



Minutes Ordinary Council Meeting

Thursday
25 February 2016

2.00pm





SHIRE OF SANDSTONE

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Sean Fletcher
A/Chief Executive Officer

29 February 2016

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**SHIRE OF SANDSTONE
AGENDA**

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Prior to the opening of today's Council Meeting, the Acting CEO administered the councillor declaration to councillor elect John Paul Bennett.

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President declared the meeting open at 2:00PM. The Shire President then welcomed newly elected Cr John Bennett to the meeting.

2 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

2.1 Present Elected Members

Cr B (Bethel) Walton	Shire President
Cr C (Carol) Hodshon	Deputy Shire President
Cr D (Donna) Bennett	
Cr F (Freda) May	
Cr K (Kerry) Key	
Cr J P Bennett	

Staff Members

Mr Sean Fletcher	A/Chief Executive Officer
Mr Rob Moss	Works Supervisor

2.2 Apologies

Nil

2.3 Leaves of Absence

Nil

2.4 Visitors / Observers

Ms Di Jellett
Mr Chris Mack

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME/PETITIONS/DEPUTATIONS/PRESENTATIONS

4.1 Public Question Time

The President opened public question time at 2:02 PM

Ms Di Jellett asked for the Shire to consider putting back up the banners on Oroya Street as this provides colour and interest for the town during tourist season. The President thanked Ms Jellett for her comments.

Public question time closed at 2:04 PM and Ms Di Jellett left the meeting.

4.2 Petitions

Nil

4.2 Presentations

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6 DISCLOSURES OF INTEREST

6.1 Declarations of Financial Interest

6.2 Declarations of Proximity Interest

6.3 Declarations of Impartial Interests

Item 9.3.1 Cr B Walton
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7 CONFIRMATION OF PREVIOUS MEETING MINUTES

7.1 That the minutes of the ordinary meeting of Council held on 26th November 2015 be confirmed as a true and accurate record of proceedings.

COUNCIL RESOLUTION 1/16

Moved Cr C Hodshon
Seconded Cr F May

That the minutes of the Ordinary Meeting of Council held on 18 December 2015 are confirmed as a true and accurate record of proceedings

CARRIED 6/0

7.2 The Acting CEO introduced the minutes from the Special Meeting held on 22 February 2016.

COUNCIL RESOLUTION 2/16

Moved Cr C Hodshon
Seconded Cr D Bennett

That the minutes of the Special Meeting of Council held on 22 February 2016 are confirmed as a true and accurate record of proceedings

CARRIED 6/0

8 ANNOUNCEMENTS BY PRESIDING MEMBER AND COUNCILLORS

The President explained the meeting process and the requirements to the Council.

9 OFFICERS REPORTS

9.1 CHIEF EXECUTIVE OFFICER'S REPORT

9.1.1 Integrated Planning and Reporting

Agenda Reference: CEO 2/16 - 01

Location/Address: Shire of Sandstone

Name of Applicant: Shire of Sandstone

Disclosure of Interest: Nil

Date of Report: 2 February 2016

File No:

Previous References: OCM 22 November 2012: 9.1.1, OCM 30 May 2013: 9.1.1 & 9.1.6, OCM 18 April 2013: 9.1.1, OCM 28 March 2013: 9.1.4, OCM 27 June 2013: 9.1.1,

Author: **Sean Fletcher, Acting CEO**

Signature of Author: _____

Summary

The purpose of this report is to advise Council on the status of the Shire's Integrated Planning and Reporting suite of documents and advice received from the Department of Local Government and Communities regarding these plans. This report also recommends a course of action regarding a course of action to make these plans compliant.

Attachments

Nil

Background

On 25 May 2015, the former CEO emailed the Department of Local Government and Communities regarding the level of compliance of the Shire's Integrated Planning and Reporting suite of documents including the:

- Strategic Community Plan (SCP);
- Corporate Business Plan (CBP);
- Long Term Financial Plan (LTFFP);
- Asset Management Plan (AMP); and
- Workforce Plan (WFP).

The Department responded on 11 June 2015 with feedback regarding all the plans except for the Workforce Plan. The Department's responses included the following matters to be addressed:

Strategic Community Plan

- Inclusion of the need for a desk top review two years after adoption of the SCP;
- There is no consideration of resourcing in the plan i.e. the overall financial impacts;
- Was not adopted by absolute majority on 23 May 2013;
- No evidence that local public notice was given on the adoption of the SCP;
- Two types of engagement should be used in future when reviewing the SCP in line with the recommended standard;
- However, the Department notes that the Shire has documented well the outcomes from the original community engagement process as well as clear and measureable KPIs;
- Further advice on consultation methods regarding desktop reviews.

Corporate Business Plan

- No evidence that the CBP is reviewed annually;
- The Department encourages the Shire, where possible, to give further information on the costs of the plan i.e. provide the amount or costs instead of the comments “additional cost to the Shire – grant has been applied for” or “additional cost to Council in future budgets”.

Long Term Financial Plan

- Generally the Department’s ratio calculations are the same or approximate those reported in the Shire’s LTFP except for the Operating Surplus Ration;
- The Asset Sustainability Ratio significantly exceeds the benchmark of between 90% and 110% for all nine years between 2012/13 and 2012/22:
 - The depreciation expense in the ratio formula is understated;
 - There is no apparent increase in the depreciation expense despite fair value revaluations occurring.
- The Asset Renewal Funding Ration lacks information for 2014/15 as there is no projection through to 2023/24.

Asset Management Plan

- The Shire has developed and Asset Management Plan (AMP), Policy and Strategy;
- It is recommended that the Shire includes in its AMP an inventory within each asset class;
- The Department was unable to verify the requirement to include ten year cash flows for capital works in the AM Plan;
- It is also recommended that the Shire’s asset management policy articulate the Council’s process for making capital investment decisions, and that capital investment decisions are driven by the SCP, CBP and the LTFP.

As a result of the above feedback from the Department, the former CEO sort proposals and estimates from at least five service providers to do a major review of the Integrated Planning suite. The premise was that a major review of the plans was due in 2016 in any case. To date the Shire has received one such quote (as revised) on 12 November 2015. At the handover of the CEO’s role on 22 January 2016, the former CEO flagged that this matter still required resolution.

Comment

The author has now reviewed the Department's response and revisited the requirements regarding Integrated Planning and Reporting. Accordingly, it is the author's view that he can revise the planning suite of documents instead of seeking a consultant to do this as follows:

Plan	When Due	Other Comment
SCP	<p>Desk Top Review:</p> <ul style="list-style-type: none"> Adopted 23 May 2013 23 May 2015 <p>Major Review:</p> <ul style="list-style-type: none"> Adopted 23 May 2013 23 May 2017 	<p>Where the Desk Top Review is a minor review:</p> <ul style="list-style-type: none"> If just text and grammar corrections, no consultation with the community is necessary other than to just advertise such changes are required; If some modification is required regarding projects in and out, then an appropriate level of engagement with the community is required. <p>The author believes that at this point the Shire should undertake a minor review as follows:</p> <ul style="list-style-type: none"> Tidy up the existing plan regarding its structure and wording; Insert the information that is missing; Workshop with the Council if further changes are required; Engage with the Sandstone community regarding such changes.
CBP	<p>Adopted:</p> <ul style="list-style-type: none"> 27 June 2013 <p>Due for Review:</p> <ul style="list-style-type: none"> 27 June 2017 <p>Annually:</p> <ul style="list-style-type: none"> The CBP is for a minimum of four years; Adjust each year as required as this is the main "driver" for the Shire's budget 	<p>The author to update the CBP once the review of the SCP is completed.</p> <p>The CBP ideally contains the key information regarding actions (projects) to be achieved and can then be reported to Council each quarter regarding its progress.</p> <p>This will then make the annual review much easier to achieve.</p>
LTFP	<p>Adopted</p> <ul style="list-style-type: none"> 24 May 2013 <p>Due for Review When the SCP is updated</p>	<p>The author to update the LTFP:</p> <ul style="list-style-type: none"> Once the review of the SCP is completed; Regarding the financial ratios. <p>The author may need some assistance from the financial services reporting provider</p>
AMP	<p>Adopted</p> <ul style="list-style-type: none"> 15 November 2012 <p>Due for Review When the SCP is updated</p>	<p>The author to update the AMP as follows:</p> <ul style="list-style-type: none"> Include the inventory of assets by asset class; Correct the ten year cash flows; Review the Asset Management Policy.
WFP	<p>Adopted</p> <ul style="list-style-type: none"> 24 March 2013 <p>Due for Review When the SCP is updated</p>	<p>The author to update the WFP once advice has been received from the Department</p>

Time To Implement Required Changes

The timeline to implement the required changes should be as follows:

Plan	Who	Cost	Feb	Mar	Apr	May	Comments
SCP	CEO						<ul style="list-style-type: none"> Requirements reviewed; Workshop with Council March 2016; Engage Community
CBP	CEO						
LTFP	CEO	\$5,000					
AMP	CEO						Includes amendment to policy
WFP	CEO						

Legend

	Indicator
Time required	
In progress	
Completed	
Revised due date	

Consultation

Nil

Statutory Environment

Local Government Act 1995 – Section 5.56 - Planning for the Future. A local government is to ensure that its plans are made in accordance with any regulations made.

Local Government (Administration) Regulations 1996 – Division 3 Planning for the Future. This division sets out the finer detail regarding Integrated Planning and Reporting including the SCP, CBP, LTFP, AMP and WFP.

Note: The Integrated Planning and Reporting Framework and Guidelines (Standard) that underpin the planning for the future requirements have been developed as part of the State Government's Local Government Reform Program. They reflect a nationally consistent approach to integrated planning as expressed by the Council of Australian Governments' Local Government Planning Ministers' Council.

Policy Implications

The Policy implications are that the Asset Management Policy requires amendment to include articulate the Council's process for making capital investment decisions, and that capital investment decisions are driven by the SCP, CBP and the LTFP.

Financial Implications

By the Acting CEO making the adjustments in-house, the Shire will save in the order of expected costs of somewhere between \$40,000 - \$80,000.

The financial reporting provider support costs would be in the range of \$5,000.

Strategic Implications

As discussed in the body of this report.

Voting Requirements

Simple majority

Officer Recommendation – Item No 9.1.1

That Council accepts the Acting CEO's report regarding the status of the Shire of Sandstone's Integrated Planning and Reporting plans and other documents in accordance with the Integrated Planning and Reporting Advisory Standard including the need for the:

1. Completion of a minor review of the Shire of Sandstone Strategic Community Plan 2012 2022 (Adopted 23/5/13) by 30 April 2016.
2. Updating of the remaining suite of Integrated Planning and Reporting plans by 31 May 2016, that includes the Shire's:
 - a. Corporate Business Plan (Adopted 27/6/13);
 - b. Long Term Financial Management Plan (Adopted 24/5/13);
 - c. Asset Management Plan (Adopted 15/11/12); and
 - d. Workforce Plan (Adopted 24/4/14).
3. Updating of the Shire's Asset Management Policy by 31 May 2016.

COUNCIL RESOLUTION 3/16

Moved Cr J Bennett
Seconded Cr K Key

That Council accepts the Acting CEO's report regarding the status of the Shire of Sandstone's Integrated Planning and Reporting plans and other documents in accordance with the Integrated Planning and Reporting Advisory Standard including the need for the:

1. Completion of a minor review of the Shire of Sandstone Strategic Community Plan 2012 2022 (Adopted 23/5/13) by 30 April 2016.
2. Updating of the remaining suite of Integrated Planning and Reporting plans by 31 May 2016, that includes the Shire's:
 - a. Corporate Business Plan (Adopted 27/6/13);
 - b. Long Term Financial Management Plan (Adopted 24/5/13);
 - c. Asset Management Plan (Adopted 15/11/12); and
 - d. Workforce Plan (Adopted 24/4/14).
3. Updating of the Shire's Asset Management Policy by 31 May 2016.

CARRIED 6/0

9.1.2 PROPOSED LOCAL LAW – DOGS– INTENT TO ADOPT

Agenda Reference:	CEO 2/16 - 02
Location/Address:	Shire of Sandstone
Name of Applicant:	Shire of Sandstone
Disclosure of Interest:	Nil
Date of Report:	1 February 2016
Author:	Niel Mitchell, Consultant

The Shire President announced to the meeting that the Shire was going to make a new Dogs Local Law including its purpose and effect.

Summary

To re-commence the formal process for adoption of the proposed local law

Attachments

9.1.2A – Proposed Shire of Sandstone Dogs Local Law 2016

Background

The purpose of this report is –

- 1) To allow the Presiding Person to give notice to the meeting of the intention to make the proposed Dogs Local Law 2016,
- 2) For Council to adopt the proposed local law,
- 3) For Council to give notice of the purpose and effect of the proposed local law, and
- 4) To allow for advertising of the proposed local law for public comment.

Comment

The proposed local laws are set out in the attachment to this report. In making a new local law, Council must comply with the provisions of section 3.12 of the Local Government Act.

The *Local Government (Functions and General) Regulations* (Regulation 3) states that for the purpose of Section 3.12(2) of the Act, the person presiding at a council meeting is to give notice of the purpose of the local law by ensuring that the purpose and effect of the proposed local law is included in the agenda for that purpose and the minutes of the meeting of the council include the purpose and effect of the proposed local law.

The purpose of the local law is the control and management of dogs.

The effect of the proposed local law is –

- repeal the existing Dogs Local Law,
- management of dog management facilities;
- stipulate the requirements for keeping of dogs and the number of dogs;
- and enforcement of the provisions of the local law.

As required by section 3.12 the Local Government Act 1995, the next steps include –

- Statewide public notice required inviting submissions
- Local public notice required inviting submissions
- Ministers to be advised –
 - o Minister for Local Government
- supporting documentation required to be sent –
 - o details of advert of intent to adopt
 - o copy of the proposed local laws,

Notices are to invite the public to comment on the proposed local law, with submissions being open for a period of not less than 6 weeks (42 days).

The advertisement will be placed once Council has resolved its intent to make the local law.

Once the submission period is closed, Council is required to consider any submissions received. Minor amendments not affecting the intent of the provisions can be made, but if significant changes are needed, the proposal must be readvertised.

The proposed local law is then published in the Government Gazette, and comes into effect on the date specified. The Gazettal copy is then sent to the Parliamentary Committee on Delegated Legislation to review, which may then disallow or require changes, even though now Gazetted.

Re-commencement

In their comments in relation to the initial proposed local law, Dept of Local Government and Communities advised –

The current clause 5.1 provides that a failure to comply with any provision in the local law is an offence and such offence attracts the payment of the default penalty specified under the Dog Act. This causes an issue, as the Dog Act does not provide a default penalty for offences under local laws.

Section 50(2) of the Dog Act provides that any local law may impose a maximum penalty of \$5,000. These penalties only apply if they are set out directly in the local law itself.

Further, under section 45A(3) of the Dog Act, a modified penalty cannot be greater than 10% of the maximum unmodified penalty for that offence. Since the local law does not establish any unmodified penalties, the modified penalties in Schedule 1 will automatically exceed the 10% maximum and be invalid.

It is strongly suggested that the Shire include unmodified penalties. A failure to do so will significantly hinder the Shire's ability to enforce the local law.

The Shire should be aware that the addition of penalties is likely to constitute a significant change under section 3.13 of the Local Government Act 1995. Accordingly, the Shire will need to restart the law-making process under section 3.12 of the Act.

Accordingly, the full process needs be undertaken again.

The main amendments made, as suggested by DLGC are –

- a) Removal of provisions and penalties for unauthorised release or attempted release of a dog, as these are dealt with directly by the Act, and provide for penalties of up to \$5,000 or \$10,000 if the dog is a dangerous dog.
- b) Removal of provisions and penalties for interference with a structure used to impound a dog, as once again the offence and penalty is covered by the Act. It should be noted that "structure" is considered to include the vehicle used to impound a dog.
- c) Inclusion of general penalties as stipulated by the Act of up to \$5,000 or \$10,000 if the dog is a dangerous dog.

The attached draft incorporates all comments made by DLGC, in relation to the previous proposal.

Consultation

- Ms Mia Dohnt, CEO
- Department of Local Government and Communities

Statutory Environment

Local Government Act 1995 –

3.12 – Notice of purpose and effect of local law to be given by the person presiding

Dog Act 1976

Policy Implications

Nil

Financial Implications

Cost of Statewide advertising

Strategic Implications

Compliance with the Local Government Act

Compliance with the Dog Act 1976

Voting Requirements

Absolute majority

Officer Recommendation – Item No. 9.1.2

That Council pursuant to section 3.12 of the Local Government Act 1995, give Statewide public notice that it intends to make the Shire of Sandstone Dogs Local Law 2016, as contained in the Attachment:

- a) the purpose of the local law is the control and management of dogs
- b) the effect is to –
 - repeal the existing Dogs Local Law,
 - management of dog management facilities;
 - stipulate the requirements for keeping of dogs and the number of dogs;
 - and enforcement of the provisions of the local law.

COUNCIL RESOLUTION 4/16

Moved Cr C Hodshon

Seconded Cr F May

That Council pursuant to section 3.12 of the Local Government Act 1995, give Statewide public notice that it intends to make the Shire of Sandstone Dogs Local Law 2016, as contained in the Attachment:

- c) the purpose of the local law is the control and management of dogs
- d) the effect is to –
 - repeal the existing Dogs Local Law,
 - management of dog management facilities;
 - stipulate the requirements for keeping of dogs and the number of dogs;
 - and enforcement of the provisions of the local law.

CARRIED BY ABSOLUTE MAJORITY 6/0

9.1.3	PROPOSED LOCAL LAW – SANDSTONE PUBLIC CEMETERY – FINAL ADOPTION
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Agenda Reference: CEO 2/16 - 03
Location/Address: Shire of Sandstone
Name of Applicant: Shire of Sandstone
Disclosure of Interest: Nil
Date of Report: 1 February 2016
Author: Niel Mitchell, Consultant

Summary

To commence the formal process for adoption of the proposed local law

Attachments

9.1.3 A Proposed Shire of Sandstone Sandstone Public Cemetery Amendment Local Law 2016

9.1.3B Summary of Submissions – Sandstone Public Cemetery

Background

The purpose of this report is –

- 1) consider the submissions received on the proposed Local Laws and determine if any drafting amendment(s) are required as a result of the submissions received;
- 2) give notice of the purpose and effect of the Local Laws;
- 3) make the Local Law, incorporating all amendments as approved by Council;
- 4) authorise the affixing of the Common Seal to the local law;
- 5) authorise the local law's publication in the *Government Gazette*; and
- 6) give local public notice, (after Gazettal), of the date the Local Laws will come into effect.

Comment

This Agenda item refers only to the following Local Law –

- Sandstone Public Cemetery Amendment Local Law 2016

At its ordinary meeting held on the 28 August 2015 Council resolved to commence the process to make the Local Laws.

The procedure for making local laws requires Council to advertise state-wide, advising of its intention to make a local law, and invite submissions to be made on the proposed local law for a six-week period. At the closure of the submission period, Council is to consider all submissions before making a local law.

Council advertised, both locally and state-wide, for public comment on the proposed Repeal Local Law 2015.

An advertisement was placed in the West Australian on 21 October 2015 and the Mid West Times on 29 October 2015, with the submission period for public comment closing on 4 December 2015.

At the close of the submission period, submissions had been received only from Dept of Local Government & Communities. No public submissions were received.

The Departmental submissions covered multiple areas, however, no substantive matters were raised with the items being of a context or technical nature, punctuation and grammar. Some of the suggested changes did require minor consequential amendment, however none have altered the intent of the provision amended.

Despite the number of corrections, it is considered that the amendments are not of a significant nature that requires re-advertising. The amendments relate to wording or style, are intended to simplify the repeal local law, and have the same intent and effect as the draft.

Once formally adopted by Council, the local law –

- is to be published in the Government Gazette
- copies are sent to the Parliamentary Joint Standing Committee on Delegated Legislation together with other required documentation, within 10 days of publication,
- signed copy is sent to Minister for Local Government,
- local public notice given of adoption (as opposed to proposal previously advertised).

Please note –

- disallowance of the local law may be made by Parliament, and could take some time depending on sitting days,
- takes effect immediately on publication in the Government Gazette.

Consultation

Ms Mia Dohnt, CEO
Dept of Local Government

Statutory Environment

Local Government Act 1995 –

- 3.12 – Notice of purpose and effect of local law to be given by the person presiding

Policy Implications

Nil

Financial Implications

Cost of publication in the Government Gazette
Cost of local public notice

Strategic Implications

Compliance with the Local Government Act

Voting Requirements

Absolute majority

Officer Recommendation – Item No. 9.1.3

That Council –

1. notes the submissions from the Department of Local Government and Communities in relation to the following proposed local laws –
 - Sandstone Public Cemetery Amendment Local Law 2016
2. resolves to make the Local Law noted above as per the attached draft, incorporating such amendments as outlined by the Department of Local Government and Communities;

3. authorise the affixing of the Common Seal to the Local Law noted above;
4. publish the Local Law noted above, in the Government Gazette and provide copies of the local laws to the Minister for Local Government;
5. forward a copy of the Gazetted Local Laws, explanatory memoranda and associated documentation to the Parliamentary Joint Standing Committee on Delegated Legislation for review.

COUNCIL RESOLUTION 5/16

Moved Cr D Bennett

Seconded Cr K Key

That Council –

1. notes the submissions from the Department of Local Government and Communities in relation to the following proposed local laws – Sandstone Public Cemetery Amendment Local Law 2016
2. resolves to make the Local Law noted above as per the attached draft, incorporating such amendments as outlined by the Department of Local Government and Communities;
3. authorise the affixing of the Common Seal to the Local Law noted above;
4. publish the Local Law noted above, in the Government Gazette and provide copies of the local laws to the Minister for Local Government;
5. forward a copy of the Gazetted Local Laws, explanatory memoranda and associated documentation to the Parliamentary Joint Standing Committee on Delegated Legislation for review.

CARRIED BY ABSOLUTE MAJORITY 6/0

9.1.4 ANNUAL MEETING OF ELECTORS - 8 FEBRUARY 2016

Agenda Reference: CEO 2/16 - 04
Location/Address: Shire of Sandstone
Name of Applicant: Shire of Sandstone
Disclosure of Interest: Nil
Date of Report: 10 February 2016
File No:
Previous References: OCM 22 December 2015: 9.1.3
Author: Sean Fletcher, Acting CEO

Summary

The purpose of this report is for Council to accept the minutes of the Annual Meeting of Electors held on 8 February 2016. There were no decisions made at this meeting, and so there are no formal matters for Council's consideration.

Attachments

9.1.4B - Minutes Annual Meeting of Electors 8 February 2016

Background

Council adopted the Shire's 2014/15 Annual Report at its meeting on 18 December 2015. As required under sections 5.27 and 5.29 of the Local Government Act, a general meeting of the electors was then convened by the author for 8 February 2016 to discuss the annual report and any general business that might arise. The convening of the meeting and the date held met the requirement to hold such meeting within the 56 day period after the adoption of the annual report. The meeting was held in Council Chambers with the Shire President presiding.

Comment

The author requested that questions for the meeting were submitted in writing by COB 4 February 2016. Two such questions were received regarding the new Horizon power plant and were addressed at the meeting.

A further matter was raised at the meeting regarding the potential use of the Old Town Hall.

There were no decisions made at the meeting for Council's consideration.

Consultation

Nil

Statutory Environment

Local Government Act 1995 – Subdivision 4 – Electors' Meetings. This subdivision sets out the requirements to hold a general meeting of the electors. This meeting is commonly referred to as the Annual Meeting of Electors. Key requirements from the relevant sections include:

- 5.27(2) Holding such a meeting within 56 days after the adoption of the annual report;
- 5.29 CEO to convene an electors' meeting and give local public notice;
- 5.32(a) The CEO is to cause minutes of the meeting to be kept and preserved;
- 5.33(1) All decisions made at an electors' meeting are to be considered at the next ordinary council meeting;

5.33(2) If at a meeting of the council, a local government makes a decision in a response to a decision made at an electors' meeting, the reasons for the decision are to be recorded in the minutes.

Local Government (Administration) Regulations 1996 – Part 3 – Electors' Meetings, Regulations 15, 17 & 18. These regulations set out the purpose of a general meeting (the matters that can be discussed), how voting is conducted (simple majority) and the procedures to be followed (determined by the person presiding).

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

Officer Recommendation

That Council accepts the minutes of the Annual Meeting of Electors held on 8 February 2016.

COUNCIL RESOLUTION 6/16

Moved Cr C Hodshon

Seconded Cr Kerry Key

That Council accepts the minutes of the Annual Meeting of Electors held on 8 February 2016.

CARRIED 6/0

9.1.5 SHIRE OF DALWALLINU – SUBMISSION FOR BOUNDARY CHANGE

Agenda Reference: CEO 2/2 - 05
Location/Address: Shire of Sandstone
Name of Applicant: Shire of Sandstone
Disclosure of Interest: Nil
Date of Report: 11 February 2016
File No:
Previous References:
Author: Sean Fletcher, Acting CEO

Summary

The purpose of this report is for Council to endorse the letter sent by Mr Fletcher to the Shire of Yalgoo that the Shire of Sandstone does not support the submission from the Shire of Dalwallinu to amend the boundaries of the Shire of Dalwallinu to include a portion of the Shire of Yalgoo south of the general area of the Paynes Find settlement.

Attachments

9.1.5A – Letter to the Shire of Yalgoo
9.1.5B – Submission by the Shire of Dalwallinu

Background

The author was contacted by Mr Anthony Qua from Civic Legal on 10 February 2016 regarding the Shire of Dalwallinu's submission from the Shire of Dalwallinu to amend the boundaries of the Shire of Dalwallinu to include a portion of the Shire of Yalgoo south of the general area of the Paynes Find settlement.

Mr Qua is representing the Shire of Yalgoo in this matter including its response to the proposal put forward by the Shire of Dalwallinu. He advised that the CEO at the Shire of Mount Magnet – Warren Olsen was also bringing this matter to the attention of the Murchison Vermin Regional Council (MRVC) and whether the Shire of Sandstone would consider a letter of support in favour of the Shire of Yalgoo.

After discussions with Mr Qua, the author then spoke to the Shire President and Cr Key on 10 February 2016 and the Deputy Shire President on 11 February 2016. Both the Deputy Shire President and Cr Key sit on the MRVC. The author had the opportunity to discuss this matter with Mr Olsen on 11 February 2016 and Mr Dominic Carbonne at the Shire of Yalgoo on the same day.

Accordingly, the author compiled the letter which is attached for Council's endorsement.

Comment

The author is not satisfied, nor is he convinced, of the arguments put forward by the Shire of Dalwallinu that:

1. The community of interest will be better served by the Paynes Find community and the greater sub-region through such a boundary amendment.

2. It may be appropriate to transfer responsibility of 6.8km of the Paynes Find-Sandstone Road to the Shire of Sandstone.

Issues Raised In the Dalwallinu Submission

In the first instance, such a change, based on the number of mining tenements in the area will, to the best of the author's knowledge, reduce the Shire of Yalgoo's rate base by as much as 50%, although the Dalwallinu submission puts this at 40% (page 27). Further to this, the issues stated in the Dalwallinu submission raises the following questions:

- a. In terms of the community of interest regarding policing (pages 7-8 and pages 24-26) and emergency services, it is the author's understanding that these are clearly provided in the main by Mt Magnet, with some provided by Yalgoo from time to time.
- b. With regard to representation, or the lack of representation by elected members in an area (page 21), the Local Government Act requires that elected members represent the whole district. It does not matter from which part of the district they are from, whether they are under a ward system or not they must represent all.
- c. Whether, or not, Main Roads WA has, more, or less local governments (page 23) to deal with is subjective in itself. If there is good communication and administration processes in place such as the regional road group process and other similar mechanisms, dealing with local governments is only limited by the level of cooperation that exists. The experience of local governments in the Mid West Gascoyne Region is that Main Roads WA is very responsive to concerns, issues and matters of funding.
- d. By way of contrast, the Shire of Dalwallinu submission does state that it may be in a better position to provide services, improved facilities and environmental management to the Paynes Find area, including Lake Moore. However, the author is not convinced that the financial modelling provided by the Shire of Dalwallinu bears out what is stated in the submission. Perhaps the observations regarding grant funding, reserve funding and other funding attributable to the Shire of Yalgoo is subjective in how it is represented in Dalwallinu's submission. The comment regarding the loss of rate and grant income offset by a reduction in road maintenance and community development obligations is not clearly proven (pages 27-32).

In the second instance, there is no benefit served by transferring the responsibility of the 6.8km of the Paynes-Find-Sandstone Road in question to the Shire of Sandstone: either to the community in the area concerned, or to the Shire of Sandstone. In effect this would be a cost to the Shire of Sandstone regardless of any funding that may, or may not, be received through the Regional Road Group funding process.

Murchison Vermin Regional Council

The author would like to point out that the Dalwallinu submission does not address the matter of the Murchison Vermin Regional Council (MRVC). Given that the MRVC is a regional local government that was created in 1963 for the purpose of rehabilitation and maintenance of the No 1 Vermin Fence, the changes proposed will impact on how the MRVC is governed and administered in future.

As the MRVC is a collaboration of the Shires of Cue, Sandstone, Meekatharra, Yalgoo and Mt Magnet consisting of ten members- two from each member Shire, will the Shire of Dalwallinu contribute to this process? As we know, the fence that is under the control of the

MRVC extends from the 80 mile peg in the South (Lake Moore), to the 426 mile peg in the North (Meekatharra/Wiluna Rd).

Given that funding for the MRVC is raised by way of a contribution from each constituent Council (which is matched dollar for dollar by the Department of Agriculture and Food, and by fence rental from each pastoral property through which the No 1 Fence runs), it is clear that the Dalwallinu submission has not taken into account the commitment by the member local governments, and how such a change will impact not only its membership, but the other stakeholders who contribute to the activities of this body.

Conclusion

Finally, the author is concerned that such a proposal by Dalwallinu is the thin edge of wedge regarding what could happen to other local governments in the area. The flow on effect regarding the potential for the Shire of Yalgoo to be further broken up due to the financial impact of losing its rate base would see that impost put on its neighbours i.e. the burden of land and road management without the corresponding rate revenue.

There is very little raised in the Dalwallinu submission that is not already addressed, or could be addressed, through regional cooperation. The MRVC is a case in point.

To conclude, the author advises Council not to support the Shire of Dalwallinu submission to the Local Government Advisory Board. The author is also concerned by the Shire of Dalwallinu's apparent lack of formal engagement with those local governments in the greater region who have "an interest" regarding this matter.

Consultation

- Anthony Qua – Civic Legal;
- Warren Olsen, CEO Shire of Mount Magnet;
- Dominic Carbonne, Shire of Yalgoo;
- Shire President;
- Deputy Shire President;
- Cr Key.

Statutory Environment

Local Government Act 1995 – Section 2.1 and Schedule 2.1.

Section 2.1 of the Act sets out that the State is divided into districts (local government areas) and that Schedule 2.1 deals with the boundary submission process and submissions to the Local Government Advisory Board.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

Officer Recommendation

Council endorses the letter issued by the Acting CEO (dated 11 February 2016) to the Shire of Yalgoo stating that the Shire of Sandstone does not support the Shire of Dalwallinu submission to the Local Government Advisory Board regarding the amendment of the boundaries of the Shire of Dalwallinu to include a portion of the Shire of Yalgoo south of the general area of the Paynes Find settlement.

COUNCIL RESOLUTION 7/16

Moved Cr K Key
Seconded Cr J Bennett

Council endorses the letter issued by the Acting CEO (dated 11 February 2016) to the Shire of Yalgoo stating that the Shire of Sandstone does not support the Shire of Dalwallinu submission to the Local Government Advisory Board regarding the amendment of the boundaries of the Shire of Dalwallinu to include a portion of the Shire of Yalgoo south of the general area of the Paynes Find settlement.

CARRIED 6/0

9.2 FINANCIAL REPORTS

9.2.1 FINANCIAL STATEMENTS FOR MONTH OF DECEMBER 2015

Agenda Reference:	FIN 2/16 – 01
Location/Address:	Shire of Sandstone
Name of Applicant:	Shire of Sandstone
Disclosure of Interest:	Nil
Date of Report:	10 February 2016
Author:	Sean Fletcher – A/Chief Executive Officer

Summary

The Monthly Statement of Financial Activity reports for the month ending 31 December 2015 is presented to Council in accordance with Regulations 34 of the *Local Government (Financial Management) Regulations 1996*.

Attachments

9.2.1A Monthly Financial Report - December 2015.

Background

The Financial Management Regulations require a monthly statement of financial activity to be presented to Council.

Comment

Council continues to be in a strong financial position.

Council's current operating surplus is confirmed at \$3,056,737.

Summary of Funds – Shire of Sandstone as at 31 December 2015:

Municipal Cheque Account - On-line (BWA)	\$292,447
Municipal Investment Account – On-line (BWA)	\$341,861
Trust Fund (Bank West)	\$2,169
Municipal Term Deposit (Bank West)	\$340,822
Bankwest Middle Markets Account	\$4,994,229

There are minimal outstanding debtors.

Rate debtors as at 31 December 2015 were \$30,186.01.

Consultation

Nil

Statutory Environment

Local Government (Financial Management) Regulations 1996: Regulation 34 (1A), (1), (2), (3) & (4).

The above regulations require a local government to prepare each month a statement of financial activity, accompanied by relevant documents, how the information is presented and that this information must be presented to Council at an ordinary meeting within 2 months after the end of the month to which the statement relates and that it is recorded in the minutes.

Policy Implications

Nil

Financial Implications

No significant financial trends are identified at this time.

Strategic Implications

Nil

Voting Requirements

Simple Majority

Officer Recommendation – Item 9.2.1

That Council in accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996* receives the Statement of Financial Activity for the month of December 2015 as presented including the attachment 9.2.1A Monthly Financial Report – December 2015.

COUNCIL RESOLUTION 8/16

That Council in accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996* receives the Statement of Financial Activity for the month of December 2015 as presented including the attachment 9.2.1A Monthly Financial Report – December 2015.

Moved Cr F May
Seconded Cr D Bennett

CARRIED 6/0

9.2.2 ACCOUNTS PAID – DECEMBER 2015

Agenda Reference:	FIN 2/16 – 02
Location/Address:	Shire of Sandstone
Name of Applicant:	Shire of Sandstone
Disclosure of Interest:	Nil
Date of Report:	09 February 2016
Author:	Rhonda Miles – Finance Officer
Senior Officer:	Sean Fletcher, Acting CEO

Summary

Presented for Council's information is the list of accounts paid from the Municipal Fund and Trust Fund in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996*.

Attachments

The list of accounts (EFT and cheque payments) is attached which will enable Council to see the payments made to the Shire's creditors

Background

Council has delegated to the CEO the exercise of its power under Financial Management Regulation 12 to make payments from Municipal Fund and Trust Fund.

The Financial Management Regulations (Regulation 13 (3)) requires a schedule of payments made through the Shire's bank accounts to be presented to Council. The lists include details for each payment made incorporating the payee's name, amount of payment, date of payment and a brief transaction description.

Comment

Invoices supporting all payments are available for inspection. Queries regarding any payment should be made to the CEO, or the staff that handle the financial transactions prior to this meeting.

All invoices and vouchers presented to Council have been certified as to receipt of the goods or services and that the amounts shown were due for payment.

Consultation

- Lenin Pervan, IT Vision;
- Sean Fletcher, Acting CEO

Statutory Environment

Local Government Act 1995

Financial Management (Local Government) Regulations 1996 – Regulation 12

See comments in the Background Section.

Policy Implications

Payments have been made under Council delegation.

Financial Implications

Funds were available to meet the expenditure.

Strategic Implications

Nil

Voting Requirements

Simple majority

Officer Recommendation – Item No. 9.2.2

That Council receives the December 2015 accounts paid as presented:

Municipal Fund

- Cheque numbers 255 – 256 totalling \$842.04
- Printed cheque numbers 105007 – 105020 totalling \$22,396.60
- EFT Payment Numbers 4203 – 4288 totalling \$690,626.43
- Direct Debit Payment numbers DD2545.1 – DD2574.9 totalling \$21,453.22

Trust Fund:

Cheque 54 – 57 totalling \$1,119.15

Payroll EFT:

December 2015 - \$69,293.32 (includes bonus), \$29,525.00 & \$27,467 totalling \$126,285.32

Credit Cards:

\$4,458.16

COUNCIL RESOLUTION 9/16

Moved Cr K Key
Seconded Cr F May

That Council receives the December 2015 accounts paid as presented:

Municipal Fund

- Cheque numbers 255 – 256 totalling \$842.04
- Printed cheque numbers 105007 – 105020 totalling \$22,396.60
- EFT Payment Numbers 4203 – 4288 totalling \$690,626.43
- Direct Debit Payment numbers DD2545.1 – DD2574.9 totalling \$21,453.22

Trust Fund:

Cheque 54 – 57 totalling \$1,119.15

Payroll EFT:

December 2015 - \$69,293.32 (includes bonus), \$29,525.00 & \$27,467 totalling \$126,285.32

Credit Cards:

\$4,458.16

CARRIED 6/0

9.2.3 FINANCIAL STATEMENTS FOR MONTH OF JANUARY 2016

Agenda Reference: FIN 2/16 – 03
Location/Address: Shire of Sandstone
Name of Applicant: Shire of Sandstone
Disclosure of Interest: Nil
Date of Report: 10 February 2016
Author: Sean Fletcher – A/Chief Executive Officer

Summary

The Monthly Statement of Financial Activity reports for the month ending 31 December 2015 is presented to Council in accordance with Regulations 34 of the *Local Government (Financial Management) Regulations 1996*.

Attachments

9.2.3A Monthly Financial Report - January 2015.

Background

The Financial Management Regulations require a monthly statement of financial activity to be presented to Council.

Comment

Council continues to be in a strong financial position.

Council's current operating surplus is confirmed at \$3,056,737.

Summary of Funds – Shire of Sandstone as at 31 January 2016:

Municipal Cheque Account - On-line (BWA)	\$179,720
Municipal Investment Account – On-line (BWA)	\$342,434
Trust Fund (Bank West)	\$3,440
Municipal Term Deposit (Bank West)	\$341,395
Bankwest Middle Markets Account	\$4,994,229

There are minimal outstanding debtors.

Rate debtors as at 31 January 2016 were \$30,186.01.

Consultation

- Lenin Pervan, IT Vision
- Tamara Olsson, Moore Stephens

Statutory Environment

Local Government (Financial Management) Regulations 1996: Regulation 34 (1A), (1), (2), (3) & (4).

The above regulations require a local government to prepare each month a statement of financial activity, accompanied by relevant documents, how the information is presented and that this information must be presented to Council at an ordinary meeting within 2 months after the end of the month to which the statement relates and that it is recorded in the minutes.

Policy Implications

Nil

Financial Implications

No significant financial trends are identified at this time.

Strategic Implications

Nil

Voting Requirements

Simple Majority

Officer Recommendation – Item 9.2.1

That Council in accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996* receives the Statement of Financial Activity for the month of December 2015 as presented including the attachment 9.2.1A Monthly Financial Report – December 2015.

COUNCIL RESOLUTION 10/16

Moved Cr K Key
Seconded Cr F May

That Council in accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996* receives the Statement of Financial Activity for the month of December 2015 as presented including the attachment 9.2.1A Monthly Financial Report – December 2015.

CARRIED 6/0

9.2.4 ACCOUNTS PAID – January 2016

Agenda Reference:	FIN 2/16 – 04
Location/Address:	Shire of Sandstone
Name of Applicant:	Shire of Sandstone
Disclosure of Interest:	Nil
Date of Report:	09 February 2016
Author:	Rhonda Miles – Finance Officer
Senior Officer:	Sean Fletcher, Acting CEO

Summary

Presented for Council's information is the list of accounts paid from the Municipal Fund and Trust Fund in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996*.

Attachments

The list of accounts (EFT and cheque payments) is attached which will enable Council to see the payments made to the Shire's creditors

Background

Council has delegated to the CEO the exercise of its power under Financial Management Regulation 12 to make payments from Municipal Fund and Trust Fund.

The Financial Management Regulations (Regulation 13 (3)) requires a schedule of payments made through the Shire's bank accounts to be presented to Council. The lists include details for each payment made incorporating the payee's name, amount of payment, date of payment and a brief transaction description.

Comment

Invoices supporting all payments are available for inspection. Queries regarding any payment should be made to the CEO, or the staff that handle the financial transactions prior to this meeting.

All invoices and vouchers presented to Council have been certified as to receipt of the goods or services and that the amounts shown were due for payment.

Consultation

- Lenin Pervan, IT Vision;
- Sean Fletcher, Acting CEO

Statutory Environment

Local Government Act 1995

Financial Management (Local Government) Regulations 1996 – Regulation 12

See comments in the Background Section.

Policy Implications

Payments have been made under Council delegation.

Financial Implications

Funds were available to meet the expenditure.

Strategic Implications

Nil

Voting Requirements

Simple majority

Officer Recommendation – Item No. 9.2.2

That Council receives the January 2016 accounts paid as presented:

Municipal Fund

- Cheque numbers 257 – 264 totalling \$13,204.95
- Printed cheque numbers – none used in January
- EFT Payment Numbers 4289 – 4341 totalling \$467,623.35
- Direct Debit Payment numbers DD2590.1 – DD2610.9 totalling \$8485.72

Trust Fund:

Cheque 58 – 61 totalling \$1,942.40

Payroll EFT:

January 2016 - \$26,522.00 and \$48,851.00 totalling \$75,373.00

Credit Cards:

\$3721.45

COUNCIL RESOLUTION 11/16

Moved Cr C Hodshon
Seconded Cr F May

That Council receives the January 2016 accounts paid as presented:

Municipal Fund

- Cheque numbers 257 – 264 totalling \$13,204.95
- Printed cheque numbers – none used in January
- EFT Payment Numbers 4289 – 4341 totalling \$467,623.35
- Direct Debit Payment numbers DD2590.1 – DD2610.9 totalling \$8485.72

Trust Fund:

Cheque 58 – 61 totalling \$1,942.40

Payroll EFT:

January 2016 - \$26,522.00 and \$48,851.00 totalling \$75,373.00

Credit Cards:

\$3721.45

CARRIED 6/0

9.3 HEALTH, BUILDING and TOWN PLANNING

The Shire President, Cr D Bennett and Cr JP Bennett declared an impartial interest in this matter.

9.3.1 Town Planning – Development Application TP16-001 – Tearoom Business – Lot 812 Oroya Street Sandstone

Agenda Reference: HBT 2/16-01
Location/Address: Lot 812 Oroya Street - Sandstone
Name of Applicant: Chris Mack and Fiona Mather - Owners
Disclosure of Interest: Nil
Date of Report: 11th February 2016
File No:
Previous References:
Author: Bill Atyeo – Environmental Health Surveyor

Summary

Chris Mack and Fiona Mather have applied to Council for permission to establish a tearooms business on their property at Lot 812 Oroya Street in Sandstone.

Attachments

9.3.1A Application Letter from the Applicants Chris Mack and Fiona Mather.
9.3.1B Layout Plans submitted by Chris Mack and Fiona Mather

Background

Chris Mack and Fiona Mather have applied to Council for permission to establish a tearooms business on their property at Lot 812 Oroya Street in Sandstone. They have stated that the 78 M² building will be constructed on a concrete slab with timber framing. Cladding will be of steel and corrugated iron so as to blend in with the good work they have already done on the property. The facilities offered would be a Commercial kitchen, a customer dining area and a unisex toilet for people including people with disabilities.

The intention is to offer a service to the public six days a week during the tourist months, which are the cooler months. This may change as experience will dictate this into the future. They intend to offer hot and cold beverages, cakes, slices, desserts, Devonshire teas, homemade soups and toasted sandwiches. Again this may change, as may the operating hours which are earmarked as morning tea and afternoon tea and also lunch time for light lunches.

The proponents further state in their covering letter that:

We have enough space on our property for some customers to park but clearly not enough for customers whose vehicles are still coupled to their caravans. We would also wish to erect promotional signs on the Shire's verge outside our property and maybe elsewhere where appropriate.

The proponents have indicated a willingness to consult and discuss any issues that Council feels is appropriate.

Comment

The Land, Lot 812 Oroya Street, is zoned "Townsite" under the Shire of Sandstone Town Planning Scheme No1 which is current at this point in time. The proposed development I have deemed to be a "shop" and although this is stated as a "permitted use" in the Town Planning Zoning Table under the Scheme, Council must make the decision and place appropriate conditions on the proposed development approval.

It is important to note that the building will comply with both the Building Act and the Health Act and the Food Act which will be monitored and assessed at a future date or dates.

Carparking.

There is ample space for at least 6 single cars which is more than sufficient to meet requirements. However, as stated the facility will have difficulty catering for large numbers of vehicles that had caravans attached. The parking of large vehicles, coupled vehicles is generally not an issue as there appears to be ample space outside the premises for these types of vehicles.

Given that the numbers at any time would be expected to be small (2 or 3) I feel that this is not a major issue and if it did become an issue of safety then I feel that could be addressed then. The main thing is that they have the ability to handle at least 6 cars or more (which could equate to three long vehicles – car plus caravan).

Council can approve the placement of a sandwich board type advertisement on the footpath, or a sign on the fence of the property, but this will need further approval by Council, once they have been made aware of the proposed types, numbers, placement, and sizes. This then needs to be addressed as the development progresses and will allow more time for consultation and discussion with Council on the matter through the CEO.

I feel the proposed development enhances the facilities offered within the Shire and will cater for the needs of the local people and tourists visiting the Shire in providing a "light" refreshment shop that will be both a choice, relaxing and available at times other than a licensed premises. The meals will not compete with a full restaurant facility and offer an alternative.

Given that the proposed development would be considered a low impact development and that it offers an alternative service to the community and tourists of Sandstone, I feel that Council can support the applicants proposal, with conditions.

Consultation

Nil

Statutory Environment

Shire of Sandstone Town Planning Scheme No 1

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

Officer Recommendation

That Council determine to permit the development of a shop/tearoom business on Lot 812 Oroya Street in Sandstone in accordance with the plans and the covering letter submitted to Council and forming part of the application. The approval is subject to the following conditions which form a part of the approval granted:

1. The use hereby permitted shall not cause injury to or prejudicially effect the amenity of the locality by reason of the processes carried on, the materials, goods and machinery used and stored or by reason of the emission of smoke, electrical pulse emissions, dust, fumes, odour, noise, vibration, waste product or otherwise.
2. The use of the premises as applied for shall not be changed or added to without the consent of Council
3. No incinerator is to be provided or used on the site. All refuse shall be regularly removed to Council's tip.
4. The applicant shall identify the direction of traffic and the area inside the lot for the parking of customers' vehicles and this area will be so constructed and maintained as to suppress dust from emanating as a result of its use.
5. The Building works are to comply fully with all relevant Legislation in regards to such use as a shop.
6. Before Advertising is provided for this business, the proponents shall consult and discuss the matter with the relevant officers of Council which will include the CEO of the Shire, any nominated representative of the Shire and the Manager of Works.

COUNCIL RESOLUTION 12/16

Moved Cr C Hodshon
Seconded Cr K Key

That Council determine to permit the development of a shop/tearoom business on Lot 812 Oroya Street in Sandstone in accordance with the plans and the covering letter submitted to Council and forming part of the application. The approval is subject to the following conditions which form a part of the approval granted:

1. The use hereby permitted shall not cause injury to or prejudicially effect the amenity of the locality by reason of the processes carried on, the materials, goods and machinery used and stored or by reason of the emission of smoke, electrical pulse emissions, dust, fumes, odour, noise, vibration, waste product or otherwise.
2. The use of the premises as applied for shall not be changed or added to without the consent of Council
3. No incinerator is to be provided or used on the site. All refuse shall be regularly removed to Council's tip.
4. The applicant shall identify the direction of traffic and the area inside the lot for the parking of customers' vehicles and this area will be so constructed and maintained as to suppress dust from emanating as a result of its use.
5. The Building works are to comply fully with all relevant Legislation in regards to such use as a shop.
6. Before Advertising is provided for this business, the proponents shall consult and discuss the matter with the relevant officers of Council which will include the CEO of the Shire, any nominated representative of the Shire and the Manager of Works.

CARRIED 6/0

Mr Mack left the meeting at 3:01 PM.

9.4 WORKS & SERVICES

Nil

10 ELECTED MEMBERS/MOTIONS OF WHICH PRIOR NOTICE HAS BEEN GIVEN

Nil

11 NEW URGENT BUSINESS INTRODUCED BY THE DECISION OF MEETING

11.1 Elected Members

Nil

11.2 Staff

Nil

12 CONFIDENTIAL ITEMS

Nil

13 COUNCILLOR REPORTS

The Shire President announced that she and Cr Councillors Key, Hodshon and May attended asset management training and found it very worthwhile.

The President also said that she and Cr Hodshon attended the MRVC meeting held on Saturday last.

14 TIME and DATE of NEXT MEETING

The next scheduled Ordinary Council Meeting will be held on Thursday 24 March 2016 commencing @ 2PM. Note there will be an Audit Committee Meeting prior to the start of the Council meeting @ 1:30PM.

15 CLOSURE OF MEETING

There being no further business, the Shire President closed the meeting at 3:04 PM

16 CERTIFICATION

I, Cr Beth Walton, certify that the minutes of the meeting held on the 25 February 2016 as shown were confirmed as a true record at the meeting held on the 24 March 2016.

Presiding Member

Date: 24 March 2016