



SHIRE OF SANDSTONE
S E R V E T H E P E O P L E

MINUTES

Ordinary Council Meeting

Thursday 28 May 2020

Held in the Council Chambers, Hack St Sandstone

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**ORDINARY COUNCIL MEETING HELD ON
THURSDAY 28 MAY 2020
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AGENDA and STAFF REPORTS
ORDINARY COUNCIL MEETING HELD IN
COUNCIL CHAMBERS, SANDSTONE ON THURSDAY 28 MAY 2020

1 DECLARATION OF OPENING AND ANNOUNCEMENT OF ANY VISITORS

The Presiding Member, Cr Bethel Walton (Shire President) declared the Meeting open at 12.50pm.

2 ANNOUNCEMENTS FROM THE PRESIDING MEMBER AND/OR COUNCILLORS (without discussion unless otherwise determined)

Nil

3 ATTENDANCE

3.1 Present

Elected Members

Cr B (Beth) Walton	Shire President (and Presiding member of this Meeting)
Cr C (Carol) Hodshon	Deputy Shire President
Cr F (Freda) May	
Cr D (David) Lefroy	
Cr K (Kerry) Key	
Cr V (Vicki) McQuie	

Staff Members

Mr Harry Hawkins	Chief Executive Officer
Mr Norbert Marwick	Works Supervisor

3.2 Apologies

Nil

3.3 Approved Leave of Absence

Nil

4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6 DECLARATIONS OF INTEREST

- 6.1 Declarations of Financial Interest**
- 6.2 Declarations of Proximity Interest**
- 6.3 Declarations of Indirect Financial Interest**
- 6.4 Declarations of Impartiality Interest**

7 PUBLIC QUESTION TIME

Nil

8 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

- 8.1 The ordinary meeting held on the 23 April 2020

Resolution: 35/20

MOVED: Cr McQuie

SECONDED: Cr Lefroy

That the Minutes of the Ordinary Meeting of Council held on 23 April 2020 are confirmed as a true and accurate record of proceedings.

CARRIED (6/0)

9 PRESENTATIONS

- 9.1 Petitions**

Nil

- 9.2 Presentations**

Nil

- 9.3 Deputations**

Nil

- 9.4 Delegates/Councillor's Reports**

The Shire President gave a verbal report on the WALGA Murchison Zone Meeting held by Zoom on Friday 1st May

The Shire President gave a verbal report on the Geo Tourism meeting held by Zoom on the 22nd May

10 OFFICERS REPORTS

10.1 CHIEF EXECUTIVE OFFICER'S REPORTS

10.1.1 Status Report Update – May 2020

Agenda Reference:	CEO 05/20 - 01
Name of Applicant:	Shire of Sandstone
Disclosure of Interest:	Nil
Date of Report:	17/5/2020
Previous References:	Various
Author:	Harry Hawkins CEO

Summary

The purpose of this report is to advise Council on the status of its decisions from previous Council meetings.

Attachments

Status Update May 2020

Background

It is important that the Council receives an update on the outcome of its resolutions on a regular basis.

Comment

Spreadsheet has been updated to include paving completed at bowling green and update on sale of Police House.

Consultation

Nil

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

Resolution: 36/20

MOVED: Cr Lefroy

SECONDED: Cr Key

That Council accepts the Status Update for May 2020

CARRIED (6/0)

Status Update May 2020

The Status Update is used to provide information to Elected Members regarding the Status of decisions made at Council Meetings:

Meeting Date	Item No	Resolution (Action Required)	Response (Update)	Officer	Timeframe
31/17	10.1.7	That the plaque recognising George Dent at Hack's mine is reinstated and his family is offered the opportunity for a plaque to be placed in the new Heritage Park.	03/05/2017 Letter sent to family of George Dent advising them of Council's decision 19/03/2018 Ceramic photo of George Dent received from his family for inclusion on plaque at Heritage Park		
85/17	10.1.4	That the right of way behind the power station between Rowe and Black Streets is closed	06/10/2017 letters sent to begin process and advertising as per LAA undertaken. 06/11/2017 letter received from Water Corporation with no objection. 10/07/2018 Submission received from Telstra and application for closure sent to Dept of Lands 23/11/2018 Details of new Council resolution and other information sought sent to Dept of Lands 13/06/2019 More information sought by DOL sent as requested		
20/18	10.1.5	Sale of properties for outstanding rates	04/04/2018 Legal process to allow sale has commenced 05/12/2018 Current debt collectors are going out of business and new provider once appointed will be contacted for updated advice 10/12/2019 Email to Development WA requesting they consider the taking back of the lots and for the cost of the outstanding rates.		

76/18	10.1.2	Transfer of management part of reserve 14178 – Caravan Park	Water Corporation advised. Awaiting the return of the CEO. 17/12/2018 Letter accepting part transfer of reserve sent to Water Corporation. 03/05/2019 installation date of early 2020 confirmed for Sandstone plant.	
112/19		Stronger Communities Grant Upgrade Bowling Green	10/12/2019 Advised of successful application to pave and fence bowling green Grant \$10,000. 31/03/2020 Brick paving around Bowling Green completed	
17/20	10.1.2	Sale of Police House	27/03/2020 Sale to be handled by Professionals Geraldton. Put on hold until after Corona Virus restrictions are lifted to limit visitors to town.	

Legend

Category	Status
Not Started	
In Progress	
Completed	

10.1.2 Record Keeping Plan

Agenda Reference: CEO 05/20 – 02
Location/Address: None
Name of Applicant: None
Disclosure of Interest: None
Date of Report: 6th May 2020
Author: Harry Hawkins Chief Executive Officer

Summary

At least once in every 5 years Council is to review and adopt the updated version of its Record Keeping Plan and send a copy of the plan to the State Records Office. The latest version of the Sandstone plan is presented to Council for adoption.

Attachments

Updated Shire of Sandstone Record Keeping Plan

Background

At least once in every 5 years the shire is to review its record keeping plan and when adopted by Council send a copy of the updated plan to the State Records Office.

Comment

The Shire of Sandstone Record Keeping Plan was reviewed and updated in accordance with the provisions of the State Records Act 2000 in early 2020 and is attached for adoption by Council. A draft copy of the updated plan was sent to the State Records Office for their perusal prior to being finalised and presented to Council and received their provisional approval.

Consultation

Shire Records Officer

Statutory Environment

Section 28 State Records Act 2000

Policy Implications

Nil

Financial Implications

Nil

Voting Requirements

Simple majority

Resolution: 37/20

MOVED: Cr Lefroy

SECONDED: Cr May

That Council adopt the Shire of Sandstone 2020 Record Keeping Plan.

CARRIED (6/0)

10.1.3 Interest Charges on Overdue Rates and Rates Paid by Instalment

Agenda Reference: CEO 05/20 – 03
Location/Address: None
Name of Applicant: None
Disclosure of Interest: None
Date of Report: 19th May 2020
Author: Harry Hawkins Chief Executive Officer

Summary

The Minister for Local Government has issued a Ministerial Order that interest is on rates paid by instalment and overdue rates for the 2020-2021 year for small business and residential ratepayers is reduced.

Attachments

Local government (COVID-19 Response) Order 2020

Background

In response to the difficulties faced by many small businesses and residents due to the impact of COVID-19 in the larger centres and tourist hotspots where many ratepayers have had to close their doors or have lost their jobs the state government has asked local governments to provide assistance. To ensure that all local governments contributed equally this was mandated by the introduction of a Ministerial order.

Comment

In response to the difficulties faced by many small businesses and residents due to the impact of COVID-19 the Western Australian Minister for Local Government, Sport and Cultural Industries has issued an order reducing and limiting the amount of interest that can be charged to people who pay rates by instalment or who are in arrears on their rates payments where the Local Government does not have a hardship policy. The order is state wide and doesn't differentiate between metropolitan and regional local governments or the level of difficulty faced by ratepayers.

The order specifies that for overdue rates the maximum interest rate that can be charged if the local government does not have a hardship policy is 8% down from 11% and for rates paid by instalment the rate is 3% down from 5.5%.

The initial discussions on WALGA COVID-19 webinars and the draft order issued specified an interest rate of 0% for both however after pushback from larger local governments who stood to lose many thousands of dollars from this the rate was not reduced to zero but to the 8% and 3% in the order. The shire CEO when communicating the rate reduction of 50% also advised the National Hotel based on the draft order that interest would not be charged on their rates for 2020-2021 and has more or less committed the shire to this position.

Consultation

Nil

Statutory Environment

Local Government (COVID-19 Response) Order 2020

Policy Implications

Nil

Financial Implications

Reduced Income from interest for 2020-2021 year by approximately \$6,363 for interest reduction and \$500 approximately for the National hotel a total of \$6,863.

Voting Requirements

Simple majority

Resolution: 38/20

MOVED: Cr Lefroy

SECONDED: Cr Key

That Council note the change to interest rates charged to pay rates by instalments and for overdue rates for the financial year ended 30 June 2021 as per the Local Government (COVID-19 Response) Order.

CARRIED (6/0)

10.1.4	Review of Delegations Register
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Agenda Reference: CEO 05/20 – 04
Location/Address: Shire of Sandstone
Name of Applicant: None
Disclosure of Interest: None
Date of Report: 14th May 2020
Author: Harry Hawkins Chief Executive Officer

Summary

Council is required to review its register of delegations Register at least once every 12 months.

Attachments

Updated Delegations Register

Background

Legislation requires local governments to review their Register of Delegations at least once every 12 months. The Shire of Sandstone last reviewed their register in May 2019.

The Delegations Register is a register which records the allocation by Council of its powers and authority downwards to the CEO and any Committee to achieve effective results in a timely manner. Legislation also prescribes that not all powers of Council are able to be delegated and this is taken into account in compiling the register.

Comment

There is a statutory requirement for Council to review its register and there has been several changes made in this year's review. Those changes are highlighted by the use of the track changes function in Microsoft Word and are as follows;

The limits on Delegations to the CEO on page 3 the reference to Council decisions by a 75% majority has been removed as this type of decision was removed in the latest amendments to the Local Government Act 1995.

Page 24 formatting change,

Page 33 the \$ amount was \$250,000 so was changed to \$350,000 being \$100,000 over the threshold similar to the previous delegation.

Page 35 Description of Power Delegated - formatting change only. Conditions - \$ value changed to new tender threshold of \$250,000 from \$150,000.

Page 36 \$ value changed to new tender threshold of \$250,000

Page 43 Description of Power Delegated - \$ value changed to new tender threshold of \$250,000

Page 43 Sub Delegated to - \$ values changed to match values in Council policies

Page 47 Sub Delegated to – previous delegations register had sub delegation to Dave Hadden but as he is not shire staff cannot receive delegation. Bottom of the page was formatting change

Page 48 Sub Delegated to – previous delegations register had sub delegation to Dave Hadden but as he is not shire staff cannot receive delegation. Bottom of the page was formatting change

Page 49 Sub Delegated to – previous delegations register had sub delegation to Dave Hadden but as he is not shire staff cannot receive delegation. Bottom of the page was formatting change

Page 50 Formatting change

Page 56 Formatting change

Consultation

Nil

Statutory Environment

Local Government Act 1995 Sections 5.42 and 5.43.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Absolute majority

Resolution: 39/20

MOVED: Cr Key

SECONDED: Cr McQuie

That Council adopt the reviewed Register of Delegations for 2019-2020 as attached.

CARRIED BY ABSOLUTE MAJORITY (6/0)

10.1.5 Objects and Reasons Differential Rates

Agenda Reference:	CEO 05/20 – 05
Location/Address:	Shire of Sandstone
Name of Applicant:	None
Disclosure of Interest:	None
Date of Report:	15 th May 2020
Author:	Harry Hawkins Chief Executive Officer

Summary

As the Shire of Sandstone charges differential rates that are more than twice the lowest rate imposed approval usually needs to be obtained from the Minister. One of the first steps in this process is for Council to adopt the Objectives and Reasons for the differential rates.

Attachments

Updated Objects and Reasons for Differential Rates in 2020-2021

Background

When setting the level of rates for ratepayers the Shire of Sandstone as part of the annual budget process takes into account the use of shire resources by various groups in the community and the amount required to fund those resources and other shire activities over the year.

The Shire currently has four rating categories:

- GRV Townsite (residential/commercial);
- GRV Mining/Transient Workforce Accommodation;
- UV Rural (pastoral);
- UV Mining (mining tenements).

Within these four categories, the Council's rating strategy has been to impose a different rate in the dollar for each of these four categories. In particular, the GRV Transient Workforce Accommodation rate in the dollar is higher than the GRV Townsite rate in the dollar and the UV Mining rate in the dollar is higher than the UV Pastoral rate in the dollar.

The shire has committed to no increase in the rate in the \$ charged for rates in 2020-2021 so depending on the state government's valuation adjustments rates should remain similar to rates charged in 2019-2020.

The Shire will, once again, for 2020/21, have differential rates that are more than twice the lowest differential rate imposed across both GRV and UV.

Council must approve the publication of the objectives and reasons why it is proposing to adopt differential rates. Once approved the objectives and reasons are usually issued for public comment for a period of 21 days. This year public comment (Section 6.36) and Ministerial approval (6.33) is not required as Local Government (COVID-19 Response) Order 2020 modifies Section 6.33 and 6.36 of the Local Government Act 1995 to remove those requirements if a local government freezes its rate in the dollar at the 2019-2020 level and it received ministerial approval in that year.

Comment

In line with the Department of Local Government and Communities Rating Policy, the imposition of differential rates represents a conscious decision by Council to redistribute the rate burden in its district by imposing a higher impost on some ratepayers and a lower impost on others.

To this end, the objectives and reasons used by Council for doing so must consider the following principles:

Objectivity

On what basis are the differential rates imposed? Is it zoning, land use, vacant land, a combination of these or some other reason allowed? For the Shire of Sandstone it is a combination of these reasons.

Fairness and Equity

That is, what benefits or services are the higher rated group of ratepayers receiving in excess of other ratepayers that pay less?

As in the past, the rates and minimum payments proposed for the GRV Residential and Commercial areas are set at what are considered to reflect the amount of shire services used by this group.

As we know, the Shire has a broad pastoral and mining sector, and it is essential that it be maintained throughout difficult times. The rates and minimum payments proposed for pastoral land use areas are set based on the infrastructure and services used by this group of ratepayers as compared to those used by the mining sector.

Persons operating within all sectors have the right to use all of the services provided by the Shire. The Shire does not seek to restrict the use of its services by any sector, though it is considered appropriate that those using a greater amount of the shires resources, infrastructure and services contribute more to the Shire's revenue than others. Therefore, as the largest area of expenditure in the shires budget is transport (roads) and the mining sector with its many vehicle movements both heavy and light uses the shire roads more than others they should contribute more to the maintenance of those roads.

Consultation

Nil

Statutory Environment

Local Government Act 1995 Sections 6.33, 6.36 and Local Government (COVID-19 Response) Order 2020.

Policy Implications

Nil

Financial Implications

Nil, will be addressed in the coming years budget.

Strategic Implications

Nil

Voting Requirements

Simple Majority

Resolution: 40/20

MOVED: Cr Lefroy

SECONDED: Cr Key

That Council adopt the updated objectives and reasons for applying Differential Rates in the 2020-2021 Budget.

CARRIED (6/0)

10.2 FINANCIAL REPORTS

10.2.1 Financial Statements for the months of April 2020

Location: Shire of Sandstone
Applicant: Shire of Sandstone
Disclosure of Interest: Nil
Date of Report: 15 May 2020
Author: Harry Hawkins Chief Executive Officer

Summary

The Statement of Financial Activity report for the month ending 30 April are presented to Council in accordance with *Regulations 34 of the Local Government (Financial Management) Regulations 1996*.

Attachments

Financial Statements for April 2020

Background

Summary of Funds – Shire of Sandstone as at: 30 April 2020

Municipal Cheque Account - On-line (BWA)	\$367,392.25
Municipal Investment Account – On-line (BWA)	\$791,756.92
Trust Fund (Bankwest)	\$7,200.00
Reserve Term Deposits (Bankwest)	\$4,340,567.53

Consultation

Finance Officer

Statutory Environment

Local Government (Financial Management) Regulations 1996 - Regulations 34 (1A) and 17.

The Regulations require a Local Government to prepare each month a statement of financial activity, accompanied by relevant documents and that this information must be presented to Council at an ordinary meeting within 2 months after the end of the month.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority

Resolution: 41/20

MOVED: Cr Lefroy

SECONDED: Cr McQuie

That Council accepts the financial statements for the periods ending 30 April 2020

CARRIED (6/0)

10.2.2 ACCOUNTS UPDATE FOR THE MONTH OF APRIL 2020

(Includes Credit Cards, the Caravan Park, Fuel Sales and Rates report)

Location:	Shire of Sandstone
Applicant:	Shire of Sandstone
Disclosure of Interest:	Nil
Date of Report:	13 May 2020
Author:	Rhonda Miles – Finance Officer
Senior Officer:	Harry Hawkins – Chief Executive Officer

Summary

Presented for Council's information is the list of accounts paid in the month from the Municipal Fund and Trust Fund in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996*. Payments made through the corporate credit cards as well as income from the Caravan Park and Fuel Sales are included as attachments.

Attachments

10.2.2A to C: The list of accounts (EFT and cheque payments) is attached which will enable Council to see the payments made to the Shire's creditors.

10.2.2D to F: Payments via Credit Cards (CEO and Works Supervisor), Caravan Park Income and Fuel Sales Income.

Background

Council has delegated to the CEO the exercise of its power under Financial Management Regulation 12 to make payments from Municipal Fund and Trust Fund.

The *Financial Management Regulations (Regulation 13 (3))* requires a schedule of payments made through the Shire's bank accounts to be presented to Council.

The lists include details for each payment made incorporating the payee's name, amount of payment, date of payment and a brief transaction description.

Comment

Invoices supporting all payments are available for inspection. Queries regarding any payment should be made through the CEO to the staff member who handles the financial transactions prior to this meeting.

All invoices and vouchers presented to Council have been certified as to receipt of the goods or services and that the amounts shown were due for payment.

Consultation

Nil

Statutory Environment

Local Government Act 1995

Financial Management (Local Government) Regulations 1996 – Regulation 12

Policy Implications

Payments have been made under Council delegation.

Financial Implications

None, funds were available to meet the expenditure.

Strategic Implications

Nil

Voting Requirements

Simple majority

Resolution: 42/20

MOVED: Cr May

SECONDED: Cr Key

That Council endorses the April 2020 accounts paid as presented:

Municipal Fund April 2020

- Municipal Printed cheque numbers 105395 - 105402 totalling \$9,015.06
- EFT Payment Numbers 7518 – 7558 totalling \$482,123.82
- Superannuation \$7,948.26 & \$8,126.58 totalling \$16,074.84

Trust Fund April 2020

- Trust cheque 205123 totalling \$500.00

Payroll EFT April 2020:

\$31,654.00, & \$31,106.00 totalling \$62,760.00

Credit Cards April 2020:

DD 4461.1 totalling \$1,469.01

CARRIED (6/0)

10.4 WORKS and SERVICES

10.4.1 WORKS SUPERVISOR'S REPORT May 2020

Agenda Reference: WS 05/20 – 01
Location/Address: Shire of Sandstone
Name of Applicant: Shire of Sandstone
Disclosure of Interest: None
Date of Report: 19th May 2020
Previous References: Nil
Author: Harry Hawkins CEO

Summary

1. Crew Movements

The crew are currently on the Paynes Find Rd in a different location than planned due to incorrect information received relating to camping out in Paynes Find, the location of re-sheeting currently being done is SLK105 and they will have completed the 4km by the time of this meeting. I am currently looking for another small project to keep them going until the end of the financial year.

The programmed work that was to be completed on the Paynes Find Road will be completed in the next financial year.

2. Maintenance Grader

The shire grader at the time of writing this report was on the Sandstone Meekatharra Rd.

3. Contract Maintenance Grader

This contract grader was to be on the Paynes Find Rd however due to illness as well as some contract work for the Mount Magnet shire he has been away for most of this month. Jason Homewood has advised that Brad is not well and will not be back for some time so another driver will be brought up to take over on the grader and will pick up from where Brad left off at the jump up on Paynes Find Road heading south.

4. Employees

Brett Reeves will be doing on the job training to get an MC truck licence up from his current HC while casual roller driver Mary Baillie has been promised an upgrade to permanent staff if she upgrades from a HR to HC licence again with on the job training.

5. Plant

All Plant is operating well with the mechanic keeping himself occupied doing services, minor repairs and other little jobs around town and in the depot.

Consultation

Arthur Wainwright – Leading Hand grader driver

Statutory Environment

Local Government Act 1995

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority

Resolution: 43/20

Moved Cr

Seconded Cr

That Council receive the Works Supervisor's Report.

CARRIED (6/0)

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Resolution: 44/20

Moved Cr May

Seconded Cr McQuie

That Council Accept Late Items of an urgent nature.

CARRIED (6/0)

10.1.6 Reopening of Caravan Park and Visitors Centre

Agenda Reference: CEO 05/20 – 06
Location/Address: Shire of Sandstone
Name of Applicant: None
Disclosure of Interest: None
Date of Report: 26th May 2020
Author: Harry Hawkins Chief Executive Officer

Summary

Council closed down the Alice Atkinson Caravan Park and the Visitor Centre/Museum to protect the community from the risks posed by visitors bringing in the corona virus. Resolution 18/20 closed the caravan park and visitor centre for 3 months until the end of June however as the State Government is opening up intrastate travel it is recommended that Council review the reopening date.

Attachments

Nil

Background

The State Government announced on Monday 25 May that they are opening up the intrastate boundaries except for the Kimberly and biosecurity areas which would allow tourists and prospectors from Perth, the southwest and the goldfields/Esperance regions to travel to Sandstone.

Comment

The State Government has announced that they are opening up the intrastate boundaries except for the Kimberly and biosecurity areas which would allow tourists and prospectors from Perth, the southwest and the goldfields/Esperance regions to travel to Sandstone.

With the reported cases of corona virus (COVID-19) currently at a low level in the state and interstate borders still closed Council is being asked to re-open the Alice Atkinson Caravan Park and the Visitor Centre/Museum to allow those areas of the shires operations to start receiving income again and cap the losses made to date. Allowing visitors to stay in town should also boost the sales of fuel which have year to date been down on previous years.

Local businesses should also reap some benefit from having additional travellers in town.

Consultation

Shire President

Statutory Environment

None

Policy Implications

None

Financial Implications

Additional income will be received

Voting Requirements

Simple majority

Resolution: 45/20

MOVED: Cr McQuie

SECONDED: Cr May

That Council review the decision to close the Alice Atkinson Caravan Park and the Sandstone Visitor Centre/Museum in resolution 18/20 of March 2020 and due to the current low level of COVID-19 infections in the state and the reopening of intrastate borders agree to their reopening to visitors from Monday 8 June 2020.

CARRIED (6/0)

7 Excision and Transfer of Portion of Reserve 14178 to Water Corporation
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Agenda Reference: CEO 05/20 – 07
Location/Address: Shire of Sandstone
Name of Applicant: None
Disclosure of Interest: None
Date of Report: 27th May 2020
Author: Harry Hawkins Chief Executive Officer

SHIRE OF SANDSTONE

Summary

The Water Corporation has commenced work on the upgrade of the Sandstone water supply scheme however the transfer of a portion of Reserve 14178 (caravan park) has been held up because this is a reserve created under the old Land Administration Act and the Water Corporation can't initiate any process to excise a portion of the reserve the shire must do that.

Attachments

Extract of email detailing requirements for excision of portion of reserve 14178.

Background

Council has previously resolved to excise a portion of reserve 14178 (resolution 76/18 September 2018) to the Water Corporation for the siting of 2 tanks and a pumping facility as a part of the upgraded water supply in the Sandstone townsite as a part of the larger Murchison water supply upgrade project which encompasses the towns of Mount Magnet, Cue, Meekatharra and Sandstone.

The Water Corporation were at that time going to take care of the transfer however they have now been advised (see attachment) that due to the type of reserve the shire has to initiate the transfer for the excision of the agreed 425 square metre portion of reserve 14178.

Comment

To complete the excise of a 425 square metre portion of reserve 14178 and transfer it to the Water Corporation the shire is required to provide the following;

1. A Council Resolution confirming the Shire indemnifies the Minister for Lands against all costs incurred in completing the excision of land from Reserve 14178,
2. A Statutory Declaration confirming the land subject of this proposal is not subject to any known contamination and confirmation no rights or interests in this land parcel have been granted to any other parties,
3. The excision of land will require the preparation and lodging of a new Deposited plan at Landgate, which necessitates the Shire nominating its' preferred survey company,
4. The proposed tenure of the land parcel to be excised from Crown Reserve 14178.

Marion Morton from the Water Corporation has provided advice in writing that the corporation will pay any costs incurred by the shire and has also provided a template for the statutory declaration, a preliminary deposited plan including the preferred surveyor's details plus the proposed land tenure.

Consultation

Marion Morton – Water Corporation

Statutory Environment

Land Administration Act 1997

Policy Implications

None

Financial Implications

Nil, Water Corporation will pay all costs

Voting Requirements

Simple Majority

Resolution: 46/20

MOVED: Cr Key

SECONDED: Cr Lefroy

That Council agree to initiate the excision of approximately 425 square metres from Crown reserve 14178 the Alice Atkinson Caravan Park for the purpose of housing 2 water tanks and pumping equipment for the upgraded Sandstone water supply and to indemnify the Minister for Lands against all costs incurred in completing the excision of that land from Reserve 14178.

CARRIED (6/0)

10.1.8	Employment of Regional Tourism Officer
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Agenda Reference:	CEO 05/20 – 08
Location/Address:	Shire of Sandstone
Name of Applicant:	None
Disclosure of Interest:	None
Date of Report:	27 th May 2020
Author:	Harry Hawkins Chief Executive Officer

Summary

At the Zoom Meeting of the Shires involved in the creation of the Murchison Geopark proposal on Friday 22nd May local governments were asked to go back to their Councils and discuss the employment of a Regional Tourism Officer to drive the development, support and promotion of the Murchison Geopark.

Attachments

Murchison Geo Region Brochure

Background

The 7 shires in the Murchison district had received funding from the Mid West Development Corporation to help with the set up of a Geo Tourism project leading to the creation of a Geopark. Stage 1 of the project was to get the shires together and create a trail of interesting sites that would make up the initial park and create a marketing and tourist brochure plus a

mobile phone app to help tourists learn about the selected sites. Stage 1 is now complete and a stage 2 proposal is being developed.

Comment

Stage 2 of the Murchison Geo Region tourist trail and eventual Geo Park project is to provide the next steps including the following;

- Signage: onsite interpretative panels and trail directional markers; information boards at visitor centres; Main Roads WA road signage (including site clearing, delivery, installation etc)
- Visitor infrastructure: shelters, seating, bins etc
- Marketing: develop marketing plan and implement resulting marketing activity
- Promotional materials: printing booklets, maps, merchandise
- Digital / electronic media: integrated website and app development, inclusive of virtual reality, enhanced digital storytelling, immersive audio / heritage, visitor tracking etc
- *Program support and business / product development: leverage existing shared tourism promotion efforts and develop new business support program
 - Astrotourism development: engagement, Aboriginal planisphere design and enterprise development, astrotourism business support

An application for further funding through the Mid West Development Commission is being put together to help pay for stage 2.

With shires in the Murchison being small regional shires they don't have the staff time available to drive the development, support and promotion of this exciting initiative and to make sure we don't lose momentum local governments involved are being asked to contribute to the employment of a Regional Tourism Officer.

The employment of this officer will include salary, housing (if the person is from outside the region), motor vehicle allowance and other costs in performing their duties. The 7 shires involved would share this cost and no decision has been made where the officer would be based though Mount Magnet was suggested.

Consultation

Shire President

Statutory Environment

None

Policy Implications

None

Financial Implications

Costs are yet to be determined but could be around \$10,000 for Sandstone's share.

Voting Requirements

Simple majority

Resolution: 47/20

MOVED: Cr Key

SECONDED: Cr May

That Council give in principle support to the employment of a Regional Tourism Officer as a part of the Geo Tourism project and if this proposal is accepted by all shires that an allocation to pay Sandstone's share is made in the 2021 budget subject to the amount being no more than \$10,000.

CARRIED (6/0)

10.4.2	Additional Road Construction Project
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Agenda Reference: CEO 05/20 – 02
Location/Address: Shire of Sandstone
Name of Applicant: None
Disclosure of Interest: None
Date of Report: 26th May 2020
Author: Harry Hawkins Chief Executive Officer

Summary

The works crew has completed the 2019-2020 budgeted road construction program early and to keep them gainfully employed for the next month it is suggested that a small project costed by the former Works Supervisor for the 2020-2021 budget is brought forward.

Attachments

Road project costing sheet Lake Barlee Road

Background

The shire's road construction crew have completed the construction program listed in the 2019-2020 budget and with a full month to go are seeking another project to keep them gainfully employed until the end of the financial year.

The local Government Act 1995 Section 6.8 (1) states that a local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure-

- a) Is incurred in a financial year before the adoption of the annual budget by the local government; or
- b) Is authorised in advance by resolution passed by absolute majority; or
- c) Is authorised in advance by the president in an emergency

Comment

The shire's road construction crew have completed the construction program listed in the 2019-2020 budget and are seeking another project to do to keep them employed until the end of the financial year. The former Works Supervisor David Holland costed 4 jobs for inclusion in the 2020-2021 budget and one of those on the Lake Barlee Road is considered the most appropriate to bring forward for this purpose. Another project on the Meekatharra Road was

considered first however due to the lack of gravel available near the job location it was overlooked in favour of the Lake Barlee Road project.

The project to be brought forward will be able to be completed by the end of June and there are sufficient funds available in the estimated surplus for 2019-2020 identified in the budget review to pay for the extra project.

Consultation

Works Supervisor
Leading hand Grader Driver

Statutory Environment

Local Government Act 1995 Section 6.8 (1)

Policy Implications

None

Financial Implications

Additional unbudgeted expense will be incurred

Voting Requirements

Absolute Majority

Resolution: 48/20

MOVED: Cr May

SECONDED: Cr Key

That Council approve the bringing forward of the attached road project at SLK 3.80-6.40 and SLK 7.30-8.10 a total of 3.4 kilometres on the Lake Barlee Road costing \$201,972.35 planned for inclusion in the 2020-2021 annual budget and that it be paid for from the estimated surplus for the 2019-2020 year identified in the budget review adopted by Council at its April 2020 meeting.

CARRIED by ABSOLUTE MAJORITY (6/0)

14 MEETING ITEMS CLOSED TO THE PUBLIC

14.1 Meeting Closed to the Public

CONFIDENTIAL ITEMS

14.2 Public Reading of Resolution

TIME and DATE of NEXT MEETING

The next scheduled Ordinary Council Meeting will be held on Thursday 25 June 2020.

15 CLOSURE OF MEETING

There being no further business, the Shire President closed the meeting at 2.23pm.

CERTIFICATION

I, _____, certify that the Minutes of the Meetings held on 23 April 2020, as shown, were confirmed as a true and accurate record at the Meeting held on 28 May 2020.

(Presiding Member)