



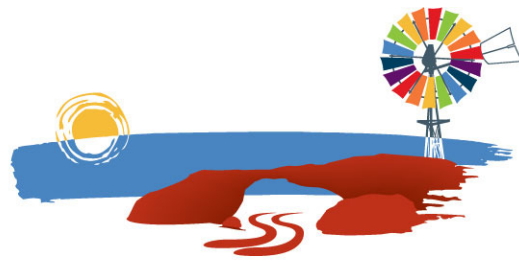
# AGENDA

## Ordinary Council Meeting

Wednesday 26 July 2023  
Commencing at 1.00PM

To be held in the Council Chambers, Hack St Sandstone

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**SHIRE OF SANDSTONE**  
SERVE THE PEOPLE

**ORDINARY COUNCIL MEETING NOTICE PAPER**

**Wednesday 26 July 2023 – 1:00pm**

Dear President and Councillors,

An Ordinary Meeting of Council is called for Wednesday 26 July 2023, in the Council Chambers, Hack Street, Sandstone, commencing at 1.00 pm.

**Councillors please note:**

A Briefing Session will be held prior to the Council Meeting.

A handwritten signature in black ink, appearing to be 'Charlie Brown', is written over a light blue background. The signature is stylized and cursive.

---

**Charlie Brown**

**Chief Executive Officer**

19 July 2023

**PUBLIC QUESTION TIME**

A 15-minute public question time is available to allow members of the public the opportunity of submitting questions to Council on matters concerning them. Questions should be submitted in writing prior to the meeting. The questions will be addressed by the President or their nominated person. Where an answer cannot be given at the meeting, a reply will be given in writing subsequent to the meeting.

Discussion will not be allowed.



### **DISCLAIMER**

*No responsibility whatsoever is implied or accepted by the Sandstone Shire Council for any act, omission, statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Sandstone Shire Council disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission, statement, intimation or otherwise occurring during Council/Committee Meetings or discussions. Any person or legal entity that acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.*

*In particular but without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence or permit, any statement or limitation of approval made by an Elected Member or by a Staff Member of Sandstone Shire Council during the course of any Meeting is not intended to be and is not to be taken as notice of approval from the Sandstone Shire Council. The Sandstone Shire Council warns that anyone who has an application lodged with the Sandstone Shire Council must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application including any conditions attaching to the decision made by the Sandstone Shire Council in respect of the application.*

A handwritten signature in black ink, appearing to be 'Charlie Brown', written over a horizontal line.

**Charlie Brown**

**Chief Executive Officer**

Hack Street, SANDSTONE WA 6639

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19 July 2023

**ORDINARY COUNCIL MEETING TO BE HELD ON**  
**Wednesday 26 July 2023**  
**AGENDA SUMMARY and TABLE OF CONTENTS**

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## AGENDA and STAFF REPORTS

ORDINARY COUNCIL MEETING TO BE HELD IN  
COUNCIL CHAMBERS, SANDSTONE ON Wednesday 26 July 2023

### 1 DECLARATION OF OPENING AND ANNOUNCEMENT OF ANY VISITORS

The Presiding Member, Cr Bethel Walton (Shire President) to declare the Meeting open at 1.00pm.

### 2 ANNOUNCEMENTS FROM THE PRESIDING MEMBER AND/OR COUNCILLORS

Without discussion unless otherwise determined.

Nil

### 3 ATTENDANCES

#### 3.1 Present

##### Elected Members

Cr B (Bethel) Walton	Shire President (and Presiding member of this Meeting)
Cr C (Carol) Hodshon	
Cr D (David) Lefroy	
Cr V (Vickie) McQuie	
Cr J (James) Allison	

##### Staff Members

Mr Charlie Brown	Chief Executive Officer
Ms Selina Sergeant	Deputy Chief Executive Officer

##### Visitors

Nil

#### 3.2 Apologies

Nil

#### 3.3 Approved Leave of Absence

Nil

**4 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**5 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**6 DECLARATIONS OF INTEREST**

**6.1 Declarations of Financial Interest**

Nil

**6.2 Declarations of Proximity Interest**

Nil

**6.3 Declarations of Indirect Financial Interest**

Nil

**6.4 Declarations of Impartiality Interest**

Nil

**7 PUBLIC QUESTION TIME**

Nil

**8 CONFIRMATIONS OF MINUTES FROM PREVIOUS MEETINGS**

**8.1 Ordinary meeting of Council held on the 22 June 2023**

**/23**

**Officer Recommendation**

**Resolution No.**

**MOVED: Cr.**

**SECONDED: Cr.**

**That the Minutes of the Ordinary Meeting of Council held on 22 June 2023 be confirmed as a true and accurate records of proceedings.**

**NOT CARRIED/CARRIED (0/0)**



<b>9 PRESENTATIONS</b>
------------------------

**9.1 Petitions**

Nil

**9.2 Presentations**

Nil

**9.3 Deputations**

Nil

**9.4 Delegates/Councillor's Reports**

Nil

<b>10 OFFICERS REPORTS</b>
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<b>10.1 CHIEF EXECUTIVE OFFICER'S REPORTS</b>
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<b>10.1.1 Status Report Update – June 2023</b>	<b>/23</b>
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**Agenda Reference:** CEO 07/23 - 01  
**Name of Applicant:** Shire of Sandstone  
**Disclosure of Interest:** Nil  
**Date of Report:** 18<sup>th</sup> July 2023  
**Previous References:** Various  
**Author:** Charlie Brown, Chief Executive Officer

**Summary**

The purpose of this report is to advise Council on the status of its decisions from previous Council meetings.

**Attachments**

Nil

**Background**

It is important that Council receives an update on the outcome of its resolutions on a regular basis.

**Comment**

Document has been updated to include Progress made on Council decisions.

**Resolution No** 31/17

**Item No** 10.1.7

**Action** That the plaque recognizing George Dent at Hacks Mine is reinstated and his family is offered the opportunity for a plaque to be placed in the new heritage park.

**Responses/ Updates**

03/05/2017 Letter sent to the family of George Dent advising Council decision.

19/03/2018 Ceramic photo of George Dent received from family for inclusion on plaque at Heritage Park.

07/10/2020 Article in Midwest Times re lack of recognition of George Dent  
Busy Bee to be arranged.

Wall in Memorial Park Constructed. Information to be displayed on Wall to be determined.

*Need to Determine the Setout of Plaques to be attached to the Wall in Memorial Park. Policy to be created so all plaques are the same.*

*Currently looking at what other council may have.*

\*\*\*\*\*

**Resolution No** 90/21

**Item No** 10.1.3

**Action** Sale of Vacant land

That Council advertise the following lots for sale;

Lot 410 Thaduna Street on Deposited Plan 188026 Volume 2734 Folio 319 **Finalised.**

Lot 411 Thaduna Street on Deposited Plan 188026 Volume 2734 Folio 320 **Finalised.**

Lot 413 Thaduna Street on Deposited Plan 188026 Volume 2734 Folio 321

And accept the offer from Sally Steiner of \$11,000 including GST on lot 257 Thaduna street Subject to the provisions of the *Local Government Act 1995* Section 3.58 (3) (a) Submissions and (b) being met and there being no submissions lodged that Council has an issue/concern with.

**Responses/ Updates**

**29/11/2021** Advert for Sale of Vacant block & sale under section 3.58 (3) compiled.

**25/01/2022** Groom Settlements preparing transfer Lot 257

**March 2022** Transfer Finalised on lot 257

28/04/2022 Accept the offer of \$11,000 for lot 410 Thaduna Street, including GST subject to the provisions of the *Local Government Act 1995* Section 3.58 (3) (a) Submissions and (b) being met and there being no submissions lodged that Council has an issue/concern with.

01/05/2022 Advertise for Sale of vacant lot under section 3.58 (3)  
Settlement agent appointed.

12/09/2022 Property Settled

\*\*\*\*\*

**Resolution No** 91/21

**Item No** 10.1.5

**Action** Reserves Change of Purpose

**That Council**

1. advise the Department of Planning, Lands and Heritage, that they have no objection to the proposed change of purpose.
2. request that all "Commons" within the Shire, except for the Sandstone Town Common, be relinquished and amalgamated into the adjoining pastoral stations.

Reserve Number	Original Gaz	Original 1	Reserve Class	Reserve Area
9959	3448	24/11/1905	C	15535.88200000000
10022	133	26/01/1906	C	6581.51520000000
14645	4504	4/12/1914	C	1926.30370000000
17984	662	13/04/1922	C	1957.66430000000
17011	1174	16/08/1918	C	5034.37130000000

#### Responses/ Updates

**29/11/2021** Letter to Department of Planning, Lands and Heritage advising Council resolution as above.

**31/03/2023** Sought comments again regarding item two

**13/06/2023** CEO hopes to discuss this Matter in Person with Dept of Lands.

**15/07/2023** Followed up this email.

**15/07/2023** Made enquiries regarding excising part of Reserve 11714 for Industrial/commercial purposes, or having the reserve amended to include PTL

\*\*\*\*\*

**Resolution No** 55/22

**Item No** 10.1.5

**Action** Excision of Part of reserve no 11714

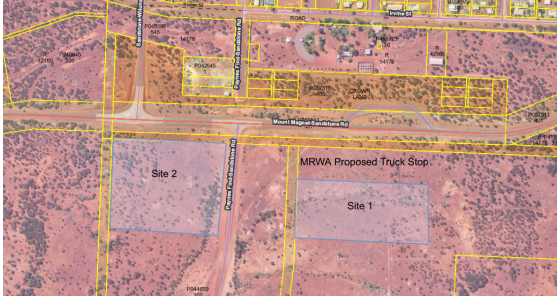
**Resolve to support in principle the excision of a portion of reserve 11714 referenced as site 2 on the relevant plans submitted to Council subject to the proponents being advised that:**

- A. Formal support for excision of the reserve will not be provided by Council until such time as a planning application has been considered as appropriate having regard for relevant issues associated with a formal proposal with detailed plans having regard for the comments of the community and relevant government agencies.
- B. The proponent is advised to undertake further investigations with respect to issues such as Main Roads comments, Department of Mines and Petroleum, Mining Tenement Holder, the fact that the site contains some disused mine shafts (geotechnical matters) and consultation with other agencies prior to preparation and lodgement of an application for development approval.

- C. In applying for development approval, the proponent will need to seek the authority from the appropriate government agency charged with the management of the Crown land in question to sign the application form.

And;

- A. Instruct the CEO to write to the proponent advising of the above and also the relevant government agency responsible for the Crown land.



The applicant has advised that they have receive an objection to the proposed site 2 and have gone back to site 1.

MRD recently advised that they have resubmitted funding proposal for the truck stop but have no objections to site 1 providing there is a 100-meter setback from the road.

Horizon Power advised that council support application for portion of Airport reserve, under the same terms and conditions as previous application.

**29/05/2023** Advised of councils OCM Resolution May 2023

**Consultation**

Nil

**Statutory Environment**

Nil

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

Nil

**Voting Requirements**

Simple majority

**Officer Recommendation**

**Resolution No.**

**MOVED: Cr.**

**SECONDED: Cr.**

**That Council accepts the Status Update for the month of June 2023.**

**NOT CARRIED/CARRIED (0/0)**

<b>Agenda Reference:</b>	CEO 07/23 – 02
<b>Location/Address:</b>	None
<b>Name of Applicant:</b>	None
<b>Disclosure of Interest:</b>	None
<b>Date of Report:</b>	18 <sup>th</sup> July 2023
<b>Author:</b>	Charlie Brown, Chief Executive Officer

### Summary

To report on actions performed under delegated authority for the month of June 2023.

### Attachments

Nil

### Background

To increase transparency this report has been prepared for Council and includes all actions performed under delegated authority.

### Comment

The following table outlining the actions performed within the organisation, relative to delegated authority for the month of April 2023, is submitted to Council for information.

Date	Delegation Ref		Person or Classes affected
02/06/2023	FI - D11	Payment Procedure Municipal Fund	CREDITORS 01/06/23
06/06/2023	FI - D11	Payment Procedure Municipal Fund	PAY PPE 06/06/2023
07/06/2023	FI - D11	Payment Procedure Municipal Fund	CREDITORS 02/06/23
19/06/2023	FI - D11	Payment Procedure Municipal Fund	CREDITORS 16/06/23
20/06/2023	FI - D11	Payment Procedure Municipal Fund	CREDITORS 20/06/23
20/06/2023	FI - D11	Payment Procedure Municipal Fund	PAY PPE 20/06/2023

### Consultation

Nil

### Statutory Environment

*Local Government Act 1995 Section 9.49A*

### Policy Implications

Nil

**Financial Implications**

Nil

**Voting Requirements**

Simple majority

**Officer Recommendation**

**Resolution No.**

**MOVED: Cr.**

**SECONDED: Cr.**

**That Council, in accordance with section 5.46 of the *Local Government Act*, accept the report outlining the actions performed under delegated authority for the month of June 2023.**

**CARRIED/NOT CARRIED (0/0)**

<b>Agenda Reference:</b>	CEO 07/23 – 03
<b>Location/Address:</b>	None
<b>Name of Applicant:</b>	None
<b>Disclosure of Interest:</b>	None
<b>Date of Report:</b>	15 <sup>th</sup> July 2023
<b>Author:</b>	Charlie Brown, Chief Executive Officer

### Summary

That Council consider the proposal from the Murchison Regional Vermin Control Council to transition to a Regional Subsidiary

### Attachments

10.1.3 (A) Proposed Model Regional Subsidiary.

10.1.3 (B) Proposed Regional Business Plan.

### Background

The Murchison Regional Vermin Council (MRVC) has been exploring alternative governance structures to simplify their operations. The MRVC currently operates as a Regional Council which binds them under the *Local Government Act 1995* and imposes the same regulation and financial reporting obligations on them as a local government.

Over the last couple of years, the MRVC have looked at different governance structures. One option to merge with the Meekatharra Rangelands Biosecurity Association and be governed under the *Associations Incorporations Act 2015*. The second option is to become a Regional Subsidiary under the *Local Government Act 1995* and be governed by the *Local Government (Regional Subsidiaries) Regulations 2017*.

### Comment

The MRVC has provided for consideration the attached Business Plan and Regional Subsidiary Charter as a potential future governance model of the MRVC.

At their ordinary meeting on the 14<sup>th</sup> June 2023 the MRVC unanimously resolved the following:

***“That Council determines to progress the transition to a Regional Subsidiary and authorise the CEO to Forward the Business Plan considered at the December 2022 Ordinary Meeting and the attached draft Charter to member councils for consideration in accordance with Section 4 of the Local Government (Regional Subsidiaries) Regulations 2017”***



The charter was prepared by the Western Australian Local Government Association (WALGA) with changes by the MRVC.

The proposed business plan is required to be made available to the public for comment and consultation with the community is required prior to applying to the Minister to form the Regional Subsidiary.

### **Consultation**

Councillors. Geoff Brooks CEO MRVC.

### **Statutory Environment**

#### **Local Government Act 1995**

##### **3.69. Regional subsidiaries**

- (1) Two or more local governments making arrangements under which they are to provide a service or carry on an activity jointly may, with the Minister's approval and in accordance with the regulations, form a subsidiary body (called a **regional subsidiary**) to provide that service or carry on that activity.
- (2) If the Minister approves the formation of a regional subsidiary, the Minister must, by notice in the *Gazette*, declare that the regional subsidiary is established —
  - (a) on the date set out in the notice; and
  - (b) under the name set out in the notice.
- (3) A regional subsidiary —
  - (a) is a body corporate with perpetual succession and a common seal; and
  - (b) is to have a governing body consisting of members appointed in accordance with the regional subsidiary's charter (as approved by the Minister in accordance with section 3.70(3)).
- (4) Without limiting subsection (3)(b), a governing body may consist of or include members who are not council members or employees.

*[Section 3.69 inserted: No. 26 of 2016 s. 9.]*

##### **3.70. Regional subsidiaries to have charter**

- (1) Local governments proposing to form a regional subsidiary must prepare a charter addressing the following matters —
  - (a) the establishment and powers and duties of the regional subsidiary;
  - (b) the process for selecting and appointing members of the regional subsidiary's governing body;
  - (c) the qualifications that members of the regional subsidiary's governing body must have;
  - (d) the administration of the regional subsidiary, including the membership and procedures of its governing body, and the fees, allowances and expenses to be paid or reimbursed to the members of its governing body;
  - (e) the financial management, planning, auditing and reporting to be undertaken by the regional subsidiary;
  - (f) the process for amending the charter;

- (g) the winding up of the regional subsidiary;
  - (h) any other matters required by the regulations to be dealt with in a charter.
- (2) The local governments must forward the charter to the Minister when applying for approval for the formation of the regional subsidiary.
- (3) A charter, and an amendment to a charter, are of no effect unless approved by the Minister.

*[Section 3.70 inserted: No. 26 of 2016 s. 9.]*

#### 3.70A. Audit requirements for regional subsidiaries

- (1) Section 7.1 and the provisions of Part 7 Divisions 3A to 4 apply in relation to a regional subsidiary as if the regional subsidiary were a local government.
- (2) The application of a provision under subsection (1) is subject to any prescribed or necessary modifications to the provision provided for in the regulations.

*[Section 3.70A inserted: No. 5 of 2017 s. 6.]*

#### 3.71. Regulations about regional subsidiaries

Regulations may —

- (a) regulate the procedure for applying to the Minister for approval for the formation of a regional subsidiary; and
- (b) require the local governments proposing to form a regional subsidiary to consult with the community in their districts in accordance with the regulations; and
- (c) provide that a specified provision of this Act applies in relation to a regional subsidiary subject to any prescribed or necessary modifications; and
- (d) provide for or regulate any other matter that is necessary or convenient to be provided for or regulated in respect of a regional subsidiary.

*[Section 3.71 inserted: No. 26 of 2016 s. 9.]*

#### 3.72. Other provisions and arrangements not affected

- (1) Section 3.69 has effect in addition to the provisions of this Division relating to regional local governments and does not derogate from those provisions.
- (2) Nothing in section 3.69 prevents local governments from making arrangements under which —
- (a) a local government provides a service or carries on an activity for another local government; or
  - (b) local governments provide a service or carry on an activity jointly without forming a regional subsidiary.

As mentioned, the review of Council Policies is enacted under Section 2.7 of the *Local Government Act, 1995*

### **Policy Implications**

Updated Policy and a New Policy.

### **Financial Implications**

Nil

**Voting Requirements**

Simple majority

**Officer Recommendation**

**Resolution No.**

**MOVED: Cr.**

**SECONDED: Cr.**

**That Council authorise the Chief Executive Officer to provide local public notice of the Murchison Regional Vermin Council proposal to become a Regional Subsidiary and make available its associated business plan.**

**CARRIED/NOT CARRIED (0/0)**

<b>Agenda Reference:</b>	F 07/23 – 01
<b>Location:</b>	Shire of Sandstone
<b>Applicant:</b>	Shire of Sandstone
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	18 <sup>th</sup> July 2023
<b>Author:</b>	Selina Sergeant, Deputy Chief Executive Officer

### Summary

The Statement of Financial Activity report for the month ending 30<sup>th</sup> June 2023 is presented to Council in accordance with *Regulations 34 of the Local Government (Financial Management) Regulations 1996*.

### Attachments

- 10.2.1 (1) Financial Statements
- 10.2.1 (2) Detailed Statements
- 10.2.1 (3) Variance at Sub Program Level
- 10.2.1 (4) Capital Expenditure Summary
- 10.2.1 (5) Investment Register

### Comments

Total Income reports a 60.67% variance on anticipated budget expectations. This being due to the Financial Assistance grant for 23/24 being paid in full in 22/23. Had this not been paid the variance would have been 3.65%

Total Expenditure shows a 6.77% variance.

Further explanations of variances at sub program level can be seen in attachment 10.2.1 (3) and a detailed look at individual COA or Job Numbers can be found on attachment 10.2.1 (2)

### Capital Expenditure

A detailed look at capital expenditure can be found in note 8, as well as attachment 10.2.1 (4) showing levels of expenditure.

### Summary of Cash on Hand – Shire of Sandstone as at 30 June 2023

Municipal Cheque Account - On-line (BWA)	3,534,571.14
Municipal Investment Account - On-line (BWA)	\$355.02
Trust Fund (Bankwest)	\$7,447.53
Trust Bank Term Deposit	\$288,087.20
Reserve Term Deposits (Bankwest)	\$5,235,387.59
Muni Term Deposit	\$177,347.95

## **Consultation**

Chief Executive Officer

## **Statutory Environment**

*Local Government (Financial Management) Regulations 1996 - Regulations 34 (1A) and 17.*

The Regulations require a Local Government to prepare each month a statement of financial activity, accompanied by relevant documents and that this information must be presented to Council at an Ordinary Meeting within 2 months after the end of the month.

## **Policy Implications**

Nil

## **Financial Implications**

Nil

## **Strategic Implications**

Nil

## **Risk Implications**

The Financial Activity report is presented monthly and provides a retrospective picture of the activities at the Shire. Contained within the report is information pertaining to the financial cost and delivery of strategic initiatives and key projects.

To mitigate the risk of budget over-runs or non-delivery of projects, the Chief Executive Officer has implemented internal control measures such as regular Council and management reporting and a quarterly process to monitor financial performance against budget estimates. Materiality reporting thresholds have been established at half the adopted Council levels, which equate to \$10,000 for operating budget line items and \$10,000 for capital items, to alert management prior to there being irreversible impacts.

It should also be noted that there is an inherent level of risk of misrepresentation of the financials through either human error or potential fraud. The establishment of control measures through a series of efficient systems, policies and procedures, which fall under the responsibility of the Chief Executive Officer as laid out in the ***Local Government (Financial Management Regulations) 1996*** regulation 5, seek to mitigate the possibility of this occurring. These controls are set in place to provide daily, weekly, and monthly checks to ensure that the integrity of the data provided is reasonably assured.

**Voting Requirements**

Simple Majority

**Officer Recommendation**

**Resolution No.**

**MOVED: Cr.**

**SECONDED: Cr.**

**That in accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, the Statement of Financial Activity and the Investment Report for the period ending 30 June 2023 be received, and all other statements noted.**

**CARRIED / NOT CARRIED (0/0)**

<b>Agenda Reference:</b>	F 07/23 – 02
<b>Location:</b>	Shire of Sandstone
<b>Applicant:</b>	Shire of Sandstone
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	18 <sup>th</sup> July 2023
<b>Author:</b>	Selina Sergeant, Deputy Chief Executive Officer
<b>Senior Officer:</b>	Charlie Brown, Chief Executive Officer

### **Summary**

Presented for Council's information is the list of accounts paid in June 2023 from the Municipal Fund and Trust Fund in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996*. Payments made through the corporate credit cards as well as income from the Caravan Park and Fuel Sales are included as attachments.

### **Attachments**

- 10.2.2 (A) List of Accounts paid via EFT
- 10.2.2 (B) List of Accounts paid via Direct Debit
- 10.2.2 (C) List of Accounts paid via Cheque
- 10.2.2 (D) Corporate Credit Card Payments
- 10.2.2 (E) Caravan Park Takings
- 10.2.2 (F) Town Fuel Sales
- 10.2.2 (G) Rates Reconciliation

### **Background**

Council has delegated to the CEO the exercise of its power under Financial Management Regulation 12 to make payments from Municipal Fund and Trust Fund.

The *Financial Management Regulations (Regulation 13 (3))* requires a schedule of payments made through the Shire's bank accounts to be presented to Council.

The lists include details for each payment made incorporating the payee's name, amount of payment, date of payment and a brief transaction description.

### **Comment**

Invoices supporting all payments are available for inspection. Queries regarding any payment should be made through the Chief Executive Officer to the staff member who handles the financial transactions prior to this meeting.

All invoices and vouchers presented to Council have been certified as to receipt of the goods or services and that the amounts shown were due for payment.

#### Municipal Fund June 2023

- EFT payment numbers 9487 - 9561. \$388,344.37;
- DD Payments total of \$32,413.78 consisting of:
  - Muni DD6061 and DD6074 \$1,899.51;
  - Superannuation DD6052 and DD6059 \$30,514.27;
- Cheque payments 105578 – 105580 \$7,835.70;
- Corporate Credit Card Payment DD6082  
and DD6083 \$12,500.74;
- Payroll \$137,506.46.

#### Trust Fund June 2023

- Cheque payments 205160 – 205161 \$1,500.00.

#### **Consultation**

Nil

#### **Statutory Environment**

*Local Government Act 1995*

*Financial Management (Local Government) Regulations 1996 – Regulation 12*

#### **Policy Implications**

Payments have been made under Council delegation.

#### **Financial Implications**

None, funds were available to meet the expenditure.

#### **Strategic Implications**

Nil

#### **Voting Requirements**

Simple majority



**Officer Recommendation**

**Resolution No.**

**MOVED: Cr**

**SECONDED: Cr**

**That the schedule of accounts paid during June 2023 as listed, covering Cheques, EFT's, Bank Charges, directly debited payments and wages as numbered from Councils Municipal Fund Bank and Councils Trust Fund Bank be endorsed by Council.**

**CARRIED / NOT CARRIED (0/0)**

<b>Agenda Reference:</b>	CEO 07/21 - 03
<b>Location/Address:</b>	Shire of Sandstone
<b>Name of Applicant:</b>	Shire of Sandstone
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	12 July 2023
<b>File No:</b>	
<b>Previous References:</b>	
<b>Author:</b>	Charlie Brown, Chief Executive Officer

### Summary

Shire of Sandstone is to adopt its Municipal Budget for the 2023/2024 financial year by the 31<sup>st</sup> August 2023.

### Attachments

- 10.2.3 (A) Statutory 2023/2024 Budget
- 10.2.3 (B) Draft Detailed Operating and Capital Budgets 2023-2024
- 10.2.3 (C) Draft Fees and Charges Schedule for 2023-2024

### Background

The draft budget for 2023-2024 has been compiled based on the principles contained within the Strategic Community Plan and other supporting plans including the Shire's Corporate Business Plan.

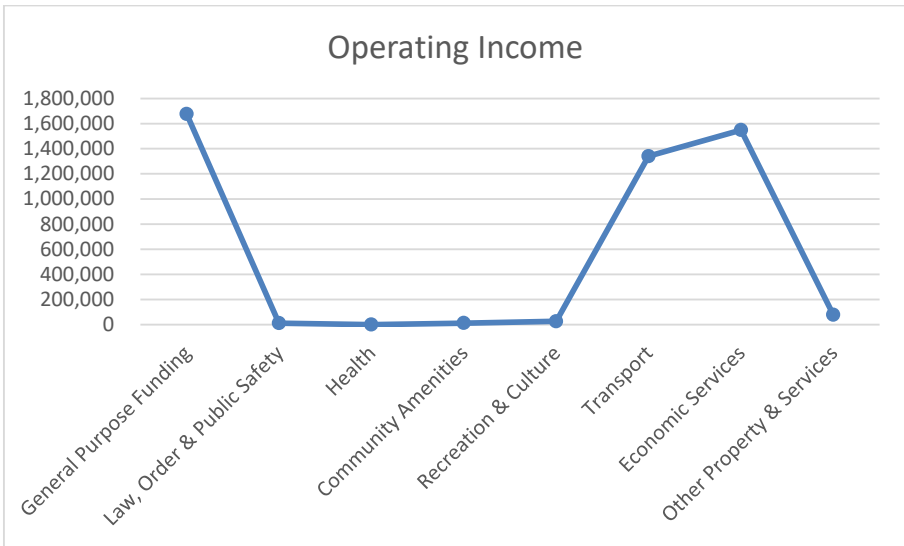
### Comment

The budget has been prepared to include information required by the *Local Government Act 1995*, the *Local Government (Financial Management) Regulations 1996* and the Australian Accounting Standards.

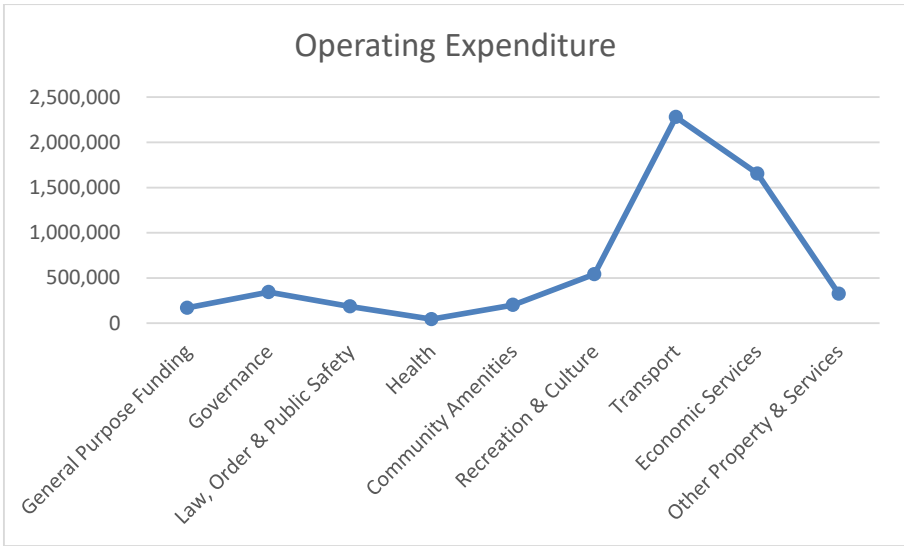
An overview of the operating and capital income and expenditure follows:

### Operating Income/Expenditure

Operating income and expenditure represent the income and expenditure that is incurred on a day-to-day operational basis.



The operating income for 2023-2024 is \$2,825,763. It can be seen from the above chart that the Shire's key sources of operating income include the funds received as part of the Economic Services Program (33% or \$1,549,034), and funds received as part of the General Purpose Program (36% or \$1,677,056). This is mainly made up from rates income, as the Federal Assistance Grant was completely, bar a minor adjustment, paid out in 2022/2023 which effectively increases the carried forward balance.



The Shire's operating expenditure will be \$5,747,405. The key areas of expenditure are the Transport Program (39% or \$2,280,289), Economic Services (28% or \$1,654,322) and the Recreation and Culture Program (9% or \$542,181). The cost of the Governance Program Council support is 6% or \$343,855.

### **Capital Income/Expenditure**

#### **Capital Income**

Capital Income totals \$1,509,251 with \$291,667 from Regional Road Group project grant and \$574,000 from Roads to Recovery grant plus \$643,584 from the Local Roads and Community Infrastructure Program. The balance transfers from reserves.

#### **Capital Expenditure**

Capital Expenditure is expected to be \$4,306,683 including \$1,961,683 for the Transport Program (Road Works), \$1,190,000 for Plant Replacement, Construction of 1 staff resident \$400,000, On-Site Accommodation at the Caravan Park \$700,000, make up some of the other capital expenditure.

#### **Fees and Charges**

Fees and Charges for 2023/2024 are attached for review and are largely unchanged from 2022-2023. Plant rates have been updated to accommodate increased wages and operating costs.

#### **Consultation**

- Works Supervisor
- Other Staff
- Councillors

#### **Statutory Environment**

Section 6.2 of the *Local Government Act 1995* requires that not later than 31 August in each financial year each local government is to prepare and adopt by absolute majority a statutory budget for the financial year ending on the following 30 June.

#### **Policy Implications**

Nil

#### **Financial Implications**

As per the attached budget

#### **Strategic Implications**

Nil

#### **Voting Requirements**

Absolute Majority

#### **Officer Recommendation**

Resolution No

MOVED: Cr.

SECONDED: Cr.

That Council:

1 Pursuant to the provisions of Section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, Council adopt the 2023/2024 Budget as contained in attachment 10.2.3 for the Shire of Sandstone.

2 Pursuant to Section 6.32, 6.33, 6.34, and 6.35 of the *Local Government Act 1995*, impose the following differential general and minimum rates on Gross Rental and Unimproved Values adopted for the purpose of yielding the deficiency disclosed by the Municipal Fund Budget in the Rate Setting Statement, on approval of the Minister for Local Government, Sport and Cultural Industries

**General Rates**

Gross Rental Values	Minimum	Rate in the \$
Townsite	\$200	6.9085
Transient Workers Accommodation	\$200	39.0781

**Unimproved Rates**

Pastoral	\$400	6.4000
Mining	\$400	28.2521

3 Pursuant to Section 6.45 of the *Local Government Act 1995* and Regulation 67 of the *Local Government (Financial Management) Regulations 1996* Council Adopt an instalment administration charge where the owner has elected to pay rates (and service charges) through an instalment option of \$10 for each instalment after the initial instalment is paid.

4 Pursuant to Section 6.45 of the *Local Government Act 1995* and Regulation 68 of the *Local Government (Financial Management) Regulations 1996*, Council adopts an interest rate of 3.0% where the owner has elected to pay rates (and service charges) through an instalment option.

5 Pursuant to Section 6.51 (1) and Section 6.51 (4) of the *Local Government Act 1995* and Regulation 70 of the *Local Government (Financial Management) Regulations 1996*, Council adopts an interest rate of 7.0% and costs of proceeding to recover such charges that remain unpaid after becoming due and payable.

6 Pursuant to Section 67 of the *Waste Avoidance and Resources Recovery Act 2007*, Council adopts the Schedule of Fees and Charges for the Shire of Sandstone removal and/or deposit of domestic and commercial waste included in attachment 10.2.3

- 7 Pursuant to Section 6.48 of the *Local Government Act 1995* and Regulation 26 of the *Local Government (Financial Management) Regulations 1996*, Council adopts a discount for the early payment of rates of 3.5% upon full payments received 14 days after the issue date.
- 8 Pursuant to Section 5.99 of the *Local Government Act 1995* and Regulation 34 of the *Local Government (Administration) Regulations 1996*, Council adopts the Following Individual Meeting attendance Fees for payment of Elected Members in lieu of an annual fee.

	<i>Ordinary Meeting</i>	<i>Committee Meetings. Others</i>
<i>Shire President</i>	<i>\$400.00</i>	<i>\$75.00</i>
<i>Councillors</i>	<i>\$200.00</i>	<i>\$75.00</i>
<i>Presidents Allowance</i>		<i>\$3,500.00</i>
<i>Deputy Presidents Allowance</i>		<i>\$875.00</i>

CARRIED/NOT CARRIED BY ABSOLUTE MAJORITY (0/0)

## 10.3 WORKS AND SERVICES

### 10.3.1 Works Supervisor's Report April - May 2023

/23

<b>Agenda Reference:</b>	WS 07/23	01
<b>Location/Address:</b>	Shire of Sandstone	
<b>Name of Applicant:</b>	Shire of Sandstone	
<b>Disclosure of Interest:</b>	None	
<b>Date of Report:</b>	18 July 2023	
<b>Previous References:</b>	Nil	
<b>Author:</b>	Charlie Brown, Acting Works Supervisor	

#### Summary

##### Maintenance Grader

The maintenance Grader has completed the Meekatharra Road, Wiluna Sandstone Road and has moved to the Yeelirree Road.

##### Contract Grader

The Contract grader has continued the Sandstone Paynes Find Road.

##### Plant Workshop.

Tyres ordered for various machines.

Currently trying to source an auto air conditioner specialist.

##### Roads

- Finalising works on the Meekatharra Road.
- Works to commence on the Sandstone Paynes Find Road in the next week.
- Richard Marver has completed his review of the Meekatharra Road.

##### General

Richard Marver, from Contour Environmental was onsite at the Meekatharra Road to look at our current drainage issues on this road and has provide us with a report with his recommendation as to solving these.

Whilst here he also inspected the Yeelirrie Road and a section of the Cogla Downs Road.

##### Consultation

All Staff

##### Statutory Environment

*Local Government Act 1995*

##### Policy Implications

Nil

##### Financial Implications

Nil

**Strategic Implications**

Nil

**Voting Requirements**

Simple majority

**Officer Recommendation**

**Resolution No.**

**MOVED: Cr.**

**SECONDED: Cr.**

**That Council receive the Works Supervisor's Report for June/July 2023.**

**CARRIED / NOT CARRIED (0/0)**



**11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**12 QUESTIONS FROM MEMBERS WITHOUT NOTICE**

Nil

**13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

Nil

**14 MEETING ITEMS CLOSED TO THE PUBLIC**

**14.1 Meeting Closed to the Public**

**15 CONFIDENTIAL ITEMS**

**15.1 Maintenance Grading Contract 01/23**

**15.2 Public Reading of Resolution**

**16 TIME and DATE of NEXT MEETING**

The next scheduled Ordinary Council Meeting will be held on Thursday 24<sup>th</sup> August 2023.

**17 CLOSURE OF MEETING**

There being no further business, the Shire President closed the meeting at \_\_\_\_\_pm.

**18 CERTIFICATIONS**

I, \_\_\_\_\_, certify that the Minutes of the Ordinary Council Meeting held on 22<sup>nd</sup> June 2023, as shown, were confirmed as a true and accurate record at the Meeting held on 26<sup>th</sup> July 2023.

\_\_\_\_\_  
**(Presiding Member)**