	(58,402)	0	(19,388)
Other Payables	0	0	0
Current Employee Benefits Provision	(68,730)	(63,462)	(63,462)
Current Loan Liability	0	0	0
	<u>(562,295)</u>	<u>(540,152)</u>	<u>(2,039)</u>
NET CURRENT ASSET POSITION	8,714,214	8,729,739	7,559,258
Less: Cash - Reserves - Restricted	(6,336,528)	(6,348,114)	(5,442,548)
Less: Cash - Unspent Grants - Restricted	0	0	0
Add Back : Component of Leave Liability not Required to be Funded	68,730	63,462	63,462
Add Back : Current Loan Liability	0	0	0
Adjustment for Trust Transactions Within Muni	(14)	(14)	15
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>2,446,402</u>	<u>2,445,073</u>	<u>2,180,187</u>

SHIRE OF SANDSTONE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 31 MARCH 2015

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2014/15 Rate Revenue \$	2014/15 Interim Rates \$	2014/15 Back Rates \$	2014/15 Total Revenue \$	2014/15 Budget \$
General Rate								
GRV - Townsite	0.054876	27	184,964	10,150	(658)	184	9,676	10,150
GRV - Transient Workforce Accom	0.331991	4	170,040	56,452	0	0	56,452	56,452
UV - Rural	0.054338	19	930,838	50,580	(13)	(64)	50,503	50,580
UV - Mining	0.255934	185	3,500,247	895,832	10,642	(1,137)	905,337	878,218
Sub-Totals		235	4,786,089	1,013,014	9,971	(1,017)	1,021,968	995,400
Minimum Rates	Minimum \$							
GRV - Townsite	200	37	29,496	7,400	0	0	7,400	7,400
UV - Rural	305	1	2,530	305	0	0	305	305
UV - Mining	305	84	49,198	25,620	0	0	25,620	26,230
Sub-Totals		122	81,224	33,325	0	0	33,325	33,935
Ex Gratia Rates								
Discounts								
Rates Adjustments								
Movement in Excess Rates								
Total Amount of General Rates								
Specified Area Rates								
Total Rates								
							1,055,293	1,029,335
							0	0
							(3,864)	(15,000)
							(1,390)	(10,000)
							0	0
							1,050,039	1,004,335
							0	0
							1,050,039	1,004,335

All land except exempt land in the Shire of Sandstone is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2014/15 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF SANDSTONE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 31 MARCH 2015

7. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 01-Jul-14 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
BCITF Levy	853	4,401	0	5,254
Building Levy	349	2,084	0	2,433
Community Donations	0	0	0	0
Nomination Deposits	0	0	0	0
Housing Bonds	1,050	0	0	1,050
Police Licensing	0	12,871	(12,799)	72
Rates Overpaid	377	0	0	377
	<u>2,629</u>	<u>19,356</u>	<u>(12,799)</u>	<u>9,186</u>

SHIRE OF SANDSTONE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 31 MARCH 2015

8. OPERATING STATEMENT

	March 2015 Actual \$	2014/15 Adopted Budget \$	2013/14 Actual \$
OPERATING REVENUES			
Governance	0	0	300
General Purpose Funding	2,713,183	3,131,333	2,654,269
Law, Order, Public Safety	207,492	14,070	13,342
Health	0	0	0
Education and Welfare	0	0	0
Housing	15,932	0	14,644
Community Amenities	12,133	9,385	9,207
Recreation and Culture	197	500	5,437
Transport	524,388	761,900	871,268
Economic Services	283,266	375,900	246,384
Other Property and Services	48,022	33,500	68,163
TOTAL OPERATING REVENUE	<u>3,804,613</u>	<u>4,326,588</u>	<u>3,883,013</u>
 OPERATING EXPENSES			
Governance	116,262	266,943	196,519
General Purpose Funding	91,062	125,764	117,485
Law, Order, Public Safety	54,170	64,282	62,235
Health	22,089	38,482	28,951
Education and Welfare	0	0	0
Housing	234,146	344,110	324,494
Community Amenities	81,847	155,403	118,079
Recreation & Culture	276,795	461,748	385,306
Transport	1,484,656	2,209,937	1,537,034
Economic Services	582,595	827,857	631,416
Other Property and Services	(83,077)	62,093	5,390
TOTAL OPERATING EXPENSE	<u>2,860,545</u>	<u>4,556,619</u>	<u>3,406,909</u>
 CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	 <u>944,068</u>	 <u>(230,031)</u>	 <u>476,104</u>

SHIRE OF SANDSTONE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 31 MARCH 2015

9. STATEMENT OF FINANCIAL POSITION

	March 2015 Actual \$	2013/14 Actual \$
CURRENT ASSETS		
Cash and Cash Equivalents	7,345,463	9,191,050
Trade and Other Receivables	150,538	13,545
Inventories	65,296	65,296
TOTAL CURRENT ASSETS	<u>7,561,297</u>	<u>9,269,891</u>
NON-CURRENT ASSETS		
Other Receivables	0	0
Inventories	0	0
Property, Plant and Equipment	7,636,929	5,961,351
Infrastructure	31,406,010	30,967,066
TOTAL NON-CURRENT ASSETS	<u>39,042,939</u>	<u>36,928,417</u>
TOTAL ASSETS	<u>46,604,236</u>	<u>46,198,308</u>
CURRENT LIABILITIES		
Trade and Other Payables	(61,423)	476,689
Long Term Borrowings	0	0
Provisions	63,462	63,462
TOTAL CURRENT LIABILITIES	<u>2,039</u>	<u>540,151</u>
NON-CURRENT LIABILITIES		
Trade and Other Payables	0	0
Long Term Borrowings	0	0
Provisions	16,774	16,774
TOTAL NON-CURRENT LIABILITIES	<u>16,774</u>	<u>16,774</u>
TOTAL LIABILITIES	<u>18,813</u>	<u>556,925</u>
NET ASSETS	<u>46,585,423</u>	<u>45,641,383</u>
EQUITY		
Trust Imbalance	(15)	14
Retained Surplus	30,823,785	28,974,150
Reserves - Cash Backed	5,442,548	6,348,114
Revaluation Surplus	10,319,105	10,319,105
TOTAL EQUITY	<u>46,585,423</u>	<u>45,641,383</u>

SHIRE OF SANDSTONE

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 31 MARCH 2015

12. FINANCIAL RATIOS

	2015 YTD	2014	2013	2012
Current Ratio	(20.44)	4.32	25.98	8.74
Operating Surplus Ratio	0.34	(0.36)	0.25	(0.70)

The above ratios are calculated as follows:

Current Ratio	$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$
---------------	--

Operating Surplus Ratio	$\frac{\text{operating revenue minus operating expense}}{\text{own source operating revenue}}$
-------------------------	--

Alice Atkinson Caravan Park 1134010

Receipts


	2009/2010	2010/2011	2011/2012	2012/13	2013/14	2014/15	2014/15 YTD
Jul	\$ 9,009	\$ 15,478	\$ 13,149	\$ 14,185	\$ 16,395	\$ 21,930	\$ 21,930
Aug	\$ 10,632	\$ 12,310	\$ 13,854	\$ 14,281	\$ 16,260	\$ 22,489	\$ 44,419
Sep	\$ 13,521	\$ 12,242	\$ 12,267	\$ 12,480	\$ 16,157	\$ 15,325	\$ 59,745
Oct	\$ 7,440	\$ 5,297	\$ 7,440	\$ 6,518	\$ 7,457	\$ 7,708	\$ 67,452
Nov	\$ 2,095	\$ 3,651	\$ 2,680	\$ 2,574	\$ 2,201	\$ 3,225	\$ 70,677
Dec	\$ 954	\$ 1,647	\$ 2,722	\$ 1,184	\$ 2,343	\$ 2,393	\$ 73,070
Jan	\$ 1,344	\$ 1,788	\$ 1,009	\$ 1,414	\$ 3,059	\$ 1,521	\$ 74,590
Feb	\$ 718	\$ 3,074	\$ 2,000	\$ 1,687	\$ 2,449	\$ 3,515	\$ 78,106
Mar	\$ 1,663	\$ 3,318	\$ 3,822	\$ 4,475	\$ 6,139	\$ 6,141	\$ 84,247
Apr	\$ 7,329	\$ 9,578	\$ 8,252	\$ 7,131	\$ 10,522		\$ 84,247
May	\$ 10,846	\$ 12,464	\$ 9,795	\$ 21,728	\$ 19,512		\$ 84,247
Jun	\$ 14,365	\$ 13,542	\$ 11,393	\$ 13,939	\$ 9,776		\$ 84,247

\$ 79,917 \$ 94,391 \$ 88,383 \$ 101,596 \$ 112,270

9.2.2 ACCOUNTS PAID – MARCH 2015

Agenda Reference: FIN 04/15 – 02
Location/Address: Shire of Sandstone
Name of Applicant: Shire of Sandstone
Disclosure of Interest: Nil
Date of Report: 17th April 2015
Author: Mia Dohnt – Chief Executive Officer

Signature of Author:



Summary

Council is requested to confirm payment of creditors for the month of March 2014 in accordance with the Local Government (Financial Management) Regulations 1996 section 13.1.

Attachments

The list of accounts (EFT and cheque payments) is attached which will enable Council to confirm payment of its creditors

Background

Financial Regulations require a schedule of payments made through the bank accounts to be presented to Council for their inspection. The lists include details for each payment made incorporating the payee's name, amount of payment, date of payment and a brief transaction description.

Comment

Invoices supporting all payments are available for inspection. All invoices and vouchers presented to Council have been certified as to receipt of the goods or services and that the amounts shown were due for payment.

Consultation

Nil

Statutory Environment

Local Government Act 1995

Financial Management Regulations 1996

Policy Implications

Payments have been made under Council delegation.

Financial Implications

Funds were available to meet the expenditure.

Strategic Implications

Nil

Voting Requirements

Simple majority

Officer Recommendation – Item No. 9.2.2

That Council confirm the March 2015 accounts paid as presented:

Municipal Fund:

Cheque numbers 125-133 totalling \$5,629.93

EFT Payment Numbers 3581 to 3653 totalling \$352,631.26

Trust Fund:

Cheque 28 totalling \$987.15

Payroll EFT:

March 2015 - \$30,275 and \$30,715 totalling \$60,990

Credit Cards:

March 2015 - \$9,799.68

025/15 COUNCIL RESOLUTION

MOVED: Cr D McQuie

SECONDED: Cr C Hodshon

That Council confirm the March 2015 accounts paid as presented:

Municipal Fund:

Cheque numbers 125-133 totalling \$5,629.93

EFT Payment Numbers 3581 to 3653 totalling \$352,631.26

Trust Fund:

Cheque 28 totalling \$987.15

Payroll EFT:

March 2015 - \$30,275 and \$30,715 totalling \$60,990

Credit Cards:

March 2015 - \$9,799.68

**CARRIED
Voting 5/0**

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
125	13/03/2015	HESTA	Superannuation contributions	7		344.52
126	13/03/2015	Australian Super	Superannuation contributions	7		216.14
127	13/03/2015	Sunsuper	Superannuation contributions	7		484.21
128	13/03/2015	MTAA Super	Superannuation contributions	7		247.62
129	23/03/2015	Landwest Holdings Pty Ltd	Proposed subdivision Lot 500 on plan 4014512 Oroya Street Sandstone	7		3,044.94
130	25/03/2015	HESTA	Superannuation contributions	7		344.52
131	25/03/2015	Australian Super	Superannuation contributions	7		218.52
132	25/03/2015	Sunsuper	Superannuation contributions	7		484.21
133	25/03/2015	MTAA Super	Superannuation contributions	7		245.25

REPORT TOTALS

Bank Code	Bank Name	TOTAL
7	BankWest Muni Account	5,629.93
TOTAL		5,629.93

Date: 17/04/2015
Time: 3:00:02PM

Shire of Sandstone
March 2015 EFT Payments

USER: Mia Dohnt
PAGE: 1

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT3581	03/03/2015	Mt Magnet Post and Lotteries	Cash Component PPE10/3/15	7		2,800.00
EFT3582	03/03/2015	In-Situ Construction & Maintenance	Progress claim #8 - New Shire Building	7		219,263.38
EFT3583	03/03/2015	Dohntcha Electrical	Protection circuit for Genset, investigate why it was bypassed, install new circuit breaker	7		3,313.25
EFT3584	03/03/2015	Blackwoods	Fire Hose Reel for caravan park 19mm x 36M	7		228.47
EFT3585	03/03/2015	Quantum Surveys	Amalgamation Lots 28, 29 & 503 Hack St Sandstone	7		1,463.00
EFT3586	03/03/2015	G French	Travel reimbursement, Perth - Sandstone - Perth @ .74c/km	7		1,087.80
EFT3587	03/03/2015	Thinkwater Geraldton	Dynaflow Davey pump	7		1,094.90
EFT3588	03/03/2015	Sadleirs Nexus Logistics	Freight	7		197.30
EFT3589	03/03/2015	Great Northern Rural Services	10kg Bunny Bait	7		117.45
EFT3590	03/03/2015	Department of Fire & Emergency Services	ESL Quarter 3 in accordance with the DFES act 1998 Part 6a - ESL Section 36ZL and Option B Agreement arrangements	7		3,110.40
EFT3591	03/03/2015	CJD Equipment Pty Ltd	Rear Light LED, lining - fuel tank straps	7		726.76
EFT3592	03/03/2015	Bunnings Building Supplies	Hat & coat hooks, rechargeable batteries, pine, tube poly sealant	7		176.65
EFT3593	03/03/2015	Bridgestone Tyre Centre Geraldton	Tyres, Tubes	7		4,308.00
EFT3594	03/03/2015	Commander Pty Limited	Commander phone system rental February 2015	7		124.55
EFT3595	03/03/2015	Cleanpak Total Solutions	Bleach, gloves, chux wipes, toilet rolls and holders, hand towel, scourers, soap & soap holders, toilet brushes, Sugar soap, domestos.	7		1,796.58
EFT3596	03/03/2015	Jason Signmakers	Signs, curve left, curve right, floodways, grader ahead, entry only, parkpost plastic flexible guide post delineated	7		1,609.30

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT3597	03/03/2015	Truckline	Hub seals, Brake shoe return springs, brake shoes, brake drums	7		1,441.10
EFT3598	03/03/2015	WesTrac Pty Ltd	Locknuts & set screws	7		160.95
EFT3599	03/03/2015	Geraldton Toyota	Oil & Fuel filter S.000	7		155.56
EFT3600	03/03/2015	Five Star Business Equipment	Konica Minolta billing for February 2015	7		33.00
EFT3601	03/03/2015	Komatsu Australia Pty Ltd	421-54-25610 Mirror Assy	7		168.47
EFT3602	03/03/2015	Halsall & Associates	Email DoP, confirmation Feb SPC meeting, email Shire re advertising requirements- total 1/2 hour	7		99.00
EFT3603	03/03/2015	Hoist Hydraulics WA Pty Ltd	Seal Kit	7		416.90
EFT3604	04/03/2015	Telstra Corporation Ltd	Satellite phones	7		226.52
EFT3605	13/03/2015	Telstra Corporation Ltd	Phone Account usage charges to 10th Feb '15	7		1,569.47
EFT3606	13/03/2015	Horizon Power	Street lights from 1.2.15 - 28.2.15	7		555.55
EFT3607	13/03/2015	Water Corporation	Tennis Courts at Rowe St Lot 277 RES 11183	7		5,963.57
EFT3608	13/03/2015	WA Local Government Superannuation Plan	Superannuation contributions	7		5,895.90
EFT3609	17/03/2015	Mt Magnet Post and Lotteries	Cash Component PPE 24 March 2015	7		2,800.00
EFT3610	20/03/2015	Credit Cards	Credit card purchases Ian Fitzgerald March 2014, not entered into system	7		2,922.09
EFT3611	23/03/2015	Dohntcha Electrical	2hrs Repair & replace smoke alarms in Public Toilet; 3 smoke alarms with Batt; 1 RCBO safety switch 16 amp	7		679.15
EFT3612	23/03/2015	Conway Highbury Pty Ltd	To services of Mr Niel Mitchell for month of February 2015, Local Laws Stage 2.	7		742.50
EFT3613	23/03/2015	Jeni Anning	Completion of bank reconciliations January - February 2015	7		585.00
EFT3614	23/03/2015	Comfort Inn Geraldton	Two nights accomm Keith May	7		310.00

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT3615	23/03/2015	cramer&neill	Supply and install Daikin Wall Split system to 1 Mingah St	7		2,163.00
EFT3616	23/03/2015	Compac Sales Pty Ltd	Online charges for February 2015. DPS charges for February 2015	7		104.50
EFT3617	23/03/2015	Down to Earth Training & Assessing	Training- Traffic Control, Traffic Management, Loader & Skidsteer	7		8,363.50
EFT3618	23/03/2015	Landwest Holdings Pty Ltd	Proposed Subdivision Lot 500 Oroya St. Plan preparation, obtain digital data, obtain services information.plan of subdivision drafting, preliminary app preparation, title searches, consultation, prep and lodgement to WAPC. Disbursements to date	7		2,750.00
EFT3619	23/03/2015	Toll Ipec Pty Ltd	Freight from Truckline and Westrac	7		2,625.00
EFT3620	23/03/2015	Thinkwater Geraldton	Submersible Pump & cable connector kits	7		2,677.00
EFT3621	23/03/2015	Sadleirs Nexus Logistics	Freight from Jason Signmakers & Agility Logistics	7		611.53
EFT3622	23/03/2015	Geraldton Mower & Repair Specialists	Honda grass catcher	7		126.40
EFT3623	23/03/2015	Staples - Corporate Express	Toner cartridges for Kyocera printer	7		1,375.33
EFT3624	23/03/2015	CJD Equipment Pty Ltd	2 x outer headlamps & globes; 1x accelerator pedal roller.	7		213.47
EFT3625	23/03/2015	Bunnings Building Supplies	Shower head, washers, valves, hat hooks, bins, toggles,tap handles, buckets, pine dressed, swing tidy.	7		1,261.05
EFT3626	23/03/2015	Bridgestone Tyre Centre Geraldton	Drive tyres 11R22.5 146/143L 16 FS D663	7		3,912.00
EFT3627	23/03/2015	Commander Pty Limited	Commander phone system rental March 2015	7		124.55
EFT3628	23/03/2015	OCLC (uk) Ltd	Amlib Annual Maintenance, database support 16/4/15 - 15/4/16	7		1,692.46
EFT3629	23/03/2015	Geraldton Fuel - Caltex	Bulk Diesel and ULP, fuel cards, handcleaner, coolant,torque fluid, lplex, kerosene, fuel treatment.	7		42,238.31
EFT3630	23/03/2015	Truckline	Adaptor socket pole mount, Beacon lights LED, Spanner axle nut 13/16"	7		940.67

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT3631	23/03/2015	Walga	Short course for Mia Dohnt, Policy Development & Procedure Writing in Local Govt	7		412.50
EFT3632	23/03/2015	BOC Limited	Oxygen Indust G size, Smootharc 2.5mm 1 pack, Weld guard autochange helmet 9-13.	7		180.24
EFT3633	23/03/2015	WesTrac Pty Ltd	Filters and air cleaners	7		361.63
EFT3634	23/03/2015	PCS - Perfect Computer Solutions Pty Ltd	Assist with dynmns issue, perform user configuration changes as requested, IC setup.	7		170.00
EFT3635	23/03/2015	Chefmaster Australia	4 x boxes 240ltr Purple bin liners 1500 x 1100	7		783.80
EFT3636	23/03/2015	Pemco Diesel Pty Ltd	Supply 'V' Belt set	7		272.25
EFT3637	23/03/2015	Kleenheat Gas	Rent of gas bottles for Shire properties	7		246.95
EFT3638	23/03/2015	UHY Haines Norton (WA) Pty Ltd	Registration for Financial and Management Reporting Workshops in Perth, Mia Dohnt 21 & 22 May 2015	7		1,980.00
EFT3639	23/03/2015	Five Star Business Equipment	Konica Minolta Copier billing for period March 2015	7		33.00
EFT3640	23/03/2015	IT Vision Australia Pty Ltd	Rates services - February 2015	7		579.15
EFT3641	23/03/2015	Landgate - Midland	Mining tenements	7		298.00
EFT3642	23/03/2015	Northam & Districts Glass Services	Supply & fit full tinted laminated windscreen to S1 as specified.	7		409.20
EFT3643	23/03/2015	Komatsu Australia Pty Ltd	Belts	7		167.86
EFT3644	23/03/2015	Halsall & Associates	Emails re advertising requirements, arrange advertising with Dept of Planning, arrange purchase order with Shire, check advertising regulations. Total 2.25hours @ \$180 per hour	7		445.50
EFT3645	23/03/2015	Australia Post	Postage	7		40.83
EFT3646	23/03/2015	St John Ambulance Australia	5 x Kit Bites & Stings envenomation First Aid	7		112.51
EFT3647	23/03/2015	Mt Magnet Meat Supply	2kg sausages for work BBQ	7		26.70

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT3648	23/03/2015	City of Greater Geraldton	Annual Regional meeting for Midwest libraries contribution, as per signed Activity Plan for Midwest Region	7		163.00
EFT3649	23/03/2015	Bob Waddell Consultant	Assistance with balancing asset register	7		99.00
EFT3650	23/03/2015	Murchison Hardware	14 bottles Water	7		119.00
EFT3651	23/03/2015	Rhonda Miles	Meal whilst training in Perth	7		25.50
EFT3652	25/03/2015	Credit Cards	Various purchases on credit card as per docket	7		2,486.22
EFT3653	25/03/2015	WA Local Government Superannuation Plan	Superannuation contributions	7		5,897.13

REPORT TOTALS

Bank Code	Bank Name	TOTAL
7	BankWest Muni Account	352,631.26
TOTAL		352,631.26

Date: 17/04/2015
Time: 3:00:54PM

Shire of Sandstone
March 2015 EFT Payments

USER: Mia Dohnt
PAGE: 1

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
28	19/03/2015	Department Of Transport	BLOORE 12MNTH REG 1CAG484, MCGIFFIN 12MNTH S504, WATSON TRANSFER 8UZ783, DOHNT TRANSFER S768	2		987.15

REPORT TOTALS

Bank Code	Bank Name	TOTAL
2	Trust Bank	987.15
TOTAL		987.15

Shire of Sandstone Business Credit Card Reconciliation - March 2015

Business Credit Card - Mia Dohnt

Date	Description	Accounts	Account Description	Amount
9/03/2015	MASTERS ELLENBROOK 725 ELLENBROOK	14523	Trolleys for moving office	63.38
9/03/2015	WOOLWORTHS PETROL 4219 ELLENBROOK	PL001A	Fuel S1	143.00
10/03/2015	GOODGUYSMALAGA MALAGA WA	14523	Cordless phone for new office	145.00
10/03/2015	SMART MART GERALDTON WA	PL001A	Fuel S1	99.72
11/03/2015	MT MAGNET IGA PLUS L MOUNT MAGNET	14523	Staff Amenities	27.48
13/03/2015	AIRTEC CORPORATION PTY THEBARTON SA	13603	Air compressor for fuel station	5,512.98
18/03/2015	THE MURRAY HOTEL P/L WEST PERTH	14505	Accommodation R Miles	398.00
18/03/2015	THE MURRAY HOTEL P/L WEST PERTH	14505	Accommodation R Miles	199.00
20/03/2015	PROGRESSIVE DIAGNOST BUTLER	14507	Training M Dohnt	595.00
23/03/2015	THE MURRAY HOTEL P/L WEST PERTH	14505	Meals R Miles	48.00
23/03/2015	BENTLEY MOTEL BENTLEY	14505	Refunded in April	150.00
23/03/2015	DALWALLINU MOTORS DALWALLINU AU	PL001A	Fuel S1	105.02
30/03/2015	DOME GERALDTON ALDTON WA	14505	Meals B Walton & M Dohnt	40.10
30/03/2015	WOOLWORTHS W4328 GERALDTON	14523	Staff Amenities	43.41
30/03/2015	WOOLWORTHS W4328 GERALDTON	14523	Incorrect payment. Refunded in April	44.71
30/03/2015	WOOLWORTHS W4328 GERALDTON	14523	Staff Amenities	56.00
30/03/2015	BUNNINGS 308000 GERALDTON	13638	To be refunded into account	500.00
		09112	Maintenance 34 Hack St	9.39
30/03/2015	BUNNINGS 308000 GERALDTON	9115	Shower Heads	45.96
31/03/2015	SWAGMAN ROADHOUSE MOUNT MAGNET WA	PL001A	Fuel S1	60.38
1/04/2015	DOME GERALDTON ALDTON WA	14505	Meals B Walton & M Dohnt	38.10
7/04/2015	WESTNET PERTH	14504	Internet Connection	19.95
7/04/2015	NATIONAL HOTEL SANDS SANDSTONE WA	04110	Public Relations	55.00
8/04/2015	SHIRE OF SANDSTONE SANDSTONE WA	13638	Cash Fuel Sales	60.00
9/04/2015	MT MAGNET IGA PLUS L MOUNT MAGNET	14523	Staff Amenities (Emergency Services for Search)	232.76
9/04/2015	SHIRE OF SANDSTONE SANDSTONE WA	13638	Cash Fuel Sales	20.00
9/04/2015	SHIRE OF SANDSTONE SANDSTONE WA	13638	Cash Fuel Sales	36.94
				8,749.28

	8,749.28
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Business Credit Card - Muriel Murat

Date	Description	Accounts	Account Description	Amount
23/03/2015	INTERFLORA FLOWERS W PRAHRAN	14500	Box Arrangement Murray McQuie	74.50
25/03/2015	INTERFLORA FLOWERS W PRAHRAN	14500	Box Arrangement Meg Griffiths	74.50
9/04/2015	SHIRE OF SANDSTONE SANDSTONE AU	PS001	Transfer of Trailer	16.40
				165.40

	165.40
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Business Credit Card - Rob Moss

Date	Description	Accounts	Account Description	Amount
13/03/2015	SHIRE OF SANDSTONE SANDSTONE WA	13638	Cash Fuel Sales	10.00
9/04/2015	EASY PEST SUPPLIES BOND I AU	7502	Mosquito Spray for Mister	875.00
				885.00

	885.00
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Total Credit Card Purchases

1301000	Municipal Cash at Bank GEN	9,799.68
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Authorised by Shire President: _____

Authorised By CEO: _____

Sandstone Service Station Fuel

Receipts

	2013/14	2014/2015					2014/15 YTD
Jul		\$ 41,264					\$ 41,264
Aug		\$ 37,407					\$ 78,671
Sep		\$ 25,910					\$ 104,582
Oct		\$ 18,971					\$ 123,553
Nov		\$ 11,392					\$ 134,945
Dec		\$ 10,397					\$ 145,343
Jan		\$ 6,037					\$ 151,380
Feb	\$ 10,109	\$ 8,229					\$ 159,609
Mar	\$ 12,914	\$ 9,058					\$ 168,667
Apr	\$ 21,643						\$ 168,667
May	\$ 29,191						\$ 168,667
Jun	\$ 16,579						\$ 168,667

\$ 90,436 \$ 168,667 \$ - \$ - \$ - \$ -

9.4 WORKS AND SERVICES

9.4.1 WORKS & SERVICES REPORT - MARCH 2015

Dealt with earlier in the meeting

10. ELECTED MEMBERS MOTIONS OF WHICH PRIOR NOTICE HAVE BEEN GIVEN

Nil

11. NEW URGENT BUSINESS INTRODUCED BY DECISION OF THE MEETING

11.1 ELECTED MEMBERS

Nil

11.2 STAFF

026/15 COUNCIL RESOLUTION

MOVED: Cr D McQuie

SECONDED: Cr C Hodshon

That the members of the Council agreed to the introduction of the following late item for decision.

CARRIED
Voting 5/0

11.2.1 MEMBERS SITTING FEES AND ALLOWANCES

Agenda Reference: LATE 04/15 – 01
Location/Address: Shire of Sandstone
Name of Applicant: Shire of Sandstone
Disclosure of Interest: Nil
Date of Report: 21st April 2015
Author: Mia Dohnt, Chief Executive Officer

Signature of Author:



Summary

Council is to determine the Sitting Fees that will be payable in 2015/2016 for both Council and Committee meetings.

Attachments

Nil.

Background

Council has previously set their meeting fees based on regulations and within limits established by government and more recently as set by the Salaries and Allowances Tribunal.

Comment

Councils have a statutory obligation to abide by the Salaries and Allowances Tribunal (SAT) determinations set for Councillor Meeting Attendance Fees.

With the Members Sitting Fees the SAT has established 4 bands into which local governments are placed depending on size and location etc. Sandstone has been listed in Band 4.

The tables copied below are extracts from the SAT Determination for fees paid per meeting or fees paid on an annual basis.

Council currently pays \$160 for a Councillor and \$320 for the President attendance at a Council meeting.

COUNCIL MEETING ATTENDANCE FEES – PER MEETING

Table 1: Council meeting fees per meeting – local governments For a council member other than the mayor or president			For a council member who holds the office of mayor or president	
Band	Minimum	Maximum	Minimum	Maximum
1	\$600	\$750	\$600	\$1,125
2	\$363	\$550	\$363	\$738
3	\$188	\$388	\$188	\$600
4	\$88	\$225	\$88	\$463

Table 7: Committee meeting and prescribed meeting fees per meeting – local governments For a council member (including the mayor or president)		
Band	Minimum	Maximum
1	\$300	\$375
2	\$181	\$275
3	\$94	\$194
4	\$44	\$113

PRESIDENTS ALLOWANCE

Band	Minimum	Maximum
1	\$50,000	\$85,000
2	\$15,000	\$60,000
3	\$1,000	\$35,000
4	\$500	\$19,000

The percentage determined for the purposes of section 5.98A(1) of the LG Act is 25 per cent.

The SAT Determination has also set the fee currently known as telephone subsidy at between \$500 and \$3,500 per annum taking into consideration use of mobile phone and home computers and internet connections in addition to the home phone and fax. Council currently pays \$500 per annum.

Mileage Allowance for attendance at meetings will now be tied to the Public Sector Award 1992. Based on this award the travel rates payable will be:

Vehicles greater than 2600cc \$1.947 per km

Vehicles less than 2600cc \$1.331 per km

The Chief Executive Officer has recommended fee levels to be set by Council based on the existing fee level, the SAT Determination and knowledge of payments made at other similar local governments.

Consultation

Nil

Statutory Environment

Local Government Act 1995

Policy Implications

Nil

Financial Implications

Allowance will be made in the draft 2015/16 Budget for a small increase in the sitting fees and allowances for Councillors.

Strategic Implications

Nil

Voting Requirements

Absolute majority

Officer Recommendation – Item No. 11.2

That Council set the following Member Fees for 2014/15 Committee Meetings and 2015/16 Council and Committee Meetings:

Councillor per meeting (2015/16)	\$180.00
President per meeting (2015/16)	\$350.00
Committee Meetings (2014/2015 & 2015/2016)	\$65.00
Communications Allowance	\$500 per annum
Travel rates: Vehicles greater than 2600cc	\$1.947 per km
Vehicles less than 2600cc	\$1.331 per km
President's Allowance	\$3,600 per annum
Deputy President	\$900 per annum

027/15 COUNCIL RESOLUTION

MOVED: Cr C Hodshon

SECONDED: Cr D McQuie

That Council set the following Member Fees for 2014/15 Committee Meetings and 2015/16 Council and Committee Meetings:

Councillor per meeting (2015/16)	\$170.00
President per meeting (2015/16)	\$340.00
Committee Meetings (2014/2015 & 2015/2016)	\$55.00
Communications Allowance	\$500 per annum
Travel rates: Vehicles greater than 2600cc	\$1.947 per km
Vehicles less than 2600cc	\$1.331 per km
President's Allowance	\$3,500 per annum
Deputy President	\$875 per annum

**CARRIED
Voting 5/0**

Reason for Variation –

It was considered that no increase from 2014/2015 payments was necessary

12. CONFIDENTIAL ITEMS (under separate cover)

Nil

13. COUNCILLOR REPORTS

Nil

14. TIME AND DATE OF NEXT MEETING

The next scheduled ordinary meeting of the Council will be held on Thursday 28th May 2015.

15. CLOSURE OF THE MEETING

There being no further business the Shire President thanked all for attending and declared the meeting closed at 9.42am.

These minutes were confirmed at a meeting on 28th May 2015.

Signed: _____

Presiding Officer

Date: 28th May 2015